Frequently Asked Questions

Q. What is the Recreation Rebate?

A. A return of a portion of the fees paid by qualified applicants to participate in eligible recreation programs and services.

Q. Who is eligible to apply for the rebate?

A. Property owners and/or persons whose primary residence is within the municipal bounds of the Town of Sussex are eligible to apply.

Q. What programs and services are eligible for rebate?

A. Programs and services which are identified in Schedule A of Town Policy CS-17 will be eligible for the rebates identified.

Q. Can I claim the rebate for my child/children?

A. Yes – if you (the applicant) are the legal parent or guardian of the child AND if your name appears on the receipt for the service in question.

Q. When and how will I receive my rebate?

A. Processing times will vary by program or service. Rebate cheques will be mailed to the address provided.

Sussex
NEW BRUNSWICK
Gateway to the Fundy Experience

Submit Completed Applications to:

Town of Sussex
524 Main Street
Sussex, NB
E4E 3E4

Form No. CS17-001
Issue No. 14-1

Service: Resident Recreation Rebate
Issue Date: August 2014

Recreation Rebate Application

Town of Sussex
2014-2015

Application Deadline
Friday, January 30th



Recreation Rebate Application Form

Part A- Applicant Information (Must be the same as name on registration receipts)	
First Name:	Last Name:
Phone:	Email:
Mailing Address: (No P.O. Boxes)	
Proof of Residency Attached: (Specify two)	

Part B- Service Fees (Please complete all necessary fields)	
Service Name:	Service Provider:
Season:	Service Provider Contact:
Registered Participant:	Service Provider Phone #:

Part C- Applicant Disclaimer/ Signature	
Disclaimer: By signing this application I attest that I am a resident of the Town of Sussex (as defined by Policy CS-17) and further authorize the Town of Sussex to take any measures required to ensure the accuracy of the information submitted.	
Applicant Signature:	Date:

Rebate Recommendation (Office Use Only)	
Eligible Total from Receipt(s): $_____	Approved Rebate Amount $_____
_____ Community Services Director	Date:

All Applicants must:

1. Complete all sections of the application form, sign and date it.
2. Return completed application to Town Hall.
3. Provide two of the following as proof of residency:

- A current Property Tax Assessment Notice bearing **the applicant's name** and address
- **A valid New Brunswick Driver's** License
- An executed lease bearing the **applicant's name and address**
- A current utility bill (electricity, water and sewage, gas, or telephone) bearing the name and address of the applicant
- A Medicare or Bluecross statement **bearing the applicant's name and** address
- A statement from a utility declaring **that the applicant will begin receiving** service. The statement must bear **the applicant's name and address**
- A current credit card bill bearing the **applicant's name and address**
- A current chequing account or savings account statement bearing **the applicant's name and address.**

In addition to meeting the requirements outlined above, adults wishing to apply on behalf of a child/children must be the legal parent or guardian of the child for which the application for rebate is made.