

15th June, 2015

The Town Council of the Town of Sussex met in regular session by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday, the 15th day of June, 2015, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Carr; Councillors Ryan, Wilson, Armitage, Boyle and Milner. Councillor Hutchings was absent. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the agenda for this regular Town Council meeting be approved. Motion Carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that the minutes of the Regular Meeting of the Town Council, of the Town of Sussex, held on May 19, 2015, be approved. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Ryan, that the minutes of the Special Meeting of the Town Council, of the Town of Sussex, held on May 19, 2015, be approved. Motion carried.

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It was moved by Councillor Armitage, seconded by Councillor Wilson, that the Fire Report for the month of May, 2015, be received as circulated. Motion carried.

During the month the Fire Department responded to seventeen calls, with twelve calls originating within the Town of Sussex and five out of Town calls.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that the Building Inspectors Report for the month of May, 2015, be received as circulated. Motion carried.

The report indicated that during the month the Building Inspector issued twenty-three permits for renovations, repairs, alterations and additions for a value of \$146,900.00.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the Development Officer's Report for the month of May, 2015, be received as circulated. Motion carried.

The report indicated that during the month the Development Officer approved one tentative Amending Subdivision Plan, one Subdivision Plan and two Building Location Surveys.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the minutes of the Planning Advisory Committee meeting held on June 10, 2015, be received as circulated. Motion carried.

Councillor Armitage did not vote on the next two items on the agenda regarding the Zoning By-Law, Amendment By-Law #1350-10-23, as Councillor Armitage was not present at the hearing of objections.

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It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that council have a Reading in its Entirety of the Zoning By-Law, Amendment By-Law #1350-10-23. Motion carried. The Town Clerk then read the By-Law in its Entirety.

It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that Council have Third Reading by Title of the Zoning By-Law, Amendment By-Law #1350-10-23. Motion carried. The Town Clerk then read the By-Law for the third time by title and His Worship Mayor Thorne declared the By-Law duly enacted.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the report of the Community Services Meeting, dated June 8, 2015, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve the proposed Sports Centre Rental Rates outlined in Policy CS-17: Schedule A2-Facilities. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council accept the quotation from Rainbow Printing to design and print 3,000 Sussex@Play Fall/Winter leisure guides for a cost of \$6,554.00, HST included. Motion carried.

It was moved by Councillor Armitage, seconded by Deputy Mayor Carr, that Council accept the quotation from RS Webb Electrical to complete the installation of a new electrical service in Princess Louise Park for a cost of \$7,797.00, HST included, and it is expected that this cost will be shared equally with the Town of Sussex and the New Brunswick Antique Automobile Club. Motion carried.

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It was moved by Councillor Armitage, seconded by Councillor Ryan, that Council approve the following requests from the Sussex Balloon Festival Inc.

- To hold the 30th Annual Atlantic International Balloon Fiesta in Princess Louise Park, Burton Park, and O'Connell Park from September 10th-13th, 2015, inclusive;
- Utilize the 8th Hussars Sports Center commencing on September 9th, 2015 from 7:30am to September 13th, 2015, ending at 7:00pm;
- Utilize Princess Louise Park and the Golden Jubilee Hall from September 9th-13th, 2015, inclusive;
- Conduct launches and landings of balloons to and from Princess Louise Park from September 9th-13th, 2015, inclusive;
- Permit tethering of hot air balloons in Princess Louise Park from September 9th-13th, 2015, inclusive;
- Permit the taking off and landing of powered paragliders, ultralights and helicopters from Princess Louise Park from September 9th-13th, 2015, inclusive;
- Hold a parade along Broad Street, Main Street, Leonard Drive from the Sussex Hotel Property to Princess Louise Park commencing at 1:00pm on Saturday September 12th, 2015;
- Have midway rides in the parking lot adjacent to the Sports Center from September 9th-13th, 2015, inclusive;

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- Erect manned barricades at both ends of Perry Street during the event as a means of controlling traffic and providing an emergency entrance as required by Transport Canada; and
- That the Town of Sussex sponsor the thank you breakfast being held on Sunday, September 13th for an amount not to exceed \$2,500.00.

Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council accept the quotation from exp. Architects Inc. to prepare drawings and tender documents; tender administration, contract preparation and construction supervision services for the structural wall repair at the 8th Hussars Sports Centre for a cost of \$28,244.35, HST included. Motion carried.

It was moved by Councillor Armitage, seconded by Deputy Mayor Carr, that council accept the quotation from Vipond for repairs to the sprinkler system at the 8th Hussars Sports Centre for a cost of \$3,269.38, HST included, for items #2 and #3 as specified on the quotation. Item #1 on the quotation will be deferred to a later date. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council accept the purchase of special events fencing from Outfront Portable Solutions for a cost of \$7,130.30, HST included. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Boyle, that Council award Quotation T-06-15 Audio Visual Sound

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Equipment for the Ampitheatre to Blackstone Productions for a cost of \$12,215.46, HST included, as the lowest bidder meeting the specifications. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve the request from the Sussex Legion Branch 20 for the Town to purchase a full page ad in the program booklet for the 82nd NB Command Provincial Convention on September 5 and 6, 2015, for a cost of \$100.00, HST included. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Ryan, that Council approve the sponsorship of a hole in the Chamber of Commerce Golf Tournament 2015, scheduled to take place at the Sussex Golf and Curling club on June 24, 2015, at 1:00 pm for a cost of \$275.00, HST included. Motion carried.

It was moved by Councillor Armitage, seconded by Deputy Mayor Carr, that Council approve the draft letter of approval for the Sussex Regional High School 2015 Graduation Activities, which includes the parade routes for the Baccalaureate Service, Prom Parade and Graduation Ceremony. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that the report of the Economic Development & Long Range Planning Committee Meeting, dated June 9, 2015, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council approve that Lasting Image Landscaping Inc. complete the restoration on the Court House lands for pavers and

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concrete walkways for a cost of \$12,168.97, HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve the quotation from Fred Harrison for the Mural repairs for a total cost of \$7,970.00. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that the report of the Works Committee Meeting, dated June 9, 2015, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council approve the quote from Echologics Leak Tuner Equipment for electroacoustic water leak detection equipment in the amount of \$5,186.70, HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve the quote from Applied Pressure Inc. in the amount of \$5,011.55, HST included, to upgrade the G2 plow truck controls to better match the controls in other trucks in the Town's fleet. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve sale of the list of surplus materials/equipment issued by the Town to the highest bidder in each case. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve the quote from Maritime Fencing Ltd. for quotation T-07-15 Fire /Works Compounds Fencing in the amount of \$26,216.00, HST included, for fencing in the area of the Fire

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Department Training Centre and the Works Department compound, and that the cost be prorated to charge each department. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council engage Hatch Mott MacDonald to provide engineering services for the 2015 Capital Improvements work including Phase 3 on Lansdowne Avenue South in accordance with their proposal dated January 9, 2015, in the amount of \$35,222.10, HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council engage Conquest Engineering to provide construction review services for Phase 3 of the 2015 Capital Improvements work including Lansdowne Avenue South in accordance with their proposal dated February 4, 2015, in the amount of \$2,623.86, HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council engage Dillon Engineering for the 2015 Capital Improvements work under the Provincially Designated Highways Program on Leonard Drive in accordance with their proposal dated June 4, 2015, in the amount of \$38,420.00, HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council approve that a maximum of two bistro tables and two chairs at each be permitted at the front of Sushi Jo Japanese restaurant at 612 Main Street. Motion carried.

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It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that the report of the Protective Services Committee Meeting, dated June 8, 2015, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that Council approve the purchase of Option #1 Graduation Greetings package from CJCW Radio for a cost of \$213.57, HST included. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Armitage, that Council approve the following Fire Department Standard Operating Guidelines:

- SOG #6-002 Request for Information
- SOG #3-003 Apparatus Response
- SOG #5-005 Public Access to Vehicles
- SOG #1-001 Safety Policy Statement

Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that the report of the Administration Committee Meeting, dated June 11, 2015, be received as circulated. Motion carried

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that Council approve the internal interest rate of 1.25% for the interfund loans and balances effective July 1, 2015. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that Council sponsor a hole in the PCS 2015 Golf Tournament in the amount of \$200.00. Motion carried.

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It was moved by Councillor Ryan, seconded by Councillor Milner, that Council award the RFP for the traffic study to WSP for a fee proposal of \$22,697.40, HST included. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve that the Town Clerk/Treasurer be authorized to issue two cheques to the Covered Bridge Visitor Information Centre for the budgeted amounts of \$5,000.00 as a grant towards their 2015 operating costs, and a second cheque for \$1,500.00, plus HST, for the Town of Sussex Enhanced Membership Plan for 2015. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve for payment accounts for the Month of May, 2015 totaling \$333,274.56. Motion carried.

Councillor Milner informed Council of the success that the local ATV Club has had in bringing ATV tourism to the Town, and noting that some of the users of the ATV trails are staying at local motels. Councillor Milner also noted that Tourism New Brunswick is going to highlight the ATV trail system in the Sussex & Area in their promotional material.

Councillor Ryan spoke on the importance of partnerships that the Town of Sussex is engaged in, in particular the partnership with CN and the Kings County Watershed Committee involved in planting seedlings, and also the partnership with the Sussex Middle School which recently planted 1,200 Magnolia plants on Maple Avenue.

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Councillor Armitage, on behalf of the Council, wished the recent Graduates Congratulations on their accomplishments and encouraged the Graduates to have a safe and enjoyable Graduation week.

His Worship Mayor Thorne brought to Council the concerns of citizens regarding the tourism sign located at the top of Prescott Hill. The Mayor noted that the sign was erected by the Sussex Chamber of Commerce, not the Town of Sussex, and that originally the sign was on DOT lands but recently these lands have changed hands and are now privately owned. Mayor Thorne informed Council that he intends to try to resolve the issue of the tourism sign by initiating a dialog between the solicitor who presently represents the land owner and the Sussex Chamber of Commerce to hopefully have the two parties agree on the maintenance of the sign.

His Worship Mayor Thorne informed Council that the CAO and himself had met with the Minister of Public Safety, Minister Horsman, regarding the closure of the Sussex Court House. The Minister informed the Mayor that the Court House was not presently meeting the requirements regarding the safety segregation of the cells of the accused, washroom facilities and other standards, and that due to the costs of meeting these standards and upgrading the facilities the Court House will be closed as previously announced. The Minister did however inform the Mayor that the Town will be receiving information regarding the closure of the Court House and the standards that could not be met at the facility.

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His Worship Mayor Thorne noted that the next scheduled regular meeting of Council is scheduled for Monday, July 20, 2015.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

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MAYOR THORNE

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TOWN CLERK