

18th August, 2014

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 18th day of August, 2014, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Carr, Councillors Wright, Hutchings, Boyle and Armitage. Councillors Wilson and Ryan were absent. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher, and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Hutchings, seconded by Councillor Armitage, that the agenda for this regular Town Council meeting be approved as amended. The agenda was amended by adding under Item #6 Delegations, Petitions and Correspondence – Delegation Ted Sparks, Sussex Valley ATV Association. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Boyle, seconded by Councillor Armitage, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on July 21, 2014, be approved. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Boyle, that the minutes of the special meeting of the Town Council of the Town of Sussex held on July 17, 2014, be approved. Motion carried.

Present at the Council Meeting was Ted Sparks representing the Sussex Valley All-Terrain Vehicle Association. Mr. Sparks addressed

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Council on the activities of the local association noting that they are presently developing and maintaining trails in the area and have over 850 members. It's the second largest club in the province of New Brunswick. Mr. Sparks noted that clubs in the Province of New Brunswick contributed approximately 2.5 million dollars towards the development and maintenance of ATV trails. Tourism packages are also being developed along the Fundy Trail and other sites in the Province. The ATV Association is looking for access to the Sussex Gateway Mall area. They are proposing that the ATV's be allowed to access the Lower Cove Road crossing Route 121 at the traffic light and following a trail that would lead to the Amsterdam Inn and the Gateway Mall Parking Lot. Mr. Sparks provided a sketch of the proposed route noting that the route would be fenced in with ramps along the trail in town on Department of Transportation and Infrastructure property. He noted also that the Provincial Government has expressed support both verbally and financially for the project of developing a trail system in the Province for ATV tourism. Also at the meeting was John deWinter, co-owner of the local Amsterdam Inn. Mr. deWinter gave his support to the concept from the perspective of increasing accommodations at his hotel.

It was moved by Councillor Armitage, seconded by Deputy Mayor Carr that the Fire Report for the month of July, 2014, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 29 calls with twenty-three calls originating within the Town of Sussex and six out of Town calls.

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It was moved by Councillor Boyle, seconded by Deputy Mayor Carr, that the Building Inspector's Report for the month of July, 2014, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued 28 permits for renovations, repairs, alterations and additions for a value of \$596,900.00, and one permit for demolition for a value of \$1,800.00.

It was moved by Deputy Mayor Carr, seconded by Councillor Armitage, that the Development Officer's Report for the month of July, 2014, be received as circulated. Motion carried. The report indicated that during the month the Development Officer approved three building location surveys.

It was moved by Deputy Mayor Carr, seconded by Councillor Armitage that the minutes of the Planning Advisory Committee held on August 13, 2014, be received as circulated. Motion carried.

Deputy Mayor Carr did not vote on Items 11 (A) to (F) inclusive under Unfinished Business on the agenda since Deputy Mayor Carr was not at the public presentation of the Municipal Plan By-law Amendment.

It was moved by Councillor Wright, seconded by Councillor Boyle, that Council have a first reading by title of the Municipal Plan By-law Amendment, By-law # 704-10-18. Motion carried. The Town Clerk then read the By-law for the first time by title.

It was moved by Councillor Boyle, seconded by Councillor Armitage, that Council have a second reading by title of the Municipal

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Plan By-law Amendment, By-law # 704-10-18. Motion carried. The Town Clerk then read the By-law for the second time by title.

It was moved by Councillor Wright, seconded by Councillor Boyle, that Council refer to the Planning Advisory Committee for their review and comment Municipal Plan By-law Amendment, By-law # 704-10-18. Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Hutchings, that Council have Council have a first reading by title of the Zoning By-law Amendment, By-law #1350-10-21. Motion carried. The Town Clerk then read the By-law for the first time by title.

It was moved by Councillor Wright, seconded by Councillor Boyle, that Council have Council have a second reading by title of the Zoning By-law Amendment, By-law #1350-10-21. Motion carried. The Town Clerk then read the By-law for the second time by title.

It was moved by Councillor Boyle, seconded by Councillor Hutchings, that Council refer to the Planning Advisory Committee for their review and comment Zoning By-law Amendment, By-law # 1350-10-21. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Boyle, that the report of the Community Services Committee Meeting dated August 11, 2014, be received as circulated. Motion carried.

It was moved by Councillor Wright, seconded by Deputy Mayor Carr that Council approve the proposed residential rebates as outlined in Policy CS-17 Schedule A2 - Facilities. Motion carried.

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It was moved by Councillor Wright, seconded by Councillor Hutchings, that the Town sponsor a hole in the Sussex Minor Hockey Golf Tournament Fundraiser for two hundred dollars (\$200). Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Boyle, that the report of the Economic Development & Long Range Planning Committee Meeting dated August 12, 2014, be received as circulated. Motion carried.

It was moved by Councillor Hutchings, seconded by Deputy Mayor Carr that Council award the contract for Quotation T-10-14 – 602 Main Street Site Work to Lasting Image Landscaping Ltd for a total cost of \$116,616.00 HST included. Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Armitage, that Council approve the purchase of a decorative light pole and fixture from Eddy Group Ltd. for a total cost of \$4,677.92 HST included. Motion carried.

It was moved by Councillor Boyle, seconded by Deputy Mayor Carr, that the report of the Works Committee Meeting dated August 12, 2014, be received as circulated. Motion carried.

It was moved by Councillor Boyle, seconded by Deputy Mayor Carr, that the Town authorize the Mayor and Town Clerk to sign the Highway Usage Permit #201406R194100101 for waterline installation for Carriage Lane Development which is outside the boundaries of the Town of Sussex on Marble Street. Motion carried.

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It was moved by Councillor Boyle, seconded by Councillor Hutchings, that Council award the tender to the low bidder for Public Works Contract 50-002-14 to E.J. Cunningham Ltd. for the tender price of \$238,048.09 inclusive of HST and that the Mayor and Town Clerk be authorized to sign the contract documents on behalf of the Town.

Motion carried.

It was moved by Councillor Boyle, seconded by Councillor Wright that Council engage Tom G. G. Lewis in the position of labourer with the start date of August 21, 2014 and a starting salary in accordance with the Collective Bargaining Agreement with Local 2163.

Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Boyle, that the report of the Protective Services Committee Meeting dated August 11, 2014, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Hutchings, that Council approve SOG 5-005 Public Access to Vehicles for the Sussex Fire Department. Motion carried.

It was moved by Councillor Hutchings, seconded by Deputy Mayor Carr, that the report of the Administration Committee Meeting dated August 14, 2014, be received as circulated. Motion carried.

It was moved by Councillor Hutchings, seconded by Deputy Mayor Carr, that Council award Contract 50-001-14 – Asphalt Resurfacing 2014 to Debly Enterprises Ltd. for \$181,076.85 HST included conditional on adding a \$20,000 Contingency to increase the scope of the work on Broad Street from the intersection of St. George

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Street to the Train Station and that the Mayor and Town Clerk be authorized to sign the contract documents on behalf of the Town.

Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Boyle, that Council approve that Mattress and Leather Gallery may sell mattresses and box springs in the old Canadian Tire parking lot of the Sussex Mall and that the Transient Trader's Fee be \$300 per month with the first month being prorated. Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Armitage, that Council approve the closure of Peter Street on the evenings of September 4, 2014 with a rain date of September 18, 2014 for the Cruise Night event. Motion carried.

It was moved by Councillor Hutchings, seconded by Deputy Mayor Carr, that Council approve for payment, accounts for the month of July, 2014, totaling \$410,868.07. Motion carried.

His Worship Mayor Thorne addressed Council on Policy CS-17 Recreation User Fees Schedule A2 - Facilities. His Worship pointed out that the fees for 2014-2015 season did not increase however the Town does not know what the different association fees will be for this time period since their fees are based on more than just the facility rental fee and therefore the Town set the residential rebate at 35% based on the approximate number of historical users of the facilities who are residents of the Town with a maximum rebate of \$300.

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His Worship Mayor Thorne noted that the next scheduled regular meeting of Council will be Monday, September 15, 2014, at 7:00pm.

It was moved by Deputy Mayor Carr, seconded by Councillor Hutchings, that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.

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MAYOR THORNE

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TOWN CLERK