

17th

August, 2015

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday, the 17th day of August, 2015, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Carr; Councillors Ryan, Wilson, Armitage, Hutchings and Milner. Councillor Boyle was absent. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that the agenda for this regular Town Council meeting be approved. Motion Carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the minutes of the regular meeting of the Town Council, of the Town of Sussex, held on July 20, 2015, be approved. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the minutes of the Special Meeting of the Town Council, of the Town of Sussex, held on July 30, 2015, be approved. Motion carried.

A thank-you letter was received from Walter Freeze thanking the Town for recognition at the New Brunswick Day Merit Awards.

17th August, 2015

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that the letter from Walter Freeze be filed. Motion carried.

A thank-you letter was received from Go Train Fitness thanking the Town for recognition at the New Brunswick Day Merit Awards.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that the letter from Go Train Fitness be filed. Motion carried.

A letter was received from the President of Coach New Brunswick noting that September 19 to 27, 2015, is National Coaches Week in Canada.

It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that the letter from the President of Coach New Brunswick be filed. Motion carried.

A letter was received from the Sussex Fire Department informing the Council that the Sussex Fire Department will be holding a fire truck pull in support of Muscular Dystrophy Canada on Saturday, September 19, 2015.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that the letter from the Sussex Fire Department be filed. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the Fire Report for the month of July, 2015, be received as circulated. Motion carried.

During the month the Fire Department responded to sixteen calls, with nine calls originating within the Town of Sussex and seven out of Town calls.

17th August, 2015

It was moved by Councillor Armitage, seconded by Deputy Mayor Carr, that the Building Inspectors Report for the month of July, 2015, be received as circulated. Motion carried.

The report indicated that during the month the Building Inspector issued two permits for new construction for a value of \$275,000.00 and seventeen permits for renovations, repairs, alterations and additions for a value of \$282,600.00.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the Development Officer's Report for the month of July, 2015, be received as circulated. Motion carried.

The report indicated that during the month the Development Officer approved one tentative subdivision plan, one subdivision plan, one amending subdivision plan and two building location surveys.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that the minutes of the Planning Advisory Committee meeting held on August 12, 2015, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson that the minutes of the Planning Advisory Committee Meeting held on July 24, 2015, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the report of the Community Services Meeting, dated August 10, 2015, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve that the Community Services Director

17th

August, 2015

attend the Recreation New Brunswick Fall Conference in St. Andrews from October 7 to 9, 2015, on behalf of the Town. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve that the Community Services Director attend the Canadian Parks and Recreation Association meetings as the New Brunswick representative on the board in Quebec City on November 18 and 19, 2015. Motion carried.

It was moved by Councillor Armitage, seconded by Deputy Mayor Carr, that Council approve the submission of the hosting bid on behalf of the Town for the Hockey Day of Champions 2016-2017 to the Southern New Brunswick Minor Hockey League. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve that the Town participate in the 2016 NB Marketing Opportunities Program with a ½ page display ad placement in the Official NB Travel Guide for 2016 in the amount of \$5,355.00 plus HST. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve the roof overhang deficiency proposal as outlined by the Town's consultant, BDA, to address the deficiency by the contractor Edgeline Construction Ltd. for the Sussex Rotary Ampitheatre Project. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council sponsor a table for ten at the Lest We Forget dinner to be held in Moncton on November 10, 2015, in support of the

17th

August, 2015

Canadian Military, RCMP and Cadets in the amount of \$2,500.00.

Motion carried.

Councillor Hutchings declared a conflict of interest on the next item on the agenda and vacated the Council Chambers for any discussion or decision on the item.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve that the Higher Life Christian Centre be allowed to hold an Outreach Night in Elliott Park on September 5, 2015, from 11:30pm to 2:00am. Motion carried.

Councillor Hutchings returned to the Council Chambers from her conflict of interest.

It was moved by Councillor Hutchings, seconded by Councillor Milner, that the report of the Economic Development & Long Range Planning Committee Meeting, dated August 11, 2015, be received as circulated. Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Milner, that Council approve the letter of support for the TransCanada Energy East Pipeline Project and that a letter with the resolution of the Town of Sussex Council be forwarded to the office of the President of the Energy East Pipeline Project. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that the report of the Works Committee Meeting, dated August 11, 2015, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve the removal of two large trees on Town

17th

August, 2015

property near 46 Wallace Court and that the property owner at 46 Wallace court, Mrs. Brown, be permitted to complete the line of cedar hedging in this area where the trees are to be removed subject to the appearance of the hedge remaining consistent with the existing hedge line. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve the quotation from Leading Edge Geomatics in the amount of \$3,503.00, HST included, for imaging and aerial photography of the area river systems. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council approve the quotation from Atlantic Underground Services Ltd. for repairs to the water reservoir in the amount of \$56,217.50 HST included. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that the report of the Protective Services Committee Meeting, dated August 10, 2015, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that Council approve the revised SOG #2-021 Use of the Allerject (Epinephrine Auto-injector). Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that Council approve the purchase of a 1/8 page (business card-full color) ad in the NB Association of Fire Chief's annual Children's Fire Safety Booklet for a total cost of \$240.00, HST included. Motion carried

17th

August, 2015

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council award the quotation for the Fire Station exterior alterations Quotation T-10-15 to Lindsay Construction Ltd. for a total cost of \$14,983.80, HST included. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that Council approve the Southern District 4H Council parade route to be held on August 18, 2015, commencing at 701 Main Street, thence from Main Street onto Leonard Drive, thence from Leonard Drive onto the driveway of the 8th Hussars Sports Centre, thence from the driveway of the 8th Hussars Sports Centre to the Princess Louise Park Show Centre at 6:30pm. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that the report of the Administration Committee Meeting, dated August 13, 2015, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that council approve that the Town Clerk/Treasurer Paul Maguire attend the CPA Conference on October 13 to 16, 2015, in Saint John. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that Council approve that the band Penalty Box perform at the Sussex Rotary Ampitheatre on August 28, 2015, at a cost of \$1,000.00, HST included and that the Town Clerk/Treasurer be authorized to issue payment to the band. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that Council agree to sell a portion of the land for public

17th

August, 2015

purposes at the end of Azalea Lane as requested by the developer, Carriage Lane Developments Ltd., and that the proposed sale of the lands be forwarded to the Planning Advisory Committee for their recommendation as required under the Community Planning Act. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council authorize that members of Council be permitted to attend the UMNFB Fall Conference to be held in Fredericton. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve the partial closure of Broad Street on September 5, 2015, for the cenotaph ceremony as requested by the Sussex Legion Branch #20 who will be hosting the Royal Canadian Legion Command 82nd Convention on September 4, 5 and 6, 2015. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that the Municipality of Sussex submit to the Municipal Capital Borrowing Board an application for the purpose of authorization to borrow for a capital expense for Recreation and Cultural services (park improvement/ball fields) in the amount of \$265,000.00 for a ten year term. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve the purchase of Option #2 for the Back to School Safety Campaign ad from CJCW Radio in the amount of \$124.00, HST included per week for two weeks. Motion carried.

17th August, 2015

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council approve for payment accounts for the Month of July, 2015 totaling \$492,919.28. Motion carried.

Councillor Milner brought forward for discussion the time requirements for the Office of the Mayor and that it appears that the Office may require a full-time Mayor sometime in the future. Council members held a discussion on the time requirements for the Office of the Mayor noting that at this time the position would probably not require a full-time position, however, the compensation for the Mayor’s Office should be reviewed in the future in order to reflect the time requirements for the position. Councillor Milner and the Council noted that the Mayor plays a critical and valuable leadership role not only for the Council, but also for the community at large.

His Worship Mayor Thorne noted that the next scheduled regular meeting of Council is scheduled for Monday, September 21, 2015.

It was moved by Councillor Wilson, seconded by Councillor Milner, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

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MAYOR THORNE

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TOWN CLERK