

Town of Sussex

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Minutes of Meeting of Council held this
18th day of January, 2021

A.D.,

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday, the 18th day of January, 2021, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Wilson; Councillors Ryan, Armitage, Nelson, Milner and Boyle. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Deputy Mayor Wilson, seconded by Councillor Nelson, that the agenda for this regular Town Council meeting be approved as presented. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Milner seconded by Councillor Boyle, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on December 21, 2020, be approved. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Nelson, that Council authorize the land transfer of Town land / property PID 310192025 and PID 30196778 for the agreed purchase price of \$1,000 per acre, plus applicable taxes and fees, less adjustments, and to instruct administration to provide the necessary information to Solicitor Homenick to complete the transaction inclusive of the necessary transfer taxes and fees associated with the

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purchase. And, upon presentation of the necessary transfer documents prepared by Solicitor Homenick, that the Mayor and Clerk be authorized to execute the documents on behalf of the Town of Sussex. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Milner, that Council award the search proposal 2020-01-TT to Gerald Walsh Associates pursuant to their proposal submission outlining the scope of the work to be completed in the amount of \$20,125.00, inclusive of HST, for a new Town Treasurer. Motion carried.

The Town Clerk informed Council that Doug Daye of Sussex Dial-a-Ride is unable to attend the Council meeting and will make his presentation to Council on the program at a future Council meeting.

The Council received a rezoning request to rezone the property at 270 St. George Street from R3 to Business Residential.

It was moved by Councillor Ryan, seconded by Deputy Mayor Wilson, that the rezoning application for 270 St. George Street be accepted and forwarded to the Administration Committee to start the rezoning process. Motion carried.

It was moved by Councillor Nelson, seconded by Councillor Milner, that the Fire Report for the month of December, 2020, be received as circulated. Motion carried.

During the month the Fire Department responded to 45 calls, with 29 calls originating within the Town of Sussex and 16 out of town calls.

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It was moved by Councillor Ryan, seconded by Councillor Boyle, that the Building Inspectors Report for the month of December, 2020, be received as circulated. Motion carried.

The report indicated that during the month the Building Inspector issued 6 permits for renovations, repairs, alterations and additions for a value of \$203,800.

It was moved by Councillor Ryan, seconded by Councillor Milner, that the Development Officer's Report for the month of December, 2020, be received as circulated. Motion carried.

The report indicated that during the month the Development Officer approved 1 surveyor's real property report, 1 tentative plan, 1 plan of survey and 1 subdivision final plan.

It was moved by Councillor Milner, seconded by Councillor Nelson, that the minutes of the Planning Advisory Committee meeting held on January 13, 2020, be received as circulated. Motion carried.

The Town Clerk informed Council that the required advertisements on the Town's website were posted giving a summary of the By-law to regulate Traffic in the Town of Sussex, By-law #1051-21. The posting of the notice allows Council to have a Reading of the summary of the by-law instead of a reading in its entirety.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council have a reading of the summary of a By-law to Regulate Traffic in the Town of Sussex, By-law #1051-21. Motion carried.

The Town Clerk then read the summary of the by-law.

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It was moved by Councillor Boyle, seconded by Councillor Ryan, that Council have 3rd Reading by Title of a By-law to Regulate Traffic in the town of Sussex, By-law #1051-21. Motion carried.

The Town Clerk then read the by-law for the 3rd time by title and His Worship Mayor Thorne declared the by-law duly enacted.

It was moved by Councillor Armitage, seconded by Councillor Ryan, that the report of the Community Services meeting, dated January 12, 2021, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Boyle, that Council approve Policy CS-17: Schedule A1 – Programs. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council approve the establishment of a community-based committee to oversee the affairs of the Don Stiles Museum collection on an as-needed basis. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council approve the COVID-19 Operations Plan for the 8th Hussars Sports Centre which is updated to reflect the addition of some public skating opportunities. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council accept the quotation of \$5,202.60, HST included, from VIPOND Inc. to perform sprinkler system repairs and tests. Motion carried.

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It was moved by Councillor Boyle, seconded by Deputy Mayor Wilson, that the report of the Economic Development & Long Range Planning Committee Meeting, dated January 12, 2021, be received as circulated. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Nelson, that the report of the Works Committee Meeting, dated January 11, 2021, be received as circulated. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Milner, that Council authorize the Stantec Consulting Ltd. proposal to review the Motive Fuel-Dispensing System Assessment at the Town of Sussex Works Garage located at 107 Leonard Drive for a fee of \$3,600, plus HST. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Nelson, that the report of the Protective Services Committee Meeting, dated January 11, 2021, be received as circulated. Motion carried.

It was moved by Councillor Milner, seconded by Deputy Mayor Wilson, that Council approve the truck cap purchase from Action Truck in Moncton in the amount of \$3,799.54, HST included, for the fire department ½ ton truck. Motion carried.

It was moved by Councillor Milner, seconded by Deputy Mayor Wilson, that Council approve the purchase in the amount of \$250., HST included, for the 2021 Military Services Recognition Book. Motion carried.

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It was moved by Councillor Ryan, seconded by Councillor Nelson, that the report of the Administration Committee meeting dated January 14, 2021, be received as circulated. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Nelson, that Council approve to authorize the Town clerk to sign the Claimspro Consent Form on behalf of the town of Sussex. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve to authorize Administration to process the payment to MaintainX Work Order System for a 12 month subscription in the amount of \$6,300.45 US dollars. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Nelson, that Council approve for payment accounts for the month of December, 2020, totaling \$201,476.28. Motion carried.

Councillor Armitage commented on the daily commentary and speculation of the possibility of the area entering the red zone for COVID-19 and the hardship that this would be on the small business owners.

His Worship and members of Council stressed the importance of municipal and community leaders to be supportive of public health measures and encourage citizens to follow the public health guidelines to reduce the risk and frustration that is coming from CODID-19.

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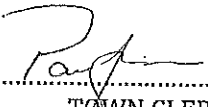
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Mayor Thorne noted that the next scheduled regular meeting of Council is scheduled for Tuesday, February 16, 2021.

It was moved by Councillor Armitage, seconded by Councillor Milner, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

.....
MAYOR THORNE


.....
TOWN CLERK

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Minutes of Meeting of Council held this
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Printed on: 1/8/2021

Administration Committee Accounts

From 12/1/2020 To 12/31/2020

Invoice Review

Vendor ID / Name	Document Date	Source Code	Document Number	Document Total
100 Legislative				
BELL05-BELL ALIANT	12/31/2020	AP-IN	120118	27.59
SHOP01-SHOPPERS DRUG MART	12/21/2020	AP-IN	0921-1	63.15
SOBE01-SOBEY'S	12/21/2020	AP-IN	120016	45.82
Total for 100 Legislative				136.56
101 Administration				
BELL05-BELL ALIANT	12/31/2020	AP-IN	120118	83.30
CANA03-CANADA POST	12/31/2020	AP-IN	9759245776	19.07
COVE01-COVEY OFFICE GROUP	12/17/2020	AP-IN	100983678/S	63.79
COVE01-COVEY OFFICE GROUP	12/23/2020	AP-IN	100984347/S	104.81
GERA01-GERALD WALSH ASSOCIATES INC.	12/16/2020	AP-IN	5454-GW	286.35
Total for 101 Administration				557.32
102 Building-Fire				
ORKI01-ORKIN CANADA CORPORATION	12/31/2020	AP-IN	C-2387152	146.63
STIL01-STILES PLUMBING & HEATING LTD.	12/31/2020	AP-IN	113726	103.50
Total for 102 Building-Fire				250.13
103 Building Admin. & Works				
ATLA14-ATLANTIC ALARM & SOUND LTD.	12/24/2020	AP-IN	84415	258.75
JANI01-SUSSEX JANITORIAL SERVICES LTD	12/31/2020	AP-IN	57009	1,529.50
MACH01-SUSSEX MACHINE SHOP	12/18/2020	AP-IN	172574	39.95
Total for 103 Building Admin. & Works				1,828.20
105 Town Manager				
BELL05-BELL ALIANT	12/31/2020	AP-IN	120118	42.48
Total for 105 Town Manager				42.48
106 Solicitor				
MALO01-MALONE LAW OFFICE	12/15/2020	AP-IN	3973	569.25
Total for 106 Solicitor				569.25
111 Advertising				
BRUN01-BRUNSWICK NEWS INC.	12/8/2020	AP-IN	20088600	40.25
BRUN01-BRUNSWICK NEWS INC.	12/31/2020	AP-IN	20089987	40.25
Total for 111 Advertising				80.50
148 Beautification & Land Rehabil				
WEBB01-RONALD S. WEBB	12/17/2020	AP-IN	2020-1724	1,437.50
WEBB01-RONALD S. WEBB	12/17/2020	AP-IN	2020-1724-1	655.50
WEBB01-RONALD S. WEBB	12/17/2020	AP-IN	2020-1725	1,725.00
Total for 148 Beautification & Land Rehabil				3,818.00
153 Sussex Tourism & Interpretive				
BELL05-BELL ALIANT	12/31/2020	AP-IN	120118	3.69
ORKI01-ORKIN CANADA CORPORATION	12/31/2020	AP-IN	C-2344014	116.15
Total for 153 Sussex Tourism & Interpretive				119.84
157 Decorative Lighting				
CANA01-CANADIAN TIRE #106	12/22/2020	AP-CT	69779-CR	-234.40
FUND01-FUNDY TREE TRIMMING LTD.	12/15/2020	AP-IN	20-171	276.00
WEBB01-RONALD S. WEBB	12/1/2020	AP-IN	2020-1648	2,156.25
WEBB01-RONALD S. WEBB	12/17/2020	AP-IN	2020-1723	109.25
WEBB01-RONALD S. WEBB	12/17/2020	AP-IN	2020-1726	851.00
WEBB01-RONALD S. WEBB	12/17/2020	AP-IN	2020-1727	1,449.57
WEBB01-RONALD S. WEBB	12/17/2020	AP-IN	2020-1729	70.71

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Vendor ID / Name	Document Date	Source Code	Document Number	Document Total
Total for 157 Decorative Lighting				4,678.38
158 Business Centre				
ADVA01-ADVANCED ENERGY MANAGEMEN	12/31/2020	AP-IN	C010452	488.75
SUMM01-SUMMIT ELECTRIC LTD.	12/31/2020	AP-IN	4805-1	260.23
Total for 158 Business Centre				748.98
Total for Invoice Review				<u>12,829.64</u>

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Administration Committee Accounts

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Manual Cheque Review

Vendor ID / Name	Document Date	Source Code	Document Number	Cheque Number	Document Total
100 Legislative					
BANK01-BANK OF MONTREAL	12/2/2020	AP-IN	120002	000000049645	75.00
KFCC01-KFC CANADA	12/14/2020	AP-IN	KFC-120008	000000049753	155.65
KNOC01-KNOCKS CAFE	12/16/2020	AP-IN	KC-120013	000000049757	86.25
KWAN01-KWANS RESTAURANT	12/17/2020	AP-IN	KW-120009	000000049761	119.90
MCWH01-McWHITE HOLDINGS	12/21/2020	AP-IN	MWH-120015	000000049802	96.60
ROGE01-ROGERS WIRELESS INC.	12/2/2020	AP-IN	2241009384	000000049647	50.60
SUSS12-SUSSEX AREA COMMUNITY	12/23/2020	AP-IN	120022	000000049808	25.00
Total for 100 Legislative					609.00
101 Administration					
CANA03-CANADA POST	12/2/2020	AP-IN	9753071313	000000049644	6.37
PAUL01-PAUL MAGUIRE	12/15/2020	AP-IN	120012	000000049754	131.20
ROGE01-ROGERS WIRELESS INC.	12/2/2020	AP-IN	2241009384	000000049647	50.60
Total for 101 Administration					188.17
102 Building-Fire					
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	2,098.81
Total for 102 Building-Fire					2,098.81
103 Building Admin. & Works					
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	1,917.33
Total for 103 Building Admin. & Works					1,917.33
105 Town Manager					
ROGE01-ROGERS WIRELESS INC.	12/2/2020	AP-IN	2241009384	000000049647	98.42
Total for 105 Town Manager					98.42
150 Housing					
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	87.14
Total for 150 Housing					87.14
153 Sussex Tourism & Interpretive					
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	381.41
Total for 153 Sussex Tourism & Interpretive					381.41
Total for Manual Cheque Review					5,380.28

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Community Services Committee Accounts

From 12/1/2020 To 12/31/2020

Invoice Review

Vendor ID / Name	Document Date	Source Code	Document Number	Document Total
160 Administration				
BELL05-BELL ALIANT	12/31/2020	AP-IN	120118	1,169.96
Total for 160 Administration				1,169.96
162 8th Hussars Sports Center				
AUTO03-MAIN STREET AUTO SERVICE	12/31/2020	AP-IN	73084	115.00
CIMC01-CIMCO REFRIGERATION	12/31/2020	AP-IN	90751278	2,311.27
CREA02-CREATIVE SAFETY SOLUTIONS	12/16/2020	AP-IN	2281-1	731.40
LOCK01-LOCKHART SAW LTD.	12/16/2020	AP-IN	92767	161.58
NEVC01-NEVCO	12/31/2020	AP-IN	000022565	164.55
ORKI01-ORKIN CANADA CORPORATION	12/30/2020	AP-IN	C-2387088	97.75
STILO1-STILES PLUMBING & HEATING LTD.	12/23/2020	AP-IN	114190	78.20
TOWN01-TOWN OF SUSSEX	12/31/2020	AP-IN	32-0008-120114	876.54
UNIF02-UNIFIRST CANADA LTD.	12/14/2020	AP-IN	100231808	23.76
UNIF02-UNIFIRST CANADA LTD.	12/14/2020	AP-IN	100231808	24.49
UNIF02-UNIFIRST CANADA LTD.	12/21/2020	AP-IN	7100232610	11.28
UNIF02-UNIFIRST CANADA LTD.	12/21/2020	AP-IN	7100232610	11.63
UNIF02-UNIFIRST CANADA LTD.	12/28/2020	AP-IN	7100233399	11.28
UNIF02-UNIFIRST CANADA LTD.	12/28/2020	AP-IN	7100233399	11.63
VIPO02-VIPOND INC.	12/23/2020	AP-IN	VFP139741	897.00
Total for 162 8th Hussars Sports Center				5,527.36
163 Parks & Playgrounds				
FUND01-FUNDY TREE TRIMMING LTD.	12/15/2020	AP-IN	20-170	230.00
TERR01-TERRA CONSULTANTS LTD.	12/22/2020	AP-IN	00011919	437.00
UNIF02-UNIFIRST CANADA LTD.	12/14/2020	AP-IN	100231808	39.98
UNIF02-UNIFIRST CANADA LTD.	12/21/2020	AP-IN	7100232610	18.99
UNIF02-UNIFIRST CANADA LTD.	12/28/2020	AP-IN	7100233399	18.99
WEBB01-RONALD S. WEBB	12/31/2020	AP-IN	2020-1330	169.69
Total for 163 Parks & Playgrounds				914.65
164 Community Building				
ADVA01-ADVANCED ENERGY MANAGEMENT	12/31/2020	AP-IN	C010453	805.00
SIMP06-BRYANT SIMPSON	12/31/2020	AP-IN	956495	327.00
Total for 164 Community Building				1,132.00
165 Tennis Building				
TOWN01-TOWN OF SUSSEX	12/31/2020	AP-IN	51-0075-120114	36.57
Total for 165 Tennis Building				36.57
166 Sussex Museum & Art Gallery				
DEVI01-DEVINE SANITATION	12/31/2020	AP-IN	21722	105.88
WEBB01-RONALD S. WEBB	12/31/2020	AP-IN	2020-1752	69.00
Total for 166 Sussex Museum & Art Gallery				174.88
167 Regional Library				
BELL05-BELL ALIANT	12/31/2020	AP-IN	120118	180.66
JANI01-SUSSEX JANITORIAL SERVICES LTD	12/31/2020	AP-IN	57009	1,414.50
ORKI01-ORKIN CANADA CORPORATION	12/31/2020	AP-IN	C-2361578	111.55
TOWN01-TOWN OF SUSSEX	12/31/2020	AP-IN	34-0046-120114	59.78
Total for 167 Regional Library				1,766.49
168 Community Services				
SOBE01-SOBEY'S	12/18/2020	AP-IN	119772	8.13
SOBE01-SOBEY'S	12/18/2020	AP-IN	119772	61.06
Total for 168 Community Services				69.19

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Total for Invoice Review 10,791.10

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Community Services Committee Accounts

From 12/1/2020 To 12/31/2020

Manual Cheque Review

Vendor ID / Name	Document Date	Source Code	Document Number	Cheque Number	Document Total
160 Administration					
BANK01-BANK OF MONTREAL	12/23/2020	AP-IN	120023	000000049809	145.64
CRAF01-ROBERTA CRAFT	12/24/2020	AP-IN	119775	000000049811	57.40
ROGE01-ROGERS WIRELESS INC.	12/2/2020	AP-IN	2241009384	000000049647	101.20
THOR04-JASON THORNE	12/22/2020	AP-IN	119550-JT	000000049805	32.80
Total for 160 Administration					337.04
162 8th Hussars Sports Center					
ADAI09-JOE ADAIR	12/18/2020	AP-IN	119547-11	000000049772	323.75
COGG05-AMY COGGAR	12/18/2020	AP-IN	119547-1	000000049762	463.75
HAIN01-MICHAEL HAINES	12/18/2020	AP-IN	MH-119549	000000049775	200.00
HAMP02-LAURA HAMPER	12/18/2020	AP-IN	119547-3	000000049764	210.00
HENR01-JUSTIN HENRY	12/18/2020	AP-IN	119547-2	000000049763	175.00
HUGH04-CINDY HUGHSON	12/18/2020	AP-IN	119547-5	000000049766	210.00
MAIN03-MEGAN MAIN	12/18/2020	AP-IN	119547-4	000000049765	385.00
MCL001-SHELLEY MCILONG	12/18/2020	AP-IN	119547-7	000000049768	210.00
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	11,756.24
NELS03-AMY NELSON	12/18/2020	AP-IN	119547-10	000000049771	802.25
PRES04-CHELSEA PRESLEY	12/18/2020	AP-IN	119547-8	000000049769	210.00
REIC03-MEREDITH REICKER	12/18/2020	AP-IN	119547-9	000000049770	484.75
ST-C01-NICOLE ST-CYR	12/18/2020	AP-IN	119547-6	000000049767	210.00
THOR04-JASON THORNE	12/18/2020	AP-IN	119547-12	000000049773	172.20
THOR04-JASON THORNE	12/22/2020	AP-IN	119550-JT	000000049805	63.68
Total for 162 8th Hussars Sports Center					15,876.62
163 Parks & Playgrounds					
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1078413	000000049819	71.32
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1078414	000000049819	52.15
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1083658	000000049819	45.21
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1083659	000000049819	113.72
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1086033	000000049819	47.78
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	649.04
Total for 163 Parks & Playgrounds					979.22
164 Community Building					
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	351.00
Total for 164 Community Building					351.00
165 Tennis Building					
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	117.97
Total for 165 Tennis Building					117.97
166 Sussex Museum & Art Gallery					
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	816.70
Total for 166 Sussex Museum & Art Gallery					816.70
167 Regional Library					
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	1,431.37
Total for 167 Regional Library					1,431.37
168 Community Services					
COGG05-AMY COGGAR	12/21/2020	AP-IN	AC-119795	000000049785	250.00
GRAH05-SHANNON GRAHAM	12/21/2020	AP-IN	SG-119796	000000049786	250.00
GRAY04-KEVIN GRAY	12/21/2020	AP-IN	KG-119792	000000049783	250.00
HATC01-SCOTT HATCHER, P.ENG.	12/24/2020	AP-IN	119769	000000049810	250.00
HENR01-JUSTIN HENRY	12/21/2020	AP-IN	JH-119791	000000049784	209.87
LEWI01-THOMAS LEWIS	12/21/2020	AP-IN	TL-119771	000000049787	198.32

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Printed on: 1/8/2021

Community Services Committee Accounts

From 12/1/2020 To 12/31/2020

Manual Cheque Review

Vendor ID / Name	Document Date	Source Code	Document Number	Cheque Number	Document Total
SCOT03-SHELLEY SCOTT	12/21/2020	AP-IN	SS-119793	000000049782	200.00
			Total for 168 Community Services		1,608.19
			Total for Manual Cheque Review		<u>21,518.11</u>

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Protective Services Committee Accounts

From 12/1/2020 To 12/31/2020

Invoice Review

Vendor ID / Name	Document Date	Source Code	Document Number	Document Total
121 Fire Department				
ALLS01-ALL SEASONS INN	12/18/2020	AP-IN	2012180001	144.74
ANSW01-SUSSEX ANSWERING SERVICE LT	12/31/2020	AP-IN	00019904	793.50
BELL05-BELL ALIANT	12/31/2020	AP-IN	120118	58.33
CJCW01-CJCW-AM	12/31/2020	AP-IN	779-31517	285.20
KENT01-KENT BUILDING SUPPLIES	12/21/2020	AP-IN	1000191209	19.96
MCSS01-MCS SANITATION	12/18/2020	AP-IN	422523	32.20
MCSS01-MCS SANITATION	12/18/2020	AP-IN	423435	296.70
MICM01-MICMAC FIRE & SAFETY SOURCE I	12/31/2020	AP-IN	NB-00878774	857.90
MICM01-MICMAC FIRE & SAFETY SOURCE I	12/16/2020	AP-IN	NS-00878631	22,954.00
MINI05-MINISTER OF FINANCE	12/1/2020	AP-IN	81020746	2,711.13
Total for 121 Fire Department				28,153.66
123 Emergency Measures				
ALAN01-ALANTRA LEASING INC.	12/17/2020	AP-IN	91552	1,006.25
CBCL01-CBCL LIMITED	12/31/2020	AP-IN	0467949	6,499.23
DEVI01-DEVINE SANITATION	12/30/2020	AP-IN	21879	9,890.00
EJCU01-E.J. CUNNINGHAM LTD.	12/11/2020	AP-IN	44173	965.97
JANI01-SUSSEX JANITORIAL SERVICES LTD	12/31/2020	AP-IN	57010	707.25
KENT01-KENT BUILDING SUPPLIES	12/4/2020	AP-IN	7171608	34.18
KENT01-KENT BUILDING SUPPLIES	12/4/2020	AP-IN	7171621	126.01
KENT01-KENT BUILDING SUPPLIES	12/4/2020	AP-IN	7171749	51.28
ORMA01-ORMAC INDUSTRIAL SUPPLY LTD	12/11/2020	AP-IN	185668	398.06
REGI02-REGIONAL SERVICE COMMISSION &	12/31/2020	AP-IN	16438	3,199.13
SHUR03-SHUR-FIT AUTO PARTS	12/14/2020	AP-IN	2-2148325	110.40
Total for 123 Emergency Measures				22,987.76
Total for Invoice Review				51,141.42

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Manual Cheque Review

Vendor ID / Name	Document Date	Source Code	Document Number	Cheque Number	Document Total
121 Fire Department					
BELL03-BELL MOBILITY INC.	12/7/2020	AP-IN	2-396027		995.34
BELL03-BELL MOBILITY INC.	12/7/2020	AP-CT	2-396027-CR		-331.78
BELL06-BELL MOBILITY INC. - RADIO DIVISIO	12/7/2020	AP-IN	2-396027A	000000049650	331.78
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1078413	000000049819	60.75
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1078414	000000049819	44.42
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1083658	000000049819	38.51
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1083659	000000049819	96.87
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1086033	000000049819	40.70
MINI04-MINISTER OF FINANCE	12/31/2020	AP-IN	119948	000000049818	16.00
ROGE01-ROGERS WIRELESS INC.	12/2/2020	AP-IN	2241009384	000000049647	253.00
ROGE02-ROGERS	12/15/2020	AP-IN	119924-ROGERS	000000049756	149.41
Total for 121 Fire Department					1,695.00
123 Emergency Measures					
MARR01-DAVID MARRIOTT	12/16/2020	AP-IN	119992	000000049758	50.00
ROGE01-ROGERS WIRELESS INC.	12/2/2020	AP-IN	2241009384	000000049647	50.60
ROGE02-ROGERS	12/15/2020	AP-IN	119924-ROGERS	000000049756	425.35
SHUR03-SHUR-FIT AUTO PARTS	12/15/2020	AP-CT	2-2148395-CR		-82.80
WANA02-WILLIAM WANAMAKER	12/9/2020	AP-IN	119815	000000049658	17.94
Total for 123 Emergency Measures					461.09
124 Building Inspection					
CANA.02-CANADIAN HOME BUILDERS' ASSC	12/9/2020	AP-IN	2021-1903	000000049655	962.41
NBBO01-N. B. BUILDING OFFICIALS ASSOC	12/9/2020	AP-IN	59274	000000049656	258.75
Total for 124 Building Inspection					1,221.16
Total for Manual Cheque Review					3,377.25

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Vendor ID / Name	Document Date	Source Code	Document Number	Document Total
130 Roads & Streets				
ANSW01-SUSSEX ANSWERING SERVICE LT	12/31/2020	AP-IN	00019905	144.00
AUTO01-SUSSEX AUTO SUPPLIES LTD.	12/31/2020	AP-CT	724-649652-CR	-20.70
AUTO01-SUSSEX AUTO SUPPLIES LTD.	12/18/2020	AP-IN	724-651554	388.24
AUTO01-SUSSEX AUTO SUPPLIES LTD.	12/18/2020	AP-IN	724-651567	13.74
AUTO01-SUSSEX AUTO SUPPLIES LTD.	12/21/2020	AP-IN	724-651718	736.00
AUTO03-MAIN STREET AUTO SERVICE	12/31/2020	AP-IN	73220	115.00
BELL05-BELL ALIANT	12/31/2020	AP-IN	120118	626.00
BROW01-BROWNS PAVING LTD.	12/31/2020	AP-IN	17548	427.52
BROW01-BROWNS PAVING LTD.	12/23/2020	AP-IN	17633	150.08
CANA01-CANADIAN TIRE #106	12/14/2020	AP-IN	69765-1	62.03
CANA01-CANADIAN TIRE #106	12/15/2020	AP-IN	69768-1	129.56
CANA13-CANADIAN LINEN & UNIFORM SERV	12/10/2020	AP-IN	5801625480	23.90
CANA13-CANADIAN LINEN & UNIFORM SERV	12/17/2020	AP-IN	5801628342	20.77
CANA13-CANADIAN LINEN & UNIFORM SERV	12/24/2020	AP-IN	5801630859	23.90
CANA13-CANADIAN LINEN & UNIFORM SERV	12/31/2020	AP-IN	5801633960	20.77
CBCL01-CBCL LIMITED	12/15/2020	AP-IN	0467726	8,039.77
CBCL01-CBCL LIMITED	12/15/2020	AP-IN	0467728	586.50
CBCL01-CBCL LIMITED	12/31/2020	AP-IN	0467948	2,875.00
COVE01-COVEY OFFICE GROUP	12/30/2020	AP-IN	100984551/S	134.73
DIXI01-DIXIE LEE	12/13/2020	AP-IN	19998	181.76
GREE01-GREEN DIAMOND EQUIPMENT	12/14/2020	AP-IN	1927976	63.63
HOME02-SUSSEX HOME BUILDING CENTER	12/17/2020	AP-IN	406972	137.66
INDU02-INDUSTRIAL COMMERCIAL	12/9/2020	AP-IN	59899	167.53
JANI01-SUSSEX JANITORIAL SERVICES LTD	12/31/2020	AP-IN	57009	174.66
KENT01-KENT BUILDING SUPPLIES	12/17/2020	AP-IN	1000170079	91.30
MACH01-SUSSEX MACHINE SHOP	12/31/2020	AP-IN	172656	72.62
MACH01-SUSSEX MACHINE SHOP	12/31/2020	AP-IN	172657	90.61
MACH01-SUSSEX MACHINE SHOP	12/31/2020	AP-IN	172658	54.51
MCGI01-MCGIBBON DIESEL LTD.	12/22/2020	AP-IN	115515	111.78
MCGI01-MCGIBBON DIESEL LTD.	12/22/2020	AP-IN	115516	1,147.80
MGMF01-MGM FASTENERS PLUS LTD.	12/23/2020	AP-IN	14-29072	998.81
MOFF01-MOFFETT'S HARDWARE LTD.	12/15/2020	AP-IN	487511	32.63
NORT04-NORTHERN BUSINESS INTELLIGENCE	12/29/2020	AP-IN	INV000738	2,548.12
NORT04-NORTHERN BUSINESS INTELLIGENCE	12/31/2020	AP-IN	REC003357	402.50
ORKI01-ORKIN CANADA CORPORATION	12/31/2020	AP-IN	C-2366167	148.93
PETR01-PETRO SERVICE	12/9/2020	AP-IN	SRVCE0076785	141.75
PRAX01-PRAXAIR CANADA INC.	12/1/2020	AP-IN	60314310	124.09
SAIN07-SAINT JOHN TOYOTA	12/23/2020	AP-IN	ST95367	281.40
SHUR03-SHUR-FIT AUTO PARTS	12/14/2020	AP-IN	2-2148325	441.60
STJO03-ST. JOHN AMBULANCE	12/17/2020	AP-IN	056838	50.03
TECH02-TECH X PERTS	12/31/2020	AP-IN	8966	494.49
TIRE01-SUSSEX TIRE SERVICE LTD.	12/10/2020	AP-IN	874370	17.54
TIRE01-SUSSEX TIRE SERVICE LTD.	12/22/2020	AP-IN	875198	115.00
UNIF02-UNIFIRST CANADA LTD.	12/11/2020	AP-IN	7100231701	99.34
UNIF02-UNIFIRST CANADA LTD.	12/18/2020	AP-IN	7100232496	99.34
UNIF02-UNIFIRST CANADA LTD.	12/25/2020	AP-IN	7100233297	99.34
UNIV02-UNIVERSAL TRUCK & TRAILER	12/17/2020	AP-IN	823976D	183.71
WEBB01-RONALD S. WEBB	12/14/2020	AP-IN	2020-1706	69.00
WEBB01-RONALD S. WEBB	12/31/2020	AP-IN	2020-1751	109.25
Total for 130 Roads & Streets				23,247.54
132 Railway Crossing Sign				
CNRA01-CANADIAN NATIONAL RAILWAYS	12/31/2020	AP-IN	91556091	444.00

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Total for 132 Railway Crossing Signals				444.00
133 Street Maintenance				
MOFF01-MOFFETT'S HARDWARE LTD.	12/29/2020	AP-IN	489140	27.69
SPRI01-SPRING SPECIALTY LTD	12/31/2020	AP-IN	73923	397.02
UNIF02-UNIFIRST CANADA LTD.	12/11/2020	AP-IN	7100231701	17.27
UNIF02-UNIFIRST CANADA LTD.	12/18/2020	AP-IN	7100232496	17.27
UNIF02-UNIFIRST CANADA LTD.	12/25/2020	AP-IN	7100233297	17.27
WEBB01-RONALD S. WEBB	12/17/2020	AP-IN	2020-1728	163.88
Total for 133 Street Maintenance				640.40
140 Solid Waste Disposal				
DEVI01-DEVINE SANITATION	12/31/2020	AP-IN	21731	11,983.90
REGI02-REGIONAL SERVICE COMMISSION	12/31/2020	AP-IN	16437	12,582.90
REGI02-REGIONAL SERVICE COMMISSION	12/31/2020	AP-IN	16438	588.80
Total for 140 Solid Waste Disposal				25,155.60
400 Utility - Operating				
BELL05-BELL ALIANT	12/31/2020	AP-IN	120118	286.26
JANI01-SUSSEX JANITORIAL SERVICES LTD	12/31/2020	AP-IN	57009	174.65
Total for 400 Utility - Operating				460.91
401 Transmission & Distribution				
COVE01-COVEY OFFICE GROUP	12/30/2020	AP-IN	100984551/S	144.74
CRAN01-CRANDALL, A DIVISION OF ENGLOI	12/31/2020	AP-IN	00025360	643.37
EXCA01-SUSSEX EXCAVATORS (2010) LTD.	12/31/2020	AP-IN	6016	764.75
KING01-KINGS COUNTY AUTO PARTS LTD	12/24/2020	AP-IN	6262-601032	199.52
SAIN06-SAINT JOHN LABORATORY SERVICE	12/31/2020	AP-IN	1004-20	1,367.35
SANS01-SANSOM EQUIPMENT LTD	12/17/2020	AP-CT	CN-FR-404	-239.86
SANS01-SANSOM EQUIPMENT LTD	12/17/2020	AP-CT	CN-FR-404	-239.85
SANS01-SANSOM EQUIPMENT LTD	12/10/2020	AP-IN	INV-FR-7224	1,328.14
SCPD01-SCP DISTRIBUTORS INC. CANADA	12/31/2020	AP-IN	FF02046	964.90
SCPD01-SCP DISTRIBUTORS INC. CANADA	12/1/2020	AP-IN	FF020507-1	964.90
SCPD01-SCP DISTRIBUTORS INC. CANADA	12/7/2020	AP-CT	FF020534-CR	-552.00
SCPD01-SCP DISTRIBUTORS INC. CANADA	12/23/2020	AP-CT	FF020672-CR	-415.73
TERR01-TERRA CONSULTANTS LTD.	12/22/2020	AP-IN	00011919	81.93
TERR01-TERRA CONSULTANTS LTD.	12/22/2020	AP-IN	00011919	273.13
Total for 401 Transmission & Distribution				5,285.29
404 Other - Water Supply				
CANA13-CANADIAN LINEN & UNIFORM SERV	12/10/2020	AP-IN	5801625480	19.40
CANA13-CANADIAN LINEN & UNIFORM SERV	12/17/2020	AP-IN	5801628342	16.88
CANA13-CANADIAN LINEN & UNIFORM SERV	12/24/2020	AP-IN	5801630859	19.40
CANA13-CANADIAN LINEN & UNIFORM SERV	12/31/2020	AP-IN	5801633960	16.88
UNIF02-UNIFIRST CANADA LTD.	12/11/2020	AP-IN	7100231701	44.28
UNIF02-UNIFIRST CANADA LTD.	12/18/2020	AP-IN	7100232496	44.28
UNIF02-UNIFIRST CANADA LTD.	12/25/2020	AP-IN	7100233297	44.28
Total for 404 Other - Water Supply				205.40
411 Administration & General				
BELL05-BELL ALIANT	12/31/2020	AP-IN	120118	216.76
Total for 411 Administration & General				216.76
412 Sewerage Collection System				
BART01-BART PLAGGENBORG LTD.	12/11/2020	AP-IN	10002-1	414.00
BART01-BART PLAGGENBORG LTD.	12/17/2020	AP-IN	10008-1	207.00
CRAN01-CRANDALL, A DIVISION OF ENGLOI	12/31/2020	AP-IN	00025360	643.37

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KING01-KINGS COUNTY AUTO PARTS LTD	12/24/2020	AP-IN	6262-601032	199.52
STIL01-STILES PLUMBING & HEATING LTD.	12/24/2020	AP-IN	71484	242.12
WOLS01-WOLSELEY CANADA INC.	12/20/2020	AP-IN	191640	563.25
Total for 412 Sewerage Collection System				2,269.26
414 Sewerage Treatment &				
CANA13-CANADIAN LINEN & UNIFORM SERV	12/10/2020	AP-IN	5801625480	2.97
CANA13-CANADIAN LINEN & UNIFORM SERV	12/17/2020	AP-IN	5801628342	2.60
CANA13-CANADIAN LINEN & UNIFORM SERV	12/24/2020	AP-IN	5801630859	2.97
CANA13-CANADIAN LINEN & UNIFORM SERV	12/31/2020	AP-IN	5801633960	2.60
MCSS01-MCS SANITATION	12/18/2020	AP-IN	423097	166.04
SAIN06-SAINT JOHN LABORATORY SERVICE	12/31/2020	AP-IN	1004-20	380.08
STJO03-ST. JOHN AMBULANCE	12/17/2020	AP-IN	056838	50.02
TERR01-TERRA CONSULTANTS LTD.	12/22/2020	AP-IN	00011919	81.94
UNIF02-UNIFIRST CANADA LTD.	12/11/2020	AP-IN	7100231701	32.39
UNIF02-UNIFIRST CANADA LTD.	12/18/2020	AP-IN	7100232496	32.39
UNIF02-UNIFIRST CANADA LTD.	12/25/2020	AP-IN	7100233297	32.39
Total for 414 Sewerage Treatment & Disposal				786.39
421 Stewart Avenue Lift Sta				
ROBI01-ROBINSON ENTERPRISES	12/31/2020	AP-IN	7452	287.50
Total for 421 Stewart Avenue Lift Station				287.50
Total for Invoice Review				<u>58,999.05</u>

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130 Roads & Streets					
BANK01-BANK OF MONTREAL	12/8/2020	AP-IN	REGISTER RAV4	000000049652	19.00
GRAY04-KEVIN GRAY	12/16/2020	AP-IN	119991	000000049759	200.00
IRVI04-IRVING ENERGY	12/22/2020	AP-IN	26627-1	000000049807	115.70
IRVI04-IRVING ENERGY	12/22/2020	AP-IN	28614-1	000000049807	33.77
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1078413	000000049819	506.16
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1078414	000000049819	370.05
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1083658	000000049819	320.84
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1083659	000000049819	807.09
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1086033	000000049819	339.21
MARR01-DAVID MARRIOTT	12/22/2020	AP-IN	66212634-00100	000000049804	229.86
MINI04-MINISTER OF FINANCE	12/31/2020	AP-IN	119948	000000049818	19.00
MOSS01-ANDREW MOSS	12/4/2020	AP-IN	119966	000000049648	172.49
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	600.87
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	539.68
ROGE01-ROGERS WIRELESS INC.	12/2/2020	AP-IN	2241009384	000000049647	129.95
STEP01-STEPHEN CAMPBELL	12/31/2020	AP-IN	120032A	000000049820	200.00
Total for 130 Roads & Streets					4,603.67
131 Street Lighting					
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	14,623.96
Total for 131 Street Lighting					14,623.96
133 Street Maintenance					
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1078413	000000049819	96.17
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1078414	000000049819	70.32
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1083658	000000049819	60.95
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1083659	000000049819	153.35
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1086033	000000049819	64.44
Total for 133 Street Maintenance					445.23
140 Solid Waste Disposal					
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1078413	000000049819	36.45
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1078414	000000049819	26.65
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1083658	000000049819	23.10
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1083659	000000049819	58.12
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1086033	000000049819	24.42
Total for 140 Solid Waste Disposal					168.74
401 Transmission & Distribution					
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1078413	000000049819	141.71
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1078414	000000049819	103.62
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1083658	000000049819	89.84
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1083659	000000049819	225.99
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1086033	000000049819	94.99
MIDL02-MIDLAND COURIER	12/15/2020	AP-IN	94649295	000000049755	511.50
MIDL02-MIDLAND COURIER	12/22/2020	AP-IN	M22782692	000000049806	59.52
Total for 401 Transmission & Distribution					1,227.17
402 Power & Pumping					
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	14.18
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	1,789.07
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	2,210.14
Total for 402 Power & Pumping					4,013.39
404 Other - Water Supply					

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IRVI04-IRVING ENERGY	12/22/2020	AP-IN	26627-1	000000049807	64.28
IRVI04-IRVING ENERGY	12/22/2020	AP-IN	28614-1	000000049807	18.77
MARR01-DAVID MARRIOTT	12/16/2020	AP-IN	119992	000000049758	165.59
MIDL02-MIDLAND COURIER	12/22/2020	AP-IN	M22782691	000000049806	69.87
ROGE01-ROGERS WIRELESS INC.	12/2/2020	AP-IN	2241009384	000000049647	101.20
Total for 404 Other - Water Supply					419.71
412 Sewerage Collection System					
HARD03-STEVEN HARDING	12/18/2020	AP-IN	SH-120014	000000049776	3,000.00
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1078413	000000049819	106.29
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1078414	000000049819	77.71
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1083658	000000049819	67.38
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1083659	000000049819	169.50
MARI14-MARITIME FUELS	12/31/2020	AP-IN	1086033	000000049819	71.23
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	12.82
Total for 412 Sewerage Collection System					3,504.93
414 Sewerage Treatment & Disposal					
IRVI04-IRVING ENERGY	12/22/2020	AP-IN	26627-1	000000049807	64.29
IRVI04-IRVING ENERGY	12/22/2020	AP-IN	28614-1	000000049807	18.76
NBEP01-N B POWER	12/7/2020	AP-IN	120005-1	000000049651	4,546.50
NBEP01-N B POWER	12/7/2020	AP-IN	120005-1	000000049651	722.20
ROGE01-ROGERS WIRELESS INC.	12/2/2020	AP-IN	2241009384	000000049647	50.60
Total for 414 Sewerage Treatment & Disposal					5,402.35
421 Stewart Avenue Lift Station					
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	1,631.91
Total for 421 Stewart Avenue Lift Station					1,631.91
422 Turner Court Lift Station					
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	287.60
Total for 422 Turner Court Lift Station					287.60
423 Wallace Court Lift Station					
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	929.75
Total for 423 Wallace Court Lift Station					929.75
424 Main Street Lift Station					
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	76.36
Total for 424 Main Street Lift Station					76.36
425 Willow Court Lift Station					
NBEP01-N B POWER	12/18/2020	AP-IN	NOVEMBER 2021	000000049774	104.66
Total for 425 Willow Court Lift Station					104.66
Total for Manual Cheque Review					37,439.43