

# Town of Sussex

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Minutes of Meeting of Council held this

18th day of September, 2017

A.D.,

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday, the 18th day of September, 2017, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne; Councillors Ryan, Wilson, Armitage, Nelson, Milner and Boyle. Deputy Mayor Carr was absent. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wilson, seconded by Councillor Milner, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Armitage, seconded by Councillor Ryan, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on August 21, 2017, be approved. Motion carried.

Present at the Council meeting were members of the Sussex Rotary Club who made a presentation to Council of a cheque in the amount of \$20,000 representing the final installment of the club's pledge of \$80,000 to the ampitheatre project.

His Worship Mayor Thorne and members of Council thanked the Roatary Club for the contribution towards the ampitheatre and all the worthy projects that they do in the community and noted that the

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Council looks forward to working with the club on the Leonard's Gate project.

The Council received a rezoning application from Mercantile Holdings Ltd., the owner of the property at 13 Peter Street/14 Church Avenue, PID #30277065. The request is to rezone the property from Central Business District (CBD) to Central Business District permitting the proposed residential use on the main floor.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council accept the rezoning application and that the request be forwarded to the Administration Committee to review the application and develop a proposed rezoning amendment By-Law. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that the Fire Report for the month of August, 2017, be received as circulated. Motion carried.

During the month the Fire Department responded to 22 calls, with 11 calls originating within the Town of Sussex and 11 out of Town calls.

It was moved by Councillor Milner, seconded by Councillor Boyle, that the Building Inspectors Report for the month of August, 2017, be received as circulated. Motion carried.

The report indicated that during the month the Building Inspector issued 30 permits for renovations, repairs, alterations and additions for a value of \$506,800 and 7 permits for new construction for a value of \$892,300.

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It was moved by Councillor Ryan, seconded by Councillor Milner, that the Development Officer's Report for the month of August, 2017, be received as circulated. Motion carried.

The report indicated that during the month the Development Officer approved 2 tentative Subdivision Plans, 1 Amending Subdivision Plan and 2 Subdivision plans.

It was moved by Councillor Armitage, seconded by Councillor Boyle, that the minutes of the Planning Advisory Committee meeting held on September 13, 2017, be received as circulated. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council have a Reading in Its Entirety of a By-Law to Regulate Collection, Storage and Disposal of Solid Waste and Other Materials, By-Law #200-17. Motion carried.

The By-Law was then read in its entirety.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council have Third Reading by Title of a By-Law to Regulate Collection, Storage and Disposal of Solid Waste and Other Materials, By-Law #200-17. Motion carried.

The Town Clerk then read the By-Law for the third time by title and His Worship Mayor Thorne declared the By-Law duly enacted.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council have First Reading by Title of the Municipal Plan By-Law Amendment, By-Law #704-10-22. Motion carried.

The Town Clerk then read the By-Law for the first time by title.

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It was moved by Councillor Ryan, seconded by Councillor Milner, that Council have Second Reading by Title of Municipal Plan By-Law Amendment, By-Law #704-10-22. Motion carried.

The town clerk then read the By-Law for the second time by title.

It was moved by Councillor Armitage, seconded by Councillor Ryan, that Council refer to the Planning Advisory Committee for their review and comment of Municipal Plan By-Law Amendment, By-Law #704-10-22. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Nelson, that council have First Reading by title of Zoning By-Law Amendment, By-Law #1350-10-27. Motion carried.

The Town Clerk then read the By-Law for the first time by title.

It was moved by Councillor Milner, seconded by Councillor Boyle, that Council have Second Reading by Title of Zoning By-Law Amendment, By-Law #1350-10-27. Motion carried.

The Town Clerk then read the By-Law for the second time by title.

It was moved by Councillor Ryan, seconded by Councillor Nelson, that Council refer to the Planning Advisory Committee for their review and comment of Zoning By-Law Amendment, by-Law #1350-10-27. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that the report of the Community Services meeting, dated September 11, 2017, be received as circulated. Motion carried.

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It was moved by Councillor Armitage, seconded by Councillor Milner, that Council approve the request from the Communities in Bloom Committee for financial support for an amount not to exceed \$2,000 to have two committee members attend the National Symposium being held in Ottawa September 13<sup>th</sup> -16<sup>th</sup>, 2017, on behalf of the Town and the committee. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning Committee Meeting, dated September 12, 2017, be received as circulated. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Wilson, that Council award the request for quotation from the Destination of Choice group for web site development to Insight Brand and Marketing Studio in the amount of \$24,500, plus HST. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Nelson, that Council engage WENTECH Solutions for the biomass assessment in the amount of \$45,000, HST included. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Milner, that Council authorize the Mayor and the Town Clerk/Treasurer to execute the agreement on behalf of the Town of Sussex for biomass assessment with WENTECH Solutions. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Milner, that Council pay the expenses and per diem for Councillor

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Armitage for the Quest NB business meeting on September 14, 2017.

Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that the report of the Works Committee Meeting, dated September 12, 2017, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve that the Director of Public Works attend the NBBOA training course entitled "Plans Examination" in Fredericton from November 28 to 30, 2017, for a cost of \$603.75, HST included.

Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve that the Superintendent of Works attend the CPWA Atlantic Provinces Chapter Fall Conference Exhibition and Trade Show from October 4 to 6, 2017, in Charlottetown, PEI, at a cost of \$143.75, HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Nelson, that Council approve that the Director of Public Works and Superintendent of Works attend the ACWWA Conference from October 15 to 18, 2017, in Charlottetown, PEI, at a cost of \$1,408.75, HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that Council approve the purchase of a leg stand kit for the Swenson EV100 salt and sand spreader inset for G-2 from DEL Equipment for \$6,054.75, HST included. Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Nelson, that Council accept the bid from Kings County Auto Parts Ltd. as the lowest bidder meeting the specifications for T-11-17 Belts & Filters. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council support the sponsorship request of the Atlantic International Balloon Fiesta to the Sussex & Area Community Foundation. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that the report of the Protective Services Committee Meeting, dated September 11, 2017, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve the revised Sussex Fire Department Constitution and By-Laws. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Nelson, that the report of the Administration Committee meeting dated September 14, 2017, be received as circulated. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve the purchase of the new Council Chamber chairs. Motion carried.

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It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve that Purchaser Scott attend the Atlantic Public Purchasing Association Fall Conference on October 17 to 19, 2017.

Motion carried.

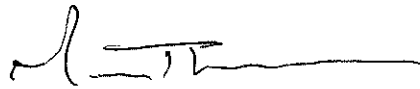
It was moved by Councillor Ryan, seconded by Councillor Nelson, that Council approve for payment accounts for the month of August, 2017, totaling \$600,418.06. Motion carried.

Councillor Milner informed Council that the local Sussex ATV club has been contacted by Tourism NB informing the club that the FOX Sports Network will be highlighting the club and the Sussex Area in an upcoming show and that FOX Sports will be at Adair's Wilderness Lodge on October 9 to 13, 2017.

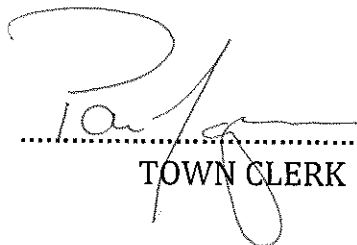
CAO Hatcher noted that the NB 55+ Senior Games are being held in Sussex and Hampton the week of September 18, 2017, with over 200 participants registered.

Mayor Thorne noted that the next scheduled regular meeting of Council is scheduled for Monday, October 23, 2017.

It was moved by Councillor Armitage, seconded by Councillor Ryan, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.



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MAYOR THORNE



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TOWN CLERK