

Town of Sussex

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Minutes of Meeting of Council held this

16th day of March, 2020

A.D.,

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Tuesday, the 18th day of February, 2020, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Wilson; Councillors Ryan, Armitage, Nelson, Milner and Boyle. Councillor Carr was absent. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Deputy Mayor Wilson, seconded by Councillor Milner, that the agenda for this regular Town Council meeting be approved as presented. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Ryan, seconded by Councillor Milner, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on February 18, 2020, be approved. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Wilson, that the minutes of the special meeting of the Town Council, of the Town of Sussex, held on February 12, 2020, be approved. Motion carried.

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It was moved by Councillor Ryan, seconded by Councillor Nelson, that the minutes of the special meeting of the Town Council, of the Town of Sussex, held on February 26, 2020, be approved. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Wilson, that the Fire Report for the month of February, 2020, be received as circulated. Motion carried.

During the month the Fire Department responded to 18 calls, with 9 calls originating within the Town of Sussex and 9 out of town calls.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that the Building Inspectors Report for the month of February, 2020, be received as circulated. Motion carried.

The report indicated that during the month the Building Inspector issued 9 permits for renovations, repairs, alterations and additions for a value of \$205,471.00.

It was moved by Councillor Milner, seconded by Councillor Boyle, that the Development Officer's Report for the month of February, 2020, be received as circulated. Motion carried.

The report indicated that during the month the Development Officer approved 1 tentative subdivision plan.

It was moved by Councillor Boyle, seconded by Councillor Milner, that the minutes of the Planning Advisory Committee meeting held on March 11, 2020, be received as circulated. Motion carried.

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It was moved by councillor Ryan, seconded by Councillor Milner, that Council have 1st Reading by title of Municipal Plan By-law #704-20. Motion carried.

The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Milner, seconded by Councillor Armitage, that Council have 2nd Reading by Title of a Municipal Plan By-law #704-20. Motion carried.

The Town Clerk then read the by-law for the second time by title.

It was moved by Councillor Ryan, seconded by Councillor Nelson, that Council refer Municipal Plan By-law #704-20 to the Planning Advisory Committee for their review and comment. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Nelson, that Council have a Reading in its Entirety of a By-law in Amendment of a By-law Relating to the Procedures of the Town of Sussex, By-law #858-11-01. Motion carried.

The Town Clerk then read the by-law in its entirety.

It was moved by Deputy Mayor Wilson, seconded by Councillor Milner, that Council have 3rd Reading by Title of a By-law in Amendment of a By-law Relating to the Procedures of the Town of Sussex, By-law #858-11-01. Motion carried.

The town Clerk then read the by-law for the third time by title and His Worship Mayor Thorne declared the by-law duly enacted.

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It was moved by Councillor Armitage, seconded by Deputy Mayor Wilson, that the report of the Community Services meeting, dated March 10, 2020, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Deputy Mayor Wilson, that Council appoint Ms. Brenda Leask, with her concurrence, to the Nutrien Civic Centre Board of Directors for a three (3) year term ending November 1, 2023. Motion carried.

It was moved by Councillor Armitage, seconded by Deputy Mayor Wilson, that Council approve to authorize the Mayor and/or Town Clerk to sign the confirmation of written agreement to support the CIB funding application to the SACF. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council approve the following parade route for the July 1st Canada Day celebrations:

Commencing in the Wal-Mart parking lot at 3:30pm; thence onto Main Street; thence along Main Street to Queen Street, thence along Queen Street to Broad Street; thence around Broad Street bearing right onto Main Street, thence along Main Street to Leonard Drive, thence along Leonard Drive turning onto Perry Street.

Motion carried.

It was moved by Councillor Armitage, seconded by Deputy Mayor Wilson, that council table and refer the following items to April's Community Services meeting:

- Item IV 3.0: Bouncer quotation from Bounce Kingdom for bouncers, rock wall and laser tag for Canada Day celebrations.

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- Item IV 4.0: Face painting quotation from Other Fish Face Painting for Canada Day celebrations.
- Item IV 5.0: Petting zoo quotation from Mike Sorenson for the petting zoo and pony rides for Canada Day celebrations.

Motion carried.

It was moved by Councillor Boyle, seconded by Deputy Mayor Wilson, that the report of the Economic Development & Long Range Planning Committee Meeting, dated March 10, 2020, be received as circulated. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Milner, that the report of the Works Committee Meeting, dated March 9, 2020, be received as circulated. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Armitage, that Council approve Brown's Paving Ltd. for the 2020 asphalt patching services at a price of \$147,947.50, HST included. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Nelson, that Council award Tender T-01-20, Town Hall Barrier Free Entry to the low bidder Simpson Building Contractors Ltd. to adjust the tender price to \$162,130.00, HST included. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Milner, that Council accept the Rockwell Automation SCADA software upgrade proposal in the amount of \$8,368.00, plus HST. Motion carried.

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It was moved by Deputy Mayor Wilson, seconded by Councillor Milner, that the report of the Protective Services Committee Meeting, dated March 9, 2020, be received as circulated. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Milner, that Council approve to authorize the purchase of four sets of Firefighter Protective Clothing from MicMac Fire & Safety Source Ltd. for a total cost of \$9,420.00, plus HST. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Ryan, that Council approve to authorize the certified Argo Equipment Training for six members at a cost of \$350 per firefighter instructed by Guy Tremblay of the Dieppe Fire Department for a total cost of \$2,100.00, HST included. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Milner, that Council approve to authorize a Traffic Signaler course by Versatile Training Solutions in the amount of \$690.00, HST included. Motion carried.

It was moved by Deputy Mayor Wilson, seconded by Councillor Milner, that Council approve to authorize the purchase of four portable TMR radios from the New Brunswick Department of Transportation and infrastructure for the total cost of \$12,420.00, HST included. Motion carried.

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It was moved by Deputy Mayor Wilson, seconded by Councillor Milner, that Council approve to authorize the Mayor and Town Clerk to sign the communications service agreement between the Town of Sussex and the Saint John Board of Police Commissioners effective July 1, 2020. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Wilson, that the report of the Administration Committee meeting dated March 12, 2020, be received as circulated. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve to authorize the Mayor and Town Clerk to sign the letter of representation for the 2019 audit. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Wilson, that Council approve to accept the 2019 financial statements and authorize the Mayor and Town Clerk to sign on behalf of the Town of Sussex. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve a \$1,000 sponsorship in 2020 to the Multicultural Association of Sussex. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council authorize the Mayor and Town Clerk to sign the Development Agreement 377 Main Street with Cambridge Equity Holdings Inc. on behalf of the Town of Sussex. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve to authorize the Mayor and Town clerk to sign the base agreement with RSC8 on behalf of the Town. Motion carried.

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It was moved by Councillor Ryan, seconded by Councillor Nelson, that Council approve to authorize the Mayor and Town clerk to sign the purchase and sale agreement with Prestige Homes for 16 acres of vacant land in Coventry Walk on behalf of the Town of Sussex.

Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve the quotation for the under canopy lights replacement by RS Webb Electrical in the amount of \$1,375.40, HST included. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council adopt Policy P-13 Joint health & Safety Committee Terms of Reference. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Wilson, that Council reclassify Mr. Douglas Middleton to Equipment Operator effective May 7, 2020. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Nelson, that Council reclassify Mr. Sean McLaughlin to Water and Wastewater Maintenance effective April 2, 2020. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Nelson, that Council approve for payment accounts for the month of February, 2020, totaling \$473,959.40. Motion carried.

Mayor Thorne noted that the next scheduled regular meeting of Council is scheduled for Monday, April 27, 2020.

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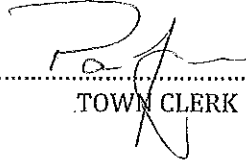
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It was moved by Councillor Ryan, seconded by Councillor
Armitage, that this regular meeting of the Town Council, of the Town of
Sussex adjourn. Motion carried.

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MAYOR THORNE



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TOWN CLERK