

Town of Sussex

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Minutes of Meeting of Council held this

21st day of June 2021

A.D.,

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday the 21st day of June, 2021, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Armitage; Councillors Wilson, Holder, Nelson, Brenan, Milner and Boyle. Also present at this meeting were the Chief Administrative Officer Scott Hatcher, Town Clerk Tara Olesen and Town Treasurer Heather Moffett.

It was moved by Councillor Wilson, seconded by Deputy Mayor Armitage, that the agenda for this regular Town Council meeting be approved as amended. The agenda was amended by moving the report of the Works Committee to item 12(a) and the report of the Community Services Committee to item 12(c). Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Milner, seconded by Councillor Nelson, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on May 17, 2021, be approved. Motion carried.

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It was moved by Councillor Brennan, seconded by Councillor Wilson, that the minutes of the special meeting of the Town Council, of the Town of Sussex, held on June 7, 2021, be approved. Motion carried.

Correspondence from Eugene LeBlanc was received offering that the Town accept the twice per year publication "Our Voice" which promotes the views and personal experiences of those who have dealt with mental illness. It was moved by Councillor Milner, seconded by Councillor Nelson that the correspondence and publication be filed. Motion carried.

Correspondence was received from the Sussex Regional Library indicating that the Library Board had passed a motion to renew the term of Raymond Watson for an additional 3 years subject to Council approval.

It was moved by Councillor Wilson, seconded by Deputy Mayor Armitage, that Council accept the appointment of Ray Watson for an additional 3 year term on the Library board, expiring in 2024. Motion carried.

It was moved by Councillor Nelson, seconded by Councillor Boyle that the Fire Report for the month of May 2021 be received as circulated. Motion carried.

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During the month the Fire Department responded to 18 calls, with 7 calls originating within the Town of Sussex and 11 out of town calls.

It was moved by Councillor Milner, seconded by Councillor Brennan, that the Building Inspector's Report for the month of May, 2021, be received as circulated. Motion carried.

The report indicated that during the month there were 23 building permits issued for renovations, repairs, alterations and additions for a total value of \$328,220.

It was moved by Councillor Milner, seconded by Councillor Wilson, that the Development Officer's Report for the month of May, 2021, be received as circulated. Motion carried.

The report indicated that during the month there were two plans submitted for approval consisting of one Tentative Amending Subdivision Plan and one Surveyor's Real Property Report.

It was moved by Councillor Wilson, seconded by Councillor Boyle that that the minutes of the Planning Advisory Committee meeting held on June 9, 2021, be received as circulated. Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Milner that Council have First Reading by Title of By-law 1051-21, A By-law to Regulate Traffic in the Town of Sussex. Motion carried.

The Clerk then read the by-law for the First Time By Title.

It was moved by Councillor Milner, seconded by Councillor Brennan that Council have Second Reading by Title of By-law 1051-21, A By-law to Regulate Traffic in the Town of Sussex. Motion carried.

The Clerk then read the by-law for the Second Time By Title.

It was moved by Councillor Boyle, seconded by Councillor Wilson, that the report of the Works Committee Meeting, dated June 14, 2021, be received as circulated. Motion carried.

It was moved by Councillor Nelson, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning Committee Meeting, dated June 15, 2021, be received as circulated. Motion carried.

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It was moved by Councillor Holder, seconded by Councillor Wilson, that the report of the Community Services meeting, dated June 15, 2021, be received as circulated. Motion carried.

It was moved by Councillor Holder, seconded by Councillor Boyle, that Council authorize the 2021 CJCW safe grad salute in the amount of \$140/week inclusive of HST for two (2) weeks. Motion carried.

It was moved by Councillor Holder, seconded by Councillor Wilson, that Council authorize the Mayor and Town Clerk to sign the Sussex Disk Golf agreement on behalf of the Town. Motion carried.

It was moved by Councillor Holder, seconded by Councillor Wilson, that Council authorize the Sussex Disk Golf Association to complete the construction of the disk golf course as outlined in Schedule A of their agreement with the Town. Motion carried.

It was moved by Councillor Holder, seconded by Councillor Nelson, that Council engage MCW Maricor for a condition assessment and energy audit of the 8th Hussars Sports Centre for the quoted price of \$26,285.50 inclusive of HST. Motion carried.

It was moved by Councillor Holder, seconded by Councillor Wilson, that Council approve the purchase of two wind shelters from

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Rotek Management Ltd. for the Bark Park for the quoted price of \$5,387.75 inclusive of HST. Motion defeated with Deputy Mayor Armitage, Councillor Milner, Boyle, and Holder voting 'nay'.

It was moved by Councillor Milner, seconded by Councillor Nelson, that the report of the Protective Services Committee Meeting, dated June 14, 2021, be received as circulated. Motion carried.

It was moved by Councillor Milner, seconded by Deputy Mayor Armitage, that Council remove the item of black smoke burning at 67 Albert Street from the by-law enforcement list. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Brennan, that Council authorize the purchase of eight (8) radios from DTI-Radio Communications for the purchase price of \$26,664.26 inclusive of HST. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Nelson, that Council authorize the purchase of twelve (12) lengths of 1 3/4" attack line hose from Safety Source Fire Inc. for a total cost of \$3,105.00 inclusive of HST. Motion carried.

It was moved by Councillor Milner, seconded by Deputy Mayor Armitage that Council begin the process of by-law enactment for By-law 1051-21 as amended. Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Milner that the report of the Administration Committee meeting dated June 17, 2021, be received as circulated. Motion carried.

It was moved by Councillor Wilson and seconded by Councillor Milner that:

WHEREAS Council has considered revising By-law No 704-20, "The Municipal Plan of the Town of Sussex By-law" and By-law #1350-10, "Zoning By-law for the Town of Sussex" for PID #00264994, 165 St. George Street, to permit General Commercial (GC) with Terms and Conditions on these Lands;

*BE IT RESOLVED that the Council for the Town of Sussex, directs that an appropriate by-law be prepared to adopt a revised Municipal Plan and Zoning By-law, that the by-laws be referred to the Planning Advisory Committee for their views; that the public notice requirements of the Community Planning Act be fulfilled with respect to the proposed by-laws by setting a Council meeting of, **July 15, 2021** at 6:00 pm in the Municipal Office, 524 Main Street, Sussex, N.B. as the date, time and place for the **Public Presentation** of Council's intent to adopt a revised Municipal Plan By-law and sets the Council meeting of **August 16, 2021** at 6:30 pm in the*

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*Municipal Office, 524 Main Street, Sussex, N.B. as the date, time and place for the **Public Hearing of Consideration of Objections** to the proposed by-laws. Motion Carried.*

It was moved by Councillor Wilson, seconded by Councillor Brennan that Council award quotation no. Q202960.00 to the low bidder Sussex Excavators (2010) Ltd. for the quotation amount of \$155,314.98 inclusive of HST. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council authorize a contingency amount of \$30,000 for Nature Trail Flood Damage Repair authorized through change order as directed and approved by Town Administration. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Armitage, that Council award the tender #PD-20-637, 8th Hussars Sports Centre Changeroom 3 and 5 renovations to the low bidder Avondale Construction in the amount of \$150,662.00 inclusive of HST. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Armitage that Council assent to the Coventry Walk Subdivision Plan Phase 1 & 2 prepared by Don-More Surveys Ltd. dated April 15th, 2021 by NBLs Garrett J. Keirstead, creating and laying out of the public and

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future streets and the setting aside of the lands for public purposes and the local government services easements as identified on the plan in accordance with Section 88 of the Community Planning Act Chapter 19, RSNB 2017. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner that Council authorize the Mayor and Town Clerk to execute the Developers Agreement for Coventry Walk Subdivision Phase 1 & 2 on behalf of the Town of Sussex. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner that Council accept that the internal interest rate for the Town be kept at 0.85% for the interfund loans and balances. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Brennan that Council allow the Town to sponsor the Disk Golf Association funding request from the Sussex & Area Community Foundation. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner that Council appoint CAO Hatcher as the Assistant Town Clerk effective June 4, 2021. Motion carried.

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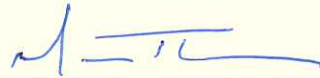
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It was moved by Councillor Wilson, seconded by Councillor Nelson, that Council approve for payment accounts for the month of May 2021, totaling \$691,333.15. Motion carried.

Mayor Thorne noted that the next scheduled regular meeting of Council is scheduled for Monday, July 19, 2021.

It was moved by Deputy Mayor Armitage, seconded by Councillor Wilson, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.



MAYOR THORNE



TOWN CLERK