

Town of Sussex

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Minutes of Meeting of Council held this

16th day of September, 2013

A.D.,

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 16th day of September, 2013, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Carr, Councillors Ryan, Armitage, Wilson, Hutchings, and Wright. Councillor Boyle was absent. Also present at this meeting were the Chief Administrative Office, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that the agenda for this regular Town Council meeting be approved as amended. Motion carried. The agenda was amended by removing from the agenda Item # 11 (B) 3rd Reading by Title and Enactment of Zoning By-Law Amendment, By-Law # 1350-10-15, under Unfinished Business; and by adding to the agenda Item # 6 (C) Sussex Elementary School under Delegations, Petitions and Correspondence.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Armitage, seconded by Councillor Ryan, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on August 19, 2013, be approved. Motion carried.

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It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that the minutes of the special meeting of the Town Council of the Town of Sussex held on August 19, 2013, be approved. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the minutes of the special meeting of the Town Council of the Town of Sussex held on September 5, 2013, be approved. Motion carried.

A letter was received from the Visioning Committee of Trinity Anglican Church expressing their sincere thank you to the Town for the use of barricades for their Arts and Crafts Festival on the lawn.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that the letter from Trinity Anglican Church be filed. Motion carried.

A letter was received from Stephanie Ness, Director of the Kings County Family Resource Centre Inc., encouraging the Town to support World Breastfeeding Week from October 1-7, 2013. She also noted that the Kings County Family Resource Centre Inc. is hosting the Quintessence World Breastfeeding Challenge on October 5, 2013, at the Centre beginning at 10:30am.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that the letter from the Kings County Family Resource Centre Inc. be filed. Motion carried.

His Worship Mayor Thorne informed the Council that Council has received an invitation to attend a ribbon cutting ceremony at the Sussex Elementary School playground.

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It was moved by Councillor Wright, seconded by Councillor Wilson, that the Fire Report for the month of August, 2013, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 14 calls with nine calls originating within the Town of Sussex and five out of Town calls.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that the Building Inspector's Report for the month of August, 2013, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued one permit for new construction for a value of \$120,000.00 and 26 permits for renovations, repairs, alterations and additions for a value of \$655,100.00.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the Development Officer's Report for the month of August, 2013, be received as circulated. Motion carried. The report indicated that during the month the Development Officer approved two Building Location Surveys, one Tentative Subdivision Plan, one Tentative Amending Subdivision Plan and two Subdivision Plans.

It was moved by Councillor Wilson, seconded by Councillor Wright, that the minutes of the Planning Advisory Committee meeting, dated September 11, 2013, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council have a reading in its entirety of Zoning By-Law Amendment, By-Law # 1350-10-15. Motion carried. The Town Clerk then read the by-law in its entirety.

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It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council have a reading in its entirety of A By-Law to Amend Schedule "A" of A By-Law to Regulate Water, Sanitary and Storm Sewer Systems, By-Law # 1203-10-02. Motion carried. The Town Clerk then read the by-law in its entirety.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council have third reading by title and enactment of A By-Law to Amend Schedule "A" of A By-Law to Regulate Water, Sanitary and Storm Sewer Systems, By-Law # 1203-10-02. Motion carried. The Town Clerk then read the by-law for the third time by title and His Worship Mayor Thorne declared the by-law duly enacted.

It was moved by Councillor Wright, seconded by Councillor Armitage, that the report of the Community Services Committee Meeting dated September 9, 2013, be received as circulated. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Ryan, that Council approve that Allan Schriver and one other staff person attend the Playground Inspector Certification Program in Miramichi, N.B., on October 1-4, 2013, on behalf of the Town. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council approve the sponsorship arrangement with Sobey's be continued through the Spring 2014 at events and times deemed mutually beneficial. Motion carried.

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It was moved by Councillor Hutchings, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning Committee Meeting dated September 10, 2013, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that the report of the Works Committee Meeting dated September 10, 2013, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council award the tender for Forecmain Relocation to Sussex Excavators (2010) Ltd. in the amount of \$473,690.35. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that Council award the tender for traffic light controller upgrade at Main and Summer Street to R.S. Web Electrical in the amount of \$33,109.00. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Wright, that Council award the contract for Sanitary Sewer Forecmain Replacement at the Wastewater Treatment Plant to Camille Leger Ltd. as the lowest bidder for \$67,800.00 inclusive of HST. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that Council approve an additional amount of \$5,220.60 be carried/included to cover the use of a diver as a contingency in the contract for Sanitary Sewer Forecmain Replacement at the Wastewater Treatment Plant. Motion carried.

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Councillor Wilson left the Council meeting at 7:40pm and did not return to the meeting.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that the report of the Protective Services Committee Meeting dated September 9, 2013, be received as circulated. Motion carried.

Councillor Wright informed the Council that Constable Trevor Arsenault of the RCMP has been transferred to Cape Breton after seven years of service in the Sussex and surrounding areas. Councillor Wright on behalf of the Council thanked the Constable for his service and wished the Constable the best of luck with his career in the future.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that the report of the Administration Committee Meeting dated September 12, 2013, be received as circulated. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wright, that the Council of the Town of Sussex directs: that an appropriate by-law be prepared for the rezoning request for P.I.D. # 30243067, for a portion of 201 Main Street, to adopt a revised Municipal Plan and Zoning By-Law; that the by-laws be referred to the Planning Advisory Committee for their views; and that public notice requirements of the Community Planning Act be fulfilled with respect to the proposed by-laws by setting a Council meeting for October 21, 2013, at 6:00pm in the Municipal Office at 524 Main Street, Sussex, N.B., as the date, time and place for the public presentation of Council's intent to adopt a revised Municipal Plan By-Law and sets the Council meeting for November 21, 2013, at 6:00pm in the Municipal Office at

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524 Main Street, Sussex, N.B., as the date, time and place for the Public Hearing for consideration of objections to the proposed by-laws.

Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Hutchings, that Council adopt the revised Policy P-1, Non-Union Personnel Fringe Benefits. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council adopt the Fire Chief's job description. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Hutchings, that Council approve that members of Council may attend the Building Wellness Seminar with Jim Diers to be held on October 3, 2013, at the Qplex in Quispamsis, N.B., for a registration fee of \$20.00 per person. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that Council approve that the Clerk and/or Treasurer and/or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a municipality of Sussex debenture in the principal amount of \$720,000.00 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation and be it resolved that the municipality of Sussex agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture. Motion carried.

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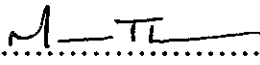
It was moved by Councillor Ryan, seconded by Councillor Wright, that Council approve that the Town's Provincially Designated Highway Improvement Program for 2014-2018 be submitted to the Department of Transportation under the Mayor's signature. Motion carried.

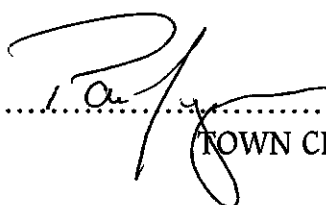
It was moved by Councillor Ryan, seconded by Councillor Armitage, that the Council instructs the Administration to contact the UNB Forestry Program to conduct a study on the health and sustainability of the 25 acre O'Connell Hill property and report their findings and recommendations to the Town. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council approve, for payment, accounts for the month of August, 2013, totaling \$196,528.19. Motion carried.

His Worship Mayor Thorne noted that the next regularly scheduled meeting of Council will be Monday, October 28, 2013, at 7:00pm.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.


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MAYOR THORNE


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TOWN CLERK