

Town of Sussex Operational Plan – Appendix B

CONDITIONS REGARDING PUBLIC GATHERINGS ON TOWN-OWNED LAND

The Town currently has a Special Events Policy (CS-21) which outlines the policies and procedures a Special Event Organizer (the “Organizer”) is to follow in order to receive approval by the Town of Sussex and the Events Management Committee (EMC) to host an event in Sussex.

As a result of COVID-19, the Town is making the following amendments to ensure compliance with the Mandatory Order of the Province of New Brunswick.

1. The Town of Sussex will not entertain any application, from any group, for parades, or other gatherings which may by their nature attract a public gathering for the remainder of 2020.
2. Controlled private gatherings where attendees are known by the organizer in advance will be permitted subject to the following, in addition to any other conditions stipulated by the Town in the application approval process.
 - a. The Town of Sussex as the owner of the lands /facility shall require any user or occupier of the lands and / or facilities to abide by and follow such reasonable steps as to limit / prevent gatherings of people more than fifty (50) or public gathering capacity permitted as per the current Mandatory Order.
 - b. The Town will amend its special event application process to permit a person, group or entity to make applications for use of Town lands or out of doors facilities for a common intent or purpose associated with socializing, celebration, ceremony, or entertainment.
 - c. That the Town, when deemed necessary, at the sole expense of the applicant, engage the police / peace officer or bonded security person / persons to be present to ensure the gathering does not exceed fifty (50) persons, and that this person / persons be tasked by the Town of Sussex to cease any and all gatherings in violation of the Provincial Mandatory Emergency Order.
 - d. That the security person / persons be engaged one (1) hour prior to the scheduled start and on site one (1) hour after ending the approved event.
 - e. That the event follow the Town’s Special Event Policy CS-21 during the event.
 - f. That the event follow in strict compliance the Town’s Covid-19 Operational Plan and any modifications as directed by the Town as a term and condition of its approval of the application.
 - g. That in the application or scheduling of multiple groups, and to satisfy limits of attendees, that a minimum of sixty (60) minutes between groups held at a common facility be scheduled to accommodate the necessary time to disperse and to reoccupy / reassembly of the next group on Town owned parks grounds or out of doors facility.
 - h. And, any other reasonable condition as applied by the Town of Sussex of the applicant for use of the Town’s land and out of doors facility at the sole and absolute discretion of the Town of Sussex.