

# Town of Sussex

Page 1 of 10

Minutes of Meeting of Council held this

19th day of June, 2017

A.D.,

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday, the 19th day of June, 2017, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne; Councillors Ryan, Wilson, Armitage, Nelson, Milner and Boyle. Deputy Mayor Carr was absent. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Armitage, seconded by Councillor Boyle, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Wilson, seconded by Councillor Milner, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on May 15, 2017, be approved. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Nelson, that the minutes of the special meeting of the Town Council, of the Town of Sussex, held on June 15, 2017, be approved. Motion carried.

A letter was received from Shelley McWilliams of Firefighters Atlantic Canada announcing that the Sussex Fire Department has been

# Town of Sussex

Page 2 of 10

Minutes of Meeting of Council held this

19th day of June, 2017

A.D.,

awarded Muscular Dystrophy Canada's Atlantic Fire Department of the Year honors 2016-2017.

Present at the meeting were Shelley McWilliams of Firefighters Atlantic Canada, Chief Lowe and firefighter Daniel Hamel. Ms. McWilliams made the presentation to the representatives of the Sussex Fire Department noting that since 1971, the Sussex Fire Department has raised nearly \$60,000 for Muscular Dystrophy Canada.

The Mayor and Council congratulated the Sussex Fire Department on their on-going support of muscular dystrophy.

An application for rezoning the property located at 803 Main Street, PID #30243919, from R2 to Highway Commercial was received from Sylvia Moore, the current land owner, and Alan Brown, the developer.

Present at the council meeting was Mr. Brown who addressed Council on his application and the use of the property for a fine dining establishment.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that the application for rezoning from Sylvia Moore, the owner of the property located at 803 Main Street, PID #30243919, to be rezoned from R2 to Highway Commercial be accepted and that the application be forwarded to the Administration Committee for review and to start the rezoning process. Motion Carried.

Present at the Council meeting were Reverend Philip and Jamie Hutchings of the Higher Life Christian Centre who made a presentation to Council on the church developing the former Canadian Tire Building

Minutes of Meeting of Council held this

19th day of June, 2017

A.D.,

off Winter street and the church's vision for the property. Reverend Hutchings noted that the church is very excited about the opportunity to develop the project and that they would need to raise \$200,000 by September 1, 2017, to secure a lease with the present landowner, Atlantic Commercial Properties. Reverend Hutchings provided a proposed floor plan of the building which could possibly include an outreach centre, café, daycare, book store, along with the church's sanctuary.

Council thanked the Hutchings' for updating Council on their project and hope they will be successful in their fundraising efforts.

It was moved by Councillor Ryan, seconded by Councillor Boyle, that the Fire Report for the month of May, 2017, be received as circulated. Motion carried.

During the month the Fire Department responded to 12 calls, with 7 calls originating within the Town of Sussex and 5 out of Town calls.

It was moved by Councillor Ryan, seconded by Councillor Milner, that the Building Inspectors Report for the month of May, 2017, be received as circulated. Motion carried.

The report indicated that during the month the Building Inspector issued 25 permits for renovations, repairs, alterations and additions for a value of \$333,700 and one new construction permit for a value of \$150,000.

# Town of Sussex

Minutes of Meeting of Council held this

19th day of June, 2017

A.D.,

It was moved by Councillor Milner, seconded by Councillor Armitage, that the Development Officer's Report for the month of May, 2017, be received as circulated. Motion carried.

The report indicated that during the month the Development Officer approved 1 Building Location Survey and 2 Subdivision Plans.

It was moved by Councillor Boyle, seconded by Councillor Armitage, that the minutes of the Planning Advisory Committee meeting held on June 14, 2017, be received as circulated. Motion carried.

A Hearing of Objections was held on June 15, 2017, regarding a request from the property owner of 368 Main Street, PID #00267625 to amend the Terms and Conditions of Zoning by-Law Amendment, By-Law #1350-10-10 by deleting 2(a) that the Health Service Business use be limited to the ground floor area of the structure. The Town Clerk noted that the Town had not received any written objectives and that there was no one present at the Public Hearing who was objecting to the amended Terms and Conditions.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve that the Terms and Conditions of Zoning By-law Amendment, By-Law #1350-10-10 be amended by deleting 2(a) that the Health Service Business use be limited to the ground floor area of this structure. Motion carried.

His Worship Mayor Thorne and Councillor Boyle did not vote on the motion since they were not present at the Hearing of Objections Special Council meeting on June 15, 2017.

# Town of Sussex

Minutes of Meeting of Council held this

19th day of June, 2017

A.D.,

It was moved by Councillor Armitage, seconded by Councillor Milner, that the report of the Community Services meeting, dated June 12, 2017, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve the Policy CS-17: Schedule A2- Facilities, as amended. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve the quotation from Rainbow Printing for a total of \$2,994.03, HST included, for the printing of 2500 Fall/Winter leisure guides. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Ryan, that Council authorize the Town clerk to prepare correspondence indicating municipal approval for a special event license for the Sussex SummerFEST event to be held on July 8<sup>th</sup> at Sussex Regional High School. Motion carried, with Councillor Milner voting nay.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council approve Schedule "B" to the Tennis Association Agreement. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council authorize the Mayor and Town Clerk to sign the NBAAC Sussex Flea Market Agreement on behalf of the town. Motion carried.

# Town of Sussex

Minutes of Meeting of Council held this

19th day of June, 2017

A.D.,

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council accept the bid of \$4,048.42, HST and delivery included, from Russell Hendrix Foodservice Equipment for the Sports Centre Kitchen Upgrade. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council approve a payment of \$5,003.13 be made to Fixt Point Arts and Media upon signing of the contract for the Sussex SummerFEST 2017 contract from the funding of \$15,000 received by the Town from Heritage Canada in support of this event. Motion carried.

It was moved by Councillor Nelson, seconded by Councillor Milner, that the report of the Economic Development & Long Range Planning Committee Meeting, dated June 13, 2017, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that the report of the Works Committee Meeting, dated June 13, 2017, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve that the Building Inspector engage a structural engineer to determine the integrity of the structures at 47-49 Nelson Street. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve that the Building Inspector engage a structural engineer to determine the integrity of the structures at 90-92 Magnolia Avenue. Motion carried.

# Town of Sussex

Minutes of Meeting of Council held this

19th day of June, 2017

A.D.,

It was moved by Councilor Wilson, seconded by Councillor Armitage, that Council approve that the Town install a dry well on the Town right-of-way at 99 McLean Street to allow surface water to drain. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve a quote from Hardware Specialty Ltd. in the amount of \$6,627.45 for fire-rated doors and windows for the Arts & Culture Centre. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Nelson, that Council approve a partial payment in the amount of \$2,875.00 to Brent Rouke Cabinetmaker for a custom oak sales counter for the Arts & Culture Centre. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve the offer from Four Seasons Sports Ltd. for a 3 year line painting contract with the option to renew for a further 2 years at the cost of \$30,259.89 for 2017 and 2018 and a reduction in the cost to \$28,450.49 for 2019 through 2023. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Nelson, that Council award Contract #50-002-17, Storm Sewer and Street Improvement for Leonard Drive, Eveleigh Street and Rosemount Avenue to the low tenderer, Sussex Excavators (2010) Ltd., for their tender price of \$930,619, HST included. Motion carried.

Minutes of Meeting of Council held this

19th day of June, 2017

A.D.,

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council engage David Marriott in the position of Water and Sewer Foreman as of June 5, 2017, at a salary as outlined in the 2017 Wage and Salary Range for this position. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that the report of the Protective Services Committee Meeting, dated June 12, 2017, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve the Graduation Safety Greeting Campaign to run on CJCW Favourites 590 in the amount of \$189.00 plus HST. Motion carried with Councillor Ryan and Councillor Armitage voting nay.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve the purchase of Honour Guard uniforms for the Sussex Fire Department for a total of \$6,832.85, HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve the purchase from Chandler of 6 Monitor VI pagers for the purchase price of \$3,174.00, HST included; and the purchase of 2 Kenwood Intrinsically Safe Radios for \$2,856.00, HST included. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that the report of the Administration Committee meeting dated June 15, 2017, be received as circulated. Motion carried.



# Town of Sussex

Minutes of Meeting of Council held this

19th day of June, 2017

A.D.,

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council authorize Mrs. Scott to register for the Public Sector Procurement Essentials Course. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council authorize Mrs. Scott to sign the contract with Rogers Cellular for a cellular phone package on behalf of the Town. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council set the rate of 1.05% for interfund loans and balances and that the rate be set effective July 1, 2017. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Nelson, that Council award the tender to the low tenderer, Edgeline Construction Ltd., for the tender amount of \$1,828,031.95, HST included, for the Lagoon Aeration Project, Contract #50-001-17. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council authorize the Mayor and Town Clerk to sign the lease renewal on lease 1000/3046086 with CN for the lease renewal of the Visitor Information Centre property. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council authorize Mayor Thorne and the Town Clerk to execute the agreement on behalf of the Town for amendment to ACOA Project 207787. Motion carried.

# Town of Sussex

Page 10 of 10

Minutes of Meeting of Council held this

19th day of June, 2017

A.D.,

It was moved by Councillor Ryan, seconded by Councillor Nelson, that Council approve for payment accounts for the month of May, 2017, totaling \$488,643.33. Motion carried.

Councillor Ryan informed the Council that Sussex Middle School recently planted 1500 red and white flowers along Maple Avenue as a community project.

Councillor Armitage encouraged citizens and property owners to report any vandalism to their property to the local police force.

Mayor Thorne noted that the next scheduled regular meeting of Council is scheduled for Monday, July 17, 2017.

It was moved by Councillor Ryan, seconded by Councillor Milner, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

.....  
MAYOR THORNE

  
.....  
TOWN CLERK