

20th June, 2016

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday, the 20th day of June, 2016, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne; Councillors Ryan, Wilson, Armitage, Nelson and Milner. Deputy Mayor Carr and Councillor Boyle were absent. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the agenda for this regular Town Council meeting be approved as amended. The agenda was amended by adding under item 13. New Business – A) Hon. Rick Doucet letter. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on May 16, 2016, be approved. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that the minutes of the special meeting of the Town Council, of the Town of Sussex, held on May 30, 2016, be approved. Motion carried.

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It was moved by Councillor Ryan, seconded by Councillor Wilson, that the minutes of the special meeting of the Town Council, of the Town of Sussex, held on June 6, 2016, be approved. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the minutes of the special meeting of the Town Council, of the Town of Sussex, held on June 13, 2016, be approved. Motion carried.

Present at the Council meeting were representatives from Horizon Health Network on behalf of the New Brunswick Baby-Friendly initiative committee. Shonaugh Moore, a public health nurse, made a presentation to Council on the benefits to the community of supporting breastfeeding including health benefits to the child and mother, food security and environmental and financial benefits. She invited the Council to sign the Breastfeeding-Friendly Community Pledge.

It was moved by Councillor Ryan, and seconded by Councillor Wilson, that Council approve and sign the Breastfeeding-Friendly Community Pledge. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Ryan, that the Fire Report for the month of May, 2016, be received as circulated. Motion carried.

During the month the Fire Department responded to 20 calls, with 11 calls originating within the Town of Sussex and 9 out of Town calls.

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It was moved by Councillor Ryan, seconded by Councillor Milner, that the Building Inspectors Report for the month of May, 2016, be received as circulated. Motion carried.

The report indicated that during the month the Building Inspector issued 28 permits for renovations, repairs, alterations and additions for a value of \$234,000.00.

It was moved by Councillor Ryan, seconded by Councillor Milner, that the Development Officer's Report for the month of May, 2016, be received as circulated. Motion carried.

The report indicated that during the month the Development Officer approved 1 Tentative Amending Subdivision Plan, 1 Tentative Subdivision Plan, 1 Subdivision Plan and 1 Amending Subdivision Plan.

It was moved by Councillor Armitage, seconded by Councillor Ryan, that the minutes of the Planning Advisory Committee meeting held on June 8, 2016, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the report of the Community Services meeting, dated June 13, 2016, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve the proposed Sports Centre rental rates, Policy CS-17: Schedule A2- Facilities. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council authorize the Mayor and the Town Clerk to sign the NBAAC Sussex Flea Market Agreement on behalf of the Town. Motion carried.

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It was moved by Councillor Armitage, seconded by Councillor Milner, that Council accept the bid from E.J. Cunningham in the amount of \$8,550.00, plus HST, as the lowest bidder meeting the specifications for T-13-16: Parking Spaces - Perry Street. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve the following request from the 2016 Atlantic International Balloon Fiesta organizers:

Sussex Balloon Fiesta Inc. is requesting approval for the following:

- To hold the 31st Annual Atlantic International Balloon Fiesta in Princess Louise Park, Burton Park, and O'Connell Park from September 8th-11th, 2016, inclusive;
- Utilize the 8th Hussars Sports Centre commencing on September 7th, 2016 from 7:30am to September 11th, 2016, ending at 7:00pm;
- Utilize Princess Louise Park and the Golden Jubilee Hall from September 7th-11th, 2016, inclusive;
- Conduct launches and landings of balloons to and from Princess Louise Park from September 7th-11th, 2016, inclusive;
- Permit tethering of hot air balloons in Princess Louise Park from September 7th-11th, 2016, inclusive;
- Permit the taking off and landing of powered paragliders, ultralights and helicopters from Princess Louise Park from September 7th-11th, 2016, inclusive;
- Hold a parade along Broad Street, Main Street, Leonard Drive from the Sussex Hotel property to Princess Louise Park commencing at 1:00pm on Saturday, September 10th, 2016;
- Have midway rides in Princess Louise Park from September 7th-11th, 2016, inclusive;
- Erect manned barricades at both ends of Perry Street and the entrance of the 8th Hussars Sports Centre during the event as a means of controlling traffic and providing an emergency entrance as required by Transport Canada; and

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- That the Town of Sussex sponsor the thank you breakfast being held on Sunday, September 11th, 2016 for an amount not to exceed \$2,500.00.

Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council approve to sponsor a hole in the 2016 Sussex and District Chamber of Commerce Golf Tournament being held September 14, 2016, in the amount of \$300.00, HST included. Motion carried.

It was moved by Councillor Nelson, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning Committee Meeting, dated June 14, 2016, be received as circulated. Motion carried.

It was moved by Councillor Nelson, seconded by Councillor Armitage, that Council authorize the Administration to set up the PAD for the project funding from ACOA. Motion carried

It was moved by Councillor Wilson, seconded by Councillor Milner, that the report of the Works Committee Meeting, dated June 14, 2016, be received as circulated. Motion carried.

It was moved by Councillor Milner, seconded by Councillor Armitage, that Council approve the awarding of Quotation T-12-16 to Ready John/Rayler as the lowest bidder meeting the specifications for Sanitary Sewer Cleaning. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council direct the Administration to engage a contractor to remove the dying tree in front of the Sussex Animal Hospital and the dying tree on Floral Avenue at Court Street. Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Milner, that the report of the Protective Services Committee Meeting, dated June 13, 2016, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve the purchase of equipment consisting of 1 Blizfire Oscillator Monitor Combo package and 1 Supervac 18" Electric Positive Pressure Ventilation Fan at a cost of \$10,735.00, HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve the purchase of a 1/8 Page (Business Card) ad in the NB Association of Fire Chiefs Annual Children's Fire Safety Booklet for a total cost of \$190.00, HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that Council authorize the Mayor, Town clerk/Treasurer and Fire Chief to sign the agreement on behalf of the town for the Havelock/Sussex Mutual Aid Agreement. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that Council approve the purchase of Option 1 Graduation Greetings package from CJCW Radio for a cost of \$213.57, HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council authorize the Administration to engage a solicitor if necessary to act for the town on a municipal By-Law ticket enforcement, By-Law infraction/public disturbance. Motion carried.

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It was moved by Councillor Ryan, seconded by Councillor Milner, that the report of the Administration Committee meeting dated June 23, 2016, be received as circulated. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve a \$5,000.00 contribution to the Covered Bridge Visitor Information Centre subject to the receipt of a letter and an invoice confirming the opening of the Covered Bridge Visitor Information Centre and that the Town Clerk/Treasurer be authorized to issue a cheque for payment of the \$5,000.00 contribution. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council appoint the following members to the outside Committees for their term on Council:

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| Labour/Management Committee | - Councillor Wilson, Chairman of Works Committee, CAO & Works Officer/superintendent of Works |
| Fundy Trail Commission | - Deputy Mayor Carr |
| Fundy Civic Centre Inc. | - Councillor Ryan |
| Tourism Initiative Committee | - Community Services Director |
| Princess Louise Park Show Centre Inc. | - Councillor Ryan |
| Downtown Business Association | - Councillor Armitage |
| Kings East Development Partnership Inc. | - Councillor Wilson |
| Planning Advisory Committee | - Deputy Mayor Carr (expires July 2020) |
| | - Councillor Armitage (expires July 2020) |
| | - Councillor Nelson (expires July 2020) |
| Zone 3 Representative UMNB | - Councillor Armitage |
| Communities in Bloom | - Councillor Armitage |

Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner,

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that Council approve the internal interest rate of 1.05% for the interfund loans and balances effective July 1, 2016. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve the purchase of 2,500 Fall & Winter Leisure Guides from Taylor Printing Group for a total cost of \$4,508.70, HST included. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve the release of the \$5,000.00 security to Horizon Holdings Ltd. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council approve nominations of Moyra Long and Mary Lea Stafford for a three year term to expire in 2019 and Stephen Campbell for a three year term to expire in 2019 to the Sussex Regional Library Board. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve that the Town provide Marcus deWinter with a letter of support for the Regional Lifting of the Fracking Moratorium subject to the conditions of the Provincial Government being met. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve for payment accounts for the month of May, 2016, totaling \$456,776.88. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Nelson, that Council approve that the Mayor send correspondence to the Hon. Rick Doucet, Minister of Energy and Resource Development

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regarding the Regional Suspension of Hydraulic Fracking moratorium and invite the Minister to the community to discuss the possibilities of a regional lifting of the moratorium. Motion carried.

Councillor Ryan thanked the Town for partnering with the Sussex Middle School to help plant 1,000 marigolds on Maple Avenue as well as hosting 100 Middle School students on a tour of the Water and Sewerage facilities.

Councillor Ryan also noted that she recently accepted the position of the chairperson of the Board of Directors of the Fundy Civic Centre.

Councillor Armitage informed Council on Councillor Nelson and her tour of the Town’s Water and Wastewater facilities.

His Worship Mayor Thorne commented on how he was impressed with the involvement of many volunteers for the development of Discovery Park at the Sussex Elementary School which will be an inclusive park that will appeal to all five senses of the users of the park.

Mayor Thorne noted that the next scheduled regular meeting of Council is scheduled for Monday, July 18, 2016.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

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MAYOR THORNE

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TOWN CLERK