

16th

February, 2015

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town, on Monday the 16th day of February, 2015, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Carr; Councillors Ryan, Wilson, Hutchings, Armitage and Milner. Councillor Boyle was absent. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher; and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that the agenda for this regular Town Council meeting be approved as amended. Motion Carried. The agenda was amended by adding under item #6 – Delegations, Petitions and Correspondence - Bill and Barb O'Donnell.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the minutes of the Regular Meeting of the Town Council, of the Town of Sussex, held on January 19, 2015, be approved. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the minutes of the Special Meeting of the Town Council, of the Town of Sussex, held on January 15, 2015, be approved. Motion carried.

16th

February, 2015

Present at the Council meeting were Bill and Barb O'Donnell who own property at 264 Maple Avenue. Mr. O'Donnell addressed Council on the snow clearing and winter maintenance of the intersection of Maple Avenue and Marble Street and how it affects his property at 264 Maple Avenue. Mr. O'Donnell stated that the Town of Sussex plow goes into the intersection and wings the plow onto his property, the operator does this several times in order to clear the intersection. Mr. O'Donnell noted that by doing this a huge amount of snow gets piled onto his property which would exceed the normal amount of snow that would accumulate during the plowing of a street. The CAO provided a diagram which showed the intersection of Maple Avenue and Marble Street, noting that Marble Street and part of the intersection are outside of the boundaries of the Town and is therefore plowed by the New Brunswick Department of Transportation and Infrastructure, and that Maple Avenue is within the boundaries of the Town of Sussex and is plowed by the Town of Sussex. The CAO showed on this diagram how this intersection is plowed by the Town of Sussex. His Worship Mayor Thorne suggested that a meeting be held with the CAO, Scott Hatcher; the Superintendent of Works, Michel Grant; and the property owner, Bill O'Donnell to come up with a reasonable solution so that an abnormal amount of snow doesn't accumulate on Mr. O'Donnell's property in the future. Mr. O'Donnell agreed with this and it was left up to Mr. O'Donnell and the CAO to arrange a meeting to review the winter maintenance at the intersection of Maple Avenue and Marble Street.

16th

February, 2015

Correspondence was received from Belle Classic Grill, which is owned and operated by Jim McGiverty and Tamara Weir. The operators of the mobile food truck were requesting permission to operate in the Town of Sussex and to have Council set a lower fee under the Transient Traders By-Law.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that the request for permission to operate a food truck within the Town of Sussex and to have the fee reduced under the Transient Traders By-Law be placed on the March Administration Committee agenda, and that the operators of the food truck be invited to attend the March Administration Committee meeting. Motion carried.

It was moved by Councillor Armitage, seconded by Deputy Mayor Carr, that the Fire Report for the Month of January, 2015, be received as circulated. Motion carried.

During the month the Fire Department responded to twenty-five calls, with twenty calls originating within the Town of Sussex and five out of Town calls.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the Building Inspectors Report for the month of January, 2015, be received as circulated. Motion carried.

The report indicated that during the month the Building Inspector issued one permit for new construction for a value of \$280,000.00 and seven permits for renovations, repairs, alterations and additions for a value of \$37,000.00.

16th

February, 2015

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that the Development Officer's Report for the month of January, 2015, be received as circulated. Motion carried.

The report indicated that during the month the Development Officer approved one Building Location Survey.

It was moved by Deputy Mayor Carr, seconded by Councillor Armitage, that the minutes of the Planning Advisory Committee meeting held on February 11, 2015, be received as circulated. Motion carried.

Councillor Hutchings and Councillor Milner did not vote on items #11 A, B, C, and D since they were not present at the public presentation of the Municipal Plan By-Law Amendment By-Law #704-10-19.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council have a Reading in its Entirety of the Municipal Plan By-Law Amendment By-Law #704-10-19. Motion carried. The Town Clerk then read the By-Law in its entirety.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council have Third Reading by Title of the Municipal Plan By-Law Amendment By-Law #704-10-19. Motion carried. The Town Clerk then read the By-Law for the Third time by title and His Worship Mayor Thorne declared the By-Law duly enacted.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council have a Reading in its Entirety of the Zoning By-Law

16th

February, 2015

Amendment By-Law #1350-10-22. Motion carried. The Town Clerk then read the By-Law in its entirety.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council have Third Reading by Title of the Zoning By-Law Amendment By-Law #1350-10-22. Motion carried. The Town Clerk then read the By-Law for the third time by title and His Worship Mayor Thorne declared the By-Law duly enacted.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that Council have First Reading by Title of the Nuisance By-Law, By-Law #750-12. Motion carried with Councillor Hutchings voting nay. The Town Clerk then read the By-Law for the first time by title.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council have Second Reading by Title of the Nuisance By-Law, By-Law #750-12. Motion carried with Councillor Hutchings voting Nay. The Town Clerk then read the By-Law for the second time by title.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the Report of the Community Services meeting, dated February 9, 2015, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council rescind the following policies: C-17, RD-1, RD-2, RD-3, RD-7, RD-8 and RD-13 which have been replaced by other policies. Motion carried.

It was moved by Councillor Armitage, seconded by Deputy Mayor Carr, that Council amend Policy CS-1 Workplace Wellness Policy. Motion carried.

16th

February, 2015

It was moved by Councillor Armitage, seconded by Councillor Ryan, that Council approve the purchase of ten, two-stream waste containers from Treton Trading. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson that Council provide \$1,000.00 of funding to the Ted McKnight Hockey Tournament and \$1,000.00 of funding to the Sussex Skating Club as an event sponsor for these upcoming events. Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning Committee Meeting, dated February 10, 2015, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the report of the Works Committee Meeting, dated February 10, 2015, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that the Building Inspector attend the New Brunswick Building Officials Association Maintenance Course and Annual General Meeting in Saint John from February 24th to February 27th 2015 inclusive. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the Water and Sewer Foreman attend the Maritime Provinces Water and Waste Water Association Annual Conference in Charlottetown from April 19th -22nd 2015. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve the purchase of a snow blower attachment

16th

February, 2015

for the Towns trackless municipal tractor from Saunders Equipment Ltd. for the amount of \$24,747.00; HST included. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve the purchase of equipment and installation by Custom Communications Inc. to upgrade the Works Department radio system in the amount of \$6,822.38. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Milner, that Council approve the Town of Sussex Policy P-10 Safety Mission Statement, dated February 6, 2015. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that the report of the Protective Services Committee Meeting, dated February 9, 2015, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council approve the purchase of an electric door opener for the Fire Department for \$1,495.00; a water softener for \$1,645.26; six AV3000 SCBA masks for \$1,734.00; and rescue jackets and straps for \$3,968.00; all prices include HST. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Milner, that Council approve the changes to the following SOG's:

- SOG#1-002 Exposure to Infectious Diseases and Hazardous Materials
- SOG#1-004 Accountability of Personnel
- SOG#2-001 Responding to an Emergency Call
- SOG#2-002 Bomb Threats
- SOG#2-004 Internal/Automatic Fire Alarm Systems
- SOG#2-006 Establishment and Transfer of Command

16th

February, 2015

-SOG#2-007 Flue/Chimney Fires

-SOG#2-008 Motor Vehicle Collisions and Vehicle Fires

-SOG#2-0018 Quint-Operating Auxiliary Motor

-SOG#3-004 Placement of Apparatus at The Scene

-SOG#5-001 Ethics

-SOG#5-003 Alcohol and Controlled Substance Use

Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council accept the resignation of Deputy Fire Chief Joel Wanamaker, effective immediately, with regret. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council dispose of the 2005 Dodge Ram 1500 Series 4x4 truck that is presently in service with the Fire Department and that the truck be sold to the St. Martins Volunteer Fire Department for the sum of \$3,000.00 plus HST, and that the sale be on the condition that it is on an as is and where is basis. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that the report of the Administration Committee Meeting, dated February 12, 2015, be received as circulated. Motion carried

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the Municipality of Sussex submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for Environmental Health Services for a term of ten years and an amount of \$381,000.00. Motion carried.

16th

February, 2015

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the Municipality of Sussex submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for Protective Services for a term of ten years and an amount of \$80,000.00. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that the Municipality of Sussex submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for Transportation Services for a term of ten years and an amount of \$470,000.00. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that the Municipality of Sussex submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for Recreation and Cultural Services for a term of ten years and an amount of \$335,000.00. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Hutchings, that Council approve the purchase of the Leonard's Gate sign from Hansen Signs for a total cost of \$3,971.49, HST inclusive, subject to PAC approval and that the information will be forwarded to the PAC for review at the next PAC meeting, and that a cheque for the amount of \$1,985.75 can be issued as a deposit. Motion carried.

It was moved by councilor Ryan, seconded by Councillor Milner, that Council approve the Mayor and Town Clerk to execute the Municipal Services Agreement between the Town of Sussex and Service New Brunswick on behalf of the Town. Motion carried.

16th

February, 2015

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Crosswinds may use Maple Avenue, Perry Street, Eveleigh Street and Rosemount Avenue for their Community Fundraiser Marathon on Sunday, May 31, 2015 with the direction of policing services. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that Council approve that Shawnee Bolt be employed full time in the position of Secretary/Payroll Clerk effective February 10, 2015. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Huthings, that Council approve an increase in the Crosswalk Guards hourly rate from \$11.25 to \$11.75 effective January 1, 2015. Motion carried.

It was moved by councilor Ryan, seconded by Councillor Armitage, that Council approve for payment accounts for the month of January, 2015, totaling \$409,431.03 which includes an added payment to the Protective Services Committee accounts to Belle Bay Construction Inc. for \$8,817.39. Motion carried.

Deputy Mayor Carr commented on the recent snow storm that the Sussex area received and noted that he presently has people from PEI staying at his residence since they cannot return to PEI at the present time because the Island received over 79 centimeters of snow and only have the main roads opened. Deputy Mayor Carr also expressed his compliments to the outside workers in their endeavor to

16th February, 2015

keep the streets in Sussex plowed and the snow removed from the Downtown area.

Councillor Ryan informed the Council that her daughter, Sloan Ryan, will receive an award for literacy in the up and coming award category and that this will allow her works to be published.

His Worship Mayor Thorne informed Council that Lounsbury's Store in the Downtown core, which has operated approximately three and a half decades will be closing in May. His Worship understands that the Sussex store is a profitable branch location of Lounsbury's but the decision is a corporate decision to close the store. His Worship will try to contact the owners of the Lounsbury's store to find out why in fact they are closing the store in Sussex so that the Community can have a better understanding of the economic decisions that the corporate businesses in Town are making in regards to the local economy.

His Worship Mayor Thorne noted that the next scheduled regular meeting of Council is March 16, 2015.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

.....
MAYOR THORNE

.....
TOWN CLERK