

**A BY-LAW IN AMENDMENT OF A BY-LAW RELATING TO THE PROCEDURES
OF THE TOWN OF SUSSEX**

BY-LAW # 858-11-01

Page 1 of 2

The Council of the Town of Sussex under authority vested in it by the Local Governance Act, Section 69, hereby enacts as follows:


1. Section 5 is amended by adding (ii):

(ii) Electronic Meetings

- (a) It is permitted to use electronic means of communication in a Council Meeting or a Committee of Council Meeting if it allows members of Council to hear and speak to each other and, in the case of a meeting that is open to the public, allows the public to hear the members.
- (b) Only a member of Council who, at the time of the meeting, is outside of the Town of Sussex or is physically unable to attend the meeting may participate in the manner referred to in subsection (a).
- (c) Except for reasons of disability, a member of Council shall not participate in the manner referred to in subsection (a) at more than 25% of the regular Council meetings held in a one-year period or at more than four Special Council Meetings held in a one-year period.
- (d) A member of Council who intends to participate in a meeting in the manner referred to in subsection (a) shall provide sufficient notice to the Clerk to ensure that the relevant materials may be sent to the member and to ensure that the appropriate electronic means of communication are available and, if the meeting is open to the public, that the public notice referred to in subsection (g) is given.

- (e) A member of Council who participates in a meeting closed to the public in the manner referred to in subsection (a) shall, at the beginning of the meeting, confirm that he or she is alone.
- (f) A member of Council who participates in a meeting in the manner referred to in subsection (a) shall be deemed to be present at the meeting.
- (g) If a Council Meeting or a Committee of Council Meeting is open to the public, use of an electronic means of communication is permitted only if a notice of the meeting is given to the public that includes the following information:
 - i. A statement that an electronic means of communication will be used at the meeting; and
 - ii. The location where the public may see or hear the meeting.
- (h) Notice to the public shall be in accordance with the provisions of Section 70 of the Local Governance Act.

FIRST READING BY TITLE	<u>March 16, 2020</u>
SECOND READING BY TITLE	<u>March 16, 2020</u>
READ IN ENTIRETY	<u>March 16, 2020</u>
THIRD READING BY TITLE & ENACTED	<u>March 16, 2020</u>



TOWN CLERK



MAYOR