

19th September, 2016

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday, the 19th day of September, 2016, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Carr; Councillors Ryan, Wilson, Armitage and Nelson. Councillors Milner and Boyle were absent. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that the agenda for this regular Town Council meeting be approved as amended. Motion carried.

The agenda was amended by adding under item #6 - Delegations, Petitions and Correspondence, #6.A - Douglas Cosman and Larry Adair.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Armitage, seconded by Deputy Mayor Carr, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on August 15, 2016, be approved. Motion carried.

A letter was received from Douglas Cosman and Larry Adair giving a partial report on the visitors at the Tourist Bureau near Coles Island.

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It was moved by Councillor Wilson, seconded by Councillor Armitage, that the letter from Douglas Cosman and Larry Adair be filed. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that the Fire Report for the month of August, 2016, be received as circulated. Motion carried.

During the month the Fire Department responded to 14 calls, with 5 calls originating within the Town of Sussex and 9 out of Town calls.

It was moved by Councillor Wilson, seconded by Councillor Nelson, that the Building Inspectors Report for the month of August, 2016, be received as circulated. Motion carried.

The report indicated that during the month the Building Inspector issued 16 permits for renovations, repairs, alterations and additions for a value of \$139,100.00.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the Development Officer's Report for the month of August, 2016, be received as circulated. Motion carried.

The report indicated that during the month the Development Officer approved 2 Building Location Surveys.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the minutes of the Planning Advisory Committee meeting held on September 14, 2016, be received as circulated. Motion carried.

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It was moved by Councillor Armitage, seconded by Councillor Wilson, that the report of the Community Services meeting, dated September 12, 2016, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council authorize the Mayor and Town Clerk to sign the Memorandums of Understanding between the Town and the New Brunswick Antique Auto Club on behalf of the Town to further extend the agreement to the year 2030. Motion carried.

It was moved by Councillor Armitage, seconded by Deputy Mayor Carr, that Council approve the request from Communities in Bloom to have Lorraine Pollock attend the National Symposium in Regina, SK from October 27-29, 2016 with financial support of up to a maximum of \$2,000.00 for travel and lodging. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Ryan, that Council approve the purchase of 4 LED wall wash lights and 2 wreaths from Dekra Lite for a total of \$4,011.50, HST included to enhance the gate at O'Connell Park during the holiday season. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council accept the bid of \$22,770.00, HST included, from McMackin's Masonry as the lowest bidder meeting the specifications for T-16-16, Wall Replacement for the foundation in the Town owned building at 12 Maple Avenue. Motion carried.

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It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council accept the bid of \$24,238.50, HST included, from Percy's Home Improvements as the lowest bidder meeting the specifications for T-15-16, Window Replacement for the replacement of windows in the Town owned building at 12 Maple Avenue. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Nelson, that Council approve the signing of the SACF application between the Town of Sussex and the Arts and Cultural Centre of Sussex for the Don Stiles Museum Project. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Ryan, that Council approve the signing of the SACF application between the Town of Sussex and the Sussex Skating Club for the Sledge Canskate Project. Motion carried.

It was moved by Councillor Nelson, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning Committee Meeting, dated September 13, 2016, be received as circulated. Motion carried.

It was moved by Councillor Nelson, seconded by Councillor Ryan, that Council approve that Councillor Armitage attend the Quest NB Community Energy Planning Workshops in November and authorize the travel expenses associated with this workshop. Motion carried.

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It was moved by Councillor Ryan, seconded by Councillor Wilson, that the report of the Works Committee Meeting, dated September 13, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve the placement of seasonal signs by the Higher Life Christian Centre on the Town's right of way for KD Tuesdays on a weekly basis. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council approve that two members of the WHSC attend the Health and Safety Conference on October 12-14, 2016 in Moncton. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Nelson, that Council approve that the Superintendent of Works attend the CPWA Atlantic Provinces Chapter Fall Conference in Edmunston from October 26-28, 2016. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve the quotation from Brown's Paving to apply surface asphalt to Azalea Lane for a cost of \$13,627.15, plus HST. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council call for proposals for engineering services for the Lagoon Upgrade Project. Motion carried.

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It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that the report of the Protective Services Committee Meeting, dated September 12, 2016, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council approve that Tara Olesen attend an Emergency Training Course in Fredericton from September 19-22, 2016, offered by New Brunswick Emergency Measures Organization Department of Justice Public Safety for a cost of \$350.00. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council approve that Fire Chief Lowe and EMO Coordinator Rick Horton attend the 10th Annual Disaster Management Forum in Moncton on October 18 and 19, 2016. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that Council approve that a donation of \$15,000.00 received from the Centennial Community Club of Roachville be used towards the purchase of a thermal Imaging camera from MicMac Fire & Safety Canada which totals \$16,622.10, HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the report of the Administration Committee meeting dated September 14, 2016, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council approve the purchase of four new tires for the pumper 3 and the reallocation of the budget to enable the purchase of the four tires. Motion carried.

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It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council approve Policy CS-17: Schedule A2 – Facilities, as submitted. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve the purchase of fertilizers and topdressing sand for Carr Field from Maritime Green Products for an amount of \$4,300.34 conditional on CSD Thorne reallocating the budget in order to meet the budget requirements for this purchase. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council sponsor the Sussex Golf & Curling Clubs fundraiser by sponsoring a hole for an amount of \$300.00, HST included. Motion carried.

Councillor Ryan declared a conflict of interest on the next item and vacated the Council Chamber for any discussion or decision on the item.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council that the Town partner with Junior Achievement New Brunswick by sponsoring an in-school program in the amount of \$500.00. Motion carried.

Councillor Ryan returned to the Council Chamber from her conflict of interest.

It was moved by Councillor Wilson, seconded by Councillor Nelson, that Council approve for payment accounts for the month of August, 2016, totaling \$455,348.06. Motion carried.

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His Worship Mayor Thorne addressed Council on the installation of speed bumps on Church Avenue. He noted that the intention was not for them to be a permanent installation but only to encourage motorists to slow down for the safety of the residents in the area. The speed bumps will be taken out before winter operations begin and the Works Committee will be discussing whether they should be reinstalled in the Spring.

Mayor Thorne also noted that he was pleased to see the correspondence from the Sharp Estate offering to surrender the 999 year lease on a parcel of land in the St. George Street and Court Street area. In exchange the Town would create a green space including a memorial plaque and park bench recognizing the historical connection between the Sharp family and the citizens of the town of Sussex. The Communities in Bloom Committee could also be asked to give their input on the development of this parcel of land.

Mayor Thorne noted that the next scheduled regular meeting of Council is scheduled for Monday, October 24, 2016.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

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MAYOR THORNE

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TOWN CLERK