

21st December, 2015

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday, the 21st day of December, 2015, at 7:00 o'clock in the evening.

The following members of the Council were present: Deputy Mayor Carr; Councillors Ryan, Wilson, Armitage, Hutchings, Boyle and Milner. His Worship Mayor Thorne was absent. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on November 23, 2015, be approved. Motion carried.

Correspondence was received from Canadian Blood Services informing Council of the "Wrap it up Red" Holiday Campaign between December 2 and 31, 2015.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the correspondence from Canadian blood Services be filed. Motion carried.

21st December, 2015

It was moved by Councillor Armitage, seconded by Councillor Milner, that the Fire Report for the month of November, 2015, be received as circulated. Motion carried.

During the month the Fire Department responded to ten calls, with four calls originating within the Town of Sussex and six out of Town calls.

It was moved by Councillor Boyle, seconded by Councillor Milner, that the Building Inspectors Report for the month of November, 2015, be received as circulated. Motion carried.

The report indicated that during the month the Building Inspector issued one permit for new construction for a value of \$75,000.00 and twenty-one permits for renovations, repairs, alterations and additions for a value of \$1,341,100.00.

It was moved by Councillor, Wilson seconded by Councillor Milner, that the Development Officer's Report for the month of November, 2015, be received as circulated. Motion carried.

The report indicated that during the month the Development Officer approved four Building Location Surveys.

Deputy Mayor Carr noted that the Planning Advisory Committee did not meet during December.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council have a Reading in its Entirety of a By-Law in Amendment of a By-Law to approve the Sussex Downtown Business Association and to establish a Special Business Improvement Area levy in the Town of Sussex, By-Law #154-15. Motion carried.

21st December, 2015

The Town clerk then read the By-Law in its entirety.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council have Third Reading by Title of a By-Law in Amendment of a By-Law to approve the budget of the Sussex Downtown Business Association and to establish a Special Business Improvement Area Levy in the Town of Sussex, By-Law #154-15. Motion carried.

The Town Clerk then read the By-Law for the third time by title and Deputy Mayor Carr declared the By-Law enacted.

Deputy Mayor Carr noted that the Hearing of Objections for the Municipal Plan By-Law Amendment, By-Law #704-10-21 and By-Law Amendment, By-Law #1250-10-25 is scheduled for January 18, 2016 at 6:30pm.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the report of the Community Services Meeting, dated December 14, 2015, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council authorize the Mayor and the Town clerk to sign the MOU between the Town and Mrs. Dunster's (1996) Inc. on behalf of the Town. Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning Committee Meeting, dated December 15, 2015, be received as circulated. Motion carried.

21st December, 2015

It was moved by Councillor Wilson, seconded by Councillor Ryan, that the report of the Works Committee Meeting, dated December 15, 2015, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council engage Kevin Gray in the position of a Labourer as of January 11, 2016, at a salary in accordance to the CBA, Local 2163. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the report of the Protective Services Committee Meeting, dated December 14, 2015, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve the purchase of the Christmas Fire Safety Package from CJCW Radio which provides 45 thirty second radio ads for \$248.00 plus HST. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the report of the Administration Committee meeting dated December 17, 2015, be received as circulated. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the 2016-2020 Capital Improvement Program as submitted. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve that the Town Clerk/Treasurer be authorized to transfer \$150,000.00 from the Utility Operating Fund to the Utility Capital Reserve Fund. Motion carried.

21st December, 2015

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council approve to file the request for funding from Bullying Canada. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve for payment accounts for the month of November 2015 totaling \$1,010,089.87. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the 2016 General Fund Budget expenditures totaling \$6,649,028.00. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council approve the 2016 Warrant of \$5,159,093.00 for revenue for the 2016 General Fund Budget and set the 2016 tax rate at \$1.2471 per \$100.00 of assessment. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the 2016 salary ranges. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the non-union salaries increase for 2016 with an increase of 2.25% with adjustments. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve an increase in hourly rate for the School Crossing Guard to \$12.25 per hour. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the 2016 Student Wage Scale. Motion carried.

21st December, 2015

Councillor Boyle declared a conflict of interest on the next item on the agenda and vacated the Council Chamber for any discussion or decision on the item.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the Policy F-1 Fire Department Remuneration. Motion carried.

Councillor Boyle returned to the Council chamber from her conflict of interest.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that council approve the 2016 Utility Fund Budget expenditures totaling \$1,536,720.00. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the revenue source items for the 2016 Utility Fund Budget revenue totaling \$1,536,720.00. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the 2016 General Capital Improvement Program totaling \$1,038,515.00. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Boyle, that council approve the 2016 Utility Capital Improvement Program totaling \$465,016.00. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council have First Reading by Title of a By-Law to amend Schedule "A" of a By-Law to Regulate Water, Sanitary and Storm Sewer Systems, By-Law #1203-10-06. Motion carried.

The Town Clerk then read the By-Law for the first time by title.

21st December, 2015

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council have a Second Reading by Title of a By-Law to amend Schedule "A" of a By-Law to Regulate Water, Sanitary and Storm Sewer Systems, By-Law #1203-10-06. Motion carried.

The Town Clerk then read the By-Law for the second time by title.

Councillor Hutchings commented on how inspiring the presentation to Becky and Ray Duncan was in recognition of Jakab's Toolshed which was placed in O'Connell Park in memory of their son.

Deputy Mayor Carr, members of Council and the Town Administration wished the citizens of the Town, Town employees and the Council a Merry Christmas and a prosperous New Year.

Deputy Mayor Carr noted that the next scheduled regular meeting of Council is scheduled for Monday, January 18, 2016.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

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DEPUTY MAYOR CARR

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TOWN CLERK