

15th December, 2014

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 15th day of December, 2014, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Carr, Councillors Ryan, Boyle, Wilson, Hutchings and Armitage. There were no absentees. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher; and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the agenda for this regular Town Council meeting be approved as amended. Motion Carried. The agenda was amended by adding under item #6 – Delegations, Petitions and Correspondence, a letter from Paul Bedford.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that the minutes of the Regular Meeting of the Town Council, of the Town of Sussex, held on November 24, 2014, be approved. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Wilson, that the minutes of the Special Meeting of the Town Council of the Town of Sussex held on November 24, 2014, be approved. Motion carried.

15th

December, 2014

The Town Clerk administered the Oath of Office to Graham Milner who was elected to fill the vacant Council seat on December 8, 2014, replacing Mark Wright. After the swearing in of Councillor Milner, His Worship Mayor Thorne and members of Council congratulated Councillor Milner on being elected to Council and invited Councillor Milner to join them at the Council table.

A letter was received from the Sussex Shrine Club informing the Council that the Sussex Shrine Club has been helping children for thirty years. Children born with limb problems including deformed legs and arms and spinal issues have been helped by Shrine Hospitals since 1922. The 22 Hospitals are scattered throughout North America with one hospital located in Montreal since 1926. Douglas Cosman, local Shrine Member, noted in his correspondence that if any of the Councillors or town employees know of some needy child then they are invited to provide the family with the contact information of the Sussex Shrine Club.

It was moved by Deputy Mayor Carr, seconded by Councillor Armitage, that the letter from the Sussex Shrine Club be filed. Motion carried.

A letter was received by Paul Bedford, a resident of McLean Street, who is inquiring on the plan ahead that will mitigate issues for residents of Sussex from the flooding. In his letter he noted that

15th December, 2014

the issue cannot be pushed aside as the neglect of the creek and the impact to residents is too great. He inquired why the creek was no longer dredged, or why berms or retaining walls have not been built along Trout Creek. He noted that He and other residents of the area are frustrated with the flooding and would like to see a Town Hall meeting to explain what options the Town is exploring and what avenues the Town is willing to take regarding flooding.

Mr. Bedford was present at the Council meeting and discussed his letter with Council. His Worship Mayor Thorne explained that Council is concerned with flooding along Trout Creek and noted that in the 2015 General Fund Budget there is an allocation of up to \$35,000.00 for a flood study and noted that once the study is concluded a public meeting could be arranged to go over the studies findings with the consultant.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that the letter from Paul Bedford be filed. Motion carried.

It was moved by Councillor Boyle, seconded by Deputy Mayor Carr, that the Fire Report for the month of November, 2014, be received as circulated. Motion carried.

During the month the Fire Department responded to a total of 22 calls, with 13 calls originating within the Town of Sussex and nine out of town calls.

15th December, 2014

It was moved by Councillor Armitage, seconded by Councillor Ryan that the Building Inspector's Report for the month of November, 2014, be received as circulated. Motion carried.

The report indicated that during the month the building Inspector issued 12 permits for renovations, repairs, alterations and additions for a value of \$139,000.00.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that the Development Officer's Report for the month of November 2014, be received as circulated. Motion carried. The report indicated that during the month the Development Officer approved one Building Location Survey.

It was moved by Deputy Mayor Carr, seconded by Councillor Boyle, that the minutes of the Planning Advisory Committee meeting held on December 10, 2014 be received as circulated. Motion carried.

His Worship Mayor Thorne noted that the Hearing of Objections to the Municipal Plan By-Law Amendment By-Law #704-10-19 and the Zoning By-Law Amendment By-Law #1350-10-22 relating to the re-zoning requests of a property of land located on Eveleigh Street is scheduled for January 15, 2015.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that Council have a reading in its entirety of a by-law in amendment of a by-law to approve the budget of the Sussex Downtown Business Association and establish a special business improvement

15th December, 2014

area levy in the Town of Sussex by-law #154-14. Motion carried. The Town Clerk then read the by-law in its entirety.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council have third reading by title of a by-law in amendment of a by-law to approve the budget of the Sussex Downtown Business Association and to establish a Special Business Improvement Area Levy in the Town of Sussex by-law #154-14. Motion carried. The Town Clerk then read the by-law for the third time by title and His Worship Mayor Thorne declared the by-law duly enacted.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the report of the Community Services Committee meeting, dated December 8, 2014, be received as circulated. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council authorize the Mayor and Town Clerk to sign the DND Letter of Intent/Access Agreement on behalf of the Town. Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Ryan, that the report of the Economic Development and Long Range Planning Committee, dated December 9, 2014, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that the report of the Works Committee meeting, dated December 9, 2014, be received as circulated. Motion carried.

15th

December, 2014

It was moved by Councillor Wilson, seconded by Councillor Armitage, that Council approve that project 142838.01: Flood Damage Restoration, Wallace Court and Riverview Drive East Lift Stations be awarded to Belle Bay Construction, inc. for the tender amount of \$55,257.00. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve that the Town requests NB Power to install a street light at the entrance to SuperStore on Lansdowne Avenue South. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve that regular employee Stephen Hayward be approved in the classification of Water and Waste Water Technician, effective December 16, 2014. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that the report of the Protective Services Committee meeting, dated December 8, 2014, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Boyle, that Council approve the purchase of package #2 from CJCW Radio which provides 45, 15 second ads for \$124.00 plus HST per week for two weeks for Christmas Greetings/Safety Packages. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council approve that Bill Wanamaker fill the position of Lieutenant effective immediately. Motion carried.

15th December, 2014

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that Council approve the changes to the Fire Department SOG forms. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the report of the Administration Committee meeting, dated December 11, 2014, be received as circulated. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that Council approve a reduction of 85% for the development fee of the Phase 2 warranty period of the Azalea Lane Development, and that 85% of the deposit be returned to the developer. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the purchase of emergency lights for the new pick-up truck from B.R. Davis Mechanics for a total cost of \$7,573.64 HST included. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council authorize the Mayor and the Town Clerk/Treasurer to sign the agreement with the Heart and Stroke Foundation for the PAD Program on behalf of the Town. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council accept the bid from Ultra Air Conditioning, Ltd. for the fire building heating/cooling system for a cost of \$15,481.00 HST included. Motion carried.

15th December, 2014

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that council approve that Ken Baker, Robert Trafton and Fred Brennan be reappointed to the PAC for a three year term expiring December 31, 2017. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the 2015 Student Wage Scale. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that Council authorize the Mayor and Town Clerk to exercise the offer of land transfer between Cobalt Properties and the Town of Sussex and associated documents for the Town to acquire the property located at the corner of Main Street and Queen Street and that Eric Homenick be appointed as the town solicitor for this land transaction. Motion carried.

The 2015 General Fund Budget was brought forward to Council.

The expenditures in the budget are as follows:

ITEM	2015
GENERAL GOVERNMENT SERVICES	714,873
PROTECTIVE SERVICES	1,678,773
TRANSPORTATION SERVICES	1,517,650
ENVIRONMENTAL HEALTH SERVICES	451,650
ENVIRONMENTAL DEVELOPMENT SERVICES	361,500
RECREATION & CULTURAL SERVICES	1,109,547
FISCAL SERVICES	710,400
TOTAL EXPENDITURES	6,544,393

15th

December, 2014

The 2015 General Fund Budget also includes the following revenues:

ITEM	2015
NON-TAX REVENUE	1,083,306
UNCONDITIONAL GRANT	291,270
WARRANT	5,169,817
TOTAL REVENUE	6,544,393

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that Council approve the 2015 General Fund Budget expenditures totally \$6,544,393.00. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan that Council approve the 2015 Warrant of \$5,169,817.00 for revenue for the 2015 General Fund Budget, and set the 2015 tax rate at \$1.2471 per \$100.00 of assessment. Motion carried.

The 2015 Utility Fund Budget was brought forward to Council. The 2015 Utility Fund Budget included the following expenditures:

ITEM	2015
WATER SUPPLY	594,460
SEWERAGE COLLECTION AND DISPOSAL	719,320
FISCAL SERVICES	200,300
TOTAL EXPENDITURES	1,514,080

15th December, 2014

The 2015 Utility Fund Budget revenues were as follows:

ITEM	2015
SALE OF SERVICES	1,332,176
REVENUE FROM OWN SOURCES	158,900
OTHER TRANSFERS	23,004
TOTAL REVENUE	1,514,080

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council approve the 2015 Utility Fund Budget expenditures totally \$1,514,080.00. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that Council approve the revenue source items for the 2015 Utility Fund Budget revenue totaling \$1,514,080.00. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the 2015 Salary Range for the different classifications. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the non-union salaries increase for 2015 with an increase of 2.25% with adjustments. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve Policy P1 Non-Union Personnel Fringe Benefits. Motion carried.

15th

December, 2014

Councillor Boyle declared a conflict of interest on the next item on the agenda and vacated the Council Chambers for any discussion or decision on the item.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the Policy F-1 Fire Department Remuneration. Motion carried.

Councillor Boyle returned to the Council Chambers from her conflict of interest.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council have First Reading by Title of a by-law to amend schedule "A" of a by-law to regulate water, sanitary and storm sewerage systems by-law #1203-01-05. Motion carried.

It was moved by Councillor Boyle, seconded by Deputy Mayor Carr, that Council have Second Reading by Title of a by-law to amend schedule "A" of a by-law to regulate water, sanitary and sewerage systems by-law #1203-01-05. Motion carried.

Members of the Council and Town Staff wished the Council, Town Staff and Citizens of the Town a Merry Christmas and a prosperous New Year, noting that they look forward to working together in 2015.

The Council thanked the staff and administration for all of their input in developing the 2015 General and Utility Fund Budgets.

Councillor Ryan and His Worship Mayor Thorne brought forward the topic of mobile signs in the community. His Worship

15th December, 2014

Mayor Thorne noted that presently the Town by-law allows mobile signs under certain conditions and for special events if the signs are approved by the PAC. The PAC presently has the authority to give the variances for the double sided mobile signs, and that the PAC has acted in good faith in approving the signs. The Mayor noted that he would like the Council to review the by-law that regulates the mobile signs and possibly include a licensing application fee for the sign requests. Council instructed the Administration to bring this item forward on the January Works Committee meeting agenda.

His Worship Mayor Thorne noted that the next scheduled regular meeting of Council is January 19, 2015.

It was moved by Deputy Mayor Carr, seconded by Councillor Hutchings, that this regular meeting of the Town Council, of the Town of Sussex adjourn. Motion carried.

.....
MAYOR THORNE

.....
TOWN CLERK