

Town of Sussex

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Minutes of Meeting of Council held this

19th day of August, 2013

A.D.,

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 19th day of August, 2013, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Carr, Councillors Ryan, Armitage, Wilson, Hutchings, Boyle and Wright. There were no absentees. Also present at this meeting were the Chief Administrative Office, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Boyle, seconded by Councillor Wright, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on July 15, 2013, be approved. Motion carried.

The Council received a rezoning application from 600318 NB Limited for a project located on the land south of Shoppers Drug Mart. The intended use of this property will be to have four 12 unit buildings. These buildings will be part of a condominium association where each individual will own their own home. The Developer of the project is Mr. Jim Andrews of West Gate Estates. The owner of the property is PlazaCorp Property Holdings Inc. and has given written permission to 600318 NB Limited to obtain the required rezoning approvals and any

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other necessary consent for the development of the lands located at 201 Main Street bearing P.I.D. # 30243067.

Present at the Council meeting was Mr. Jim Andrews who gave a brief outline of the project and noted that the project would be made up of condominiums and that Mr. Andrews feels that his development would fill the need for the condominium market in the Sussex area.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council accept the application for rezoning from 600318 NB Limited and the application be forwarded to the Administration Committee for review and to start the rezoning process. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Wright, that the Fire Report for the month of July, 2013, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 24 calls with 14 calls originating within the Town of Sussex and 10 out of Town calls.

It was moved by Councillor Ryan, seconded by Councillor Boyle, that the Building Inspector's Report for the month of July, 2013, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued 31 permits for renovations, repairs, alterations and additions for a value of \$513,750.00.

It was moved by Councillor Wright, seconded by Deputy Mayor Carr, that the Development Officer's Report for the month of July, 2013, be received as circulated. Motion carried. The report indicated that

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during the month the Development Officer approved three Building Location Surveys, one Tentative Subdivision Plan and one Subdivision Plan.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the minutes of the Planning Advisory Committee meeting, dated August 14, 2013, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council have first reading by title of Zoning By-Law Amendment, By-Law # 1350-10-15. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that Council have second reading by title of Zoning By-Law Amendment, By-Law # 1350-10-15. Motion carried. The Town Clerk then read the by-law for the second time by title.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council refer to the Planning Advisory Committee the Zoning By-Law Amendment, By-Law # 1350-10-15, for their review and comment. Motion carried.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that Council have first reading by title of A By-Law to Amend Schedule "A" of A By-Law to Regulate Water, Sanitary and Storm Sewer Systems, By-Law # 1203-10-02. Motion carried. The Town Clerk then read the by-law for the first time by title.

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It was moved by Councillor Wright, seconded by Councillor Wilson, that Council have second reading by title of A By-Law to Amend Schedule "A" of A By-Law to Regulate Water, Sanitary and Storm Sewer Systems, By-Law # 1203-10-02. Motion carried. The Town Clerk then read the by-law for the second time by title.

It was moved by Councillor Wright, seconded by Councillor Boyle, that the report of the Community Services Committee Meeting dated August 12, 2013, be received as circulated. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council approve the proposed Policy CS-17: Recreation User Fee Schedule A1-Programs. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council approve the proposed Policy CS-17: Recreation User Fee Schedule A2 - Facilities. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council approve the following items as requested by the Atlantic International Balloon Fiesta Committee:

- hold the 28th annual Atlantic International Balloon Fiesta in Princess Louise Park from September 6-8, 2013, inclusive;
- utilize the 8th Hussars Sports Centre commencing on September 4, 2013, from 7:30am to September 8, 2013, ending at 7:00pm;
- utilize Princess Louise Park and the Golden Jubilee Hall from September 4-8, 2013, inclusive;

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- conduct launches and landings of balloons to and from Princess Louise Park from September 4-8, 2013, inclusive;
- permit tethering of hot air balloons in Princess Louise Park from September 4-8, 2013, inclusive;
- permit the taking off and landing of powered paragliders, ultralights and helicopters from Princess Louise Park from September 4-8, 2013, inclusive;
- hold a parade along Broad Street, Main Street, Leonard Drive from the Sussex Hotel property to Princess Louise Park commencing at 1:00pm on Saturday, September 7, 2013;
- have midway rides in the parking lot adjacent to the Sports Centre from September 4-8, 2013, inclusive;
- erect manned barricades at both ends of Perry Street during the event as a means of controlling traffic and providing an emergency entrance as required by Transport Canada; and
- that the Town of Sussex sponsor the "Thank You Breakfast" being held on Sunday, September 7, 2013, for an amount not to exceed \$2,700.00.

Motion carried.

It was moved by Councillor Wright, seconded by Councillor Ryan, that Council authorize the Mayor and Town Clerk to sign the agreement to host the 2014 National Agility Championships in Sussex from August 7 through 10 of 2014, on behalf of the Town. Motion carried.

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It was moved by Councillor Wright, seconded by Councillor Hutchings, that Council approve that a memorial plaque in Jayson McKinnon's name be allowed to be placed inside the Skateboard Park. Motion carried.

It was moved by Councillor Wright, seconded by Deputy Mayor Carr, that Committee recommend to Council that Council approve the Constitution and By-Laws of the Sussex & Area Heritage Centre. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Boyle, that Committee recommend to Council that Council authorize the Mayor and Town Clerk to sign the deed, thereby releasing the Town portion of the lands to the new Heritage Centre Board subject to the conditions and covenants of the deed. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Ryan, that Committee recommend to Council that Council appoint Councillor Mark Wright as the Town's representative/director to sit on the board on behalf of the Town and to sign as one of the three Directors of the Sussex and Area Heritage Centre on the incorporation documents. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Armitage, that Committee recommend to Council that Council authorize the Town Clerk to present the Board of Agricultural Museum of New Brunswick with a letter permitting them to transfer the museum portion of the lands to the new Heritage Centre Board subject to the conditions and covenants of the deed. Motion carried.

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It was moved by Councillor Wright, seconded by Councillor Ryan, that Council approve the following nominations to the Sussex Regional Library Board:

- Moyra Long for another three year term to expire in 2016; and
- Mary Lea Stafford for another three year term to expire in 2016.

Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning Committee Meeting dated August 13, 2013, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the report of the Works Committee Meeting dated August 13, 2013, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council approve that exp Services Inc. be engaged to complete the work under Phase 2 of the SCADA System upgrade in the amount of \$45,100.00 plus HST. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Boyle, that Council approve the purchase of an 84" finish deck mower from Hall Bros. Enterprises Ltd. in the amount of \$3,950.00 plus HST. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that Council approve the proposed upgrading of the sidewalk at the Main Street/Broad Street intersection for the estimated amount of \$8,849.48 plus HST to be drawn from the operating budget for

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sidewalk maintenance and the estimated amount of \$10,579.46 plus HST to be drawn from the 2013 Capital Improvement Program budget for a total estimated cost of \$19,428.94 plus HST. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Boyle, that Council approve the bid from Sussex Excavators (2010) Ltd. in the amount of \$3,500.00 plus HST for replacement of the median and sidewalk in front of the Fire Station. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve the bid from Brown's Paving Ltd. in the amount of \$4,768.00 plus HST for the required asphalt work in front of the Fire Station. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that the report of the Protective Services Committee Meeting dated August 12, 2013, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that Council approve the following parade route for the Southern District 4-H Council Parade to be held on August 20, 2013, commencing at 6:30pm subject to the direction of Policing Services:

- "commencing in the parking lot of the Agricultural Building on Magnolia Avenue;
- thence along Main Street to Leonard Drive; and
- finishing at the 8th Hussars Arena parking lot/Princess Louise Show Centre.

Motion carried.

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It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council approve that the Town purchase the CJCW Back to School Safety Advertising Package which includes 30 X 15 second radio ads which would run two weeks at a cost of \$89.00 per week plus HST. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that Council approve the following Standard Operating Guidelines for the Sussex Fire Department:

- SOG # 2-013 - Quint-Stabilizer Ground Plates;
- SOG # 2-0014 - Quint-Pull-Out Operators Step;
- SOG # 2-0015 - Quint-Waterway Drain Valve;
- SOG # 2-0016 - Quint-Securing Cab Contents;
- SOG # 2-0017 - Quint-Overhead Power Lines; and
- SOG # 2-0018 - Quint-Operating Auxiliary Motor.

Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the report of the Administration Committee Meeting dated August 15, 2013, be received as circulated. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council accept the Amendment # 1 for Agreement # 6932.098.000 and that the Mayor and Town Clerk be authorized to sign the amendment on behalf of the Town. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the purchase of a sponsorship from the

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Sussex Health Centre Foundation for their 2013 Fundraiser of individual holes for a cost of \$250.00. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council accept the agreement between Kennebecasis Watershed Restoration Committee and the Town of Sussex for access to Town owned lands on Stewart Avenue as submitted and that the Mayor and Town Clerk/Treasurer be authorized to sign the agreement on behalf of the Town. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve that the Water & Sewer Foreman attend the annual ACWWA Conference to be held at the Crowne Plaza Hotel in Fredericton, N.B., from September 29 to October 1, 2013. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council approve, for payment, accounts for the month of July, 2013, totaling \$1,222,400.80. Motion carried.

The Chairperson of the Administration Committee noted that the Committee did not approve the request for increase funding for the Covered Bridge Visitor Information Centre and that His Worship Mayor Thorne will be contacting the Information Centre to inform them of the Town's decision. The Chairperson also pointed out that His Worship Mayor Thorne would be sending correspondence to the Province of New Brunswick in support of the Covered Bridge Visitor

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Information Centre's request to have their property tax reduced on their facility.

His Worship Mayor Thorne brought forward the transfer of the 1986 Fire Pumper, which is now surplus equipment, to the PotashCorp in consideration of the many contributions that the Company has made to charitable organizations in the Sussex area.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council dispose of the 1986 Fire Pumper to PotashCorp for a nominal fee and that the Town, under the Mayor's signature, issue documentation in the form of a letter of agreement to be drafted to transfer the ownership of the Fire Pumper to the PotashCorp. Motion carried.

His Worship Mayor Thorne noted that the new signages along the Town's Trail System are starting to be put in place and the signs are very informative providing information on the Town's Trail System.

His Worship Mayor Thorne noted that the next regularly scheduled meeting of Council will be Monday, September 16, 2013, at 7:00pm.

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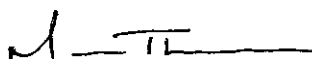
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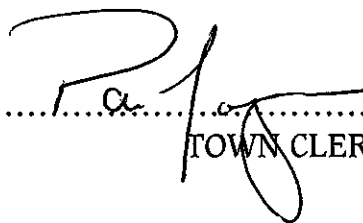
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It was moved by Councillor Wright, seconded by Councillor Ryan, that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.



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MAYOR THORNE



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TOWN CLERK