

19th May, 2015

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Tuesday, the 19th day of May, 2015, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Carr; Councillors Ryan, Wilson, Hutchings, Boyle and Milner. Councillor Armitage was absent. Also present at this meeting was the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wilson, seconded by Councillor Hutchings, that the agenda for this regular Town Council meeting be approved as amended. Motion Carried. The agenda was amended by adding under item #6 – Delegations, Petitions and Correspondence – B) Discovery Park.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Boyle, seconded by Councillor Wilson, that the minutes of the Regular Meeting of the Town Council, of the Town of Sussex, held on April 20, 2015, be approved. Motion carried.

Correspondence was received from the Minister of Finance/Minister of Transportation and Infrastructure advising the Town that under the Provinces 2015 program for improvements to Provincially Designated Highways within municipalities, the Department is prepared to assist the Town of Sussex on a project

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involving storm sewer on Leonard Drive and Eveleigh Street in an estimated amount of \$245,000.00 plus non-recoverable HST.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that the correspondence from the Minister of Finance/Minister of Transportation and Infrastructure be filed. Motion carried.

Present at the Council meeting were Shawnee McConchie and Jody Raven who made a presentation to Council on the plans for Discovery Park at Sussex Elementary School. The presentation noted that the Discovery Park will be a centrally located community space at Sussex Elementary School. The park will introduce natural elements back into the play environment for the entire community. The principals of universal design are at the heart of the concept to ensure children and adults of all abilities can meaningfully explore creative, cognitive play; social play and physical play and be provided quiet retreats throughout the park. The park will be a leading example of inclusive, imaginative and natural play. The presenters had conceptual drawings of the park and noted that it would be approximately 1,400 square meters. They requested that the Town provide funding in any way possible, and suggested that the funding could be financial, volunteer hours or being an advocate for the project. The goal would have the Discovery Park operational by the end of the 2016 school year. The budget of the project including in kind donations and voluntary help would be in the \$300,000.00 range, they presently have \$60,000.00 and would require approximately \$195,000.00 in cash donations which they hope to achieve through corporate partnerships

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and Federal and Provincial funding. The members of Council had an opportunity to ask questions of the presenters on the project and would like the Town to be involved in the project in some form. His Worship noted that since the project would not be completed until 2016, it would give the Town an opportunity to discuss what contribution the Town could make either in kind or in financial support. His Worship and the Council thanked Shawnee McConchie and Jody Raven for the presentation and congratulated them on the project to date.

It was moved by Councillor Wilson, seconded by Councillor Milner, that the Fire Report for the month of April, 2015, be received as circulated. Motion carried.

During the month the Fire Department responded to eight calls, with four calls originating within the Town of Sussex and four out of Town calls.

It was moved by Councillor Boyle, seconded by Councillor Wilson, that the Building Inspectors Report for the month of April, 2015, be received as circulated. Motion carried.

The report indicated that during the month the Building Inspector issued two permits for new construction for a value of \$325,000.00, fifteen permits for renovations, repairs, alterations and additions for a value of \$268,900.00 and one demolition permit for a value of \$4,000.00.

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It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that the Development Officer's Report for the month of April, 2015, be received as circulated. Motion carried.

The report indicated that during the month the Development Officer approved one tentative Subdivision Plan.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that the minutes of the Planning Advisory Committee meeting held on April 8, 2015, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that the minutes of the Planning Advisory Committee meeting held on May 13, 2015, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council have First Reading by Title of the Zoning By-Law Amendment, By-Law #1350-10-23. Motion carried. The Town Clerk then read the By-Law for the first time by title.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that council have Second Reading by Title of the Zoning By-Law Amendment, By-Law #1350-10-23. Motion carried. The Town Clerk then read the By-Law for the second time by title.

It was moved by Councillor Ryan, seconded by councillor Wilson, that the Zoning By-Law Amendment, By-Law #1350-10-23 be referred to the Planning Advisory Committee for their review and comment. Motion carried.

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It was moved Councillor Hutchings, seconded by Deputy Mayor Carr, that the report of the Community Services Meeting, dated May 11, 2015, be received as circulated. Motion carried.

Councillor Ryan declared a Conflict of Interest on the next item on the agenda and vacated the Council Chambers for any discussion or decision on the item.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council agree to partner with the Sussex Community Multi-Sensory Room Committee for a grant application for Capital funding and agree to receive money contributed and issue receipt in the name of Agri-Fund Application upon receiving the funds. The Multi-Sensory room is used by various community individuals with developmental or physical disabilities. Motion carried.

Councillor Ryan returned to the Council Chambers from her Conflict of Interest.

It was moved by Councillor Hutchings, seconded by Councillor Wilson, that Council approve that the Community Services Director represent Recreation New Brunswick at the Canadian Parks and Recreation Association meetings being held in Yellowknife, NWT from June 9 to June 12, 2015. Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Wilson, that Council approve that the Sussex Skating Club be permitted to park vehicles at O'Connell Park during the Flea Market and Atlantic Balloon Fiesta events. Motion carried.

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It was moved by Councillor Hutchings, seconded by Councillor Wilson, that council authorize the Mayor and town Clerk to sign the 2016 NBAAC Sussex Flea Market Agreement on behalf of the Town. Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Wilson, that Council approve the power upgrade to the electrical system at Princes Louise Park, on a cost sharing basis with the NBAAC Sussex Flea Market and the Town of Sussex, contingent on Councils approval of costs of the electrical upgrades. Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Milner, that Council accept the bid of \$11,978.00 HST included, from Osburn's Bloomin' Baskets as the lowest bid meeting the specifications for T-05-15 – Flower Baskets. Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Milner, that the report of the Economic Development & Long Range Planning Committee Meeting, dated May 12, 2015, be received as circulated. Motion carried.

It was moved by Councillor Hutchings, seconded by Deputy Mayor Carr, that Council approve the purchase of the plaque for Leonard's Gate from Flewelling Press Ltd. for a cost of \$3,026.14 HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that the report of the Works Committee Meeting, dated May 12, 2015, be received as circulated. Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve the quote from Huntley's Sub-Aqua Construction to perform an ROV inspection on our two potable water reservoirs in the amount of \$3,788.10 HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Boyle, that Council approve Policy WD-16: Works Garage Yard Traffic Safety Policy. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that the report of the Protective Services Committee Meeting, dated May 11, 2015, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that Council approve that Fire Chief Lowe attend an NBAFC Conference to be held in Quispamsis from May 29 to May 31, 2015 for a cost of \$400.00 plus meals and accommodations. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that Council approve that four members may attend an FDIC Atlantic Conference to be held in Wolfville, NS from June 5 to June 7, 2015 for a cost of \$287.50 for each member, which includes accommodations. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that the report of the Administration Committee Meeting, dated May 14, 2015, be received as circulated. Motion carried

It was moved by councilor Ryan, seconded by Deputy Mayor Carr, that Council approve that Mayor Thorne, Emily Palmer, Jim Andrews and Eric Nelson be appointed as the Town of Sussex

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Representatives on the Citizen Steering Committee for the Amalgamation Project. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that Council provide a grant for \$2,447.00 to the Sussex Firefighters Association to be used towards payment of the premium for an accident and sickness insurance policy. Motion carried.

Councillor Hutchings declared a Conflict of Interest on the next item on the agenda and vacated the Council Chambers for any discussion or decision on the item.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve that the Higher Life Christian Centre may hold an event in the parking lot behind 607 Main Street from 4:00pm to 8:00pm on June 7, 2015, or in the event of rain on June 14, 2015, including live music, bouncy castle and barbeque. Motion carried.

Councillor Hutchings returned to the Council Chambers from her Conflict of Interest.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve that Joseph McDonald Jr. House Moving and Construction Ltd. move the bandstand from Burton Park to Sunnyside Park for a cost of \$16,837.00 HST included. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that Council approve the 2015 General Fund Capital Program in the amount of \$1,239,410.00. Motion carried.



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The program includes the following Capital Programs:

FIRE SERVICES PROJECTS	\$115,000.00
COMMUNITY SERVICES PROJECTS	\$424,000.00
WORKS BUDGET PROJECTS	\$601,410.00
ADMINISTRATION/TOWN HALL PROJECTS	\$99,000.00
<b>TOTAL GENERAL FUND PROGRAM</b>	<b>\$1,239,410.00</b>

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that Council approve the 2015 Utility Fund Capital Program in the amount of \$517,000.00. Motion carried.

The program includes the following Capital Programs:

UTILITY SANITARY CAPITAL PROJECTS	\$237,000.00
UTILITY WATER CAPITAL PROJECTS	\$280,000.00
<b>TOTAL UTILITY FUND PROGRAM</b>	<b>\$517,000.00</b>

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that Council approve for payment the accounts for the month of April, 2015 totalling \$213,570.02. Motion carried.

Councillor Milner updated Council on the request on the local ATV Club for access to the Gateway Mall from the ATV trail systems. Councillor Milner noted that the local ATV Club will be putting this issue on hold and will not be proceeding with the project during 2015.

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Councillor Ryan informed Council that an English class at the Sussex Regional High School is working on projects regarding Municipal Governments and how they operate.

His Worship Mayor Thorne noted the death of a long time employee, Mr. Murray Dunfield, who passed away after a short illness. His Worship expressed his appreciation for the hard work of Mr. Dunfield during his many years of employment with the Town.

His Worship Mayor Thorne noted that the next scheduled regular meeting of Council is scheduled for Monday, June 15, 2015.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

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MAYOR THORNE

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TOWN CLERK