TOWN OF SUSSEX POLICY

Subject		Number
CULVERT AND HEAD WALL INSTALLATION		WD-12
Date JANUARY 20, 2009	Approved by COUNCIL [X] OTHER(S) [ ]	Date DECEMBER 18, 1995
Signature	Date of Revision JANUARY 19, 2009	PAGE 1/2

The Town of Sussex supplies and installs all culverts on municipal road allowances or right-of-ways at the fees set out in the Town of Sussex Works Department Standard Charges. However, an authorized contractor may be engaged by the land owner, to complete this work, under the direction of the Town of Sussex, at the applicant's expense to be paid in advance. All materials must be authorized by the Town of Sussex.

Material

Culvert pipes shall be reinforced concrete meeting ASTM C-76, Class III, IV, V and CSA-A257.2. The minimum size of a new driveway culvert shall be 375 mm in diameter. Required size to be determined by the Town of Sussex.

Elevation and Length of Culvert

New culverts shall be laid with invert elevations on the ditch grade or as determined by the Town of Sussex and shall be a length of 7.3 meters.

Retaining walls shall be installed by the Town of Sussex, or by authorized contractor, on ends of culverts to widen the traveled surface to (7 m) ±. If the depth of the ditch is sufficient, the retaining walls shall be pre-cast concrete wall stone, a Shaw product, or an approved equal and the required minimum cover shall be 350 mm above the outside diameter of the culvert pipe.

Existing culverts located on Town right-of-ways are the property of the Town of Sussex and shall be repaired by the Works Department at no cost to the owner provided the culvert has been found to be in need of repairs by the Town of Sussex.

Fees

The Town shall recover the cost of materials for new installations or extensions and retaining walls, as per the standard charges, prior to installation only. These standard fees may be reviewed by Town Council from time to time to ensure that fees are accurate with respect to material costs.

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STANDARD DETAIL
TYPICAL HEADWALL

