

24th                      October, 2016

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday, the 24th day of October, 2016, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Carr; Councillors Ryan, Wilson, Armitage, Nelson, Milner and Boyle. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on September 19, 2016, be approved. Motion carried.

It was moved by Councillor Boyle, seconded by Deputy Mayor Carr, that the minutes of the special meeting of the Town Council, of the Town of Sussex, held on October 14, 2016, be approved. Motion carried.

Present at the Council meeting were Greg MacNaull, Ann Flewelling, Paul Bedford and Roger Albert who are members of the South East region of the NB Antique Auto Club. Mr. MacNaull presented

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the Town with a plaque of four historical photos of the Town in recognition of the Town's support for the club's Sussex Downtown Cruise Night event. Mr. MacNaull also informed the Council that Paul and Crystal Bedford will be taking over the organizing of the Cruise Night in 2017.

Mr. Albert announced that the NB Antique Auto Club will be holding the 2017 Jamboree in Sussex on August 5, 6 and 7 and that there will be up to 100 cars and 150 people participating in the event.

Mayor Thorne and members of Council thanked the organizers of the Sussex Downtown Cruise Night for promoting Sussex and the Downtown businesses.

Stephen Tobias, Executive Director of the Saint John Theatre Company Inc. made a presentation to Council on the activities of the company in Southern New Brunswick and events that are held in Sussex at the Sussex Regional High School. He noted that in the last year the company had 171 performances at 25 different theatres in Southern New Brunswick playing to an audience of over 20,000 people.

Mr. Tobias asked for municipal support of \$1,500.00 for 2017 from the Town. The Mayor and Council had an opportunity to ask questions of Mr. Tobias and referred the request for funding to the Community Services Committee for consideration in the 2017 budget process.

Mrs. Terri Peck, representing the local chapter of CARMA, made a presentation to Council on the organization's activities in the community. The organization provides a service of cat rescue using

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Trap, Neuter and Release Program for fixing female felines. Mrs. Peck noted that the group of volunteers is very active during the April to October time period. During the last two seasons approximately 200 cats per year, of which 80% were female, were rescued, neutered and released under the program. Besides having a dedicated group of volunteers, the organization also has an educational aspect with a program for middle school aged children.

The Mayor and Council had an opportunity to ask questions about the program and the Council noted that they appreciate the partnership between CARMA and the Town, and that the Town is starting to see the positive effects of the program. His Worship asked CARMA to come back next year to update the Council on the organizations activities.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the Fire Report for the month of September, 2016, be received as circulated. Motion carried.

During the month the Fire Department responded to 15 calls, with 10 calls originating within the Town of Sussex and 5 out of Town calls.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the Building Inspectors Report for the month of September, 2016, be received as circulated. Motion carried.

The report indicated that during the month the Building Inspector issued 22 permits for renovations, repairs, alterations and additions for a value of \$209,500.00.

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It was moved by Deputy Mayor Carr, seconded by Councillor Boyle, that the Development Officer's Report for the month of September, 2016, be received as circulated. Motion carried.

The report indicated that during the month there were numerous inquiries relating to zoning and subdivision regulations, however, no plans or instruments were submitted for approval.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that the minutes of the Planning Advisory Committee meeting held on October 17, 2016, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the report of the Community Services meeting, dated October 17, 2016, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Ryan, that Council authorize the Mayor and the Town Clerk to sign the RDC Grant application on behalf of the Town for funding of \$8,000.00 for the Tea Room Museum Project. Motion carried.

It was moved by Councillor Boyle, seconded by Deputy Mayor Carr, that the report of the Economic Development & Long Range Planning Committee Meeting, dated October 18, 2016, be received as circulated. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Wilson, that Council authorize the Economic Development Coordinator to submit the three applications, being Developing "Investment Ready" Information, Development of an Internet Presence for the Greater Sussex/Hampton Region, and Feasibility of Geothermal Development

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at Penobsquis Potash Mine Site, to the ACOA Regional Office for consideration. Motion carried.

Councillor Armitage left the meeting at 8:10pm to attend a Communities in Bloom meeting on behalf of the Town and did not return to the Council meeting.

It was moved by Councillor Wilson, seconded by Councillor Milner, that the report of the Works Committee Meeting, dated October 18, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve the purchase of a fork lift attachment for the Town's backhoe at a cost of \$3,967.50, HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that the report of the Protective Services Committee Meeting, dated October 17, 2016, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve that the Fire Department's two Chaplains may attend the Pastoral Crisis Intervention I & II course hosted by the Moncton Fire Department on November 17 to 19, 2016, for a registration fee of \$260.00 per person plus travel and meal expenses. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve that Fire Chief Lowe may attend an Environmental & Local Government Fire Conference for LSD/Municipal

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Fire Chiefs in Fredericton on November 25 and 26, 2016. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve the following parade route for November 11, 2016, scheduled to commence at 10:15 am subject to the direction of Policing Services:

- “Commencing in the parking lot of the Royal Canadian Legion on Magnolia Avenue;
- thence along Magnolia Avenue from the Royal Canadian Legion parking lot to Main Street;
- thence along Main Street from Magnolia Avenue to the intersection of Main Street and Broad Street;
- thence along Broad Street to the Cenotaph;
- thence, after the ceremony at the Cenotaph, parade from the Cenotaph to Main Street;
- thence along Main Street from Broad Street to Magnolia avenue;
- thence along Magnolia Avenue from Main Street to the parking lot of the Royal Canadian Legion.”

Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that the report of the Administration Committee meeting dated October 20, 2016, be received as circulated. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve the transfer of a grant to the Arts & Culture

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Centre of Sussex Inc. in the amount of \$8,000.00 from the McKenna/TD Bank Foundation funds that were placed on deposit with the Town by the Arts & Culture Centre of Sussex Inc. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council instruct the Administration to amend the council Remuneration and Expense By-Law #204-06 to change the Mayor's Salary to \$14,000.00 annually. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve the purchase of 2000 presentation folders from Rainbow Printing for a cost of \$3,175.00 plus HST. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve that the Sussex Valley Knights of Columbus may place their Christmas Creche in the Peace Park the first weekend in December. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council authorize the submission of the project to upgrade Leonard Drive and Rosemount Avenue in the amount of \$2,824,058.00 to the Canada – New Brunswick New Building Canada Fund – Provincial – Territorial Infrastructure Component – Small Communities Fund, (NBCF-PTIC-SFC). Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that Council approve for payment accounts for the month of September, 2016, totaling \$772,925.52. Motion carried.

Councillor Milner noted that today Council Members and staff participated in the annual Flu Shot Protection Program that the Town

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encourages to help keep the Council and staff from being sick due to the flu during flu season.

Councillor Ryan noted that the Traffic Study was presented to the public on Wednesday, October 19, 2016 by the Council and the Town's consultant and that the meeting was productive with a good discussion on the study.

Mayor Thorne noted that the next scheduled regular meeting of Council is scheduled for Monday, November 21, 2016.

It was moved by Councillor Milner, seconded by Councillor Wilson, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

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MAYOR THORNE

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TOWN CLERK