

WORKS COMMITTEE MEETING # 60-21
MONDAY, MAY 10TH, 2021 – 7:00 PM
AGENDA

COMMITTEE MEMBERS:

DEPUTY MAYOR WILSON, CHAIRPERSON
COUNCILLOR ARMITAGE
COUNCILLOR NELSON
MAYOR THORNE
COUNCILLOR RYAN,
COUNCILLOR MILNER
COUNCILLOR BOYLE

SCOTT HATCHER, P. Eng. C.A.O.
MICHEL GRANT, WORKS SUPERINTENDENT
KRIS BUTCHER, DIR. OF PUBLIC WORKS.

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1. APPROVAL OF AGENDA.
 2. RECORDING OF ATTENDANCE
 3. APPROVAL OF MINUTES OF MEETING #59 - 21
 4. DISCLOSURE OF CONFLICT OF INTEREST
 5. PRESENTATIONS/ DELEGATION:
 6. **ADMINISTRATION REPORT TO COMMITTEE**
 1. ADMINISTRATION REPORT - OVERTIME SUMMARY APRIL 2021.
 2. OVERTIME DETAILS APRIL 2021.
 3. LABOUR MANAGEMENT MEETING MINUTES – MAY 07TH, 2021.
 4. JOINT HEALTH & SAFETY DRAFT MINUTES:
 - 1) MEETING DATE APRIL 19, 2021.
 5. REQUEST FOR APPROVAL.
 7. **WORKS OPERATIONS REPORT TO COMMITTEE**

SUPERINTENDENT OF WORKS, APRIL 2021 REPORT TO COMMITTEE.

 1. MONTHLY WORKS MAINTENANCE PROGRAMS AND WORK SCHEDULE:
 - 1) MAINTAIN X WORK ORDER REPORT.
 2. STORM WATER MANAGEMENT
 - 1) MONTHLY SCHEDULE.
 3. SOLID WASTE MANAGEMENT
 - 1) MONTHLY WORK SCHEDULE.
 - 2) REGULAR GARBAGE COLLECTION.
 - 3) 2021 SPECIAL GARBAGE COLLECTION,
 4. TRANSPORTATION MANAGEMENT
 - 1) MONTHLY WORK SCHEDULE.
 - 2) SNOW PLOWING & REMOVAL PROGRAM.
 - 3) SPRING CLEANING & STREET SWEEPING PROGRAM.
 - 4) RESTORATION OF STREET LIGHT STANDARDS.
 5. RIVER MANAGEMENT: - NIL -
 6. WORKS OPERATIONS STRUCTURES: - NIL -

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7. REQUEST FOR APPROVAL:

8. WATER AND WASTEWATER OPERATIONS REPORT TO COMMITTEE

DIRECTOR OF PUBLIC WORKS REPORT TO COMMITTEE APRIL 2021.

1. WATER MANAGEMENT:

- 1) POTABLE WATER TESTS.
- 2) WATER SYSTEM COMPLAINT REGISTRY.
- 3) HYDRANT REHABILITATION.
- 4) ANNUAL UNIDIRECTIONAL HYDRANT FLUSHING.
 - i. 2021 FLUSHING SCHEDULE.

2. WASTEWATER MANAGEMENT

- 1) REGULAR TESTING:
- 2) WASTEWATER LIFT STATIONS:

3. MONTHLY MAINTENANCE:

- 1) MAINTAIN X WORK ORDER REPORT.

4. WATER AND WASTEWATER CAPITAL IMPROVEMENTS:

5. WATER / WASTEWATER STRUCTURES:

6. REQUESTS FOR APPROVAL:

9. BUSINESS ARISING OUT OF MINUTES:

1. FLOOD MASTER PLAN.
 - 1) LETTER NBEMO – NOTICE NDMP FUNDING AGREEMENT.
 - 2) NDMP FEDERAL PROVINCIAL AGREEMENT. **(ON SCREEN ONLY)**
 - 3) TOWN OF SUSSEX SUB-AGREEMENT FOR EXECUTION.
2. MAPLE AVENUE / MAIN STREET / BROAD STREET RECONFIGURATION.

10. NEW BUSINESS:

1. COVENTRY WALK PHASE 1 – ENGINEERING DRAWING APPROVAL.
 - 1) ENGINEERING DESIGN REPORT, COVENTRY WALK SUBDIVISION PHASES 1 – 3.
 - 2) ENGINEERING DESIGN DRAWING APPROVAL.
2. LETTER TRANSPORT CANADA – UNION STREET RAIL CROSSING CONCERN.

11. PERSONNEL:

12. ACCOUNTS:

13. SCHEDULE FOR NEXT MEETING: MONDAY, JUNE 14TH, 2021: 6:00 PM

14. ADJOURNMENT.

15. CLOSED SESSION: