

18th January, 2016

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday, the 18th day of January, 2016, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne; Deputy Mayor Carr; Councillors Ryan, Wilson, Armitage, Hutchings, Boyle and Milner. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on December 21, 2015, be approved. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that the minutes of the Special Meeting of the Town Council, of the Town of Sussex, held on December 17, 2015 be approved. Motion carried.

Present at the Council meeting were Co-Chairs Keri Marr and Deputy Mayor Carr as well as Peter Price on behalf of the Kiwanis Nursing Home "A Place to Call Home" capital campaign. Mrs. Marr

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updated Council on the new addition to the nursing home and the capital campaign to renovate the existing facilities and purchase a new accessible van.

His Worship Mayor Thorne, on behalf of the Council, presented a \$10,000.00 cheque to the co-chairs of the campaign as the Town's donation toward the project, noting the tremendous benefit that the facility has on the community.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that the Fire Report for the month of December, 2015, be received as circulated. Motion carried.

During the month the Fire Department responded to eleven calls, with four calls originating within the Town of Sussex and seven out of Town calls.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the Building Inspectors Report for the month of December, 2015, be received as circulated. Motion carried.

The report indicated that during the month the Building Inspector issued eleven permits for renovations, repairs, alterations and additions for a value of \$97,400.00.

It was moved by Councillor Boyle, seconded by Councillor Wilson, that the Building Inspector's Annual Report for 2015 be received as circulated. Motion carried.

The report indicated that during 2015 the Building Inspector issued twelve permits for new construction with a value of \$1,850,000

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and one hundred and ninety permits for renovations, repairs, alterations and additions for a value of \$3,443,550.00.

His Worship noted that during the month there were numerous inquiries relating to zoning and subdivision regulations, however, the Development Officer did not approve any plans or instruments.

It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that the minutes of the Planning Advisory Committee meeting held on January 13, 2016, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that Council have a Reading in its Entirety of a By-Law to amend Schedule "A" of a By-Law to Regulate Water, Sanitary and Storm Sewer Systems, By-Law #1203-10-06. Motion carried.

The By-Law was read in its entirety.

It was moved by Councillor Boyle, seconded by Councillor Wilson, that Council have Third Reading by Title of a By-Law to amend Schedule "A" of a By-Law to Regulate Water, Sanitary and Storm Sewer Systems, By-Law #1203-10-06. Motion carried.

The Town Clerk then read the By-Law for the third time by title and His Worship Mayor Thorne declared the By-Law duly enacted.

Councillor Armitage did not vote on the next six items on the agenda since she did not attend the Public Presentation of the By-Law Amendments.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council have First Reading by Title of Municipal Plan By-Law Amendment, By-Law #704-10-21. Motion carried.

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The Town Clerk then read the By-Law for the first time by title.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council have Second Reading by Title of Municipal By-Law Amendment, By-Law #704-10-21. Motion carried.

The Town clerk then read the By-Law for the second time by title.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council refer to the Planning Advisory Committee, Municipal Plan By-Law Amendment, By-Law #704-10-21 for their review and comment. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council have First Reading by Title of Zoning By-Law Amendment, By-Law #1350-10-25. Motion carried.

The Town Clerk then read the By-Law for the first time by title.

It was moved by Councillor Boyle, seconded by Deputy Mayor Carr, that Council have second Reading by Title of Zoning By-Law Amendment, By-Law #1350-10-25. Motion carried.

The Town Clerk then read the By-Law for the second time by title.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council refer to the Planning Advisory Committee By-Law #1350-10-25 for their review and comment. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the report of the Community Services Meeting, dated January 11, 2016, be received as circulated. Motion carried.

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It was moved by Councillor Armitage, seconded by Councillor Milner, that Council approve that Harold Ross and another Works Department employee attend the Mid-Season Ice Maintenance Seminar in Fredericton on January 19, 2016 on behalf of the Town. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council approve the proposed Across Town for Crosswinds race route within the Municipal boundaries of the Town of Sussex which is scheduled to take place May 29, 2016. Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning Committee Meeting, dated January 12, 2016, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that the report of the Works Committee Meeting, dated January 12, 2016, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve that the Town be an exhibitor in the 2016 Kiwanis Home & Lifestyles Show at a cost of \$350.00. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council authorize the Mayor to submit the proposed 2016 5 Year Provincially Designated Highways Program with cost sharing proposed at 20%. Motion carried.

It was moved by Councilor Wilson, seconded by Deputy Mayor

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Carr, that Council approve Policy P-11 Hours of Continuous Work/Mandatory Rest Periods. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that the report of the Protective Services Committee Meeting, dated January 11, 2016, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that Council authorize the Mayor and the Town Clerk/Treasurer to sign the Professional Services Agreement for Municipal Animal Control between the Town of Sussex and NB SPCA on behalf of the Town. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Hutchings that Council approve that the 2016 budget may be adjusted to accommodate the purchase of Low angle Rope Rescue Equipment and Back Stretcher for a total of \$7,442.46, HST included. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that Council approve the purchase of a 1/10 page business card ad in the Royal Canadian Legion's Military Service Recognition book for a cost of \$195.00, HST included. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that the report of the Administration Committee meeting dated December 14, 2015, be received as circulated. Motion carried.

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It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve an adjusted Transient Trader's fee for James Greenhalgh of \$320.00 per month and that this fee be prorated based on hours of operation. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that Council approve that the design and production of the Sussex@Play Spring-Summer Leisure Guide be completed by Taylor Printing Group Inc. for a total cost of \$5,706.50, HST included. Motion carried.

Councillor Hutchings declared a conflict of interest on the next item on the agenda and vacated the Council Chamber for any discussion or decision on the item.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve the request from Pastor Cody Butler from Higher Life Christian Centre to place three lawn signs between the High School and the 8<sup>th</sup> Hussars sports Centre each Tuesday between 11am and 1pm advertising the Kraft Dinner Program for teens in grades 6 to 12. Motion carried.

Councillor Hutchings returned to the Council Chamber from her conflict of interest.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve that the Town sponsor Crosswinds in their Across Town for Crosswinds Run Event for an amount of \$750.00. Motion carried.

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It was moved by Councillor Ryan, seconded by Councillor Hutchings, that Council approve that the Town sponsor Sussex Skating Club in their 2016 Ice Show for an amount of \$1,000.00. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve a \$10,000.00 contribution to the Kiwanis Nursing Home Capital Improvement Campaign. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council approve that Building Inspector Peter Blakeney may attend the NBBOA Annual Conference, Maintenance Course & Trade Show in Fredericton on February 23-26, 2016. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council rescind the motion made at the Works Committee meeting on January 12, 2016 for the purchase of a blower from Saunders Equipment for a cost of \$16,837.00, HST included. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the purchase of a blower from Saunders Equipment for a cost of \$21,696.00, HST included. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve for payment accounts for the month of December, 2015, totaling \$521,869.51. Motion carried.

Deputy Mayor Carr, co-chairperson of the Kiwanis Nursing Home Capital Campaign, informed Council that there has recently been a donation of \$30,000.00 to the project.



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Councillor Milner noted that the Provincial Government has adopted a universal trail numbering system for the provincial ATV trail system and the trail in the Sussex area coming from the Lower Cove area will be designated trail #3409.

Councillor Ryan noted that she was very impressed with the presentation by Crosswinds that they made at the Community Services Committee meeting on their operations and benefits to the community.

Councillor Armitage commented on how fast the time has passed on this Councils mandate and the progress that the Council has made on projects that the Council has been involved in such as the traffic study and the flood study.

Mayor Thorne noted that the next scheduled regular meeting of Council is scheduled for Monday, February 22, 2016.

It was moved by Councillor Armitage, seconded by Deputy Mayor Carr, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

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MAYOR THORNE

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TOWN CLERK