

**SUSSEX, NB  
ADMINISTRATION COMMITTEE AGENDA**

**33-25**

**September 11, 2025, 6:00 p.m.**

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- 1. Approval Of Agenda**
- 2. Approval Of Meeting Minutes**
- 3. Disclosure of Conflict of Interest**
- 4. Delegations and Petitions**
- 5. Business Arising Out of Minutes**
- 6. New Business**
  - 6.a UMNb Zone Meeting Report - Councillor Milner**
  - 6.b W. Wilkins Correspondence - Developer's Agreement**
  - 6.c Professional Development Request - Clerk Olesen - Administration-2025-09-07**
  - 6.d Request for Use of Town-Owned Property**
  - 6.e Policy F-5 Sussex Volunteer Fire Department Discipline Policy**
  - 6.f Policy P-7 Sussex Employee Discipline Policy**
  - 6.g Graham Subdivision 24-1 Cougle Road - Monies in Lieu of Land for Public Purposes - Administration-2025-09-10**
  - 6.h UMNb Annual Conference**
  - 6.i DRAFT By-law 1051-25 - A By-law to Regulate Traffic in the town of Sussex**
  - 6.j IOM Clerk Olesen DBA Budget**
  - 6.k 119 Cougle Road - Rezoning Request**
    - 6.k.1 Proposed Zoning By-law Amendment, By-law 1350-24-03**
    - 6.k.2 Proposed Municipal Plan By-law Amendment, By-law 704-20-02**
    - 6.k.3 DRAFT Resolution of Council 704-20-02 and 1350-24-03**
  - 6.l 12 Bryant Drive - Rezoning Request**
    - 6.l.1 Proposed Zoning By-law Amendment, By-law 1350-24-04**
    - 6.l.2 DRAFT Resolution of Council 1350-24-04**
  - 6.m Land Exchange and House Relocation Agreement**

- 6.n Tentative Subdivision Plan - Moffett Avenue Subdivision
- 7. Personnel
- 8. Accounts
- 9. Schedule For Next Meeting - October 23, 2025
- 10. Closed Session
  - 10.a Local Governance Act Section 68(1)(j)
- 11. Adjournment