

21st September, 2015

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday, the 21st day of September, 2015, at 7:00 o'clock in the evening.

The following members of the Council were present: Deputy Mayor Carr; Councillors Ryan, Wilson, Armitage, Hutchings, Boyle and Milner. His Worship Mayor Thorne was absent. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Boyle, seconded by Councillor Wilson, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on August 17, 2015, be approved. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the minutes of the Special Meeting of the Town Council, of the Town of Sussex, held on September 11, 2015, be approved. Motion carried.

Present at the Council meeting were members of the Ca-R-Ma.org, Sussex chapter. The chapter was established in April 2015. Terri Peck of the local chapter explained to Council the organizations

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mission statement which is to help the feral and stray cat over-population problem using the Trapped, Neutered and Returned program. She noted that the chapter has helped 74 cats in the Sussex area and that they have started a program targeting feral and stray cats in the St. George Street area where they have captured 22 cats to date. Mrs. Peck noted that they have partnered with businesses in the community such as Pet Valu.

Also present at the Council meeting was Sue Knight, founder and President of Ca-R-Ma. Org. Ms. Knight addressed Council on the organization noting that the program will take time but the community will see a difference. She congratulated the local chapter's accomplishments to date and answered questions from the Council members. The Council expressed their support for the organization's work in Sussex.

A letter was received from the treasurer of the Fundy Civic Centre requesting that the Town of Sussex amend the timing of its deficit payments to the Civic Centre for quarterly payments effective January 1<sup>st</sup> of the year following fiscal year end to a lump sum payment for the Town's portion of the deficit due January 1<sup>st</sup> of the year following the fiscal year end. The Council noted that this item will be dealt with under the Administration Committee report to Council.

It was moved by Councillor Hutchings, seconded by Councillor Milner, that the letter from the Fundy Civic Centre be filed. Motion carried.

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A letter was received from Michael Quinn, Municipal Electoral Officer, acknowledging receipt of the Certified Council Resolution authorizing a plebiscite.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the letter from Michael Quinn be filed. Motion carried.

A letter was received from Janet Eldridge of 320 St. George Street asking if the Town of Sussex has a plan to help the refugee and migrant situation in Europe, and if not, would Town Council consider sponsoring a family, or several, if the means were provided.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the letter from Janet Eldridge be filed. Motion carried.

A re-zoning request was received from Sherri Edling, who was present at the Council meeting, for the property at 112 Maple Avenue having PID #00266973 requesting to re-zone the property from R3 to Commercial allowing for a retail store.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council accept the re-zone application for 112 Maple Avenue having PID #00266973, and that the application be forwarded to the Administration Committee to start the re-zoning process. Motion carried.

It was moved by councilor Ryan, seconded by Councillor Boyle, that the Fire Report for the month of August, 2015, be received as circulated. Motion carried.

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During the month the Fire Department responded to seventeen calls, with nine calls originating within the Town of Sussex and eight out of Town calls.

It was moved by Councillor Milner, seconded by Councillor Boyle, that the Building Inspectors Report for the month of August, 2015, be received as circulated. Motion carried.

The report indicated that during the month the Building Inspector issued two permits for new construction for a value of \$325,000.00 and twenty-one permits for renovations, repairs, alterations and additions for a value of \$143,000.00.

It was moved by Councillor Armitage, seconded by Councillor Milner, that the Development Officer's Report for the month of August, 2015, be received as circulated. Motion carried.

The report indicated that during the month the Development Officer approved two tentative subdivision plans, one subdivision plan, and five building location surveys.

It was moved by Councillor Ryan, seconded by Councillor Milner, that the minutes of the Planning Advisory Committee meeting held on September 9, 2015, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the report of the Community Services Meeting, dated September 14, 2015, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council amend Policy CS-21- Special Event Permit (park Use) as presented. Motion carried.

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It was moved by Councillor Armitage, seconded by Councillor Ryan, that Council authorize the Mayor and the Town clerk to sign the Memorandum of Understanding between the Town and Mrs. Dunster's Inc. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that council authorize the Mayor and the Town clerk to sign the Memorandum of Understanding between the Town and The Agricultural Museum of New Brunswick Inc. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council authorize the Mayor and the Town Clerk to sign the NBAAC Sussex Flea Market 2016 agreement on behalf of the Town. Motion carried.

Councillor Armitage declared a Conflict of Interest on the next item on the agenda and vacated the Council Chambers for any discussion on the item.

It was moved by Councillor Hutchings, seconded by Councillor Wilson, that Council approve the request from the Communities in Bloom Committee for financial support in the amount of \$2,500.00, supported by invoices, to have Colleen Stockford attend the National symposium on behalf of the Town and the Committee. Motion carried.

Councillor Armitage returned to the Council Chambers from her Conflict of Interest.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council accept the bid from Castle Rock Construction Services Inc. in the amount of \$126,108.00, HST included, as the lowest

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bidder meeting the specifications for Contract #50-004-15 - Structural Wall Repair. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council authorize the Mayor and the Town Clerk to sign the King of Signs agreement on behalf of the Town. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Milner, that Council approve payment to Don-More Survey's Ltd. in the amount of \$6,723.50, HST included, for survey and design services rendered to date for the Princess Louise Park ball field relocation project. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that council award the quotation to Sussex Excavators (2010) Ltd. for the quoted amount of \$126,673.00, HST included, conditional on the Village of Sussex Corner approving the repair of the damaged section in the village, for WAWA Permit Trout Creek Repair. Motion carried.

It was moved by councilor Armitage, seconded by Councillor Wilson, that Council approve a letter of support be given to the Sussex and Area Community Foundation supporting their application to heritage Canada for the Canada 150 Fund. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning Committee Meeting, dated September 15, 2015, be received as circulated. Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Ryan, that the report of the Works Committee Meeting, dated September 15, 2015, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve award of Contract #50-002-15 for Asphalt Paving and Related Works to Brown's Paving Ltd. as the lowest bidder in the corrected tender amount of \$169,012.97, HST included, conditional on a reduction in the approved contingency amount by \$6,780.00, HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve award of Contract 50-003-15 for Water and Sewer Improvements to Sussex Excavators (2010) Ltd. as the lowest bidder in the adjusted tender amount of \$376,572.50, HST included, conditional on deleting work on Jones Court from the Contract and a reduction in the approved contingency amount by \$9,040.00, HST included. Motion carried.

It was moved by Councilor Wilson, seconded by Councillor Ryan, that Council approve purchase of a new Flygt submersible pump for the Turner Court lift station from Xylem Water Solutions for a total cost of \$6,598.50, HST included. Motion carried.

It was moved by councilor Wilson, seconded by Councillor Milner, that council approve repairs and purchase of replacement parts for the salt/sand spreader insert on the G-2 plow truck in the total amount of \$5,141.50, HST included. Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Armitage, that Council approve that the Superintendent of Works and one Union Safety Committee member attend the Worksafe NB Health & Safety Conference from October 7 to October 9, 2015, at the Fredericton Convention Centre. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve that the Superintendent of Works attend the Canadian Public Works Association Fall Conference from October 21 to October 23, 2015, in Fredericton. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that the report of the Protective Services Committee Meeting, dated September 14, 2015, be received as circulated. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that the report of the Administration Committee meeting dated September 17, 2015, be received as circulated. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve the Amending, Amending Subdivision Plan, Azalea Lane Subdivision Phase 3 for the sale of a portion of public land back to the developer, Carriage Lane Developments Ltd., and the extension of the Municipal Service Easement, and that the Town Clerk be authorized to sign the Subdivision Plan on behalf of the Town. Motion carried.



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It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve the sale of a portion of public land on Azalea Lane back to the developer, Carriage Lane Developments Ltd., for a sale price of \$10.00. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve the donation of items for a benefit auction being held for Josh Atkinson. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council accept the revised Feasibility Study budget. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council approve the payment for the Town's share of the Feasibility Study in the amount of \$22,157.45 to Paul Stapleton. Motion carried.

It was moved by councillor Ryan, seconded by Councillor Armitage, that Council approve that KWRC may place a 24" X 36" sign on a metal post on Town owned property just off Pine Street. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council award the quotation T-09-15 – Breathing Apparatus to Micmac Fire & Safety for a total cost of \$28,767.01, HST included. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the request of Rosemary Moorhead to erect a retaining wall at 79 Queen Street. Motion carried.

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It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council accept the bid from Heritage Memorials ltd. for a total cost of \$1,881.45 for the quotation for a granite slab for Leonards's Gate plaque. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve the facility agreement between the Canadian Red Cross and the Town for the use of the 8<sup>th</sup> Hussars Sports Centre in the case of an emergency and that the Mayor and the Town Clerk/Treasurer be authorized to sign this agreement on behalf of the Town. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that council approve that the Town's payment to the Potashcorp Civic Centre, beginning in 2016, be paid in January of each year. Motion carried.

Councillor Ryan declared a Conflict of Interest on the next item on the agenda and vacated the Council Chambers for any discussion on the item.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve that the Town provide assistance to the Sussex Middle School by way of man power and equipment to prepare the ground for installation of new playground equipment. Motion carried.

Councillor Ryan returned to the Council Chambers from her Conflict of Interest.

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It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve for payment accounts for the month of August, 2015, totaling \$620,755.35. Motion carried.

Councillor Milner noted that he was very proud of the professionalism of the Sussex Fire Department at the running of the Fire Department Truck Pull, and noted that \$6,000.00 was raised for Muscular Dystrophy by this event.

Deputy Mayor Carr noted that the next scheduled regular meeting of Council is scheduled for Monday, October 26, 2015.

It was moved by Councillor Armitage, seconded by Councillor Milner, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

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DEPUTY MAYOR CARR

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TOWN CLERK