

18th July, 2016

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday, the 18th day of July, 2016, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Carr; Councillors Ryan, Wilson, Armitage, Nelson, Milner and Boyle. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Boyle, seconded by Councillor Armitage, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on June 20, 2016, be approved. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that the minutes of the special meetings of the Town Council, of the Town of Sussex, held on June 30, 2016, be approved. Motion carried.

Present at the Council meeting were Judy Freeze and Meghan Wong, members of the Sussex Discovery Park Committee, who updated Council on the progress of the Discovery Park to date noting that the

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project is a true community effort with many community partners. The Committee is requesting that the town be a co-applicant on the application to the RDC for funding.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that the Town agree to make an application to the Regional Development Corporation for funding as a principle applicant on behalf of the Discovery Park Organizing Committee conditional on the Committee's agreement to follow the terms and conditions of the RDC agreement with an open and transparent procurement process for costs and expenses that are eligible for funding under the program. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the Fire Report for the month of June, 2016, be received as circulated. Motion carried.

During the month the Fire Department responded to twenty-seven calls, with fourteen calls originating within the Town of Sussex and thirteen out of Town calls.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the Building Inspectors Report for the month of June, 2016, be received as circulated. Motion carried.

The report indicated that during the month the Building Inspector issued twenty-six permits for renovations, repairs, alterations and additions for a value of \$144,000.00 and one permit for new construction for a value of \$150,000.00.

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It was moved by Councillor Boyle, seconded by Councillor Wilson, that the Development Officer's Report for the month of June, 2016, be received as circulated. Motion carried.

The report indicated that during the month there were numerous enquiries related to zoning and subdivision regulations, however, there were no plans or instruments submitted for approval.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that the minutes of the Planning Advisory Committee meeting held on July 13, 2016, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the report of the Community Services meeting, dated July 11, 2016, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve that the Community Services Director attend the Canadian Parks and Recreation meetings as the New Brunswick representative on the board in British Columbia on November 8 to November 10, 2016. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council authorize the Mayor and Town Clerk to sign the Agricultural Museum Special Event Land Use agreement on behalf of the Town. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council approve the request from Stephanie McFarlane, President of the Co-ed Slo-pitch League, requesting a refund on their bill due to the decommissioning of Carr Field which resulted in the loss

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of time slots in 2015 and up until July 8, 2016, in the amount of \$761.80. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council accept the bid from McMackin Masonry Ltd. in the amount of \$36,270.00 plus HST, as the lowest bidder meeting the specifications for T-14-16: Entrance Signage. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Boyle, that Council accept the bid from Valley Enterprises Ltd. in the amount of \$7,000.00 plus HST, as the lowest bidder meeting the specifications for RFP 04-16: Painting, Structure Repairs. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve to support the RSC #8 and Adventure Corridor initiative with Sussex contributing its proportional share conditional on the participation of the entire region to this program. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Ryan, that the report of the Economic Development & Long Range Planning Committee Meeting, dated July 14, 2016, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that the report of the Works Committee Meeting, dated July 12, 2016, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council approve that the Water and Wastewater Foreman be

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permitted to attend the 2016 ACWWA Annual Conference to be held in Moncton from September 18 to 21, 2016 for a cost of \$475.00. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve the proposal from GEMTEC for follow-up testing of the former Sussex Landfill for a cost of \$4,600.00 plus HST. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that the report of the Protective Services Committee Meeting, dated July 11, 2016, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council approve the supply and installation of solar flasher with beacons at the Fire Department by Tacel Ltd. for a total cost of \$15,762.82 plus HST. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Armitage, that Council accept the recommendation of Fire Chief Lowe to recruit Thomas Lauridsen, Cody Richardson and Courtney McLeod as members of the Sussex Fire Department. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that the report of the Administration Committee meeting dated July 14, 2016, be received as circulated. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council authorize the direct deposit authorization for the ACOA funding for the Canada 150 Project, Tea Room. Motion carried.

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It was moved by Councillor Ryan, seconded by Councillor Milner, that Council authorize the Mayor and the Town Clerk/Treasurer to execute the Contribution Agreement between ACOA and the Town of Sussex on behalf of the Town for the Canada 150 Project, Tea Room. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council authorize the Mayor and the Town Clerk/Treasurer to sign the Partial Release of Easement for PID #30319131 on behalf of the Town for Carriage Lane Subdivision. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve the amended Subdivision Plan pursuant to section 56 of the Community Planning Act and to authorize the Town Clerk/Treasurer to stamp and sign the plan on behalf of the Town for the Carriage Lane Subdivision Phase 12. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council award contract 50-001-16: Water & Sewer Improvements and Asphalt Paving to E.J. Cunningham Ltd. for an amount of \$465,965.63, inclusive of HST, conditional on a reduction in the approved contingency amount of this contract by \$6,000.00, inclusive of HST, and the deletion of Elliott Drive from the scope of work. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council approve for payment accounts for the month of June, 2016, totaling \$686,653.79. Motion carried.

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Councillor Ryan noted that the Civic Centre Board of Directors are interviewing candidates for the position of General Manager this week and hopefully a successful candidate will be announced by the end of the month.

Mayor Thorne noted that the next scheduled regular meeting of Council is scheduled for Monday, August 15, 2016.

It was moved by Deputy Mayor Carr, seconded by Councillor Armitage, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

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MAYOR THORNE

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TOWN CLERK