

# Town of Sussex

Page 1 of 9

Minutes of Meeting of Council held this

17th day of July, 2017

A.D.,

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday, the 17th day of July, 2017, at 7:00 o'clock in the evening.

The following members of the Council were present: Deputy Mayor Carr; Councillors Ryan, Wilson, Armitage, Nelson, Milner and Boyle. Mayor Thorne was absent. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wilson, seconded by Councillor Nelson, that the agenda for this regular Town Council meeting be approved as amended. The Agenda was amended by adding item 6. 1) Sonja Carhart, and item 6. 2) Church Avenue Resident. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on June 19, 2017, be approved. Motion carried.

A letter was received from Sonja Carhart who was present at the Council meeting and read her letter to Council. The letter was to inform the Town that the land owner has lodged a complaint with the Department of Environment against the Town of Sussex and to explain the circumstances around the complaint. The members of Council had an opportunity to ask questions of Sonja Carhart.

# Town of Sussex

Minutes of Meeting of Council held this

17th day of July, 2017

A.D.,

It was moved by Councillor Milner, seconded by Councillor Armitage, that the letter from Sonja Carhart be filed. Motion carried.

Present at the Council meeting were Joyce Myers and Judy and Ivan Pascoe who are residents of Church Avenue. Mr. Pascoe addressed Council on an unsightly property that is located in their neighborhood that they would like to see cleaned up. They are also very concerned about the property being a fire hazard as well as the negative effect that the property has on their own property value and their ability to sell their property at a fair market value.

Deputy Mayor Carr noted that the Town is aware of the concern about the property, however, there is a process that must be followed regarding unsightly premises and that the Building Inspector is following that process which may take time to complete.

Members of Council had an opportunity to ask questions of the residents regarding their concerns.

It was moved by Councillor Armitage, seconded by Councillor Ryan, that the Fire Report for the month of June, 2017, be received as circulated. Motion carried.

During the month the Fire Department responded to 20 calls, with 13 calls originating within the Town of Sussex and 7 out of Town calls.

It was moved by Councillor Wilson, seconded by Councillor Boyle, that the Building Inspectors Report for the month of June, 2017, be received as circulated. Motion carried.

Minutes of Meeting of Council held this

17th day of July, 2017

A.D.,

The report indicated that during the month the Building Inspector issued 23 permits for renovations, repairs, alterations and additions for a value of \$314,300 and two permits for new construction for a value of \$360,000.

It was moved by Councillor Ryan, seconded by Councillor Boyle, that the Development Officer's Report for the month of June, 2017, be received as circulated. Motion carried.

The report indicated that during the month the Development Officer approved one Amending Subdivision Plan.

It was moved by Councillor Armitage, seconded by Councillor Nelson, that the minutes of the Planning Advisory Committee meeting held on July 12, 2017, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that the report of the Community Services meeting, dated July 10, 2017, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve that Donna Floyd and Cathy Healy be reappointed to the Sussex Regional Library Board for a 3 year term expiring in 2020. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Ryan, that Council approve the Mayor and the town clerk to execute the Letter of Offer from the Province of New Brunswick, under the program for municipal development, to commemorate Canada 150 in the amount of \$150,000. Motion carried.

Minutes of Meeting of Council held this

17th day of July, 2017

A.D.,

It was moved by Councillor Armitage, seconded by Councillor Ryan, that Council authorize the Town Clerk to set up the direct deposit service for the project funds under the Province of New Brunswick's program for municipal development to commemorate Canada 150.

Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Ryan, that Council approve the following request of the Sussex Balloon Festival Inc.:

- *To hold the 32<sup>nd</sup> Annual Atlantic International Balloon Fiesta in Princess Louise Park, Burton Park, and O'Connell Park from September 7th-10th, 2017, inclusive, with set-up to begin on Tuesday, September 5th;*
- *Utilize the 8th Hussars Sports Center commencing on September 6th, 2017 from 7:30am to September 10th, 2017, ending at 7:00pm;*
- *Utilize Princess Louise Park and the Golden Jubilee Hall from September 6th-10th, 2017, inclusive;*
- *Conduct launches and landings of balloons to and from Princess Louise Park from September 6th-10th, 2017, inclusive;*
- *Permit tethering of hot air balloons in Princess Louise Park from September 6th-10th, 2017, inclusive;*
- *Permit the taking off and landing of powered paragliders, ultralights and helicopters from Princess Louise Park from September 6th-10th, 2017, inclusive;*
- *Have midway rides in Princess Louise Park from September 6th-10th, 2017, inclusive;*
- *Erect manned barricades at both ends of Perry Street and the entrance of the 8th Hussars Sports Centre during the event as a means of controlling traffic and providing an emergency entrance as required by Transport Canada; and*
- *That the Town of Sussex sponsor the thank you breakfast being held on Sunday, September 10<sup>th</sup> for an amount not to exceed \$2,500.00.*

Motion carried.

# Town of Sussex

Minutes of Meeting of Council held this

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It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve to engage Basic Design Associates to complete the design package, review and stamp structural drawings, tender and provide site services to complete the Leonard's Gate development for a fee of \$19,374.63. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning Committee Meeting, dated July 11, 2017, be received as circulated. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Milner, that Council engage an independent consultant, Cathy Flynn, to undertake the data collection for the Destination of Choice Group ACOA funding assistance application at a rate of \$40.00 per hour. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Wilson, that Council approve that Amec Foster Wheeler Environmental and Infrastructure, a division of Amec Foster Wheeler Americas Limited, be engaged as the consultant to complete the Technical Feasibility study of Geothermal Capacity of the Penobsquis Mine. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that the report of the Works Committee Meeting, dated July 11, 2017, be received as circulated. Motion carried.

Minutes of Meeting of Council held this

17th day of July, 2017

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It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve the quotation of \$3,795.00, HST included, from Brown's Paving Ltd. for the installation of 3 raised crosswalks. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Nelson, that Council approve the award of Quotation T-10-17 for Sewer Cleaning Services for a 2 year period to Fero Waste & Recycling in the amount of \$29,132.02, HST included, as the lowest bidder meeting the specifications. Motion carried.

It was moved by Councilor Wilson, seconded by Councillor Milner, that Council approve the reclassification of Tom Lewis to Subforeman, Water & Sewer, effective July 17<sup>th</sup>, 2017, subject to the standard probationary period. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that the report of the Protective Services Committee Meeting, dated July 10, 2017, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve the purchase of 1/8 page Business Card in the amount of \$205.00, HST included, for an advertisement in the NBAFC 2017 Children's Fire Safety Journal. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that the report of the Administration Committee meeting dated July 13, 2017, be received as circulated. Motion carried.

# Town of Sussex

Page 7 of 9

Minutes of Meeting of Council held this

17th day of July, 2017

A.D.,

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve that the Town provide an Employee and Family Assistance Program to the full time employees and that the Town Clerk/Treasurer be authorized to sign the documentation on behalf of the Town. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that whereas Council has considered revising By-Law #704-10, "The Municipal Plan of the Town of Sussex By-Law" and By-Law #1350-10, "Zoning By-Law for the Town of Sussex" for the property bearing PID #30243919, 803 Main Street, to permit a Highway Commercial Development on these lands with terms and conditions:

Be it resolved that the Council for the Town of Sussex, directs that an appropriate By-law be prepared to adopt a revised Municipal Plan and Zoning Bylaw, that the By-laws be referred to the Planning Advisory Committee for their views; that the public notice requirements of the Community Planning Act be fulfilled with respect to the proposed by-laws by setting a Special Council meeting of Thursday August 17, 2017 at 6:00 pm in the Municipal Office, 524 Main Street, Sussex, N.B. as the date, time and place for the Public Presentation of Council's intent to adopt a revised Municipal Plan By-law and set of the Council meeting Monday, September 18, 2017 at 6:30 pm in the Municipal Office, 524 Main Street, Sussex, N.B. as the date, time and place for the Public Hearing of Consideration of Objections to the proposed By-laws. Motion Carried.

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Minutes of Meeting of Council held this

17th day of July, 2017

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It was moved by Councillor Wilson, seconded by Councillor Nelson, that Council approve for payment accounts for the month of June, 2017, totaling \$570,542.52. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that the Town approve the Tentative Amending Subdivision Plan, Park Lane Developments and Town of Sussex Subdivision off Magnolia Avenue, prepared by Fulton Surveys (2004) Ltd. dated June 9<sup>th</sup>, 2017, and authorize the Town Clerk/Treasurer to sign the plan on behalf of the Town of Sussex. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve the General Fund Capital Budget in the amount of \$2,298,957 which includes the following:

|                              |           |
|------------------------------|-----------|
| Fire Services Projects       | \$51,000  |
| Community Services Projects  | \$489,725 |
| Works Projects               | \$847,000 |
| Designated Highways Projects | \$813,732 |
| Administration Projects      | \$97,500  |

Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that council approve the Utility Capital Budget in the amount of \$2,050,623 which includes the following:

|   |             |
|---|-------------|
| Sanitary Services Projects              | \$1,839,623 |
| Water Services projects                 | \$146,000   |
| New Subdivision Infrastructure Projects | \$65,000    |



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Motion carried.

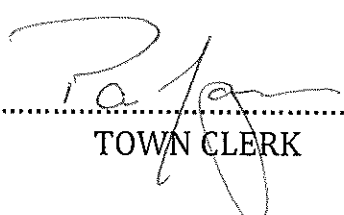
It was moved by Councillor Armitage, seconded by Councillor Boyle, that Council have First Reading by Title, a By-Law to Regulate Collections, Storage and Disposal of Solid Waste and Other Materials, By-Law #200-17. Motion carried.

The Town clerk then read the By-Law for the first time by title.

Deputy Mayor Carr noted that the next scheduled regular meeting of Council is scheduled for Monday, August 21, 2017.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

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DEPUTY MAYOR CARR

  
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TOWN CLERK