

Town of Sussex

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Minutes of Meeting of Council held this
19th day of July 2021

A.D.,

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday the 19th day of July, 2021, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Armitage; Councillors Wilson, Holder, Nelson, Brenan, Milner and Boyle. Also present at this meeting were the Chief Administrative Officer Scott Hatcher, Town Treasurer Heather Moffett and Town Clerk Tara Olesen.

It was moved by Councillor Brenan, seconded by Councillor Milner, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Deputy Mayor Armitage, seconded by Councillor Nelson, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on June 21, 2021, be approved. Motion carried.

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Present at the Council meeting were Terri Peck and Valerie Walker of Strays of Sussex. Mrs. Peck introduced her group to the new members of Council and described how they are working to help stray and abandoned cats within the Town of Sussex. Mrs. Peck presented copies of invoices representing some of their costs for running the program noting that fundraising has been particularly difficult through COVID. She explained that they have recently focused on the area of Essex and Albert Street and have successfully trapped and rehomed approximately 20 cats from that area. Ms. Walker, a resident on Essex Street spoke to the increase in abandoned domestic cats in her area since she moved there 15 years ago. The Council recognized the importance of the program and the strong dedication of all the volunteers of both S.O.S and CARMA and thanked them for their compassion and time donated to the well-being and protection of these animals.

Correspondence was received from Hayden Walker thanking the Town for awarding him the NB Ranger's Scholarship.

It was moved by Councillor Milner, seconded by Councillor Wilson that the correspondence be filed. Motion carried.

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It was moved by Deputy Mayor Armitage, seconded by Councillor Boyle that the Fire Report for the month of June 2021 be received as circulated. Motion carried.

During the month the Fire Department responded to 18 calls, with 5 calls originating within the Town of Sussex and 13 out of town calls.

It was moved by Councillor Brenan, seconded by Councillor Milner, that the Building Inspector's Report for the month of June, 2021, be received as circulated. Motion carried.

The report indicated that during the month there were 15 building permits issued for renovations, repairs, alterations and additions for a total value of \$234,500.

It was moved by Councillor Milner, seconded by Councillor Boyle, that the Development Officer's Report for the month of July, 2021, be received as circulated. Motion carried.

The report indicated that during the month there were three plans submitted for approval consisting of one Subdivision Plan, one Amending Subdivision Plan and one Surveyor's Real Property Report.

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It was moved by Councillor Nelson, seconded by Councillor Milner that Council have a Reading in it's Entirety of By-law 1051-21, A By-law to Regulate Traffic in the Town of Sussex. Motion carried.

The Clerk then read the by-law in it's Entirety.

It was moved by Councillor Milner, seconded by Councillor Nelson that Council have Third Reading by Title of By-law 1051-21, A By-law to Regulate Traffic in the Town of Sussex. Motion carried.

The Clerk then read the by-law for the Third Time By Title and His Worship Mayor Thorne declared the by-law duly enacted.

It was moved by Councillor Holder, seconded by Councillor Milner, that the report of the Community Services meeting, dated July 13, 2021, be received as circulated. Motion carried.

It was moved by Councillor Holder, seconded by Councillor Wilson, that Council approve that the Town purchase a Festival Gold Sponsorship package in the amount of \$1,000 from the Friends of Fundy for their 2021 Rising Tides and Tunes Festival. Motion carried.

It was moved by Councillor Holder, seconded by Councillor Wilson, that Council appoint Judy Feltus and Micheal Elliott to the Sussex Regional Library Board each for a term to expire December 31, 2024. Motion carried.

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It was moved by Councillor Holder, seconded by Councillor
Brenan, that Council approve to engage Gary Morris for entertainment
and equipment including a tent for the quoted price of \$6,549.25
inclusive of HST for the September 4th Pathways to Green Celebration.
Motion carried.

It was moved by Councillor Holder, seconded by Councillor
Wilson, that Council approve the rental of climbers, bouncers and laser
tag from Bounce Kingdom for the September 4 Pathways to Green
Celebration for the quoted price of \$7,072.50 inclusive of HST. Motion
carried.

It was moved by Councillor Holder, seconded by Councillor
Milner, that Council approve to engage Fireworks FX for materials and
personnel for a fireworks display for the September 4th Path to Green
Celebration for the quoted price of \$10,000 inclusive of HST. Motion
carried.

It was moved by Councillor Holder and seconded by Councillor
Milner that Council approve the amended Appendix A to the Sussex
Disk Golf Agreement. Motion carried.

It was moved by Councillor Holder, seconded by Councillor
Brenan that the Council engage UNB Forestry to complete the Forest

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Management Plan and that they authorize the signing of the agreement with UNB as presented. Motion carried.

It was moved by Councillor Holder, seconded by Deputy Mayor Armitage that Council engage Avondale Construction to complete the front façade repairs necessary to the southern elevation of the 8th Hussars Sports Centre for the quoted price of \$15,525 inclusive of HST. Motion carried.

It was moved by Councillor Nelson, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning Committee Meeting, dated July 13, 2021, be received as circulated. Motion carried.

It was moved by Councillor Nelson, seconded by Councillor Wilson that Council authorize Mayor Thorne and CAO Hatcher to execute the funding agreement for RDC Project No. 13801 Town of Sussex - Study on behalf of the Town of Sussex. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Wilson, that the report of the Works Committee Meeting, dated July 12, 2021, be received as circulated. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Nelson that Council award Tender T-05-21, Sewer Cleaning Services to

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Terrapure Environmental (Envirosystems Incorporated), being the lowest bidder meeting the required specifications. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Milner that Council award Tender T-04-21 - Single Axle Plow/Dump Truck to Applied Pressure Inc. for the tender price of \$342,694.25 inclusive of HST. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Nelson that Council approve the purchase of a 2009 VT650 Sweeper from the City of Moncton for a cost of \$30,000 inclusive of HST. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Brenan, that the report of the Protective Services Committee Meeting, dated July 12, 2021, be received as circulated. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Brenan, that Council award Tender T-06-21 Half Ton Truck with Crew Cab to Clark Chevrolet in the amount of \$53,145.89 inclusive of HST as the lowest tender compliant bidder. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Nelson that the report of the Administration Committee meeting dated July 15, 2021, be received as circulated. Motion carried.

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It was moved by Councillor Wilson and seconded by Councillor Milner that Council approve the replacement/upgrade of the Town's main server and to engage Terra Consultants Ltd for the purchase of a Mac mini at a cost of \$3,278 plus HST, an HDMI monitor for a cost of \$200 plus HST and installation and configuration for a cost of \$2,000 plus HST. Motion carried.

Deputy Mayor Armitage declared a conflict with the next item on the agenda and left the Council Chamber for any and all discussion or decision on the following items.

It was moved by Councillor Wilson, seconded by Councillor Nelson, that Council engage Solicitor John Malone to act on behalf of the Town for the purchase of the land bearing PID 30303390, 63 Broad Street and to close the sale on or before July 30, 2021. Motion carried.

It was moved by Councillor Brennan, seconded by Councillor Nelson that Council secure in fee simple title the lands having PID #30303390, 63 Broad Street for the purchase price of \$154,000 subject to the adjustments at closing.

1. The Town will undertake to complete all necessary legal work and will pay all legal fees at closing for this transaction inclusive of any fees associated with bringing the property into Land Titles Registry. Solicitor John Malone will be engaged by Sussex to undertake this work on our behalf.
2. Both parties agree the real estate fees associated with this transaction are the responsibility of the Vendor, namely the Friends of Broad Street.
3. The Town will assume responsibility to pay any provincial property transfer fees at closing.
4. The Town will reconcile and pay its proportionate share of 2021 property taxes owing or paid in 2021, calculated from the date

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of closing in relation to December 31, 2021 as the number of days remaining in 2021 divided by 365 to determine the closing cost.

5. The Town will reconcile and pay its proportionate share of water and sewer fees at closing assuming the property is billed at a flat rate, if applicable.
6. The Friends of Broad Street as the Vendor shall be responsible to sell the property free and clear of any loans, liens, or actions, against the property on the closing date of this transaction.
7. Time is of the essence, and,
8. The Town proposes a closing date of July 30rd, 2021.

Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Brennan, that Council authorize the Town Clerk to execute the HST Indemnity Certificate on behalf of the Town. Motion carried.

Deputy Mayor Armitage returned to the Council Chambers from her conflict of interest.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council award Tender 21-1858 Designated Highways 2021 to the low tenderer Fairville Construction Ltd. for the tender amount of \$406,680.00 inclusive of HST. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Boyle, that Council authorize the purchase of a Business Directory Standard ad block 4.5" x 2.97" ad in the amount of \$200 plus HST. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Brennan, that Council approve that the Town sponsor a Golf Hole in the

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2021 Sussex & District Chamber of Commerce Golf Tournament for \$150.00. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council partner with the Sussex & District Chamber of Commerce in their application for the Canada Shop Local Initiative. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Nelson, that Council hire Ms. Tiffany McLean to the position of Accounts Payable Clerk, effective July 22, 2021 in accordance with the 2021 Non-union Pay Scale. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council appoint Mr. Dave Marriott as the Town's Principal Operator In Charge for both the Town's Municipal Water System and the Town's Municipal Wastewater System. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Brennan, that Council appoint Mr. Tom Lewis as the Town's Backup/Alternate Operator in Charge for both the Town's Municipal Water System and the Town's Municipal Wastewater System. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Armitage, that Council approve for payment accounts for the month of June 2021, totaling \$211,124.17. Motion carried.

Mayor Thorne noted that the next scheduled regular meeting of Council is scheduled for Monday, August 16, 2021.

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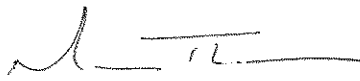
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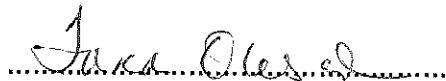
A.D.,

It was moved by Deputy Mayor Armitage, seconded by
Councillor Wilson, that this regular meeting of the Town Council, of the
Town of Sussex adjourn. Motion carried.

The meeting adjourned at 8:02pm.



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MAYOR THORNE



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TOWN CLERK