POLICY

P-10	Health & Safety

ORIGINAL ISSUE:	February 6, 2015	REVISION:	September 21, 2026
COUNCIL APPROVAL:	September 21, 2026	Signature:	

Sussex is committed to providing a safe and healthy workplace for all employees, contractors, and the public. We will take every reasonable precaution to prevent workplace injuries and occupational illness and ensure all municipal operations are carried out safely and responsibly.

Employer Responsibilities (Sussex):
Sussex will provide and maintain a safe workplace, ensure compliance with all applicable legislation, identify and control hazards, and provide proper training, supervision, and equipment. Sussex will ensure appropriate Personal Protective Equipment (PPE) is available and used, maintain emergency procedures, investigate incidents, and take corrective action. Sussex is committed to taking every reasonable precaution to protect workers.

Supervisor Responsibilities:
Supervisors are responsible for ensuring safe work procedures are followed, providing instruction and training, conducting inspections, correcting unsafe conditions, enforcing PPE use, and reporting and investigating incidents.

Employee Responsibilities:
Employees are responsible for working safely and following all policies and procedures. They must take reasonable care to protect themselves and others, properly use equipment and PPE, report hazards and incidents, participate in training, and refuse unsafe work in accordance with legislation.

Contractors:
All contractors must comply with Sussex's health and safety requirements and applicable legislation.

Sussex is committed to continuous improvement of its health and safety program and promoting a strong culture of safety across all departments.