

VILLAGE OF SUSSEX CORNER  
CONSOLIDATED FINANCIAL STATEMENTS  
YEAR ENDED DECEMBER 31, 2021

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CONSOLIDATED FINANCIAL STATEMENTS  
YEAR ENDED DECEMBER 31, 2021

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# Buckley Professional Corporation

CHARTERED PROFESSIONAL ACCOUNTANT

480 Main Street Unit 2  
Sussex, N.B.  
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Telephone (506)432-5020  
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## INDEPENDENT AUDITOR'S REPORT

To His Worship The Mayor and  
Members of the Council of the Village of Sussex Corner

### **Opinion**

I have audited the financial statements of the Village of Sussex Corner (the Village), which comprise the consolidated statement of financial position as at December 31, 2021, and the consolidated statements of operations, changes in net assets and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2021, and its financial performance and its cash flow for the year then ended in accordance with Canadian accounting standards for public sector organizations (PSA).

### **Basis for Opinion**

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the Village in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### **Responsibilities of Management and Those Charged with Governance for the amended and restated Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSA, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Amended and Restated Financial Statements**

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

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## INDEPENDENT AUDITOR'S REPORT (Continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Sussex, New Brunswick  
April 19, 2022



CHARTERED PROFESSIONAL ACCOUNTANT

VILLAGE OF SUSSEX CORNER

CONSOLIDATED STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 2021

	<u>2021</u>		<u>2020</u>
	(Unaudited) Budget (Note 17)	Actual	Actual
Revenue			
Property tax warrant	\$ 1,259,304	\$ 1,259,896	\$ 1,253,012
Services provided to other governments	11,100	10,987	11,053
Sale of services, fines and other fees	33,975	33,315	35,078
Unconditional grant	39,510	39,510	38,578
Conditional transfers from other governments		216,409	122,578
Water and sewer user fees	420,800	418,826	415,545
Interest	250	1,369	2,333
Other government transfers		111,202	
	<u>1,764,939</u>	<u>2,091,514</u>	<u>1,878,177</u>
Expenditure			
General government services	285,848	265,110	266,172
Protective services	462,704	470,500	467,576
Transportation services	391,831	508,845	479,006
Environmental health services	95,024	94,169	92,202
Environmental development services	51,615	50,616	49,251
Recreational and cultural services	28,337	25,351	29,118
Water and sewer	<u>421,395</u>	<u>526,516</u>	<u>521,937</u>
	<u>1,736,754</u>	<u>1,941,107</u>	<u>1,905,262</u>
Annual surplus (deficit) (note 15)	\$ <u>28,185</u>	150,407	(27,085)
Accumulated surplus, beginning of year		<u>6,894,352</u>	<u>6,921,437</u>
Accumulated surplus, end of year		<u>\$7,044,759</u>	<u>\$6,894,352</u>

VILLAGE OF SUSSEX CORNERCONSOLIDATED STATEMENT OF FINANCIAL POSITIONAS AT DECEMBER 31, 2021

	<u>2021</u>	<u>2020</u>
FINANCIAL ASSETS		
Cash (note 3)	\$ 1,270,081	\$ 949,811
Receivables		
General	5,910	24,489
Federal government and its agencies (note 4)	11,164	13,520
Investments (note 5)	<u>84,682</u>	<u>83,734</u>
	<u>\$ 1,371,837</u>	<u>\$ 1,071,554</u>
LIABILITIES		
Accounts payable and accrued liabilities	\$ 2,307	\$ 2,355
Long term debt (note 6)	<u>236,000</u>	<u>282,000</u>
	<u>238,307</u>	<u>284,355</u>
NET ASSETS	<u>1,133,530</u>	<u>787,199</u>
NON-FINANCIAL ASSETS		
Tangible capital assets (note 13)	11,896,280	11,807,880
Accumulated amortization	<u>6,023,073</u>	<u>5,734,863</u>
	5,873,207	6,073,017
Inventory of supplies	11,781	11,145
Prepaid expenses	<u>26,241</u>	<u>22,991</u>
	<u>5,911,229</u>	<u>6,107,153</u>
ACCUMULATED SURPLUS	<u>\$ 7,044,759</u>	<u>\$ 6,894,352</u>

Approved by

Mayor



Clerk



VILLAGE OF SUSSEX CORNERCONSOLIDATED STATEMENT OF CHANGE IN NET ASSETSYEAR ENDED DECEMBER 31, 2021

	<u>2021</u>	<u>2020</u>
Annual surplus (deficit)	\$ <u>150,407</u>	\$ <u>(27,085)</u>
Acquisition of tangible capital assets	(88,400)	(210,492)
Amortization of tangible capital assets	<u>288,211</u>	<u>282,137</u>
	<u>199,811</u>	<u>71,645</u>
	<u>350,218</u>	<u>44,560</u>
Acquisition of inventories	(635)	2,200
Acquisition (consumption) of prepaid assets	<u>(3,252)</u>	<u>(2,053)</u>
	<u>(3,887)</u>	<u>147</u>
Increase in net assets	346,331	44,707
Net assets, beginning of year	<u>787,199</u>	<u>742,492</u>
Net assets, end of year	\$ <u><u>1,133,530</u></u>	\$ <u><u>787,199</u></u>

VILLAGE OF SUSSEX CORNERCONSOLIDATED STATEMENT OF CASH FLOWSYEAR ENDED DECEMBER 31, 2021

	<u>2021</u>	<u>2020</u>
Operating transactions		
Annual surplus (deficit)	\$ 150,407	\$ (27,085)
Amortization of tangible capital assets	288,211	282,137
Receivable - General	18,578	(3,354)
Receivable - Federal government and its agencies	2,355	39,138
Payables and accruals	(47)	(75,418)
Change in inventory/prepaid expenses	<u>(3,885)</u>	<u>147</u>
	<u>455,619</u>	<u>215,565</u>
Capital transactions		
Acquisition of tangible capital assets	<u>(88,400)</u>	<u>(210,492)</u>
Financing transactions		
Long-term debt	<u>(46,000)</u>	<u>(155,000)</u>
Investing transactions		
Investments	<u>(949)</u>	<u>(3,694)</u>
Increase (decrease) in cash and cash equivalents	320,270	(153,621)
Cash and cash equivalents		
Beginning of year	<u>949,811</u>	<u>1,103,432</u>
End of year	<u>\$ 1,270,081</u>	<u>\$ 949,811</u>

VILLAGE OF SUSSEX CORNER

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2021

**1. PURPOSE OF THE ORGANIZATION**

The Village of Sussex Corner was incorporated as a village by the Province of New Brunswick Municipalities Act on November 9, 1966 and was approved for status as a Municipality effective November 9, 1991 by an amendment of New Brunswick Regulation 85-6 under the Municipalities Act. As a municipality, the Village of Sussex Corner is exempt from income tax under section 149(1)(c) of the Canadian Income Tax Act.

**2. SIGNIFICANT ACCOUNTING POLICIES**

The consolidated financial statements of the Village of Sussex Corner are the representations of management prepared in accordance with Canadian generally accepted accounting principles for local governments, as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

The Village of Sussex Corner has adopted PSA as of January 1, 2011.

The focus of PSA financial statements is on the financial position of the Village of Sussex Corner and the changes thereto. The Consolidated Statement of Financial Position includes all of the assets and liabilities of the Village of Sussex Corner.

Significant aspects of the accounting policies adopted by the Municipality are as follows:

**Reporting entity**

The consolidated financial statements reflect the assets, liabilities, revenues, expenditures and changes in net debt and cash flows of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their affairs and resources to the Village of Sussex Corner and which are owned or controlled by the Village of Sussex Corner.

Interdepartmental and organizational transactions and balances are eliminated.

**Budget**

The budget figures contained in these financial statements were approved by Council on October 20, 2020 and the Minister of Environment and Local Government on October 28, 2020.

**Revenue recognition**

(a) Unrestricted revenue is recorded on an accrual basis and is recognized when collection is reasonably assured. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred.

(b) Other revenue is recorded when it is earned.

**Use of estimates**

The preparation of the consolidated financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically, and as adjustments become necessary, they are reported in earnings in the period in which they become known. Actual results may differ from those estimates.

**Financial instruments**

The Village of Sussex Corner's financial instruments consist of cash, short-term investments, accounts receivable, due from the Federal and Provincial Governments, payables and accruals, funds held in trust and long-term debt. Unless otherwise noted, it is management's opinion that the Village of Sussex Corner is not exposed to significant interest, currency or credit risk arising from these financial instruments. The fair value of these financial instruments approximates their carrying values, unless otherwise noted.

The village is subject to credit risk through accounts receivable. The Village of Sussex Corner minimizes credit risk through ongoing credit management.

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VILLAGE OF SUSSEX CORNER

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2021

**2. SIGNIFICANT ACCOUNTING POLICIES (continued)**

**Cash and cash equivalents**

Cash and cash equivalents include cash on hand, balances with banks and short term deposits with original maturities of three months or less.

**Tangible capital assets**

Effective January 1, 2011, the Village of Sussex Corner adopted the provisions of PSA section 3150 Tangible Capital Assets. Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost of the tangible capital asset is amortized on a straight line basis over the estimated useful life as follows:

Asset type	Useful Years
Land improvements	5 - 25 years
Buildings	25 - 40 years
Vehicles	5 - 10 years
Machinery and equipment	15 - 20 years
Heavy equipment	10 - 15 years
Computer hardware and software and communication equipment	3 - 5 years
Furniture and fixtures	3 - 5 years
Road surface	15 - 20 years
Road grade	15 - 50 years
Water and wastewater networks	15 - 75 years
Water structures	25 - 75 years

Assets under construction are not amortized until the asset is available for productive use.

**Segmented information**

The Village of Sussex Corner is a diversified municipal unit that provides a range of services to its residents. For management reporting purposes, the Village of Sussex Corner's operations and activities are organized and reported by function. This presentation was created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations. Municipal services are provided by departments as follows:

General government services

This department is responsible for the overall governance and financial administration of the Village of Sussex Corner. This includes council functions, general and financial management, legal matters and compliance with legislation as well as civic relations.

Protective services

This department is responsible for the provision of policing services, fire protection, emergency measures, animal control and other protective measures.

Transportation services

This department is responsible for common services, roads and streets maintenance, street lighting, traffic services, parking and other transportation related functions.

Environmental health services

This department is responsible for provision of waste collection and disposal.

Environmental development services

This department is responsible for planning and zoning, community development, tourism and other municipal development and promotion services.

Recreation and cultural services

This department is responsible for the maintenance and operation of recreational and cultural facilities.

Water and wastewater systems

This department is responsible for the provision of water and sewer services including the maintenance and operation of the underground networks and reservoirs.

Inventory of supplies

Inventory is valued at the lower of cost and net replacement cost with cost being determined on the first-in, first-out basis.

VILLAGE OF SUSSEX CORNER

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2021

**3. CASH**

	<u>2021</u>	<u>2020</u>
Cash - restricted	\$ 287,751	\$ 80,362
Cash - unrestricted	<u>982,330</u>	<u>869,449</u>
	<u>\$ 1,270,081</u>	<u>\$ 949,811</u>

**4. DUE FROM FEDERAL GOVERNMENT AND ITS AGENCIES**

	<u>2021</u>	<u>2020</u>
Canada Revenue Agency (HST refund)	<u>\$ 11,164</u>	<u>\$ 13,520</u>

**5. INVESTMENTS**

The investments consist of guaranteed investment certificates with maturity dates ranging from May 2022 to December 2022 and interest rates ranging from 0.40% to 0.75%

**6. LONG TERM DEBT**

	<u>2021</u>	<u>2020</u>
Debentures		
(a) AZ-60 2.10% - 5.55% due 2023, OIC 07-0040	\$ 8,000	\$ 12,000
(b) BY-45 .50% - 1.80% due 2030, OIC 10-0037	179,000	198,000
(c) BI-48 1.35% - 3.25% due 2023, OIC 03-0029	21,000	31,000
(d) BI-49 1.35% - 3.25% due 2023, OIC 13-0004	<u>28,000</u>	<u>41,000</u>
	<u>\$ 236,000</u>	<u>\$ 282,000</u>

Approval of the Municipal Capital Borrowing Board has been obtained for the long term debt.  
Principal payments required during the next five years are as follows:

2022	\$ 47,000
2023	48,000
2024	19,000
2025	20,000
2026	20,000

**7. ACCRUED SICK LEAVE**

The Village of Sussex Corner provides sick leave that accumulates at twelve (12) hours per month for full-time employees to a maximum of one hundred and sixty (160) days or one thousand, three hundred and sixty (1360) hours per employee. At December 31, 2021 there is no recorded liability for accumulated sick time as employees are not entitled to any cash payment related to them. The Village of Sussex Corner's practice has been, and continues to be, that replacement staff is not employed to replace those employees away from the workplace due to sickness.

VILLAGE OF SUSSEX CORNER

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2021

**8. CONTINGENCIES**

In the normal course of operations, the Municipality becomes involved in various claims and legal proceedings. While the final outcome with respect to claims and legal proceedings pending at December 31, 2021 cannot be predicted with certainty, it is the opinion of management and council that resolution of any matters will not have a material adverse effect as the Municipality maintains insurance coverage in amounts considered appropriate.

During the year, a world-wide pandemic was announced and both the federal and provincial governments have implemented emergency measures that will negatively impact the national and global economy for an undetermined period. The effect of the pandemic and emergency measures cannot be quantified and no allowance or accruals have been recognized in these financial statements.

A white paper has been released by the Department of Environment and Local Government entitled "Working together for vibrant and sustainable communities" in which local governance reform is planned. The reform will include strategic local restructuring across New Brunswick resulting in a reduction of the number of entities from 340 to 90. This reform will impact the Village of Sussex Corner as it is proposed to join with the Town of Sussex (entity 44). Work on restructuring will begin early in 2022, with special elections taking place where required in November 2022. The newly restructured local governments will officially take effect on January 1, 2023.

**9. COMMITMENT**

In 2017 the village committed to pay \$100,000 over 5 years to Premier Holdings Ltd. toward the infrastructure costs on Pugsley Street. During the year a payment of \$20,000 was made. The remaining \$20,000 is payable next year.

**10. SHORT-TERM BORROWINGS COMPLIANCE**

Operating borrowing

As prescribed in the Municipalities Act, borrowing to finance General Fund operations is limited to 4% of the Village of Sussex Corner's operating budget. Borrowing to finance Utility Fund operations is limited to 50% of the operating budget for the year. In 2021, the Village of Sussex Corner has complied with these restrictions.

Inter-fund borrowing

The Municipal Financial Reporting Manual requires that short-term inter-fund borrowings be repaid in the next year unless the borrowing is for a capital project. The amounts payable between funds is in compliance with the requirements.

**11. WATER AND SEWERAGE OPERATING FUND SURPLUS**

The Municipalities Act requires Water and Sewerage Fund surplus or deficit amounts to be absorbed into one or more of four operating budgets, commencing with the second following year. The balance of the surplus at the end of the year consists of:

	<u>2021</u>	<u>2020</u>
2021 surplus	\$ 39,100	
2020 surplus	157,360	\$ 157,360
2019 surplus	<u>          </u>	<u>6,546</u>
	<u>\$ 196,460</u>	<u>\$ 163,906</u>

**12. WATER COST TRANSFER**

The Village of Sussex Corner's water cost transfer for fire protection is within the maximum allowable by Regulation 81-195 under the Municipalities Act based upon the applicable percentage of water system expenditures for the population.

VILLAGE OF SUSSEX CORNER  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
YEAR ENDED DECEMBER 31, 2021

**13. Schedule of Tangible Capital Assets**

						Infrastructure			
	Land	Land Improvements	Buildings	Vehicles	Machinery and Equipment	Roads and Streets	Water and Sewer	2021 Total	2020 Total
<b>Cost</b>									
Balance, beginning of year	\$ 173,017	\$ 123,715	\$ 887,869	\$ 83,464	\$ 331,249	\$ 4,004,399	\$ 6,204,167	\$ 11,807,880	\$ 11,597,388
Add:									
Net additions during the year					30,736	57,664		88,400	210,492
Less:									
Disposals during the year									
<b>BALANCE, END OF YEAR</b>	<u>173,017</u>	<u>123,715</u>	<u>887,869</u>	<u>83,464</u>	<u>361,985</u>	<u>4,062,063</u>	<u>6,204,167</u>	<u>11,896,280</u>	<u>11,807,880</u>
<b>Accumulated Amortization</b>									
Balance, beginning of year		81,914	318,932	52,669	172,364	2,341,660	2,767,323	5,734,862	5,452,726
Add:									
Amortization during the year		10,007	20,426	3,623	19,102	129,001	106,052	288,211	282,137
Less:									
Accumulated amortization on disposals									
<b>BALANCE, END OF YEAR</b>		<u>91,921</u>	<u>339,358</u>	<u>56,292</u>	<u>191,466</u>	<u>2,470,661</u>	<u>2,873,375</u>	<u>6,023,073</u>	<u>5,734,863</u>
<b>NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS</b>	<u>\$ 173,017</u>	<u>\$ 31,794</u>	<u>\$ 548,511</u>	<u>\$ 27,172</u>	<u>\$ 170,519</u>	<u>\$ 1,591,402</u>	<u>\$ 3,330,792</u>	<u>\$ 5,873,207</u>	<u>\$ 6,073,017</u>
Consists of:									
General Capital Assets	\$ 126,940	\$ 31,794	\$ 356,118	\$ 13,585	\$ 84,724	\$ 1,591,402		\$ 2,204,563	\$ 2,284,006
Water & Sewer Capital Fund Assets	<u>46,077</u>		<u>192,393</u>	<u>13,587</u>	<u>85,795</u>		<u>\$ 3,330,792</u>	<u>3,668,644</u>	<u>3,789,011</u>
	<u>\$ 173,017</u>	<u>\$ 31,794</u>	<u>\$ 548,511</u>	<u>\$ 27,172</u>	<u>\$ 170,519</u>	<u>\$ 1,591,402</u>	<u>\$ 3,330,792</u>	<u>\$ 5,873,207</u>	<u>\$ 6,073,017</u>

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VILLAGE OF SUSSEX CORNER  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
YEAR ENDED DECEMBER 31, 2021

**14. Schedule of Segment Disclosure**

	General	Protective	Transportation	Environmental Health	Environmental Development	Recreation and Culture	Water and Sewer	2021 Consolidated	2020 Consolidated
<b>Revenues</b>									
Property tax warrant	\$ 1,201,896		\$ 18,000				\$ 40,000	\$ 1,259,896	\$ 1,253,012
Services provided to other governments			10,987					10,987	11,053
Sale of service, fines and other fees	27,506					\$ 4,934	875	33,315	35,078
Unconditional grant	39,510							39,510	38,578
Other government transfers	327,611							327,611	122,578
Water and sewer user fees							418,826	418,826	415,545
Interest	1,369							1,369	2,333
Other									
	<u>1,597,892</u>		<u>28,987</u>			<u>4,934</u>	<u>459,701</u>	<u>2,091,514</u>	<u>1,878,177</u>
<b>Expenses</b>									
Salaries and benefits	128,249		166,801			13,778	96,342	405,170	369,624
Goods and services	81,547	\$ 470,500	183,887	\$ 94,169	\$ 50,616	7,428	308,745	1,196,892	1,198,449
Amortization	8,345		155,351			4,145	120,370	288,211	282,137
Interest	943		2,806				1,059	4,808	14,904
Other	46,026							46,026	40,148
	<u>265,110</u>	<u>470,500</u>	<u>508,845</u>	<u>94,169</u>	<u>50,616</u>	<u>25,351</u>	<u>526,516</u>	<u>1,941,107</u>	<u>1,905,262</u>
Surplus (deficit) for the year	<u>\$ 1,332,782</u>	<u>\$ (470,500)</u>	<u>\$ (479,858)</u>	<u>\$ (94,169)</u>	<u>\$ (50,616)</u>	<u>\$ (20,417)</u>	<u>\$ (66,815)</u>	<u>\$ 150,407</u>	<u>\$ (27,085)</u>

VILLAGE OF SUSSEX CORNER  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
YEAR ENDED DECEMBER 31, 2021

15. Reconciliation of Annual Surplus

	General Operating Fund	General Capital Fund	Water & Sewer Operating Fund	Water & Sewer Capital Fund	General Operating Reserve Fund	General Capital Reserve Fund	Water & Sewer Operating Reserve Fund	Water & Sewer Capital Reserve Fund	Land for Public Purposes Reserve Fund	Total
2021 annual surplus (deficit)	\$ 176,386	\$ 39,547	\$ 53,555	\$ (120,370)	\$ 23	\$ 172	\$ 9	\$ 1,085		\$ 150,407
Adjustments to annual surplus (deficit) for funding requirements										
Second previous year's surplus (deficit)	65,470		6,545							72,015
Transfer between funds										
Transfer from the general capital reserve fund to the general capital fund		37,664				(37,664)				
Transfer from the general operating reserve fund to the general operating fund	8,100				(8,100)					
Transfer from the general operating fund to the general capital reserve fund	(139,000)					139,000				
Transfer from the water and sewer operating fund to the general operating fund	(40,000)		40,000							
Transfer from the general operating fund to the general operating reserve fund	(27,300)				27,300					
Transfer from the water and sewer operating fund to the water and sewer operating reserve fund			(12,400)				12,400			
Transfer from the water and sewer operating fund to the water and sewer capital reserve fund			(35,600)					35,600		
Long term debt principal repayment	(33,000)	33,000								
Long term debt principal repayment			(13,000)	13,000						
Capital assets purchased from the general operating fund	(50,736)	50,736								
Amortization expense		167,841		120,370						288,211
Total adjustments to 2021 annual surplus (deficit)	(216,466)	289,241	(14,455)	133,370	19,200	101,336	12,400			324,626
2021 annual fund surplus (deficit)	\$ (40,080)	\$ 328,788	\$ 39,100	\$ 13,000	\$ 19,223	\$ 101,508	\$ 12,409	\$ 1,085	\$	\$ 475,033

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VILLAGE OF SUSSEX CORNER  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
YEAR ENDED DECEMBER 31, 2021

**16. Statement of Reserves**

	General Operating Reserve	General Capital Reserve	Water & Sewer Operating Reserve	Water & Sewer Capital Reserve	Land for Public Purposes Reserve	2021 Total	2020 Total
Assets							
Cash	\$ 69,447	\$ 460,185	\$ 30,954	\$ 310,491	\$ 1,030	\$ 872,107	\$ 703,232
Investments				84,682		84,682	83,734
Accumulated Surplus	\$ 69,447	\$ 460,185	\$ 30,954	\$ 395,173	\$ 1,030	\$ 956,789	\$ 786,966
Revenue							
Transfer from general operating fund	27,300	\$ 139,000				\$ 166,300	\$ 59,000
Transfers from water & sewer operating fund			\$ 12,400	\$ 35,600		48,000	62,500
Interest	\$ 23	172	9	1,084		1,288	2,219
	27,323	139,172	12,409	36,684		215,588	123,719
Expenditures							
Transfers to general capital and operating funds	8,100	37,664				45,764	263,108
Annual Surplus (deficit)	\$ 19,223	\$ 101,508	\$ 12,409	\$ 36,684	\$ NIL	\$ 169,824	\$ (139,389)

Name of Investment	Principal Amount	Interest Rate	Date of Maturity	Name of Investment	Principal Amount	Interest Rate	Date of Maturity
GIC	\$ 6,524	0.50 %	October 2022	GIC	\$ 3,387	0.40 %	June 2022
GIC	\$ 2,712	0.50 %	November 2022	GIC	\$ 3,543	0.40 %	May 2022
GIC	\$ 2,387	0.40 %	June 2022	GIC	\$ 2,953	0.40 %	May 2022
GIC	\$ 3,581	0.40 %	June 2022	GIC	\$ 1,181	0.40 %	May 2022
GIC	\$ 1,193	0.40 %	June 2022	GIC	\$ 2,514	0.45 %	December 2022
GIC	\$ 2,998	0.40 %	June 2022	GIC	\$ 27,663	0.40 %	June 2022
GIC	\$ 3,597	0.40 %	June 2022	GIC	\$ 2,637	0.40 %	June 2022
GIC	\$ 2,398	0.40 %	June 2022	GIC	\$ 2,577	0.75 %	October 2022
GIC	\$ 1,199	0.40 %	June 2022	GIC	\$ 1,126	0.45 %	December 2022
GIC	\$ 2,822	0.40 %	June 2022	GIC	\$ 3,378	0.45 %	December 2022
GIC	\$ 2,258	0.40 %	June 2022	GIC	\$ 2,815	0.45 %	December 2022
GIC	\$ 1,129	0.40 %	June 2022	GIC			

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VILLAGE OF SUSSEX CORNER  
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YEAR ENDED DECEMBER 31, 2021

**16. Statement of Reserves (continued)**

Council Resolutions regarding transfers to and from reserves:

Moved by Councilor MacLeod, seconded by Deputy Mayor Bobbitt that \$37,664 be transferred from the general capital reserve fund to the general capital fund.

Moved by Councilor Burgess, seconded by Deputy Mayor Bobbitt that \$8,100 be transferred from the general operating reserve fund to the general operating fund.

Moved by Councilor Burgess, seconded by Councilor MacLeod that \$139,000 be transferred from the general operating fund to the general capital reserve fund.

Moved by Councilor MacLeod, seconded by Councilor Taylor that \$35,600 be transferred from the water and sewer operating fund to the water and sewer capital reserve fund.

Moved by Councilor MacLeod, seconded by Councilor Burgess that \$27,300 be transferred from the general operating fund to the general operating reserve fund.

Moved by Councilor Taylor, seconded by Deputy Mayor Bobbitt that \$12,400 be transferred from the water and sewer operating fund to the water and sewer operating reserve fund.

I hereby certify that the above are true and exact copies of resolutions adopted at meetings of Council on July 20, 2021 and December 21, 2021.



Robby Obermeier  
Clerk,  
Village of Sussex Corner



Date

Buckley Professional Corporation  
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VILLAGE OF SUSSEX CORNER  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
YEAR ENDED DECEMBER 31, 2021

**17. Operating Budget to PSA Budget**

	Operating Budget General	Operating Budget Water & Sewer	Amortization TCA	Other	Transfers	Total
<b>Revenues</b>						
Property tax warrant	\$ 1,259,304					\$ 1,259,304
Services provided to other governments	11,100					11,100
Sale of service, fines and other fees	32,975	\$ 1,000				33,975
Unconditional grant	39,510					39,510
Other transfers		40,000			\$ (40,000)	
Water and sewer user fees		420,800				420,800
Interest		250				250
Surplus of second previous year	65,470	6,545			(72,015)	
	<u>1,408,359</u>	<u>468,595</u>			<u>(112,015)</u>	<u>1,764,939</u>
<b>Expenditures</b>						
General government services	284,848					284,848
Protective services	462,704					462,704
Transportation services	388,298					388,298
Environment health services	95,024					95,024
Environmental development services	51,615					51,615
Recreational and cultural services	28,337					28,337
Fiscal services						
- Long term debt repayments	33,000	13,000			(46,000)	
- Interest	4,533	1,079				5,612
- Transfer from the general operating fund to the general capital fund	20,000				(20,000)	
- Transfer from the general operating fund to the water & sewer operating fund	40,000				(40,000)	
- Transfer from the water & sewer operating fund to the water and sewer capital fund		24,200			(24,200)	
- Transfer from the water and sewer operating fund to the water and sewer capital reserve fund		10,000			(10,000)	
Water and sewer		420,316				420,316
	<u>1,408,359</u>	<u>468,595</u>			<u>(140,200)</u>	<u>1,736,754</u>
Surplus for the year	<u>NIL</u>	<u>NIL</u>			<u>\$ 28,185</u>	<u>\$ 28,185</u>

Buckley Professional Corporation  
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## VILLAGE OF SUSSEX CORNER

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2021

	2021 Unaudited Budget	2021 Actual	2020 Actual
<b>18. Revenue and Expense Support</b>			
<b>Revenue</b>			
<i>Services provided to other governments</i>			
Roads and streets	\$ 11,100	\$ 10,987	\$ 11,053
<i>Sale of services</i>			
Building revenue	\$ 19,500	\$ 19,500	\$ 19,500
Summer students	6,000	4,934	6,014
Connection charge	1,000	875	934
	\$ 26,500	\$ 25,309	\$ 26,448
<i>Other revenue from own sources</i>			
License and permits	\$ (8,525)	\$ 220	\$ 225
Miscellaneous	16,000	7,786	8,405
Interest	250	1,369	2,333
	\$ 7,725	\$ 9,375	\$ 10,963
<b>Expenditures</b>			
<i>General government services</i>			
Mayor	\$ 10,630	\$ 10,387	\$ 10,387
Councilors	33,344	33,024	27,723
Development seminars	5,980	290	482
Other legislative cost	400	371	373
	50,354	44,072	38,965
<i>Administrative</i>			
Administrative personnel	56,100	53,936	53,056
Solicitor	1,500		
Other	64,532	50,191	66,782
	122,132	104,127	119,838
<i>Financial management</i>			
External audit	8,000	7,144	7,144
Other	7,625	6,371	5,159
Debenture issue costs			1,601
	15,625	13,515	13,904
<i>Common services</i>			
Civic relations	27,893	27,647	26,820
Training and development	2,600	410	
Assessment charge	20,025	20,025	19,915
	50,518	48,082	46,735
<i>Other general government services</i>			
Insurance	10,689	10,874	9,850
Other	35,530	35,152	30,299
Interest	1,000	943	1,329
Amortization		8,345	5,252
	47,219	55,314	46,730
	\$ 285,848	\$ 265,110	\$ 266,172

## VILLAGE OF SUSSEX CORNER

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2021

## 18. Revenue and Expense Support (continued)

	<u>2021</u> Unaudited <u>Budget</u>	<u>2021</u> <u>Actual</u>	<u>2020</u> <u>Actual</u>
<i>Protective services</i>			
Police			
R.C.M.P.	\$ 316,719	\$ 316,719	\$ 310,664
Fire protection	<u>141,820</u>	<u>141,820</u>	<u>133,613</u>
Emergency measures			
Flood control	<u>500</u>	<u>8,108</u>	<u>19,445</u>
Other			
Animal and pest control	<u>3,665</u>	<u>3,853</u>	<u>3,854</u>
	<u>\$ 462,704</u>	<u>\$ 470,500</u>	<u>\$ 467,576</u>
<i>Transportation services</i>			
Common services			
Administration, personnel	\$ 176,806	\$ 166,801	\$ 147,481
Workshops and other buildings	28,582	22,540	25,775
Interest	2,500	2,307	7,531
Amortization	<u>        </u>	<u>6,731</u>	<u>7,827</u>
	<u>207,888</u>	<u>198,379</u>	<u>188,614</u>
<i>Road transport</i>			
Summer maintenance	26,850	12,922	4,818
Sidewalks, curb and gutter	7,550	2,592	4,073
Culverts and drainage ditches	4,000	5,723	2,503
Storm sewers	2,000	906	26
Snow and ice removal	78,600	78,063	77,383
Interest	1,033	499	850
Amortization	<u>        </u>	<u>148,621</u>	<u>144,543</u>
	<u>120,033</u>	<u>249,326</u>	<u>234,196</u>
<i>Street lighting</i>	<u>26,500</u>	<u>26,190</u>	<u>25,837</u>
<i>Traffic services</i>			
Street signs	500	582	190
Traffic lanemarking and crosswalks	4,200	12,504	12,058
Safety equipment		388	884
Crosscuts	1,500	397	397
Vehicles	<u>31,210</u>	<u>21,079</u>	<u>16,830</u>
	<u>37,410</u>	<u>34,950</u>	<u>30,359</u>
	<u>\$ 391,831</u>	<u>\$ 508,845</u>	<u>\$ 479,006</u>

## VILLAGE OF SUSSEX CORNER

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2021

## 18. Revenue and Expense Support (continued)

	<u>2021</u> Unaudited Budget	<u>2021</u> Actual	<u>2020</u> Actual
<i>Environmental health services</i>			
Solid waste collection	\$ 29,904	\$ 27,119	\$ 27,119
Solid waste disposal	<u>65,120</u>	<u>67,050</u>	<u>65,083</u>
	<u>\$ 95,024</u>	<u>\$ 94,169</u>	<u>\$ 92,202</u>
<i>Environmental development services</i>			
Beautification and land rehabilitation	\$ 4,750	\$ 1,945	\$ 1,802
Tree removal and planting	1,500	1,050	678
Other tourism	250		
Other, decorative lighting	5,550	3,194	4,303
Regional Service Commision 8	<u>39,565</u>	<u>44,427</u>	<u>42,468</u>
	<u>\$ 51,615</u>	<u>\$ 50,616</u>	<u>\$ 49,251</u>
<i>Recreational and cultural services</i>			
Recreation rebate		\$ 1,797	\$ 2,914
Administration	\$ 16,120	13,778	11,543
Parks and playgrounds	11,217	4,169	5,587
Library	1,000	1,000	1,000
Winter carnival			2,748
Nature trail		462	1,181
Amortization		<u>4,145</u>	<u>4,145</u>
	<u>\$ 28,337</u>	<u>\$ 25,351</u>	<u>\$ 29,118</u>
<i>Water and sewer</i>			
Water supply			
Administration	\$ 99,937	\$ 96,565	\$ 96,280
Source of supply	23,300	17,590	12,689
Transmission and distribution	19,635	19,479	18,804
Interest	1,079	1,059	3,435
Amortization		<u>67,340</u>	<u>67,340</u>
	<u>\$ 143,951</u>	<u>\$ 202,033</u>	<u>\$ 198,548</u>
<i>Sewer collection and disposal</i>			
Administration	\$ 70,348	\$ 61,270	\$ 56,955
Collection system	16,400	19,487	20,949
Treatment and disposal	190,696	190,696	190,696
Interest			1,759
Amortization		<u>53,030</u>	<u>53,030</u>
	<u>\$ 277,444</u>	<u>\$ 324,483</u>	<u>\$ 323,389</u>