

16th March, 2015

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday the 16th day of March, 2015, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Carr; Councillors Ryan, Wilson, Hutchings, Armitage, Boyle and Milner. There were no absentees. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher; and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Armitage, seconded by Councillor Milner, that the agenda for this regular Town Council meeting be approved as amended. Motion Carried. The agenda was amended by adding under item #6 – Delegations, Petitions and Correspondence – Reg and Beatrice Kyle.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Boyle, seconded by Councillor Wilson, that the minutes of the Regular Meeting of the Town Council, of the Town of Sussex, held on February 16, 2015, be approved. Motion carried.

The Sussex Swordfish Swim Club delegation did not attend the Council meeting.

A letter was received from Stephen Covey, President of Operation Lifesaver, informing Council that Public Rail Safety Week will be held from April 27, 2015 to May 3, 2015.

16th

March, 2015

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that the correspondence from Operation Lifesaver be filed. Motion carried.

A re-zoning application was received from Horizon Holdings Ltd. to re-zone their property at 828 Main Street. The property is currently zoned as Highway Commercial and has been the offices of BDA Landscape Architects since 1994. Horizon Holdings would like to re-develop the property into a mixed use building which includes three office spaces and three apartments.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that the re-zoning application from Horizon Holdings Ltd. be accepted and that the application be forwarded to the Administration Committee to be placed on the Administration Committee's April meeting agenda. Motion carried.

A letter was received from the New Brunswick Children's Foundation introducing the Foundation to the community and noting that it has been in existence for the past 125 years, providing financial assistance to needy children and children with special needs.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that the correspondence from the New Brunswick Children's Foundation be filed. Motion carried.

A letter was received from the Canadian Cancer Society informing the Council that April is Daffodil Month in Canada, and outlining the activities of the Canadian Cancer Society.

16th

March, 2015

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council declare April as Daffodil Month in Sussex. Motion carried.

A letter was received by Reg and Beatrice Kyle, of 67 Albert Street, requesting that the Council take action on the over-flow of cats and pigeons infesting their neighbourhood. The letter noted that the Kyle's feel that this is becoming a health issue and they would like to see the issue addressed. The Council directed the Administration to draft a response to the letter outlining the Town's current programs regarding animal control and explaining the options that the Town is considering undertaking in the future.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that the correspondence from Reg and Beatrice Kyle be filed. Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Armitage that the Fire Report for the Month of February, 2015, be received as circulated. Motion carried.

During the month the Fire Department responded to fourteen calls, with eight calls originating within the Town of Sussex and six out of Town calls.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that the Building Inspectors Report for the month of February, 2015, be received as circulated. Motion carried.

16th March, 2015

The report indicated that during the month the Building Inspector issued two permits for renovations, repairs, alterations and additions for a value of \$4,500.00.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that the Development Officer's Report for the month of February, 2015, be received as circulated. Motion carried.

The report indicated that during the month the Development Officer approved two Building Location Surveys.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the minutes of the Planning Advisory Committee meeting held on March 11, 2015, be received as circulated. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council have a reading in its entirety of the Nuisance By-Law, By-Law #750-12. Motion carried with Councillor Hutchings voting nay. The By-Law was then read in its entirety.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council have third reading by title of the Nuisance By-Law, By-Law #750-12. Motion carried with Councillor Hutchings voting nay. The town Clerk then read the By-Law for the third time by title and His Worship Mayor Thorne declared the By-Law duly enacted.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the report of the Community Services meeting, dated March 9, 2015, be received as circulated. Motion carried.

16th March, 2015

It was moved by Councillor Armitage, seconded by Deputy Mayor Carr, that Council approve the ball field rental rates as outlined in Policy CS-17: Schedule A2 – Facilities. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve the closure of one lane of traffic at the train station on Broad Street from approximately 10:30am to 12:00pm on Tuesday March 31, 2015, to accommodate the guests from the Netherlands. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve a grant of \$3,600.00 to the Sussex Tennis Association in accordance with the agreement with the Town. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council approve the Community Services Director to attend the Tourist Information Session in Alma on May 7, 2015 on behalf of the Town. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Hutchings, that Council approve the 2015 Cruise Night dates and the closure of Peter Street section from Main Street, on June 11, 2015 with an alternate rain date of June 25, 2015. Motion carried.

Present at the Council meeting was Greg MacNaull who organizes the Sussex Cruise Nights in conjunction with Gary Morris and the Downtown Business Association. He explained the Cruise Night organization and noted that he is also a member of the New Brunswick Antique Car Organization. Mr. MacNaull explained that the Sussex

16th March, 2015

Cruise Nights has been very successful to date and pointed out some of the unique activities of the Cruise Night, such as having live bands and street dances on Peter Street with the Gary Morris Band. He noted that there is a good working relationship between the Cruise Nights organization, the Downtown Business Association and the Town of Sussex. His Worship Mayor Thorne and the Councillors thanked Mr. MacNaull for his efforts in volunteering and organizing the Sussex Cruise Nights.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the Town of Sussex sponsor the Communities in Bloom organization in their application for funding from the Sussex and Area Community Foundation. Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning Committee Meeting, dated March 10, 2015, be received as circulated. Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Wilson, that Council approve the consulting fee proposal for phase 3 of Leonard's Gate prepared by BDA Landscape Architects indicating that the total cost of the consulting fee not including HST will amount to \$20,848.00 contingent on the approval of the Municipal Capital Borrowing Board application for funding at the April board meeting. Motion carried.

16th March, 2015

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the report of the Works Committee Meeting, dated March 10, 2015, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve that the Water & Sewer Foreman attend the Maritime Water and Wastewater Association Training Seminar in leak detection scheduled for May 26, 2015 in Charlottetown. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Boyle, that employee Tom Lewis attend a 4 day Wastewater Collection Level 1 & 2 training course scheduled for April 13 to April 16, 2015, in Moncton. Motion carried. .

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that the report of the Protective Services Committee Meeting, dated March 9, 2015, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that Council approve that the Town book a table for the 2015 Home & Lifestyle Show to be held on April 10, 11 and 12, 2015 for a total cost of \$350.00. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council approve the appointment of Bill Wanamaker as the Deputy Fire Chief, effective immediately. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that Council accept the quotation from Apex Industries for an electric operator for a total cost of \$2,495.00 plus HST. Motion carried.

16th

March, 2015

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the report of the Administration Committee Meeting, dated March 12, 2015, be received as circulated. Motion carried

Councillor Ryan noted that the Town's external auditor, Andrew Turnbull, of Turnbull and Kindred, CGA Professional Corporation, completed the 2014 external audit of the Town of Sussex financial statements and reviewed the audit statements with the Administration Committee. Mr. Turnbull spoke to the Committee on the effects that the April 2014 flood had on the financial statements and the sunk costs resulting from the flood. The audit indicated that the consolidated accumulated surplus as of December 31, 2014 was \$27,949,765.00 which included 2014 net debt of \$538,928.00. The consolidated revenues for 2014 were \$8,385,337.00 and expenditures were \$8,240,278.00 with an annual consolidated surplus of \$145,059.00 which includes the General Operating and Capital Funds, the Utility Operating and Capital Funds, the Reserve Funds and the Trust Funds. The General Operating Fund surplus for 2014 was \$11,527.00 and the Water & Sewerage Operating surplus was \$3,320.00

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council accept the 2014 External Audit Report from the firm of Turnbull and Kindred CGA Professional Corporation, and approve the 2014 Financial Statements and that Council authorize the Mayor and the Town Clerk to sign the 2014 Financial Statements on behalf of the Town. Motion carried.

16th

March, 2015

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that Council accept the Letter of Representation from Turnbull and Kindred CGA Professional Corporation and authorize the Mayor and the Town Clerk to sign the Letter of Representation on behalf of the Town. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Milner, that Council approve that a Letter of Understanding between the Town and Jim McGivery and Tamara Weir of Belles Classic Grill be developed outlining details of permissible place and times of operations and to setting a Transient Traders fee of \$320.00 per month. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve that the Town Clerk/Treasurer attend the annual New Brunswick Association of Municipal Administrators Conference to be held in Moncton from June 10 to June 12, 2015. Motion carried.

It was moved by councilor Ryan, seconded by Councillor Milner, that Council approve for payment accounts for the month of February, 2015, totaling \$498,911.33. Motion carried.

Deputy Mayor Carr informed Council of the death of Jeffrey Worden, a former long-term employee of the Town, who passed away on Saturday, March 14, 2015, due to complications from diabetes.

Councillor Hutchings expressed her appreciation to the Town employees who are carrying out the snow plowing and snow removal over the winter month which causes the employees to work overtime and have extended periods of time away from their families.

16th March, 2015

Councillor Hutchings also congratulated the organization SLICE for their volunteerism and dedication to the arts and culture in the Sussex area and their recent successful book launch of Beth Powning's latest book which was held on March 13, 2015, at the Royal Canadian Legion with over 500 people attending.

His Worship Mayor Thorne addressed Council on the concerns expressed to the Mayor, the CAO and other Council members over the possibility of Spring flooding due to the large amount of snow fall during the winter. Mayor Thorne noted that the Town has no control over the snow melt and hopefully the melt will be slow and that the weather will stay cold in the evenings. His Worship noted that the Town has been preparing for possible flooding and that the Town employees as well as the Fire and Works departments will be available in the case of any flooding in the Spring.

His Worship Mayor Thorne noted that the next scheduled regular meeting of Council is April 20, 2015.

It was moved by Councillor Hutchings, seconded by Councillor Wilson, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

.....
MAYOR THORNE

.....
TOWN CLERK