

WORKS COMMITTEE MEETING # 05-21
MONDAY, OCTOBER 18TH, 2021 – 7:00 PM
AGENDA

COMMITTEE MEMBERS:

COUNCILLOR BOYLE, CHAIRPERSON
COUNCILLOR WILSON, VICE- CHAIR
COUNCILLOR HOLDER
COUNCILLOR BRENNAN
MAYOR THORNE

SCOTT HATCHER, P. Eng. C.A.O.
KRIS BUTCHER, DIRECTOR OF PUBLIC WORKS
SHANE REID, SUPERINTENDENT OF WORKS

COUNCILLOR MILNER
DEPUTY MAYOR ARMITAGE
COUNCILLOR NELSON

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1. APPROVAL OF AGENDA.
 2. RECORDING OF ATTENDANCE
 3. APPROVAL OF MINUTES OF MEETING # 04-21.
 4. DISCLOSURE OF CONFLICT OF INTEREST
 5. PRESENTATIONS/ DELEGATION:
 6. **ADMINISTRATION REPORT TO COMMITTEE**
 1. ADMINISTRATION REPORT - OVERTIME SUMMARY SEPTEMBER 2021.
 2. OVERTIME DETAILS SEPTEMBER 2021.
 3. LABOUR MANAGEMENT MEETING MINUTES – OCTOBER 15TH, 2021.
 4. JOINT HEALTH & SAFETY DRAFT MINUTES:
 - 1) MEETING DATE SEPTEMBER 24TH, 2021.
 5. REQUEST FOR APPROVAL.
 7. **WORKS OPERATIONS REPORT TO COMMITTEE**

SUPERINTENDENT OF WORKS, SEPTEMBER 2021 REPORT TO COMMITTEE.

 1. MONTHLY WORKS MAINTENANCE PROGRAMS AND WORK SCHEDULE:
 - 1) MAINTAIN X WORK ORDER REPORT.
 2. STORM WATER MANAGEMENT
 - 1) MONTHLY SCHEDULE.
 3. SOLID WASTE MANAGEMENT
 - 1) MONTHLY WORK SCHEDULE.
 - 2) REGULAR GARBAGE COLLECTION.
 - 3) 2021 SPECIAL GARBAGE COLLECTION.
 - a) 2021 DATES UPCOMING.
 - b) RECOMMENDATION FOR 2022 COLLECTION DATES.
 4. TRANSPORTATION MANAGEMENT
 - 1) MONTHLY WORK SCHEDULE.
 - 2) SNOW PLOWING & REMOVAL PROGRAM.
 - 3) SPRING CLEANING & STREET SWEEPING PROGRAM.
 - 4) RESTORATION OF STREET LIGHT STANDARDS.

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5. RIVER MANAGEMENT: - NIL -
6. WORKS OPERATIONS STRUCTURES: - NIL -
7. REQUEST FOR APPROVAL:
 - 1) REMOVAL OF ABOVE GROUND TANKS – WORKS GARAGE.

8. WATER AND WASTEWATER OPERATIONS REPORT TO COMMITTEE

DIRECTOR OF PUBLIC WORKS REPORT TO COMMITTEE SEPTEMBER 2021.

1. WATER MANAGEMENT:
 - 1) POTABLE WATER TESTS.
 - 2) WATER SYSTEM COMPLAINT REGISTRY.
 - 3) HYDRANT REHABILITATION.
2. WASTEWATER MANAGEMENT
 - 1) REGULAR TESTING:
 - 2) WASTEWATER LIFT STATIONS:
3. MONTHLY MAINTENANCE:
 - 1) MAINTAIN X WORK ORDER REPORT.
4. WATER AND WASTEWATER CAPITAL IMPROVEMENTS:
5. WATER / WASTEWATER STRUCTURES:
6. REQUESTS FOR APPROVAL:
 - 1) PURCHASE OF A LEAK DETECTOR LOGGING KIT.
 - 2) NEW GATE AND FENCING – JONAH COURT WATER PUMPING STATION

9. BUSINESS ARISING OUT OF MINUTES:

1. FLOOD MASTER PLAN.
2. MAPLE AVENUE / MAIN STREET / BROAD STREET RECONFIGURATION.

10. NEW BUSINESS:

1. CAPITAL PROGRAM DESIGN FEE PROPOSAL – CBCL LIMITED.
2. 2021 ANNUAL WATER QUALITY TESTING RESULTS.

11. PERSONNEL:

12. ACCOUNTS:

13. SCHEDULE FOR NEXT MEETING: MONDAY, NOVEMBER 15TH, 2021: 6:00 PM

14. ADJOURNMENT.

15. CLOSED SESSION: