

# Town of Sussex

Page 1 of 8

Minutes of Meeting of Council held this

19th day of April 2021

A.D.,

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, on Monday, the 19<sup>th</sup> day of April, 2021, at 8:00 o'clock in the evening. Due to COVID-19 social distancing guidelines, the meeting was held at the Town of Sussex Emergency Operations Centre at 22 Maple Avenue.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Wilson; Councillors Ryan, Armitage, Nelson, Milner and Boyle. Also present at this meeting were the Chief Administrative Officer Scott Hatcher, Town Clerk Tara Olesen and Town Treasurer Paul Maguire.

It was moved by Councillor Ryan, seconded by Deputy Mayor Wilson, that the agenda for this regular Town Council meeting be approved as presented. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Milner, seconded by Councillor Ryan, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on March 22, 2021, be approved. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Ryan, that the minutes of the special meeting of the Town Council, of the Town of Sussex, held on March 17, 2021, be approved. Motion carried.

## BUSINESS ARISING OUT OF COMMITTEE OF THE WHOLE

It was moved by Deputy Mayor Wilson, seconded by Councillor Ryan that Sussex Ale Works be permitted to operate a seasonal patio

# Town of Sussex

Page 2 of 8

Minutes of Meeting of Council held this  
19th day of April 2021

A.D.,

from May to October 2021 inclusive at a one-year non-prorated COVID-19 rate of \$50/month utilizing the parking area in front of 597 Main Street in accordance with terms and conditions as negotiated with the CAO. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council adopt the 2021 Student Wage Scale. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Milner that Council accept the letter of resignation from Accounts Payable Clerk Amy Coggar with regret. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Ryan that Administration commence the search for an Accounts Payable Clerk. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage that the Fire Report for the month of March 2021 be received as circulated. Motion carried.

During the month the Fire Department responded to 19 calls, with 11 calls originating within the Town of Sussex and 8 out of town calls.

It was moved by Councillor Milner, seconded by Councillor Nelson, that the Building Inspector's Report for the month of March, 2021, be received as circulated. Motion carried.

The report indicated that during the month there were 13 building permits issued for renovations, repairs, alterations and additions for a value of \$324,606.00.

# Town of Sussex

Page 3 of 8

Minutes of Meeting of Council held this  
19th day of April 2021

A.D.,

It was moved by Councillor Armitage, seconded by Councillor Nelson, that the Development Officer's Report for the month of March, 2021, be received as circulated. Motion carried.

The report indicated that during the month the Development Officer received inquiries relating to zoning and subdivision regulations but there were no plans submitted for approval.

It was moved by Councillor Boyle, seconded by Councillor Milner, that the minutes of the Planning Advisory Committee meeting held on April 14, 2021, be received as circulated. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Milner that Council have a First Reading by Title of Zoning By-law Amendment, By-law #1350-10-38.

On the question, Council members spoke on the proposed Zoning By-law Amendment. Councillor Armitage requested that the record state that she would be voting in support of the readings only to allow time for the developer to address the concerns as brought forth and at the time of the third reading and meeting, would make her decision. His Worship Mayor Thorne relinquished the Chair to Deputy Mayor Wilson and also spoke to the rezoning after which he resumed the Chair.

Motion carried.

The Clerk then read the by-law for the First Time by Title.

It was moved by Councillor Ryan, seconded by Deputy Mayor Wilson that Council have a Second Reading by Title of Zoning By-law Amendment, By-law #1350-10-38. Motion carried.

# Town of Sussex

Page 4 of 8

Minutes of Meeting of Council held this

19th day of April 2021

A.D.,

The Clerk then read the by-law for the Second Time by Title.

It was moved by Councillor Armitage, seconded by Councillor Ryan, that the report of the Community Services meeting, dated April 13, 2021, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Nelson, that Council approve the purchase of recreation software from Activenet for \$11,667, plus HST. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council approve the sale of two surplus vinyl windows and a baby barn to Robert Burgess for a price of \$350 plus HST and the sale of surplus wooden stairs to Jared Simpson for a price of \$5 plus HST as well as the disposal of miscellaneous ducting and fire suppression equipment through normal processes as per Surplus Equipment Tender T-03-21. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Ryan that Council authorize the issuing of the grant for \$4,000.00 to the Sussex Tennis Association. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council approve to engage Brown's Paving at the quoted price of \$6,033.64, HST included, for tennis court repairs resulting from the December 2020 flood event. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Nelson, that Council approve to engage Playteck Enterprises at the quoted price of \$38,985.00 HST included, for tennis and basketball

# Town of Sussex

Page 5 of 8

Minutes of Meeting of Council held this  
19th day of April 2021

A.D.,

court repairs resulting from the December 2020 flood event. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Ryan that Council approve the purchase of special event fencing from Outfront Portable Solutions for a cost of \$14,352.00, HST included. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council approve the rental of a 2021 TRV-X900W from Hall Bros Enterprises Ltd. for a cost of \$1,086.95 per month, plus HST from May 3, 2021 to September 5, 2021. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Nelson that Council approve the rental of a 2008 Chev half-ton from City Auto from May 3, 2021 to September 22, 2021 for a total of \$575.00 per month, HST included. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Nelson that Council approve to engage Atlantic Millwork for the construction, delivery, and installation of custom benches for tender T-02-21 Sports Centre Dressing Rooms at a cost of \$29,785.00 inclusive of HST subject to the approval of the Capital Borrowing Board. Motion carried.

It was moved by Councillor Boyle, seconded by Deputy Mayor Wilson, that the report of the Economic Development & Long Range Planning Committee Meeting, dated April 13, 2021, be received as circulated. Motion carried.

# Town of Sussex

Page 6 of 8

Minutes of Meeting of Council held this  
19th day of April 2021

A.D.,

It was moved by Councillor Boyle, seconded by Councillor Nelson that Council approve the Town of Sussex participation in the Quest Acceleration Program in the amount of up to \$5,000.00. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Milner, that the report of the Works Committee Meeting, dated April 12, 2021, be received as circulated. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Ryan, that Council approve that Kings County Mechanical be engaged to fabricate a permanent rigid intake pipe assembly on the Gateway Mall berm for the quoted price of \$6,550.69, inclusive of HST. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Ryan, that Council accept the Engineering Fee Proposal from Dillon Consulting to design and administer the construction work on Leonard Drive conditional on approval of the 2021 Designated Highway Program and to authorize the Mayor and Clerk to sign the fee proposal on behalf of the Town of Sussex. Motion carried.

Deputy Mayor Wilson declared a conflict of interest and left the meeting room for any and all discussion and decision on this next item.

It was moved by Councillor Boyle, seconded by Councillor Armitage that Council approve the purchase of eight concrete crossing light pole bases from Strescon Ltd. for a cost of \$10,177.50 inclusive of HST. Motion carried.

Deputy Mayor Wilson returned from his conflict of interest.

# Town of Sussex

Page 7 of 8

Minutes of Meeting of Council held this  
19th day of April 2021

A.D.,

It was moved by Councillor Milner, seconded by Councillor Nelson, that the report of the Protective Services Committee Meeting, dated April 12, 2021, be received as circulated. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Ryan, that Council authorize that Atlantic Emergency Medical and Training be engaged to provide a chainsaw safety course for 20 members in the amount of \$1,725.00 inclusive of HST . Motion carried.

It was moved by Councillor Milner, seconded by Councillor Nelson, that Council authorize that Versatile Training Solutions be engaged to provide a Quint Operations course for 6 members in the amount of \$2,750.00 inclusive of HST. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Ryan, that Council accept recruits Justin Middleton, David deMerchant and Jason Adair to the position of firefighters upon completion of all required elements. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner that the report of the Administration Committee meeting dated April 15, 2021, be received as circulated. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Nelson, that Council approve a sponsorship for doctor recruitment for an amount of \$3,000 for 2021. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve that the Town of Sussex award the NB Rangers Trust Scholarship in the amount of \$500.00 for a student entering a University program in 2021. Motion carried.

# Town of Sussex

Page 8 of 8

Minutes of Meeting of Council held this  
19th day of April 2021

A.D.,

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council appoint Ascend LLP Chartered Professional Accountants to be the Town's 2021 Auditor. Motion carried.

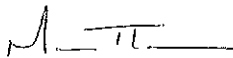
It was moved by Councillor Ryan, seconded by Councillor Milner, that Council authorizes the Mayor and Town Clerk to execute the agreement with Living SJ on behalf of the Sussex Dial-a-Ride Program operating under the Sussex & Area Wellness Network. Motion carried.


It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council approve for payment accounts for the month of March 2021, totaling \$531,509.91. Motion carried.

Members of Council expressed their appreciation for the opportunity to serve on Council for this extended term, and their appreciation of the efforts of the Administration. His Worship Mayor Thorne remarked on the dedication of Ralph Carr who served the Town of Sussex with honor and passion since 1988.

Mayor Thorne noted that the next scheduled regular meeting of Council is scheduled for Monday, May 17, 2021.

It was moved by Councillor Armitage, seconded by Councillor Milner, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

  
.....  
MAYOR THORNE

  
.....  
TOWN CLERK



# Town of Sussex

Minutes of Meeting of Council held this  
day of

A.D.,

Printed on: 4/9/2021

## Administration Committee Accounts

From 3/1/2021 To 3/31/2021

### Invoice Review

| Vendor<br>ID / Name                                     | Document<br>Date | Source<br>Code | Document<br>Number | Document<br>Total |
|---|------------------|----------------|--------------------|-------------------|
| <b>100 Legislative</b>                                  |                  |                |                    |                   |
| SHOP01-SHOPPERS DRUG MART                               | 3/22/2021        | AP-IN          | 0995               | 62.06             |
| SOBE01-SOBEY'S  | 3/22/2021        | AP-IN          | 120439             | 62.14             |
| <b>Total for 100 Legislative</b>                        |                  |                |                    | <b>124.20</b>     |
| <b>101 Administration</b>                               |                  |                |                    |                   |
| ACCE01-ACCESS INFORMATION MANAGEMI                      | 3/31/2021        | AP-IN          | NBS0597331         | 451.50            |
| AMAN01-ASSOCIATION OF MUNICIPAL ADMI                    | 3/31/2021        | AP-IN          | FEE2021-37         | 300.00            |
| CINT01-CINTAS CANADA LIMITED                            | 3/31/2021        | AP-IN          | 5057096376         | 63.42             |
| COVE01-COVEY OFFICE GROUP                               | 3/31/2021        | AP-IN          | 100996026/S        | 54.57             |
| GRAN02-GRAND & TOY                                      | 3/31/2021        | AP-IN          | R858036            | 450.80            |
| RAIN01-RAINBOW PRINTING                                 | 3/17/2021        | AP-IN          | 69908              | 419.23            |
| SAGE03-SAGE SOFTWARE INC.                               | 3/31/2021        | AP-IN          | 910096368          | 553.00            |
| TECH02-TECH X PERTS                                     | 3/22/2021        | AP-IN          | 9979               | 80.49             |
| TERR01-TERRA CONSULTANTS LTD.                           | 3/17/2021        | AP-IN          | 00011957           | 273.13            |
| TERR01-TERRA CONSULTANTS LTD.                           | 3/17/2021        | AP-IN          | 00011957           | 2,645.00          |
| UNIV01-UNIVERSITY OF MONCTON                            | 3/25/2021        | AP-IN          | E0511127           | 316.25            |
| <b>Total for 101 Administration</b>                     |                  |                |                    | <b>5,607.39</b>   |
| <b>102 Building-Fire</b>                                |                  |                |                    |                   |
| ORKI01-ORKIN CANADA CORPORATION                         | 3/31/2021        | AP-IN          | 17045711           | 155.25            |
| <b>Total for 102 Building-Fire</b>                      |                  |                |                    | <b>155.25</b>     |
| <b>103 Building Admin. &amp; Works</b>                  |                  |                |                    |                   |
| JANI01-SUSSEX JANITORIAL SERVICES LTD                   | 3/31/2021        | AP-IN          | 57146              | 1,529.50          |
| <b>Total for 103 Building Admin. &amp; Works</b>        |                  |                |                    | <b>1,529.50</b>   |
| <b>105 Town Manager</b>                                 |                  |                |                    |                   |
| AMAN01-ASSOCIATION OF MUNICIPAL ADMI                    | 3/31/2021        | AP-IN          | FEE2021-37         | 300.00            |
| <b>Total for 105 Town Manager</b>                       |                  |                |                    | <b>300.00</b>     |
| <b>107 External Audit</b>                               |                  |                |                    |                   |
| ASCE01-ASCEND   | 3/25/2021        | AP-IN          | 202401             | 7,966.72          |
| <b>Total for 107 External Audit</b>                     |                  |                |                    | <b>7,966.72</b>   |
| <b>111 Advertising</b>                                  |                  |                |                    |                   |
| BRUN01-BRUNSWICK NEWS INC.                              | 3/20/2021        | AP-IN          | 20094229           | 207.00            |
| BRUN01-BRUNSWICK NEWS INC.                              | 3/27/2021        | AP-IN          | 20094648           | 207.00            |
| ROTA01-ROTARY CLUB OF SUSSEX                            | 3/29/2021        | AP-IN          | 571                | 150.00            |
| <b>Total for 111 Advertising</b>                        |                  |                |                    | <b>564.00</b>     |
| <b>148 Beautification &amp; Land Rehabili</b>           |                  |                |                    |                   |
| KING06-KINGS COUNTY MECHANICAL LTD.                     | 3/29/2021        | AP-IN          | 20671/22215        | 161.00            |
| <b>Total for 148 Beautification &amp; Land Rehabili</b> |                  |                |                    | <b>161.00</b>     |
| <b>153 Sussex Tourism &amp; Interpretive</b>            |                  |                |                    |                   |
| ORKI01-ORKIN CANADA CORPORATION                         | 3/31/2021        | AP-IN          | 17043811           | 123.05            |
| <b>Total for 153 Sussex Tourism &amp; Interpretive</b>  |                  |                |                    | <b>123.05</b>     |
| <b>Total for Invoice Review</b>                         |                  |                |                    | <b>16,531.11</b>  |

# Town of Sussex

Minutes of Meeting of Council held this  
day of

A.D.,

Printed on: 4/9/2021

## Administration Committee Accounts

From 3/1/2021 To 3/31/2021

Manual Cheque Review

| Vendor<br>ID / Name                                     | Document<br>Date | Source<br>Code | Document<br>Number | Cheque<br>Number | Document<br>Total |
|---|------------------|----------------|--------------------|------------------|-------------------|
| <b>100 Legislative</b>                                  |                  |                |                    |                  |                   |
| AMAZ01-AMAZON.ca  | 4/1/2021         | AP-IN          | 701-4829033-136    | 000000050244     | 269.88            |
| BELL05-BELL ALIANT                                      | 3/16/2021        | AP-IN          | 120434-1           | 000000050214     | 28.09             |
| DQGR01-DQ GRILL & CHILL                                 | 3/22/2021        | AP-IN          | DQ-120438          | 000000050223     | 143.15            |
| KFCC01-KFC CANADA                                       | 3/16/2021        | AP-IN          | KFC-120435         | 000000050217     | 130.96            |
| KNOC01-KNOCKS CAFE                                      | 3/17/2021        | AP-IN          | KC-120436          | 000000050218     | 86.25             |
| MCWH01-McWHITE HOLDINGS                                 | 3/15/2021        | AP-IN          | SW-120403          | 000000050211     | 112.05            |
| PETT01-PETTY CASH                                       | 3/25/2021        | AP-IN          | 120408             | 000000050233     | 56.65             |
| ROGE01-ROGERS WIRELESS INC.                             | 3/29/2021        | AP-IN          | 120440             | 000000050239     | 50.60             |
| <b>Total for 100 Legislative</b>                        |                  |                |                    |                  | <b>877.63</b>     |
| <b>101 Administration</b>                               |                  |                |                    |                  |                   |
| ARMA03-ARMA INTERNATIONAL                               | 3/16/2021        | AP-IN          | 120375             | 000000050216     | 259.07            |
| BANK01-BANK OF MONTREAL                                 | 3/19/2021        | AP-IN          | 356942             | 000000050220     | 455.40            |
| BELL05-BELL ALIANT                                      | 3/16/2021        | AP-IN          | 120434-1           | 000000050214     | 84.74             |
| CANB02-COUNCIL OF ARCHIVES NEW BRUN                     | 3/16/2021        | AP-IN          | 120405             | 000000050215     | 45.00             |
| PETT01-PETTY CASH                                       | 3/25/2021        | AP-IN          | 120408             | 000000050233     | 6.90              |
| ROGE01-ROGERS WIRELESS INC.                             | 3/29/2021        | AP-IN          | 120440             | 000000050239     | 50.60             |
| <b>Total for 101 Administration</b>                     |                  |                |                    |                  | <b>901.71</b>     |
| <b>102 Building-Fire</b>                                |                  |                |                    |                  |                   |
| NBEP01-N B POWER  | 3/18/2021        | AP-IN          | 120437             | 000000050219     | 2,975.82          |
| <b>Total for 102 Building-Fire</b>                      |                  |                |                    |                  | <b>2,975.82</b>   |
| <b>103 Building Admin. &amp; Works</b>                  |                  |                |                    |                  |                   |
| NBEP01-N B POWER  | 3/18/2021        | AP-IN          | 120437             | 000000050219     | 2,917.95          |
| <b>Total for 103 Building Admin. &amp; Works</b>        |                  |                |                    |                  | <b>2,917.95</b>   |
| <b>105 Town Manager</b>                                 |                  |                |                    |                  |                   |
| BELL05-BELL ALIANT                                      | 3/16/2021        | AP-IN          | 120434-1           | 000000050214     | 43.29             |
| ROGE01-ROGERS WIRELESS INC.                             | 3/29/2021        | AP-IN          | 120440             | 000000050239     | 50.60             |
| <b>Total for 105 Town Manager</b>                       |                  |                |                    |                  | <b>93.89</b>      |
| <b>148 Beautification &amp; Land Rehabili</b>           |                  |                |                    |                  |                   |
| THOR04-JASON THORNE                                     | 3/29/2021        | AP-IN          | 120237             | 000000050240     | 28.75             |
| <b>Total for 148 Beautification &amp; Land Rehabili</b> |                  |                |                    |                  | <b>28.75</b>      |
| <b>150 Housing</b>                                      |                  |                |                    |                  |                   |
| NBEP01-N B POWER  | 3/18/2021        | AP-IN          | 120437             | 000000050219     | 75.85             |
| <b>Total for 150 Housing</b>                            |                  |                |                    |                  | <b>75.85</b>      |
| <b>153 Sussex Tourism &amp; Interpretive</b>            |                  |                |                    |                  |                   |
| BELL05-BELL ALIANT                                      | 3/16/2021        | AP-IN          | 120434-1           | 000000050214     | 143.25            |
| NBEP01-N B POWER  | 3/18/2021        | AP-IN          | 120437             | 000000050219     | 917.82            |
| <b>Total for 153 Sussex Tourism &amp; Interpretive</b>  |                  |                |                    |                  | <b>1,061.07</b>   |
| <b>154 Tourism</b>                                      |                  |                |                    |                  |                   |
| OTOC01-OTOCAST, LLC                                     | 3/29/2021        | AP-IN          | 2021.0121          | 000000050241     | 500.00            |
| <b>Total for 154 Tourism</b>                            |                  |                |                    |                  | <b>500.00</b>     |
| <b>156 Web Site Program</b>                             |                  |                |                    |                  |                   |
| BELL05-BELL ALIANT                                      | 3/16/2021        | AP-IN          | 120434-1           | 000000050214     | 762.62            |
| THOR04-JASON THORNE                                     | 3/22/2021        | AP-IN          | 120232             | 000000050224     | 46.58             |
| <b>Total for 156 Web Site Program</b>                   |                  |                |                    |                  | <b>809.20</b>     |

**Total for Manual Cheque Review 10,241.87**

# Town of Sussex

Minutes of Meeting of Council held this

day of

A.D.,

Printed on: 4/9/2021

## Community Services Committee Accounts

From 3/1/2021 To 3/31/2021

### Invoice Review

| Vendor ID / Name                                     | Document Date | Source Code | Document Number | Document Total  |
|--|---------------|-------------|-----------------|-----------------|
| <b>160 Administration</b>                            |               |             |                 |                 |
| COVE01-COVEY OFFICE GROUP                            | 3/30/2021     | AP-IN       | 100995530/S     | 48.70           |
| KEIR03-JAMES KEIRSTEAD                               | 3/31/2021     | AP-IN       | 2021-0023       | 35.00           |
| <b>Total for 160 Administration</b>                  |               |             |                 | <b>83.70</b>    |
| <b>162 8th Hussars Sports Center</b>                 |               |             |                 |                 |
| AUTO01-SUSSEX AUTO SUPPLIES LTD.                     | 3/31/2021     | AP-IN       | 724-663695      | 109.25          |
| CANA01-CANADIAN TIRE #106                            | 3/31/2021     | AP-IN       | 69979           | 70.16           |
| CINT01-CINTAS CANADA LIMITED                         | 3/31/2021     | AP-IN       | 5057096376      | 54.58           |
| JANI01-SUSSEX JANITORIAL SERVICES LTD                | 3/31/2021     | AP-IN       | 57151           | 930.26          |
| ORKI01-ORKIN CANADA CORPORATION                      | 3/18/2021     | AP-IN       | 17046352        | 105.80          |
| POLY01-POLYLINE DESIGNS                              | 3/31/2021     | AP-IN       | 21-1263         | 822.82          |
| TOWN01-TOWN OF SUSSEX                                | 3/31/2021     | AP-IN       | 120617          | 641.42          |
| UNIF02-UNIFIRST CANADA LTD.                          | 3/31/2021     | AP-IN       | 7100242170      | 15.93           |
| UNIF02-UNIFIRST CANADA LTD.                          | 3/31/2021     | AP-IN       | 7100242966      | 15.93           |
| UNIF02-UNIFIRST CANADA LTD.                          | 3/31/2021     | AP-IN       | 7100243765      | 15.93           |
| WAYN01-WAYNES CONVENIENCE                            | 3/31/2021     | AP-IN       | 120636-15       | 63.00           |
| WAYN01-WAYNES CONVENIENCE                            | 3/31/2021     | AP-IN       | 120636-33       | 23.75           |
| WAYN01-WAYNES CONVENIENCE                            | 3/23/2021     | AP-IN       | 120636-40       | 188.99          |
| WAYN01-WAYNES CONVENIENCE                            | 3/31/2021     | AP-IN       | 120636-42       | 63.00           |
| <b>Total for 162 8th Hussars Sports Center</b>       |               |             |                 | <b>3,120.82</b> |
| <b>163 Parks &amp; Playgrounds</b>                   |               |             |                 |                 |
| PRAC01-PRACTICA LTD.                                 | 3/31/2021     | AP-IN       | 42508           | 350.55          |
| UNIF02-UNIFIRST CANADA LTD.                          | 3/31/2021     | AP-IN       | 7100242170      | 25.97           |
| UNIF02-UNIFIRST CANADA LTD.                          | 3/31/2021     | AP-IN       | 7100242966      | 25.97           |
| UNIF02-UNIFIRST CANADA LTD.                          | 3/31/2021     | AP-IN       | 7100243765      | 25.97           |
| <b>Total for 163 Parks &amp; Playgrounds</b>         |               |             |                 | <b>428.46</b>   |
| <b>164 Community Building</b>                        |               |             |                 |                 |
| TREM03-TREMTECH ELECTRICAL SYSTEMS                   | 3/23/2021     | AP-IN       | 210808          | 789.11          |
| <b>Total for 164 Community Building</b>              |               |             |                 | <b>789.11</b>   |
| <b>165 Tennis Building</b>                           |               |             |                 |                 |
| TOWN01-TOWN OF SUSSEX                                | 3/31/2021     | AP-IN       | 120617          | 36.57           |
| <b>Total for 165 Tennis Building</b>                 |               |             |                 | <b>36.57</b>    |
| <b>166 Sussex Museum &amp; Art Gallery</b>           |               |             |                 |                 |
| DEVI01-DEVINE SANITATION                             | 3/31/2021     | AP-IN       | 22493           | 111.18          |
| <b>Total for 166 Sussex Museum &amp; Art Gallery</b> |               |             |                 | <b>111.18</b>   |
| <b>167 Regional Library</b>                          |               |             |                 |                 |
| HOME02-SUSSEX HOME BUILDING CENTER                   | 3/17/2021     | AP-IN       | 410243          | 54.02           |
| JANI01-SUSSEX JANITORIAL SERVICES LTD                | 3/31/2021     | AP-IN       | 57146           | 1,414.50        |
| ORKI01-ORKIN CANADA CORPORATION                      | 3/31/2021     | AP-IN       | 170438833       | 120.75          |
| TOWN01-TOWN OF SUSSEX                                | 3/31/2021     | AP-IN       | 120617          | 53.67           |
| <b>Total for 167 Regional Library</b>                |               |             |                 | <b>1,642.94</b> |
| <b>Total for Invoice Review</b>                      |               |             |                 | <b>6,212.78</b> |

# Town of Sussex

Minutes of Meeting of Council held this  
day of

A.D.,

Printed on: 4/9/2021

## Community Services Committee Accounts

From 3/1/2021 To 3/31/2021

Manual Cheque Review

| Vendor<br>ID / Name                        | Document<br>Date | Source<br>Code | Document<br>Number                                   | Cheque<br>Number | Document<br>Total |
|--|------------------|----------------|--|------------------|-------------------|
| <b>160 Administration</b>                  |                  |                |  |                  |                   |
| BELL05-BELL ALIANT                         | 3/16/2021        | AP-IN          | 120434-1   | 000000050214     | 1,174.51          |
| ROGE01-ROGERS WIRELESS INC.                | 3/29/2021        | AP-IN          | 120440   | 000000050239     | 101.20            |
| THOR04-JASON THORNE                        | 3/29/2021        | AP-IN          | 120237   | 000000050240     | 61.50             |
|  |                  |                | <b>Total for 160 Administration</b>                  |                  | <b>1,337.21</b>   |
| <b>162 8th Hussars Sports Center</b>       |                  |                |  |                  |                   |
| BANK01-BANK OF MONTREAL                    | 3/23/2021        | AP-IN          | 120441   | 000000050225     | 141.76            |
| NBEP01-N B POWER                           | 3/18/2021        | AP-IN          | 120437   | 000000050219     | 11,744.12         |
| SERV05-SERVICE NEW BRUNSWICK               | 3/31/2021        | AP-IN          | 120606   | 000000050242     | 19.00             |
|  |                  |                | <b>Total for 162 8th Hussars Sports Center</b>       |                  | <b>11,904.88</b>  |
| <b>163 Parks &amp; Playgrounds</b>         |                  |                |  |                  |                   |
| IRVI05-IRVING OIL MARKETING GP             | 4/7/2021         | AP-IN          | 33901895   | 000000050251     | 89.38             |
| NBEP01-N B POWER                           | 3/18/2021        | AP-IN          | 120437   | 000000050219     | 621.10            |
| SCOT11-ROBERT SCOTT                        | 4/7/2021         | AP-IN          | 120240   | 000000050249     | 103.48            |
| THOR04-JASON THORNE                        | 3/29/2021        | AP-IN          | 120237   | 000000050240     | 202.86            |
|  |                  |                | <b>Total for 163 Parks &amp; Playgrounds</b>         |                  | <b>1,016.82</b>   |
| <b>164 Community Building</b>              |                  |                |  |                  |                   |
| NBEP01-N B POWER                           | 3/18/2021        | AP-IN          | 120437   | 000000050219     | 629.42            |
|  |                  |                | <b>Total for 164 Community Building</b>              |                  | <b>629.42</b>     |
| <b>165 Tennis Building</b>                 |                  |                |  |                  |                   |
| NBEP01-N B POWER                           | 3/18/2021        | AP-IN          | 120437   | 000000050219     | 233.98            |
|  |                  |                | <b>Total for 165 Tennis Building</b>                 |                  | <b>233.98</b>     |
| <b>166 Sussex Museum &amp; Art Gallery</b> |                  |                |  |                  |                   |
| NBEP01-N B POWER                           | 3/18/2021        | AP-IN          | 120437   | 000000050219     | 498.70            |
|  |                  |                | <b>Total for 166 Sussex Museum &amp; Art Gallery</b> |                  | <b>498.70</b>     |
| <b>167 Regional Library</b>                |                  |                |  |                  |                   |
| BELL05-BELL ALIANT                         | 3/16/2021        | AP-IN          | 120434-1   | 000000050214     | 181.57            |
| NBEP01-N B POWER                           | 3/18/2021        | AP-IN          | 120437   | 000000050219     | 1,604.74          |
|  |                  |                | <b>Total for 167 Regional Library</b>                |                  | <b>1,786.31</b>   |
| <b>168 Community Services</b>              |                  |                |  |                  |                   |
| MCLA08-SEAN MCLAUGHLIN                     | 3/3/2021         | AP-IN          | 119767   | 000000050093     | 150.00            |
| SUSS19-SUSSEX SKATING CLUB                 | 3/25/2021        | AP-IN          | 120233   | 000000050232     | 1,000.00          |
| SUSS31-SUSSEX & AREA WELLNESS NETW         | 4/7/2021         | AP-IN          | 120404   | 000000050250     | 9,000.00          |
|  |                  |                | <b>Total for 168 Community Services</b>              |                  | <b>10,150.00</b>  |
|  |                  |                | <b>Total for Manual Cheque Review</b>                |                  | <b>27,557.32</b>  |

# Town of Sussex

Minutes of Meeting of Council held this  
day of

A.D.,

Printed on: 4/9/2021

## Protective Services Committee Accounts

From 3/1/2021 To 3/31/2021

### Invoice Review

| Vendor<br>ID / Name                   | Document<br>Date | Source<br>Code | Document<br>Number                      | Document<br>Total |
|---------------------------------------|------------------|----------------|---|-------------------|
| <b>120 Policing Services</b>          |                  |                |   |                   |
| MINI15-MINISTER OF FINANCE            | 3/11/2021        | AP-IN          | 35266                                   | 273,835.75        |
|                                       |                  |                | <b>Total for 120 Policing Services</b>  | <b>273,835.75</b> |
| <b>121 Fire Department</b>            |                  |                |   |                   |
| ACTI01-ACTION TRUCK CAPS & ACCESSOR   | 3/19/2021        | AP-IN          | 50881300                                | 3,647.74          |
| BRDA01-B. R. DAVIS MECHANICS          | 3/11/2021        | AP-IN          | 3896-1                                  | 853.40            |
| BRDA01-B. R. DAVIS MECHANICS          | 3/31/2021        | AP-IN          | 3916                                    | 1,851.59          |
| KENT01-KENT BUILDING SUPPLIES         | 3/11/2021        | AP-IN          | 1000654109                              | 43.79             |
| LEVI01-LEVITT SAFETY LIMITED          | 3/17/2021        | AP-IN          | 1499855-00                              | 443.50            |
| LJBD01-LJB DUTY APPAREL               | 3/16/2021        | AP-IN          | 10121                                   | 2,107.95          |
| LONG01-LONG'S SMALL ENGINE            | 3/16/2021        | AP-IN          | 220370                                  | 481.19            |
| MCSS01-MCS SANITATION                 | 3/12/2021        | AP-IN          | 432506                                  | 165.49            |
| MCSS01-MCS SANITATION                 | 3/12/2021        | AP-IN          | 432795                                  | 132.19            |
| MCSS01-MCS SANITATION                 | 3/31/2021        | AP-IN          | 435943                                  | 87.40             |
| META01-METALFAB LTD.                  | 3/31/2021        | AP-IN          | 20746                                   | 1,657.64          |
| MICM01-MICMAC FIRE & SAFETY SOURCE I  | 3/31/2021        | AP-IN          | NL-00880236                             | 11.50             |
| MOFF01-MOFFETT'S HARDWARE LTD.        | 3/15/2021        | AP-IN          | 495192                                  | 26.89             |
| MOFF01-MOFFETT'S HARDWARE LTD.        | 3/31/2021        | AP-IN          | 496542                                  | 304.68            |
| RCFI01-RC FIRE TEC INC.               | 3/10/2021        | AP-IN          | 801                                     | 1,593.10          |
| ROGE02-ROGERS                         | 3/31/2021        | AP-IN          | 120624                                  | 37.35             |
| TECH02-TECH X PERTS                   | 3/15/2021        | AP-IN          | 9901                                    | 57.50             |
| UNIV02-UNIVERSAL TRUCK & TRAILER      | 3/11/2021        | AP-IN          | 834132D                                 | 398.96            |
|                                       |                  |                | <b>Total for 121 Fire Department</b>    | <b>13,901.86</b>  |
| <b>123 Emergency Measures</b>         |                  |                |   |                   |
| ALAN01-ALANTRALEASING INC.            | 3/31/2021        | AP-IN          | 95060                                   | 1,006.25          |
| JANI01-SUSSEX JANITORIAL SERVICES LTD | 3/31/2021        | AP-IN          | 57147                                   | 764.75            |
| ROGE02-ROGERS                         | 3/31/2021        | AP-IN          | 120624                                  | 106.34            |
| WINM01-WINMAR - MONCTON               | 3/31/2021        | AP-IN          | MN91211/MN911'                          | 50,000.00         |
|                                       |                  |                | <b>Total for 123 Emergency Measures</b> | <b>51,877.34</b>  |
| <b>126 Pest Control</b>               |                  |                |   |                   |
| RENT01-RENTOKIL PEST CONTROL CANAD.   | 3/31/2021        | AP-IN          | 51165867                                | 361.16            |
|                                       |                  |                | <b>Total for 126 Pest Control</b>       | <b>361.16</b>     |
|                                       |                  |                | <b>Total for Invoice Review</b>         | <b>339,976.11</b> |

# Town of Sussex

Minutes of Meeting of Council held this  
day of

A.D.,

Printed on: 4/9/2021

## Protective Services Committee Accounts

From 3/1/2021 To 3/31/2021

Manual Cheque Review

| Vendor<br>ID / Name                       | Document<br>Date | Source<br>Code | Document<br>Number | Cheque<br>Number                        | Document<br>Total |
|---|------------------|----------------|--------------------|---|-------------------|
| <b>121 Fire Department</b>                |                  |                |                    |   |                   |
| ASSU01-ASSUMPTION LIFE                    | 3/15/2021        | AP-IN          | 152971             | 000000050213                            | 387.93            |
| BANK01-BANK OF MONTREAL                   | 3/23/2021        | AP-IN          | 120441             | 000000050225                            | 19.00             |
| BANK01-BANK OF MONTREAL                   | 3/31/2021        | AP-IN          | 120604             | 000000050243                            | 95.00             |
| BELL05-BELL ALIANT                        | 3/16/2021        | AP-IN          | 120434-1           | 000000050214                            | 483.26            |
| BELL05-BELL ALIANT                        | 3/16/2021        | AP-IN          | 120434-1           | 000000050214                            | 51.98             |
| BELL06-BELL MOBILITY INC. - RADIO DIVISIO | 4/6/2021         | AP-IN          | 2-398100           | 000000050248                            | 331.78            |
| IRVI05-IRVING OIL MARKETING GP            | 4/7/2021         | AP-IN          | 33901895           | 000000050251                            | 565.51            |
| ROGE01-ROGERS WIRELESS INC.               | 3/29/2021        | AP-IN          | 120440             | 000000050239                            | 253.00            |
|   |                  |                |                    | <b>Total for 121 Fire Department</b>    | <b>2,187.46</b>   |
| <b>123 Emergency Measures</b>             |                  |                |                    |   |                   |
| ROGE01-ROGERS WIRELESS INC.               | 3/29/2021        | AP-IN          | 120440             | 000000050239                            | 50.60             |
|   |                  |                |                    | <b>Total for 123 Emergency Measures</b> | <b>50.60</b>      |
|   |                  |                |                    | <b>Total for Manual Cheque Review</b>   | <b>2,238.06</b>   |

# Town of Sussex

Minutes of Meeting of Council held this  
day of

A.D.,

Printed on: 4/9/2021

## Works Committee Accounts

From 3/1/2021 To 3/31/2021

### Invoice Review

| Vendor<br>ID / Name                   | Document<br>Date | Source<br>Code | Document<br>Number | Document<br>Total |
|---------------------------------------|------------------|----------------|--------------------|-------------------|
| <b>130 Roads &amp; Streets</b>        |                  |                |                    |                   |
| ALPA02-A.L.P.A. EQUIPMENT LTD.        | 3/31/2021        | AP-IN          | P26855             | 396.37            |
| ALPA02-A.L.P.A. EQUIPMENT LTD.        | 3/12/2021        | AP-IN          | P28423             | 848.23            |
| APPL01-APPLIED PRESSURE INC.          | 3/16/2021        | AP-IN          | 10503              | 256.16            |
| APPL01-APPLIED PRESSURE INC.          | 3/16/2021        | AP-IN          | 10503-1            | 3,248.00          |
| AUTO01-SUSSEX AUTO SUPPLIES LTD.      | 3/31/2021        | AP-IN          | 724-662584         | 7.48              |
| AUTO01-SUSSEX AUTO SUPPLIES LTD.      | 3/31/2021        | AP-IN          | 724-662654         | 47.96             |
| AUTO01-SUSSEX AUTO SUPPLIES LTD.      | 3/31/2021        | AP-IN          | 724-663419         | 367.89            |
| AUTO01-SUSSEX AUTO SUPPLIES LTD.      | 3/31/2021        | AP-IN          | 724-663450         | 82.52             |
| AUTO01-SUSSEX AUTO SUPPLIES LTD.      | 3/31/2021        | AP-IN          | 724-663631         | 123.26            |
| BROW01-BROWNS PAVING LTD.             | 3/31/2021        | AP-IN          | 17827              | 191.27            |
| BROW01-BROWNS PAVING LTD.             | 3/31/2021        | AP-IN          | 17830              | 197.79            |
| CANA13-CANADIAN LINEN & UNIFORM SERV  | 3/31/2021        | AP-IN          | 58016474070        | 18.89             |
| CANA13-CANADIAN LINEN & UNIFORM SERV  | 3/31/2021        | AP-IN          | 5801665631         | 21.69             |
| CANA13-CANADIAN LINEN & UNIFORM SERV  | 3/31/2021        | AP-IN          | 5801668430         | 18.87             |
| CANA13-CANADIAN LINEN & UNIFORM SERV  | 3/31/2021        | AP-IN          | 5801671247         | 23.69             |
| CBCL01-CBCL LIMITED                   | 3/10/2021        | AP-IN          | 0469302            | 2,173.50          |
| CINT01-CINTAS CANADA LIMITED          | 3/31/2021        | AP-IN          | 5057096376         | 173.92            |
| EJCU01-E.J. CUNNINGHAM LTD.           | 3/31/2021        | AP-IN          | 44759              | 426.42            |
| HOME02-SUSSEX HOME BUILDING CENTER    | 3/10/2021        | AP-IN          | 409976             | 52.36             |
| HOME02-SUSSEX HOME BUILDING CENTER    | 3/15/2021        | AP-IN          | 410144             | 42.60             |
| HOME02-SUSSEX HOME BUILDING CENTER    | 3/31/2021        | AP-IN          | 411099             | 78.60             |
| INDU02-INDUSTRIAL COMMERCIAL          | 3/17/2021        | AP-IN          | 60561-1            | 49.11             |
| INDU02-INDUSTRIAL COMMERCIAL          | 3/23/2021        | AP-IN          | 60602              | 320.51            |
| JANI01-SUSSEX JANITORIAL SERVICES LTD | 3/31/2021        | AP-IN          | 57146              | 174.66            |
| KENT01-KENT BUILDING SUPPLIES         | 3/11/2021        | AP-IN          | 1000658178         | 132.35            |
| KENT01-KENT BUILDING SUPPLIES         | 3/31/2021        | AP-IN          | 1000879612         | 90.85             |
| KING01-KINGS COUNTY AUTO PARTS LTD    | 3/31/2021        | AP-IN          | 6262-613620        | 42.16             |
| LIND03-LINDE CANADA INC.              | 3/12/2021        | AP-IN          | 62357445           | 235.11            |
| MACH01-SUSSEX MACHINE SHOP            | 3/31/2021        | AP-IN          | 173383             | 12.45             |
| MACH01-SUSSEX MACHINE SHOP            | 3/31/2021        | AP-IN          | 173450             | 64.86             |
| MACH01-SUSSEX MACHINE SHOP            | 3/31/2021        | AP-IN          | 173550             | 193.61            |
| MACH01-SUSSEX MACHINE SHOP            | 3/31/2021        | AP-IN          | 173551             | 89.15             |
| MCGI01-MCGIBBON DIESEL LTD.           | 3/16/2021        | AP-IN          | 116288-1           | 23.51             |
| MCGI01-MCGIBBON DIESEL LTD.           | 3/31/2021        | AP-IN          | 116394             | 258.52            |
| MCSS01-MCS SANITATION                 | 3/19/2021        | AP-IN          | 434071             | 89.13             |
| MCSS01-MCS SANITATION                 | 3/19/2021        | AP-IN          | 434171             | 243.23            |
| MCSS01-MCS SANITATION                 | 3/26/2021        | AP-IN          | 434171-1           | 58.65             |
| MGMF01-MGM FASTENERS PLUS LTD.        | 3/16/2021        | AP-IN          | 14-31074           | 213.70            |
| MGMF01-MGM FASTENERS PLUS LTD.        | 3/22/2021        | AP-IN          | 14-31482           | 185.72            |
| MGMF01-MGM FASTENERS PLUS LTD.        | 3/31/2021        | AP-IN          | 14-31723           | 78.49             |
| MOFF01-MOFFETT'S HARDWARE LTD.        | 3/12/2021        | AP-IN          | 495019             | 2.76              |
| MOFF01-MOFFETT'S HARDWARE LTD.        | 3/26/2021        | AP-IN          | 496251             | 136.79            |
| NORT04-NORTHERN BUSINESS INTELLIGENCE | 3/30/2021        | AP-IN          | REC003990          | 402.50            |
| ORKI01-ORKIN CANADA CORPORATION       | 3/31/2021        | AP-IN          | 17045853           | 157.55            |
| ORMA01-ORMAC INDUSTRIAL SUPPLY LTD    | 3/31/2021        | AP-IN          | 187049             | 128.26            |
| REID06-REID'S ROOFING & INSULATION NB | 3/29/2021        | AP-IN          | 1028-RR            | 707.05            |
| REID06-REID'S ROOFING & INSULATION NB | 3/31/2021        | AP-IN          | 1031               | 138.00            |
| SHAR01-SHARPS CORNER DRUG STORE LT    | 3/19/2021        | AP-IN          | 155331             | 51.00             |
| SHUR03-SHUR-FIT AUTO PARTS            | 3/12/2021        | AP-IN          | 2-2152979          | 172.50            |
| SHUR03-SHUR-FIT AUTO PARTS            | 3/12/2021        | AP-IN          | 2-2153018          | 151.23            |
| SHUR03-SHUR-FIT AUTO PARTS            | 3/16/2021        | AP-IN          | 2-2153166          | 126.44            |
| SOBE01-SOBEY'S                        | 3/25/2021        | AP-IN          | 120397             | 17.92             |

# Town of Sussex

Minutes of Meeting of Council held this  
day of

A.D.,

Printed on: 4/9/2021

## Works Committee Accounts

From 3/1/2021 To 3/31/2021

### Invoice Review

| Vendor ID / Name                              | Document Date | Source Code | Document Number | Document Total   |
|---|---------------|-------------|-----------------|------------------|
| SOJO01-SOJOURN ENTERPRISES LTD.               | 3/31/2021     | AP-IN       | 80866           | 12,834.00        |
| SUSS06-SUSSEX RENT ALL                        | 3/18/2021     | AP-IN       | 51927           | 79.98            |
| SUSS06-SUSSEX RENT ALL                        | 3/31/2021     | AP-IN       | 52063-1         | 132.25           |
| UNIF02-UNIFIRST CANADA LTD.                   | 3/31/2021     | AP-IN       | 7100242060      | 99.34            |
| UNIF02-UNIFIRST CANADA LTD.                   | 3/31/2021     | AP-IN       | 7100242868      | 99.34            |
| UNIF02-UNIFIRST CANADA LTD.                   | 3/31/2021     | AP-IN       | 7100243656      | 99.34            |
| UNIF02-UNIFIRST CANADA LTD.                   | 3/31/2021     | AP-IN       | 7100244466      | 99.34            |
| WAYN01-WAYNES CONVENIENCE                     | 3/31/2021     | AP-IN       | 120636-36       | 147.00           |
| WEBB01-RONALD S. WEBB                         | 3/18/2021     | AP-IN       | 2021-1197       | 139.14           |
| <b>Total for 130 Roads &amp; Streets</b>      |               |             |                 | <b>27,274.97</b> |
| <b>131 Street Lighting</b>                    |               |             |                 |                  |
| SUMM01-SUMMIT ELECTRIC LTD.                   | 3/19/2021     | AP-IN       | 4976            | 71.30            |
| WEBB01-RONALD S. WEBB                         | 3/31/2021     | AP-IN       | 2021-1291       | 1,063.75         |
| <b>Total for 131 Street Lighting</b>          |               |             |                 | <b>1,135.05</b>  |
| <b>132 Railway Crossing Signs</b>             |               |             |                 |                  |
| CNRA01-CANADIAN NATIONAL RAILWAYS             | 3/31/2021     | AP-IN       | 91569058        | 444.00           |
| <b>Total for 132 Railway Crossing Signals</b> |               |             |                 | <b>444.00</b>    |
| <b>133 Street Maintenance</b>                 |               |             |                 |                  |
| EXCA01-SUSSEX EXCAVATORS (2010) LTD.          | 3/31/2021     | AP-IN       | 6157            | 546.25           |
| TENN01-TENNANT SALES & SERVICE CO.            | 3/31/2021     | AP-IN       | 9177772515      | 188.37           |
| TRAF03-TRAFFIC DEPOT SIGNS & SAFETY L         | 3/9/2021      | AP-IN       | 1016-1          | 542.70           |
| UNIF02-UNIFIRST CANADA LTD.                   | 3/31/2021     | AP-IN       | 7100242060      | 17.28            |
| UNIF02-UNIFIRST CANADA LTD.                   | 3/31/2021     | AP-IN       | 7100242868      | 17.28            |
| UNIF02-UNIFIRST CANADA LTD.                   | 3/31/2021     | AP-IN       | 7100243656      | 17.28            |
| UNIF02-UNIFIRST CANADA LTD.                   | 3/31/2021     | AP-IN       | 7100244466      | 17.28            |
| <b>Total for 133 Street Maintenance</b>       |               |             |                 | <b>1,346.44</b>  |
| <b>140 Solid Waste Disposal</b>               |               |             |                 |                  |
| DEVI01-DEVINE SANITATION                      | 3/31/2021     | AP-IN       | INV-22500       | 12,142.25        |
| REGI02-REGIONAL SERVICE COMMISSION            | 3/31/2021     | AP-IN       | 16607-1         | 11,673.20        |
| REGI02-REGIONAL SERVICE COMMISSION            | 3/31/2021     | AP-IN       | 16608-1         | 484.08           |
| <b>Total for 140 Solid Waste Disposal</b>     |               |             |                 | <b>24,299.53</b> |
| <b>400 Utility - Operating</b>                |               |             |                 |                  |
| ASCE01-ASCEND                                 | 3/25/2021     | AP-IN       | 202401          | 5,331.64         |
| JANI01-SUSSEX JANITORIAL SERVICES LTD         | 3/31/2021     | AP-IN       | 57146           | 174.65           |
| SAGE03-SAGE SOFTWARE INC.                     | 3/31/2021     | AP-IN       | 910096368       | 553.00           |
| <b>Total for 400 Utility - Operating</b>      |               |             |                 | <b>6,059.29</b>  |
| <b>401 Transmission &amp; Distribution</b>    |               |             |                 |                  |
| ALPA02-A.L.P.A. EQUIPMENT LTD.                | 3/12/2021     | AP-IN       | P28423          | 848.23           |
| EXCA01-SUSSEX EXCAVATORS (2010) LTD.          | 3/17/2021     | AP-IN       | 6152            | 764.75           |
| GRAY07-GRAYBAR CANADA                         | 3/31/2021     | AP-IN       | 4200220-00      | 9,910.70         |
| INDU02-INDUSTRIAL COMMERCIAL                  | 3/23/2021     | AP-IN       | 60602           | 320.51           |
| MACH01-SUSSEX MACHINE SHOP                    | 3/31/2021     | AP-IN       | 173382          | 231.63           |
| MOFF01-MOFFETT'S HARDWARE LTD.                | 3/26/2021     | AP-IN       | 496251          | 136.80           |
| ORMA01-ORMAC INDUSTRIAL SUPPLY LTD            | 3/24/2021     | AP-IN       | 186864          | 51.75            |
| SAIN06-SAINT JOHN LABORATORY SERVICE          | 3/31/2021     | AP-IN       | 407-21          | 1,417.95         |
| SCPD01-SCP DISTRIBUTORS INC. CANADA           | 3/22/2021     | AP-CT       | FF021350        | -552.00          |
| SCPD01-SCP DISTRIBUTORS INC. CANADA           | 3/31/2021     | AP-IN       | FF021636        | 964.90           |
| SHAR01-SHARPS CORNER DRUG STORE LT            | 3/19/2021     | AP-IN       | 155331          | 51.00            |
| TERR01-TERRA CONSULTANTS LTD.                 | 3/17/2021     | AP-IN       | 00011957        | 163.87           |
| WEBB01-RONALD S. WEBB                         | 3/19/2021     | AP-IN       | 2021-1210       | 1,132.75         |



# Town of Sussex

Minutes of Meeting of Council held this  
day of

A.D.,

Printed on: 4/9/2021

## Works Committee Accounts

From 3/1/2021 To 3/31/2021

### Invoice Review

| Vendor<br>ID / Name                                    | Document<br>Date | Source<br>Code | Document<br>Number | Document<br>Total |
|--|------------------|----------------|--------------------|-------------------|
| <b>Total for 401 Transmission &amp; Distribution</b>   |                  |                |                    | <b>15,442.84</b>  |
| <b>404 Other - Water Supply</b>                        |                  |                |                    |                   |
| AUTO01-SUSSEX AUTO SUPPLIES LTD.                       | 3/16/2021        | AP-IN          | 724-660909         | 80.49             |
| CANA13-CANADIAN LINEN & UNIFORM SERV                   | 3/31/2021        | AP-IN          | 58016474070        | 16.33             |
| CANA13-CANADIAN LINEN & UNIFORM SERV                   | 3/31/2021        | AP-IN          | 5801665631         | 18.80             |
| CANA13-CANADIAN LINEN & UNIFORM SERV                   | 3/31/2021        | AP-IN          | 5801668430         | 16.35             |
| CANA13-CANADIAN LINEN & UNIFORM SERV                   | 3/31/2021        | AP-IN          | 5801671247         | 20.57             |
| EJCU01-E.J. CUNNINGHAM LTD.                            | 3/17/2021        | AP-IN          | 44690              | 694.83            |
| EXCA01-SUSSEX EXCAVATORS (2010) LTD.                   | 3/17/2021        | AP-IN          | 6151               | 254.21            |
| HOME02-SUSSEX HOME BUILDING CENTER                     | 3/10/2021        | AP-IN          | 409976             | 52.35             |
| HOME02-SUSSEX HOME BUILDING CENTER                     | 3/12/2021        | AP-IN          | 410054             | 65.42             |
| HOME02-SUSSEX HOME BUILDING CENTER                     | 3/15/2021        | AP-IN          | 410144             | 42.60             |
| HOME02-SUSSEX HOME BUILDING CENTER                     | 3/31/2021        | AP-IN          | 411099             | 78.55             |
| KENT01-KENT BUILDING SUPPLIES                          | 3/11/2021        | AP-IN          | 1000658178         | 132.35            |
| MOFF01-MOFFETT'S HARDWARE LTD.                         | 3/12/2021        | AP-IN          | 495019             | 2.76              |
| SHUR03-SHUR-FIT AUTO PARTS                             | 3/16/2021        | AP-IN          | 2-2153166          | 126.45            |
| UNIF02-UNIFIRST CANADA LTD.                            | 3/31/2021        | AP-IN          | 7100242060         | 44.27             |
| UNIF02-UNIFIRST CANADA LTD.                            | 3/31/2021        | AP-IN          | 7100242868         | 44.27             |
| UNIF02-UNIFIRST CANADA LTD.                            | 3/31/2021        | AP-IN          | 7100243656         | 44.27             |
| UNIF02-UNIFIRST CANADA LTD.                            | 3/31/2021        | AP-IN          | 7100244466         | 44.27             |
| <b>Total for 404 Other - Water Supply</b>              |                  |                |                    | <b>1,779.14</b>   |
| <b>411 Administration &amp; General</b>                |                  |                |                    |                   |
| ASCE01-ASCEND  | 3/25/2021        | AP-IN          | 202401             | 5,331.64          |
| SAGE03-SAGE SOFTWARE INC.                              | 3/31/2021        | AP-IN          | 910096368          | 553.00            |
| <b>Total for 411 Administration &amp; General</b>      |                  |                |                    | <b>5,884.64</b>   |
| <b>412 Sewerage Collection System</b>                  |                  |                |                    |                   |
| ACWW01-ACWWA   | 3/29/2021        | AP-IN          | 997826             | 805.00            |
| ACWW01-ACWWA   | 3/29/2021        | AP-IN          | 997827             | 805.00            |
| ACWW01-ACWWA   | 3/29/2021        | AP-IN          | 997828             | 805.00            |
| ATLA13-ATLANTIC PURIFICATION SYSTEMS                   | 3/31/2021        | AP-IN          | 217072             | 244.95            |
| MACH01-SUSSEX MACHINE SHOP                             | 3/31/2021        | AP-IN          | 173382             | 231.65            |
| MGMF01-MGM FASTENERS PLUS LTD.                         | 3/22/2021        | AP-IN          | 14-31482           | 78.49             |
| WAYN01-WAYNES CONVENIENCE                              | 3/31/2021        | AP-IN          | 120636-33          | 9.50              |
| <b>Total for 412 Sewerage Collection System</b>        |                  |                |                    | <b>2,979.59</b>   |
| <b>414 Sewerage Treatment &amp; Disposal</b>           |                  |                |                    |                   |
| CANA13-CANADIAN LINEN & UNIFORM SERV                   | 3/31/2021        | AP-IN          | 58016474070        | 5.03              |
| CANA13-CANADIAN LINEN & UNIFORM SERV                   | 3/31/2021        | AP-IN          | 5801665631         | 5.78              |
| CANA13-CANADIAN LINEN & UNIFORM SERV                   | 3/31/2021        | AP-IN          | 5801668430         | 5.03              |
| CANA13-CANADIAN LINEN & UNIFORM SERV                   | 3/31/2021        | AP-IN          | 5801671247         | 6.33              |
| SAIN06-SAINT JOHN LABORATORY SERVICE                   | 3/31/2021        | AP-IN          | 407-21             | 405.38            |
| SANS01-SANSOM EQUIPMENT LTD                            | 3/23/2021        | AP-IN          | INV-FR-7973        | 1,999.85          |
| SOBE01-SOBEY'S   | 3/12/2021        | AP-IN          | 120384             | 9.99              |
| TERR01-TERRA CONSULTANTS LTD.                          | 3/17/2021        | AP-IN          | 00011957           | 163.88            |
| TREM03-TREMTECH ELECTRICAL SYSTEMS                     | 3/30/2021        | AP-IN          | 210867             | 305.23            |
| UNIF02-UNIFIRST CANADA LTD.                            | 3/31/2021        | AP-IN          | 7100242060         | 32.39             |
| UNIF02-UNIFIRST CANADA LTD.                            | 3/31/2021        | AP-IN          | 7100242868         | 32.39             |
| UNIF02-UNIFIRST CANADA LTD.                            | 3/31/2021        | AP-IN          | 7100243656         | 32.39             |
| UNIF02-UNIFIRST CANADA LTD.                            | 3/31/2021        | AP-IN          | 7100244466         | 32.39             |
| WOLS01-WOLSELEY CANADA INC.                            | 3/31/2021        | AP-IN          | 496840             | 458.85            |
| WOLS01-WOLSELEY CANADA INC.                            | 3/31/2021        | AP-IN          | 553658             | 271.40            |
| <b>Total for 414 Sewerage Treatment &amp; Disposal</b> |                  |                |                    | <b>3,766.31</b>   |

# Town of Sussex

Minutes of Meeting of Council held this  
day of

A.D.,

Printed on: 4/9/2021

## Works Committee Accounts

From 3/1/2021 To 3/31/2021

### Invoice Review

| Vendor<br>ID / Name                       | Document<br>Date | Source<br>Code | Document<br>Number | Document<br>Total |
|---|------------------|----------------|--------------------|-------------------|
| <b>421 Stewart Avenue Lift Sta</b>        |                  |                |                    |                   |
| HOME02-SUSSEX HOME BUILDING CENTER        | 3/10/2021        | AP-IN          | 409960             | 101.63            |
| HOME02-SUSSEX HOME BUILDING CENTER        | 3/10/2021        | AP-IN          | 409981             | 41.49             |
| KENT01-KENT BUILDING SUPPLIES             | 3/25/2021        | AP-IN          | 1000798094         | 13.25             |
| MCMA01-MCMACKIN'S MASONARY                | 3/12/2021        | AP-IN          | 120528             | 713.00            |
| MGMF01-MGM FASTENERS PLUS LTD.            | 3/23/2021        | AP-IN          | 14-31493           | 11.27             |
| STIL01-STILES PLUMBING & HEATING LTD.     | 3/31/2021        | AP-IN          | 114755             | 230.14            |
| WEBB01-RONALD S. WEBB                     | 3/19/2021        | AP-IN          | 2021-1206          | 176.39            |
| WOLS01-WOLSELEY CANADA INC.               | 3/21/2021        | AP-IN          | 465345             | 313.95            |
| Total for 421 Stewart Avenue Lift Station |                  |                |                    | 1,601.12          |
| <b>423 Wallace Court Lift Stati</b>       |                  |                |                    |                   |
| AUTO01-SUSSEX AUTO SUPPLIES LTD.          | 3/31/2021        | AP-IN          | 724-66172          | 4.73              |
| AUTO01-SUSSEX AUTO SUPPLIES LTD.          | 3/23/2021        | AP-IN          | 724-661767         | 9.50              |
| THOM03-THOMAS INDUSTRIAL SALES LTD.       | 3/25/2021        | AP-IN          | 32844              | 1,795.88          |
| Total for 423 Wallace Court Lift Station  |                  |                |                    | 1,810.11          |
| Total for Invoice Review                  |                  |                |                    | <u>93,823.03</u>  |

# Town of Sussex

Minutes of Meeting of Council held this

day of

A.D.,

Printed on: 4/9/2021

## Works Committee Accounts

From 3/1/2021 To 3/31/2021

Manual Cheque Review

| Vendor ID / Name                      | Document Date | Source Code | Document Number | Cheque Number  | Document Total   |
|---------------------------------------|---------------|-------------|-----------------|--|------------------|
| <b>130 Roads &amp; Streets</b>        |               |             |                 |  |                  |
| ALLA01-JOHN ALLABY                    | 4/1/2021      | AP-IN       | 120545          | 000000050245   | 103.46           |
| BANK01-BANK OF MONTREAL               | 4/1/2021      | AP-IN       | 120373          | 000000050246   | 246.97           |
| BANK01-BANK OF MONTREAL               | 3/31/2021     | AP-IN       | 120604          | 000000050243   | 19.00            |
| BELL05-BELL ALIANT                    | 3/16/2021     | AP-IN       | 120434-1        | 000000050214   | 631.32           |
| BUTC02-KRIS BUTCHER                   | 3/19/2021     | AP-IN       | 119451          | 000000050222   | 84.87            |
| GRAN01-MICHEL GRAN                    | 4/8/2021      | AP-IN       | 120582          | 000000050257   | 200.00           |
| IRVI01-IRVING ENERGY                  | 4/8/2021      | AP-IN       | 28306-1         | 000000050256   | 145.95           |
| IRVI05-IRVING OIL MARKETING GP        | 4/7/2021      | AP-IN       | 33901895        | 000000050251   | 120.13           |
| MCGI01-MCGIBBON DIESEL LTD.           | 3/12/2021     | AP-IN       | 115963          |  | 1,586.86         |
| MCGI01-MCGIBBON DIESEL LTD.           | 3/12/2021     | AP-CT       | 115963-CR       |  | -1,586.86        |
| NBEP01-N B POWER                      | 3/18/2021     | AP-IN       | 120437          | 000000050219   | 1,146.31         |
| NBEP01-N B POWER                      | 3/18/2021     | AP-IN       | 120437          | 000000050219   | 563.34           |
| ROGE01-ROGERS WIRELESS INC.           | 3/29/2021     | AP-IN       | 120440          | 000000050239   | 129.95           |
| SCOT09-DAVID SCOTT                    | 3/9/2021      | AP-IN       | DS-120519       | 000000050096   | 196.24           |
| SERV05-SERVICE NEW BRUNSWICK          | 3/31/2021     | AP-IN       | 120606          | 000000050242   | 38.00            |
| SHUR03-SHUR-FIT AUTO PARTS            | 3/16/2021     | AP-CT       | 2-2153200-CR    |  | -25.88           |
|                                       |               |             |                 | <b>Total for 130 Roads &amp; Streets</b>             | <b>3,599.66</b>  |
| <b>131 Street Lighting</b>            |               |             |                 |  |                  |
| NBEP01-N B POWER                      | 3/18/2021     | AP-IN       | 120437          | 000000050219   | 14,598.54        |
|                                       |               |             |                 | <b>Total for 131 Street Lighting</b>                 | <b>14,598.54</b> |
| <b>133 Street Maintenance</b>         |               |             |                 |  |                  |
| BANK01-BANK OF MONTREAL               | 3/31/2021     | AP-IN       | 120604          | 000000050243   | 19.00            |
| SERV05-SERVICE NEW BRUNSWICK          | 3/31/2021     | AP-IN       | 120606          | 000000050242   | 19.00            |
|                                       |               |             |                 | <b>Total for 133 Street Maintenance</b>              | <b>38.00</b>     |
| <b>400 Utility - Operating</b>        |               |             |                 |  |                  |
| BANK01-BANK OF MONTREAL               | 4/1/2021      | AP-IN       | 120373          | 000000050246   | 246.97           |
| BELL05-BELL ALIANT                    | 3/16/2021     | AP-IN       | 120434-1        | 000000050214   | 421.31           |
| MIDL02-MIDLAND COURIER                | 4/7/2021      | AP-IN       | 10017256        | 000000050252   | 52.20            |
|                                       |               |             |                 | <b>Total for 400 Utility - Operating</b>             | <b>720.48</b>    |
| <b>401 Transmission &amp; Distrib</b> |               |             |                 |  |                  |
| ARMO01-ARMOUR TRANSPORTATION SYST     | 4/6/2021      | AP-IN       | 07906441        | 000000050247   | 173.32           |
| ARMO01-ARMOUR TRANSPORTATION SYST     | 3/29/2021     | AP-IN       | 120395          | 000000050238   | 50.08            |
| BANK01-BANK OF MONTREAL               | 3/23/2021     | AP-IN       | 120441          | 000000050225   | 19.00            |
| BANK01-BANK OF MONTREAL               | 3/31/2021     | AP-IN       | 120604          | 000000050243   | 19.00            |
| SERV05-SERVICE NEW BRUNSWICK          | 3/31/2021     | AP-IN       | 120606          | 000000050242   | 19.00            |
|                                       |               |             |                 | <b>Total for 401 Transmission &amp; Distribution</b> | <b>280.40</b>    |
| <b>402 Power &amp; Pumping</b>        |               |             |                 |  |                  |
| NBEP01-N B POWER                      | 3/18/2021     | AP-IN       | 120437          | 000000050219   | 14.18            |
| NBEP01-N B POWER                      | 3/18/2021     | AP-IN       | 120437          | 000000050219   | 2,298.26         |
| NBEP01-N B POWER                      | 3/18/2021     | AP-IN       | 120437          | 000000050219   | 2,573.53         |
|                                       |               |             |                 | <b>Total for 402 Power &amp; Pumping</b>             | <b>4,885.97</b>  |
| <b>404 Other - Water Supply</b>       |               |             |                 |  |                  |
| IRVI01-IRVING ENERGY                  | 4/8/2021      | AP-IN       | 28306-1         | 000000050256   | 81.08            |
| ROGE01-ROGERS WIRELESS INC.           | 3/29/2021     | AP-IN       | 120440          | 000000050239   | 101.20           |
|                                       |               |             |                 | <b>Total for 404 Other - Water Supply</b>            | <b>182.28</b>    |
| <b>411 Administration &amp; Gene</b>  |               |             |                 |  |                  |
| BANK01-BANK OF MONTREAL               | 4/1/2021      | AP-IN       | 120373          | 000000050246   | 246.99           |
| BELL05-BELL ALIANT                    | 3/16/2021     | AP-IN       | 120434-1        | 000000050214   | 218.37           |

# Town of Sussex

Minutes of Meeting of Council held this  
day of

A.D.,

Printed on: 4/9/2021

## Works Committee Accounts

From 3/1/2021 To 3/31/2021

Manual Cheque Review

| Vendor ID / Name                                       | Document Date | Source Code | Document Number | Cheque Number | Document Total          |
|--|---------------|-------------|-----------------|---------------|-------------------------|
| <b>Total for 411 Administration &amp; General</b>      |               |             |                 |               | <b>465.36</b>           |
| 412 Sewerage Collection System                         |               |             |                 |               |                         |
| BANK01-BANK OF MONTREAL                                | 3/31/2021     | AP-IN       | 120604          | 000000050243  | 57.00                   |
| CORB04-JULIE CORBETT                                   | 3/23/2021     | AP-IN       | DJC-120442      | 000000050226  | 630.50                  |
| NBEP01-N B POWER                                       | 3/18/2021     | AP-IN       | 120437          | 000000050219  | 12.82                   |
| <b>Total for 412 Sewerage Collection System</b>        |               |             |                 |               | <b>700.32</b>           |
| 414 Sewerage Treatment & Disposal                      |               |             |                 |               |                         |
| IRVI01-IRVING ENERGY                                   | 4/8/2021      | AP-IN       | 28306-1         | 000000050256  | 81.09                   |
| MINI25-MINISTER OF FINANCE                             | 3/26/2021     | AP-IN       | 120546          | 000000050234  | 350.00                  |
| MINI25-MINISTER OF FINANCE                             | 3/26/2021     | AP-IN       | 120561          | 000000050235  | 350.00                  |
| MINI25-MINISTER OF FINANCE                             | 3/26/2021     | AP-IN       | 120562          | 000000050236  | 350.00                  |
| NBEP01-N B POWER                                       | 3/29/2021     | AP-IN       | 120443          | 000000050237  | 5,136.90                |
| NBEP01-N B POWER                                       | 3/29/2021     | AP-IN       | 120443          | 000000050237  | 749.39                  |
| ROGE01-ROGERS WIRELESS INC.                            | 3/29/2021     | AP-IN       | 120440          | 000000050239  | 50.60                   |
| <b>Total for 414 Sewerage Treatment &amp; Disposal</b> |               |             |                 |               | <b>7,067.98</b>         |
| 421 Stewart Avenue Lift Station                        |               |             |                 |               |                         |
| NBEP01-N B POWER                                       | 3/18/2021     | AP-IN       | 120437          | 000000050219  | 1,395.82                |
| <b>Total for 421 Stewart Avenue Lift Station</b>       |               |             |                 |               | <b>1,395.82</b>         |
| 422 Turner Court Lift Station                          |               |             |                 |               |                         |
| NBEP01-N B POWER                                       | 3/18/2021     | AP-IN       | 120437          | 000000050219  | 146.24                  |
| <b>Total for 422 Turner Court Lift Station</b>         |               |             |                 |               | <b>146.24</b>           |
| 423 Wallace Court Lift Station                         |               |             |                 |               |                         |
| NBEP01-N B POWER                                       | 3/18/2021     | AP-IN       | 120437          | 000000050219  | 681.48                  |
| <b>Total for 423 Wallace Court Lift Station</b>        |               |             |                 |               | <b>681.48</b>           |
| 424 Main Street Lift Station                           |               |             |                 |               |                         |
| NBEP01-N B POWER                                       | 3/18/2021     | AP-IN       | 120437          | 000000050219  | 68.63                   |
| <b>Total for 424 Main Street Lift Station</b>          |               |             |                 |               | <b>68.63</b>            |
| 425 Willow Court Lift Station                          |               |             |                 |               |                         |
| NBEP01-N B POWER                                       | 3/18/2021     | AP-IN       | 120437          | 000000050219  | 98.47                   |
| <b>Total for 425 Willow Court Lift Station</b>         |               |             |                 |               | <b>98.47</b>            |
| <b>Total for Manual Cheque Review</b>                  |               |             |                 |               | <b><u>34,929.63</u></b> |