

**APPENDIX K – SECURITY INFORMATION**

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Proposed Events where there is an expectation of large general admission crowds the event organisers shall demonstrate when planning security for your event, that they employ a risk-based strategy: the higher the risk to public safety, the more security measures should be put in place. The numbers of Staff, Security and Police will be based on, but not limited to, the following:

- The nature of the event and the sponsor;
- Traffic control planning, if applicable,
- The age range of the people that your event will appeal to;
- The location of the event;
- The dates and hours of the event;
- The number of people expected to attend;
- The size of the area where patrons will be allowed to drink alcohol;
- Whether there is any tiered seating in the area where patrons can take alcohol;
- The types of alcoholic beverages (beer, wine and/or spirits) and non-alcoholic beverages you are going to sell or serve;
- The portion sizes, container types (plastic cups, cans or bottles) and the price per serving;
- Any limits on the number of alcoholic drinks that a patron can purchase;
- Whether minors will be permitted in the licensed area(s); and
- How people will get into and out of the event (i.e. traffic and patrol plans).

In your safety plan, include, but not limited to:

- The number and schedule for all event staff, including Private Security and Paid Duty Police.
- Include details of their duties.
- Where will your security be stationed and will they be able to see clearly?
- How will security communicate with each other?
- How will other staff members communicate with security?
- Include what behaviour will and will not be tolerated, and when and how personnel will escort patrons out, including removing wristbands from ejected patrons, etc.
- Your plan must ensure you will have adequate security during and when the event ends and must be demonstrated at the time of application for the special events permit.