

Town of Sussex

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Minutes of Meeting of Council held this

17th day of June, 2013

A.D.,

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 17th day of June, 2013, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Carr, Councillors Ryan, Armitage, Wilson, Hutchings, Boyle and Wright. There were no absentees. Also present at this meeting were the Chief Administrative Office, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that the agenda for this regular Town Council meeting be approved as amended. Motion carried. The agenda was amended by removing D) Canada Day-Community Services Director and adding in its place Food Truck, Mark Duaphinee under Item 6: Delegations, Petitions and Correspondence.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on May 21, 2013, be approved with the revision that the motion of Council made on May 21, 2013, which stated that "Council approve the revisions to the Capital Investment Plan for the Gas Tax Fund Agreement as presented" be amended to state "that the document entitled Municipality of Sussex revised Four

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Year Capital Investment Plan (2010-2013) be adopted". Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that the minutes of the special meeting of the Town Council of the Town of Sussex held on May 16, 2013, at 6:00pm be approved. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Boyle, that the minutes of the special meeting of the Town Council of the Town of Sussex held on May 16, 2013, at 7:00pm be approved. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Hutchings, that the minutes of the special meeting of the Town Council of the Town of Sussex held on May 17, 2013, be approved. Motion carried.

A rezoning request was received from Andrew Tremblett, the owner of a property at 303 Church Avenue, requesting that the Zoning By-Law be amended for the property at 303 Church Avenue bearing P.I.D. # 55285 from a "R1" zone to a "R2" zone.

It was moved by Deputy Mayor Carr, seconded by Councilor Wilson, that the rezoning application for 303 Church Avenue, P.I.D. # 55285, be accepted and be forwarded to the Administration Committee for review and development of the appropriate by-law amendment. Motion carried.

Present at the Council meeting was the President of the Downtown Business Association, Gary Morris. The President updated

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the Council on the activity and operation, to date; at the Town-owned property at 602 Main Street and that the Farmer's Market is receiving good comments from both the members of the Downtown Business Association and the general public. The President stated that the Downtown Business Association has other future plans for the use of the space to help bring activity and promote the downtown business district.

Mr. Morris also spoke to Council on the New Brunswick Hall of Fame event which is scheduled to be held in Sussex on October 13-19, 2013, and that the event is already sold out and that it should be a very successful event and bring tourists and activity to the Town of Sussex. He noted that Rogers will be taping the event and it will be broadcasted over the Rogers Television Network. It is the 30th Anniversary of the New Brunswick Country Music Hall of Fame and that this year inductees include: Phil O'Donnell; Larry Mattson; Gary Burgess; Marc Durelle; and Johnny Storm.

Correspondence in the form of a News Release was received from CN, TreeCanada and Communities in Bloom informing the Council that the Town of Sussex through its partnership with the Kennebecasis Watershed Restoration Committee was successful in their application to the CN EcoConnexions - From the Group Up Program and that Sussex was one of 30 communities that were selected to receive grants of up to \$25,000.00 each.

Present at the Council meeting was Ben Whalen, Project Manager of the Kennebecasis Watershed Restoration Committee. Mr.

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Whalen gave an overview of the Sussex Brownfield Restoration Project. The presentation contained an overview of the current site status, vision for the site which is located on a property owned by the Town of Sussex off of Stewart Avenue along Trout Creek, the needs and issues of the project and the benefits of the project to the Town and community. Mr. Whalen pointed out that the project should improve community green space, improve recreational space for the Stewart Avenue residential area, better storm water and flood plain capacity, enhanced riparian ecosystem, increase bird and pollinator habitats and an increased sense of community pride.

An application was received from Mr. Mark Duaphinee for a Transient Trader's License for a Food Lunch Truck Service in the Town of Sussex. He will be offering this service on a daily basis and is requesting that the Town of Sussex set a smaller fee than the daily fee of \$300.00 per day which is set in the by-law. He noted that this service be offered on a continuous basis year round.

Present at this meeting was Beth MacKenzie, who was there representing the applicant. She stated that the food truck would only be going to commercial sites and that the applicant was not requesting access to Town-owned land, streets or facilities. She stated that the truck would offer things like coffee, tea, hot meals and various snacks and would operate five days a week visiting commercial businesses in the Industrial Park area.

It was moved by Deputy Mayor Carr, seconded by Councillor Armitage, that a Transient Trader's license be issued to Mark

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Duaphinee for the operation of a food truck service to operate five days a week to service the industrial and commercial sites in the Town of Sussex and that the fee under the Transient Trader's By-Law be reduced from \$300.00 per day to a fee of \$300.00 per month subject the Mr. Duaphinee provides a copy of his certificate to operate from the Provincial Department of Health. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that the Fire Report for the month of May, 2013, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 18 calls with nine calls originating within the Town of Sussex and nine out of Town calls.

It was moved by Councillor Armitage, seconded by Councillor Wilson, that the Building Inspector's Report for the month of May, 2013, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued four permits for new construction for a value of \$916,000.00 and 40 permits for renovations, repairs, alterations and additions for a value of \$362,500.00.

It was moved by Councillor Ryan, seconded by Councillor Wright, that the Development Officer's Report for the month of May, 2013, be received as circulated. Motion carried. The report indicated that during the month the Development Officer approved four Tentative Subdivision Plans, four Subdivision Plans and four Building Location Surveys.

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It was moved by Councillor Armitage, seconded by Deputy Mayor Carr, that the minutes of the Planning Advisory Committee meeting, dated June 12, 2013, be received as circulated. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Ryan, that the report of the Community Services Committee Meeting dated June 10, 2013, is received as circulated. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council approve that the Town issue a cheque in the amount \$3,000.00 to Boreal Fireworks as a deposit towards the fireworks display for Canada Day on July 1, 2013. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council approve that McMackin's Masonary Ltd. be engaged to supply and install the stone pillars and installation of ironwork for the entrance enhancements for the Route 121 signage for a cost of \$18,512.79. Motion carried.

It was moved by Councillor Wright, seconded by Deputy Mayor Carr, that Council approve the installation of a platform lift in the stairwell between the upper and lower levels of Golden Jubilee Hall. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Ryan, that Council approve that the Mayor and Town Clerk be permitted to sign an agreement between the Town of Sussex and the NBAAC Flea Market for their 2014 event. Motion carried.

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It was moved by Councillor Wright, seconded by Councillor Wilson, that Council approve that Youth Pastor Ryan Skaling be given approval for the use of O'Connell Park to host a variety of children's activities. Motion carried.

Councillor Hutchings declared a conflict of interest on the next item on the agenda and vacated the Council Chambers for any discussion or decision on the item.

It was moved by Councillor Wright, seconded by Deputy Mayor Carr, that Council permit the Higher Life Christian Centre to hold an outdoor concert at the 602 Main Street property on July 30, 2013, from 7:00 to 9:00pm. Motion carried.

Councillor Hutchings returned to the Council Chambers from her conflict of interest.

It was moved by Councillor Wright, seconded by Councillor Ryan, that Council approve that Tim McCandless can erect a 30' x 30' tent in Princess Louise Park adjacent to the St. John Ambulance building from July 8-12, 2013, to host Young People's Hour. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council approve the bid on Quotation T-12-13, Bleachers, from Atlantic Gym & Sport for the supply of four sets of aluminum bleachers in the amount of \$10,391.48. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council approve the request from the General Manager of the PotashCorp Civic Centre for a grant in the amount of \$5,400.00,

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plus applicable taxes, for the Sussex Wall of Fame project pending approval by the Fundy Civic Centre Board of Directors. Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning Committee dated June 11, 2013, be received as circulated. Motion carried.

It was moved by Councillor Hutchings, seconded by Councillor Wilson, that Council approve the Request for Proposal for the sale and purchase of 597 Main Street. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that the report of the Works Committee Meeting dated June 11, 2013, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Hutchings, that the report of the Protective Services Committee Meeting dated June 10, 2013, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Wright, that Council approve the purchase of Package # 1 from CJCW Radio for a cost of \$189.00, plus H.S.T., for Graduation Safety Greetings. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the report of the Administration Committee Meeting dated June 13, 2013, be received as circulated. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the internal interest rate of 1.40% for the interfund loans and balances effective July 1, 2013. Motion carried.

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It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve authorization for the Town Clerk/Treasurer to issue a manual cheque to purchase a bank draft in the amount of \$869,972.15 USD for payment of the aerial fire apparatus from Sutphen. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve that Solicitor John Malone be engaged to begin the proceedings to complete the purchase of the property located at 46 Magnolia Avenue referred to as the Sussex Regional Library. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council adopt Policy CS-21, Special Event Permit (Park Use). Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council adopt Policy CS-17, Recreation User Fee Policy and the Resident Recreation Rebate Application. Motion carried.

It was moved by Councillor Ryan, seconded by Deputy Mayor Carr, that Council approve the purchase of Town Hall fixtures from Office Interiors for a cost of \$28,395.46, H.S.T. included. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council approve the purchase of a Public Address System from Kurius-Intelligent Homes & Buildings for a cost of \$12,995.00, H.S.T. included, for Quotation T-13-13. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.

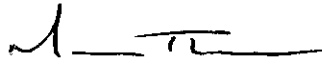
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MAYOR THORNE



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TOWN CLERK