

TOWN OF SUSSEX, N.B.

Job Description

UTILITY

Position Summary:

Under the general direction of the Superintendent of Works (or designate), Employees of this classification will perform semi-skilled and unskilled tasks which can be of a physically demanding nature. Employee in this classification will be responsible for erecting signs and sign posts and municipal street line painting.

If deemed to be qualified, may be requested to drive trucks, operate equipment, or perform other duties of a different classification. Employees of this classification will perform general labour work in the Works Department or in any other Department as may be required.

The position will expose the incumbent to work in adverse weather conditions.

The unionized position offers full time permanent employment with benefits and a salary according to the CUPE Local #2163 collective agreement.

Hours of work may vary to include evening, holiday and weekend work.

Desirable Knowledge, Abilities and Skills:

- Must master the ability to operate equipment used to paint traffic lines and to properly maintain and clean the equipment;
- Must have knowledge of street line patterns and the ability to prepare layout patterns for painting.
- Must have a knowledge of street sign regulations and the ability to operate the tools used to erect signs and sign posts;
- Communicate effectively within a team environment and with the public.
- Must be able and willing to work safely and harmoniously with fellow employees and others;
- Perform varied, unskilled general labour and manual tasks requiring physical strength.
- Carry out Traffic control duties.
- Knowledge of standardized equipment, methods and materials used in municipal operation services.
- Demonstrate a positive attitude regarding safety, teamwork and work ethics.
- Work independently; be innovative, resourceful, and accountable.
- Participate in relevant professional development and training as required and as opportunities arise.

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- Accept job rotation within their classification.
- Perform other duties as designated by supervisors necessary to the operation of the department.
- Follow all policies of the Town of Sussex

Desirable Training, Education and Experience:

- Grade twelve (12) education or approved equivalent is required.
- A minimum of 1 year experience in an approved environment is desirable.
- Must possess a valid Class 5 New Brunswick driver's license, and a clean driving abstract. An air brake endorsement (E) would be an asset.
- Clear criminal record check.

The following Certifications would be considered an asset in this position:

- Successful First Aid/CPR.
- WHIMIS training.
- Transportation of Dangerous Goods (TDG)
- Traffic Control Person
- WATCM (Work Area Traffic Control Manual)
- Fall Protection

Residency:

This position requires that the employee must reside within the municipal boundaries of Sussex.

The above Job Description reflects the general details considered necessary to describe the principle functions of the job identified, and shall not be construed as a detailed description of all the requirements that may be inherent in such classification.

All job descriptions and recommendations for appointment or promotion are subject to the approval of the Sussex Town Council.

Approved by Council February 20, 2017