TOWN OF SUSSEX POLICY

Subject EXTERNAL AUDITOR		*Number* C-9
Date JULY 22, 2008	*Approved by* COUNCIL [X] OTHER(S) [ ]	*Date* OCTOBER 15, 1991
Signature Michael Lemmings	*Date of Revision* JULY 21, 2008	PAGE 1/1

The following criteria shall be met when appointing an External Auditor for the Town of Sussex:

- the Town shall not appoint, as an Auditor, a person who is not a Chartered Accountant or a Certified General Accountant;
- the appointment of the Auditor will be on an annual basis;
- the Council shall appoint the Auditor within 90 days of receiving the previous year's audited statement; and
- after the fifth annual appointment of an Auditor, or a lesser period if deemed necessary by Council, proposals for auditing services for a maximum five year period will be requested from qualified auditors practicing in the municipality who would be eligible for an appointment as the Town Auditor.