

# Town of Sussex

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Minutes of Meeting of Council held this

17<sup>th</sup> day of January 2022

A.D.

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, virtually, on Monday the 17<sup>th</sup> day of January, 2022, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Wilson, Councillors Nelson, Holder, Boyle, Brennan, and Milner. Also present at this meeting were the Chief Administrative Officer Scott Hatcher, Town Treasurer Heather Moffett and Town Clerk Tara Olesen.

It was moved by Councillor Nelson, seconded by Councillor Brennan, that the agenda for this regular Town Council meeting be approved. Motion carried. No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Milner, seconded by Councillor Boyle, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on December 20, 2021, be approved. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Milner, that the document entitled Town of Sussex Five Year Capital Investment Plan for the GTF Administrative Agreement 2019-2023 be adopted. Motion carried.

Correspondence was received from Portage Atlantic regarding their Mother and Child Program and upcoming Women and Addiction symposium.

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Also included with the letter was the 2020-2021 Portage Annual Report for Council's information.

It was moved by Deputy Mayor Wilson, seconded by Councillor Brenan that the letter and report from Portage Atlantic be filed. Motion carried.

It was moved by Councillor Nelson, seconded by Councillor Boyle that the Fire Report for the month of December 2021 be received as circulated. Motion carried.

During the month the Fire Department responded to 22 calls, with 8 calls originating within the Town of Sussex and 14 out of town calls.

It was moved by Councillor Milner, seconded by Deputy Mayor Wilson, that the Building Inspector's Report for the month of December 2021, be received as circulated. Motion carried.

The report indicated that during the month there were a total of eight building permits issued which included one permit for new construction and seven permits for renovations, repairs, alterations, and additions for a total value of \$602,900.

It was moved by Councillor Nelson, seconded by Deputy Mayor Wilson, that the Building Inspector's Year End Report for 2021, be received as circulated. Motion carried.

The report indicated that in 2021 the Building Inspector issued 21 permits for New Construction and 149 permits for Additions, Repairs, Renovations, Alterations and Demolitions for a total of \$8,468,574.

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It was moved by Councillor Milner, seconded by Councillor Boyle, that the Development Officer's Report for the month of December 2021, be received as circulated. Motion carried.

The report indicated that during the month there were numerous enquiries relating to zoning and subdivision regulations, but no plans submitted for approval.

It was moved by Councillor Nelson, seconded by Deputy Mayor Wilson that Council have a Reading by Summary of By-law #1203-10-10 A By-law to Amend Schedule "A" of a By-law to Regulate Water Sanitary and Storm Sewer Systems. Motion carried.

The Clerk then read a summary of the by-law.

It was moved by Councillor Wilson, seconded by Councillor Nelson that Council have a Third Reading by Title and Enactment of By-law #1203-10-10 A By-law to Amend Schedule "A" of a By-law to Regulate Water Sanitary and Storm Sewer Systems. Motion carried.

The Clerk then read the by-law for the Third Time by Title and His Worship declared the by-law duly enacted.

It was moved by Councillor Holder, seconded by Councillor Milner, that the report of the Community Services Committee meeting, dated January 11, 2022, be received as circulated. Motion carried.

It was moved by Councillor Nelson, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning

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Committee Meeting, dated January 11, 2022, be received as circulated. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Nelson, that the report of the Works Committee Meeting, dated January 10, 2022, be received as circulated. Motion carried.

It was moved by Councillor Milner, seconded by Deputy Mayor Wilson, that the report of the Protective Services Committee Meeting, dated January 10, 2022, be received as circulated. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Nelson, that Council accept with regret the resignation of firefighter Mike Hayes following his 27 years of service to this community. Motion carried.

It was moved by Councillor Brennan, seconded by Councillor Milner that the report of the Administration Committee meeting dated January 13, 2022, be received as circulated. Motion carried.

It was moved by Councillor Brennan, seconded by Deputy Mayor Wilson that Council approve payment by manual cheque to DeVine Sanitation Ltd. for residential garbage collection for the month of October 2021 in the amount of \$13,524.78 hst included. Motion carried.

It was moved by Councillor Brennan, seconded by Councillor Nelson that Council approve that the Town Clerk register for 2 workshops for Winter 2022 for a combined total cost of \$632.50 inclusive of HST through the Municipal Management Training Program from the University of Moncton. Motion carried.

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It was moved by Councillor Brenan, seconded by Deputy Mayor Wilson that Council authorize the purchase of a Power Liner 6955 and Lazyliner Pro from Colours "N" More in the amount of \$29,325.00 inclusive of HST. Motion carried.

It was moved by Councillor Brenan, seconded by Councillor Milner that Council authorize the Community Services Department to provide access to the ice surface at the 8<sup>th</sup> Hussars Sports Centre for vaccinated single household bubbles for a rental fee of \$50.00 for 45 minute blocks. Motion carried.

It was moved by Councillor Brenan, seconded by Councillor Milner that Council accept the trails grooming proposal on a per occurrence grooming basis of \$200 with an annual total for the service not to exceed \$4,000. Motion carried.

It was moved by Councillor Brenan, seconded by Councillor Nelson that Council approve Mr. Shane Reid to the position of Superintendent of Works having successfully completed his probationary period effective January 10, 2022. Motion carried.

It was moved by Councillor Brenan, seconded by Councillor Milner, that Council approve for payment the accounts for the month of December 2021, totaling \$401,492.81. Motion carried.

His Worship Mayor Thorne spoke on the commencement of local governance reform this week in New Brunswick and the positive effect it will have on both the Town of Sussex and Village of Sussex Corner. He believes the residents of both communities as well as the entire province will be far better

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served with this restructuring. This will be a historic year for our Province and our communities, and he is very excited to be part of the change.

Mayor Thorne noted that the next scheduled regular meeting of Council is Monday, February 17, 2022.

It was moved by Deputy Mayor Wilson, seconded by Councillor Milner, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

The meeting was adjourned at 7:38pm.

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MAYOR THORNE

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TOWN CLERK