

20th March, 2017

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday, the 20th day of March, 2017, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Carr; Councillors Ryan, Wilson, Armitage, Nelson, Milner and Boyle. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Boyle, seconded by Councillor Wilson, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on February 20, 2017, be approved. Motion carried.

A letter was received from Keri Marr, campaign co-chair of the Kiwanis Nursing Home Capital Renovation Campaign, thanking the Town for consideration and on-going support of this important initiative.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that the letter from the Kiwanis Home Capital Renovation Campaign be filed. Motion carried.

20th March, 2017

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that the Fire Report for the month of February, 2017, be received as circulated. Motion carried.

During the month the Fire Department responded to 18 calls, with 6 calls originating within the Town of Sussex and 12 out of Town calls.

It was moved by Councillor Armitage, seconded by Councillor Milner, that the Building Inspectors Report for the month of February, 2017, be received as circulated. Motion carried.

The report indicated that during the month the Building Inspector issued 7 permits for renovations, repairs, alterations and additions for a value of \$268,700.

It was moved by Councillor Ryan, seconded by Councillor Milner, that the Development Officer's Report for the month of February, 2017, be received as circulated. Motion carried.

The report indicated that during the month there were inquiries relating to zoning and subdivision regulations, however, there were no plans or instruments submitted for approval.

It was moved by Councillor Boyle, seconded by Councillor Wilson, that the minutes of the Planning Advisory Committee meeting held on March 8, 2017, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the report of the Community Services meeting, dated March 13, 2017, be received as circulated. Motion carried.

20th March, 2017

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve the ball field rental rates outlined in Policy CS-17: Schedule A2 – Facilities. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council authorize the Town Clerk/Treasurer to open an online merchant account with Moneris to receive online payments. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council authorize the Town Clerk/Treasurer to use the Town Credit Card to establish the Paypal Payment Gateway account (will also serve for monthly billing). Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council authorize the Mayor and Town Clerk/Treasurer to sign any related documentation to complete the above if needed. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Ryan, that Council approve that the Community Services Director attend the Recreation NB Annual Conference and AGM in Fredericton from October 18 to 20, 2017 on behalf of the Town. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council accept the quotation of \$1,725.00, HST included, from Mike Sorenson to provide a Petting Zoo and Pony Rides for the Sussex Canada Day celebrations. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council accept the quotation of \$5,342.61, HST included,

20th March, 2017

from Bounce Kingdom to provide bouncers, games and a rock climbing wall for the Sussex Canada Day celebrations. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council accept the quotation of \$500.00 from Kelly Ring to provide face painting for the Sussex Canada Day celebrations. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council accept the quotation of \$971.75, HST included, from Ground Zero Entertainment Inc. to provide laser tag for the Sussex Canada Day celebrations. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Ryan, that Council accept the quotation of \$250.00 from Brady Jones (Not Now) to provide entertainment at the Train Station for the Sussex Canada Day celebrations. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council accept the quotation of \$6,756.25, HST included, from Morris Music Ltd. to provide entertainment and tent rental for the Sussex Canada Day celebrations. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve the request from Tim McCandless to erect a 30' X 40' tent in Princess Louise Park adjacent to the St. John ambulance building from July 3 to August 4, 2017 to host their Treasure Seekers program conditional on the applicant moving the tent periodically to promote grass growth at the discretion of the Community Services Director. Motion carried.

20th March, 2017

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council authorize the payment of the invoice for \$3,600.00 from the Sussex Tennis Association for the annual operational grant in accordance with the agreement with the Town. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning Committee Meeting, dated March 14, 2017, be received as circulated. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Wilson, that Council authorize that the application to ACOA and PETL to provide the necessary funding to extend the position of Economic Development Coordinator for the second year be submitted. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that the report of the Works Committee Meeting, dated March 14, 2017, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Nelson, that Council approve contracting Ronald S. Webb Communication & Electrical Installations to upgrade 6 street light standards with new LED lights and photo cells for a cost of \$15,195.64, HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve that the Regional Service Commission 8 place 2 portable billboard signs on Town property at O'Connell Park in

20th March, 2017

accordance with the details submitted and subject to Planning Advisory Committee approval. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Nelson, that Council approve the award of Quotation T-04-17 for a plate compactor to Sussex Rent All as the only bidder for a total of \$7,818.85, HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council approve the purchase of a keypad/overlay for the Sussex Corner flow metre from Tremtech Electrical Systems in the amount of \$860.20. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council approve that the Town purchase 75 hydrant marker signs and appurtenances from Sojourn Signs in the amount of \$8,944.41, HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council approve that the Superintendent of Works and the Water & Sewer Maintenance employee attend the Maritime Provinces Water & Wastewater Association annual training seminar in Halifax from April 23 to 26, 2017, at a cost of approximately \$1,900.00 for registration and all expenses. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Nelson, that Council approve that the Water & Sewer Maintenance employee attend the Maritime Provinces Water & Wastewater

20th March, 2017

Association course on the operation and maintenance of pumps to be held in Fredericton on April 20, 2017 at a cost of \$258.75. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council approve that DPW Butcher attend the NBBOA training course examination in Fredericton when scheduled in April, 2017. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that the report of the Protective Services Committee Meeting, dated March 13, 2017, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that Council approve that Scott Hoyt attend the NBAFPO seminar scheduled for April 7 to 9, 2017 in Fredericton. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council accept the resignation of Firefighter Brent Robinson effective immediately with regret. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the report of the Administration Committee meeting dated March 16, 2017, be received as circulated. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council accept the 2016 External Audit Report from the firm of Turnbull and Kindred CGA Professional Corporation and approve the 2016 Financial Statements and that Council authorize the Mayor and Town Clerk to sign the 2016 Financial Statements on behalf of the Town. Motion carried.

20th March, 2017

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council accept the letter of Representation from Turnbull and Kindred CGA Professional Corporation and authorize the Mayor and Town Clerk to sign the aforesaid mentioned Letter of Representation on behalf of the Town. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Nelson, that Council approve that the Town Clerk/Treasurer may attend the CPA Professional Development Spring and Fall seminars during 2017. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve the revised site servicing plans for the lands off Magnolia Avenue for the proposed development by Alan deWinter. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve the cost estimate for the installation of the necessary infrastructure for the development of the lands off Magnolia Avenue for the proposed development by Alan deWinter. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Nelson, that Council authorize the Administration to submit an application for financial support to the Regional Development Corporation for further development of the Leonard's Gate property as part of the Canada 150 project. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council authorize the Administration to submit an application for

20th March, 2017

financial support to the Regional Development Corporation for the installation of tennis court lighting for 50% of the cost up to a maximum of \$50,000.00. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve the payment of \$2,000.00 to the owners of 39 Hillside Crescent under the Flood Subsidy Program. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council award T-05-17: Flowers to Osburn's Bloomin' Baskets for the bid price of \$13,800.00, HST included. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve the engagement of Right Switch Electrical to install a fire alarm system at the Arts & Culture Centre at 12 Maple Avenue for a cost of \$6,502.70, HST included. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve Policy CS-23 Sponsorship Grants Policy. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Nelson, that Council approve the Amending Subdivision Plan 2010-01 and that the Town Clerk be authorized to sign the plan on behalf of the Town. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Nelson, that Council approve the engagement of Right Switch Electrical to install a security alarm system at the Arts & Culture Centre at 12 Maple Avenue for a cost of \$4,975.59, HST included. Motion carried.

20th March, 2017

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the engagement of R.D.K. Drywall for the taping, priming and crack filling at the Arts & Culture Centre at 12 Maple Avenue for a cost of \$10,059.74, HST included. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve the engagement of Reliable Drywall for the installation of drywall at the Arts & Culture Centre at 12 Maple Avenue for a cost of \$4,857.60, HST included. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Nelson, that Council approve for payment accounts for the month of February, 2017, totaling \$492,490.07. Motion carried.

Deputy Mayor Carr invited the Council and members of the public to his 50th Wedding Anniversary Party on Sunday, April 26, from 2:00 to 4:00 pm at the St. Francis Catholic Church Hall.

Councillor Milner informed Council that the Homesteader Association is nearing the goal for fundraising for a new roof for the old Ranger Camp on the Shepody Road area that they are working on restoring.

Councillor Ryan informed Council that there will be a Multicultural Association fair at the high school cafeteria with fifteen different countries represented on April 27, 2017.

Mayor Thorne noted that the next scheduled regular meeting of Council is scheduled for Tuesday, April 18, 2017.

20th March, 2017

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

.....
MAYOR THORNE

.....
TOWN CLERK