

# Town of Sussex

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Minutes of Meeting of Council held this

15<sup>th</sup> day of August 2022

A.D.

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday the 15<sup>th</sup> day of August, 2022, at 7:00 o'clock in the evening.

The following members of the Council were present: Deputy Mayor Wilson, Councillors Nelson, Boyle, Holder, Brenan, and Milner. His Worship Mayor Thorne was absent. Also present at this meeting were the Chief Administrative Officer Scott Hatcher, Town Treasurer Heather Moffett and Town Clerk Tara Olesen.

It was moved by Councillor Brenan, seconded by Councillor Boyle, that the agenda for this regular Town Council meeting be approved as circulated. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Nelson, seconded by Councillor Milner, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on July 18, 2022, be approved. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Brenan, that the minutes of the special meeting of the Town Council, of the Town of Sussex, held on July 18, 2022, be approved. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Boyle that the Fire Report for the month of July 2022 be received as circulated. Motion carried.

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The report indicated that during the month, the Fire Department responded to 20 calls, with 10 calls originating within the Town of Sussex and 10 out of Town calls.

It was moved by Councillor Milner, seconded by Councillor Brennan, that the Building Inspector's Report for the month of July 2022, be received as circulated. Motion carried.

The report indicated that during the month there were a total of twenty-one building permits issued with seven permits for new construction for a value of 1,463,200, 13 permits for renovations, repairs, alterations and additions for a value of \$86,385, and one permit for demolition for a value of \$3,000.

It was moved by Councillor Nelson, seconded by Councillor Boyle, that the Development Officer's Report for the month of July 2022, be received as circulated. Motion carried.

The report indicated that during the month there were three Surveyor's Real Property Reports, one Subdivision Plan and one Deed submitted for approval.

It was moved by Councillor Milner, seconded by Councillor Boyle that the minutes of the Planning Advisory Committee meeting, dated August 10, 2022 be received as circulated. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Nelson that Council have a First Reading by Title of Zoning By-law Amendment, By-law #1350-21-02. Motion carried.



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The Clerk then read the by-law for the First Time by Title.

It was moved by Councillor Brennan, seconded by Councillor Boyle that Council have a Second Reading by Title of Zoning By-law Amendment, By-law #1350-21-02. Motion carried.

The Clerk then read the by-law for the Second Time by Title.

It was moved by Councillor Holder, seconded by Councillor Nelson, that the report of the Community Services Committee meeting, dated August 9, 2022, be received as circulated. Motion carried.

It was moved by Councillor Holder, seconded by Councillor Breanan that Council approve Policy CS-17: Schedule A2 – Facilities showing the proposed rental fees for the 8th Hussars Sports Centre. Motion carried.

It was moved by Councillor Holder, seconded by Councillor Milner that Council authorize the street closure of Perry Street on October 21, 2022 to host the Regional Service Commission Mobile Hazardous Waste Disposal event. Motion carried.

It was moved by Councillor Holder, seconded by Councillor Milner that Council approve that the Town of Sussex be the applicant for the Community Investment Fund for \$5,000 in support of the purchase of a set of bleachers on the Anglophone South School District property. Motion carried.

It was moved by Councillor Holder, seconded by Councillor Milner that Council authorize the Town of Sussex to cost share 50% of the Brown's Paving quotation in the amount of \$5,476.88, HST included, with the Sussex Tennis

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Association for a paved surface for the picnic table area of the Hans Lammens Tennis Centre. Motion carried.

It was moved by Councillor Holder, seconded by Councillor Nelson that Council approve financial support in the amount of \$150, exclusive of HST, to the Sussex Lions Club in support of their Community Safety Net campaign. Motion carried.

It was moved by Councillor Nelson, seconded by Councillor Milner, that the report of the Economic Development and Long-Range Planning Committee Meeting, dated August 9, 2022, be received as circulated. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Milner, that the report of the Works Committee Meeting, dated August 8, 2022, be received as circulated. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Brennan that Council approve the Water and Wastewater Foreman and the Director of Public Works to attend the AWCCA Conference on October 2nd to October 5th, 2022 in Saint John for the total cost of \$3,475.60 inclusive of HST. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Nelson that Council approve the Brown's Paving quotation of \$38,437.11 exclusive of HST to place 50 mm of type B base course asphalt on Thomas Lane, inclusive of all structure adjustments and fine grading prior to placement. Motion carried.



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It was moved by Councillor Boyle, seconded by Councillor Brennan that Council approve the Brown's Paving Quotation of \$23,517.72 exclusive of HST to complete the placement of 40 mm of seal asphalt course on Tori Crescent inclusive of non-tracking tack coat, adjustment of frames, covers and valves and sweeping of the street prior to placement. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Nelson that the report of the Protective Services Committee meeting dated August 8, 2022, be received as circulated. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Brennan that Council cease legal action and remove 56 Industrial Drive from the dangerous and unsightly enforcement list. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Nelson that Council accept with regret the resignation of firefighter James Watt from the Sussex Fire Department. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Nelson that Council approve the purchase of the Holmatro Pentheon Rescue/Extrication tools and necessary accessories from Safety Source Fire in the amount of \$59,955.25 inclusive of HST. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Brennan that Council approve the purchase of 10 pairs of hiking boots and 10 backpacks from Fundy Tactical in the amount of \$5,807.50 inclusive of HST. Motion carried.

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It was moved by Councillor Milner, seconded by Councillor Brennan that Council authorize the High Angle Rope Rescue Course training by Peter Brzezicki, Technical Rescue Specialist at a cost of \$4,500 to train interested Sussex Fire Department members in the skills of Rope Rescue Awareness, Operations, and Technical Rescue. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Brennan that Council authorize a street closure of a portion of Main Street between Peter Street and Summer Street Wednesday August 10th, 2022, between 4:30pm and 9:30pm to facilitate the 2022 Rising Tides and Tunes Festival event in the Town of Sussex. Motion carried.

It was moved by Councillor Brennan, seconded by Councillor Milner that the report of the Administration Committee meeting dated August 11, 2022, be received as circulated. Motion carried.

It was moved by Councillor Brennan, seconded by Councillor Milner that Council rescind the motion for the award and purchase as recommended by Purchaser Scott for tender T-03-22 made on April 19, 2022, to award to the low tenderer for the bid amount of \$402,500 inclusive of HST, with the condition that award amount is subject to change, and contingent upon agreement between Applied Pressure Inc. and the Town of Sussex. Motion carried.

It was moved by Councillor Brennan, seconded by Councillor Nelson that Council award tender T-03-22 amended quoted price from Applied Pressure Inc. in the amount of \$388,412.51 to secure the purchase of a 2022 single axle plow/dump truck complete with plow accessories installed. Motion carried.



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It was moved by Councillor Brennan, seconded by Councillor Nelson that Council approve the Sussex Fire Department Response Plan to assist the Town in hosting the 2022 Flea Market. The response plan recommended shall include:

- Cell phone number of the Fire Department on duty officer and Chief given to all partners involved.
- VHF radios operating in Works Department channel.
- 1 VHF radio per gate.
- 1 VHF radio held by the Flea Market contact person.
- 1 VHF radio for security.
- 1 VHF radio for Fire Department (incident only – not monitored).

inclusive of fire extinguishers as recommended by Sussex Fire and the Fire Station staffed during the Flea Market hours on Friday, Saturday, and Sunday. Motion carried.

It was moved by Councillor Brennan, seconded by Councillor Milner that Council declare the Pitbull “Ace” owned by Brittany McKnight of 12 Stewart Avenue as a fierce or dangerous animal in accordance with Town of Sussex Animal Control By-law, By-law #250-11 and that the owner of an animal which has been declared a fierce or dangerous animal by the Protective Services Committee shall ensure that:

- a) such animal is licensed with the Town as a fierce or dangerous animal;
- b) such animal is spayed or neutered;
- c) such animal complies with the owners’ responsibilities as outlined in Town of Sussex Animal Control By-law, By-law #250-11;

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- a) such animal shall be muzzled at all times when the animal is off the owner's property;
- b) at all times when off the owner's property, the animal shall be on a leash not longer than one (1) metre and under the control of a responsible person over the age of eighteen (18);
- c) when such animal is on the property of the owner, it shall be either securely confined indoors or in a securely enclosed and locked pen or structure, suitable to prevent the escape of the fierce or dangerous animal and capable of preventing the entry of any person not in control of the animal. Such pen or structure must have minimum dimensions of two (2) metres by four (4) metres and must have secure sides and a secure top. If it has no bottom secured to the sides, the sides must be embedded into the ground no less than thirty (30) centimeters deep. The enclosure must also provide protection from the elements for the animal. The pen or structure shall not be within one (1) metre of the property line or within three (3) metres of a neighbouring dwelling unit. Such animal may not be chained as a means of confinement; and
- d) a sign with minimum dimensions of two hundred fifty by hundred (250 X 100) millimeters, is displayed at each entrance to the property and building in which the animal is kept warning in writing, as well as with a symbol, that there is a dangerous animal on the property. This sign shall be visible and legible from the nearest road or thoroughfare.

Motion carried.

It was moved by Councillor Brennan, seconded by Councillor Milner that Council reimburse Ms. Annette Plaggenborg of 10 Elm Street \$1,693.38 for the costs of a building location survey was that reviewed at the Protective Services meeting held on Monday, August 8, 2022. Motion carried.

It was moved by Councillor Brennan, seconded by Councilor Milner that Council authorize the administration to work with the Sussex & Area



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Community Foundation to receive grant monies on behalf of the Sussex Disc Golf Association in support of their continued development of their Disk Golf Course. Motion carried.

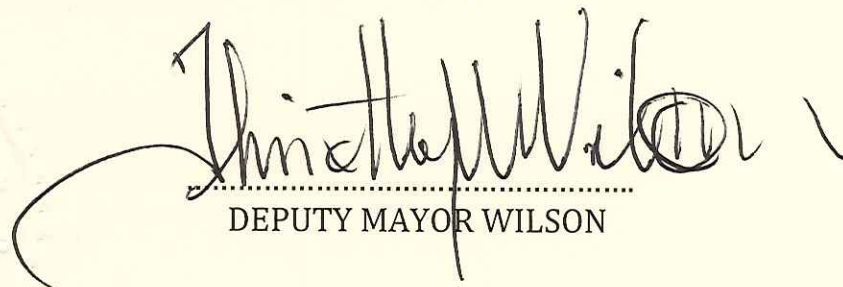
It was moved by Councillor Brenan, seconded by Councillor Nelson, that Council approve for payment accounts for the month of July, 2022, totaling \$312,024.95. Motion carried.

It was moved by Councillor Brenan, seconded by Councillor Nelson that Council approve that the Town be a Festival Gold Sponsor of the Rising Tides Trails & Tunes Festival for 2022 for the cost of \$1000. Motion carried.

Deputy Mayor Wilson noted that the next scheduled regular meeting of Council is Monday, September 19, 2022.

It was moved by Councillor Milner, seconded by Councillor Nelson, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

The meeting was adjourned at 7:46pm.

  
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DEPUTY MAYOR WILSON

  
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TOWN CLERK