

Town of Sussex

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Minutes of Meeting of Council held this

16th day of July, 2012

A.D.,

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 16th day of July, 2012, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Thorne, Deputy Mayor Carr, Councillors Wright, Hutchings, Boyle, Ryan, Armitage and Wilson. There were no absentees. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wilson, seconded by Councillor Wright, that the agenda for this regular Town Council meeting be approved as amended. Motion carried. The agenda was amended by adding under Item 16: Delegations, Petitions and Correspondence: (F) Rob Moore.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Armitage, seconded by Councillor Hutchings, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on June 18, 2012, be approved as circulated. Motion carried.

Present at the Council Meeting were the members of the Sussex Communities in Bloom. Joan Routledge and Theresa Fulton made a presentation to Council regarding the 2012 activities of the Committee and informed Council that the Town of Sussex is in the grouping of municipalities with a population of up to 7,000. They noted that it is

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not a competition among the six or seven communities across Canada in the group but the judging is based on the community's efforts and the improvements they have made over the last year. The Committee pointed out that the mission of the Communities in Bloom is to foster civic pride, environmental responsibility, beautification and green spaces and their values are that a wholesome focused Town contributes to wellness of citizens through beauty, order and pride. The Committee also highlighted the documentation that they provided to the National Communities in Bloom Committee and noted that the manual could be used by the Town to promote beautification and economic development. The Council members had an opportunity to ask questions of the Committee and His Worship and members of Council thanked the Committee for their presentation and their hard work in the community.

Tanya Warren, Community Programs Officer for RCMP District 3, made a presentation to Council updating the Council on the ongoing programs that she and her team are involved in, such as the services that they provide to the youth, Restorative Justice Program, Youth Screening Risk Assessments, Youth Intervention and Diversion Program and services provided to older adults. The Council members had an opportunity to ask questions of the Community Programs Officer and thanked her and her team for the work that they are doing in the community.

Enterprise Fundy made a presentation to Council regarding the activities of the Economic Development Organization. Frank Tenhave,

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the Executive Director, and Gary Rent, the Chairman of the Board of Directors addressed Council. They noted that 2/3 of the funding of Enterprise Fundy comes from the Federal Government through ACOA and that over the next year this funding will be eliminated. They informed Council that they service approximately 50,000 people and nine municipalities with a staff of four, including a Director, Economic Development Officer, Labour Finance Development Officer and an Administrator. They provide services to business and identify new growth opportunities in the area. The Chairman noted that after the funding is eliminated by ACOA, the economic development in the area will be either provided by Business New Brunswick or the five StatCan Regions or possibly a Regional Service District model. Enterprise Fundy is requesting that the Town support their proposal to have Economic Development included in the Regional Service District Model. They indicated that the Enterprise Fundy will operate in its present form until May, 2013. The Council thanked Enterprise Fundy for their presentation and encouraged them to make their presentation to the Regional Service Committee for Region 8 once it is established requesting that Economic Development be part of their mandate.

A letter was received from Helen Smith and Cathy Curran with permission of the land owner for the property at 8 Cedar Avenue, P.I.D. # 01289924. The letter requested that the Town of Sussex give consideration to a Municipal Plan and/or Zoning By-Law Amendment for the property located at 80 Cedar Avenue to be rezoned to Commercial.

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It was moved by Councillor Wright, seconded by Councillor Wilson, that the Council accept the rezoning application and refer it to the Administration Committee. Motion carried.

A letter was received from the Kraft Celebration Tour informing the Council that the Sussex Tennis Association was chosen as a top 20 finalist with a chance to win one of ten \$25,000.00 awards from Kraft and a live TSN Broadcast to be held in the wining community.

Councillor Boyle spoke on the correspondence on behalf of the Sussex Tennis Association of which she is a member and thanked the Town for their support and encouraged the community to keep voting for the Sussex Tennis Association's project.

A letter was received from the Honourable Rob Moore, Member of Parliament for Fundy Royal, informing the Council the Government of Canada has launched through the Atlantic Canada Opportunities Agency (ACOA) a new funding opportunity, the Community Infrastructure Improvement Fund (CIIF) which supports projects that look to improve existing community infrastructure. The Chief Administrative Officer spoke on the correspondence and informed the Council that the Town is looking for two or three projects that will be submitted to the program.

It was moved by Councillor Ryan, seconded by Councillor Wright, that the Fire Report for the month of June, 2012, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 18 calls with eight calls originating within the Town of Sussex and ten out of Town calls.

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It was moved by Councillor Wright, seconded by Councillor Boyle, that the Building Inspector's Report for the month of June, 2012, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued two permits for new construction for a value of \$236,000.00 and 26 permits for renovations, repairs, alterations and additions for a value of \$329,900.00.

It was moved by Councillor Armitage, seconded by Councillor Wright, that the Development Officer's Report for the month of June, 2012, be received as circulated. Motion carried. The report indicated that during the month the Development Officer approved three Tentative Subdivision Plans, three Tentative Amending Subdivision Plans, three Subdivision Plans, two Amending Subdivision Plans and five Building Location Surveys.

It was moved by Councillor Boyle, seconded by Councillor Ryan, that the minutes of the Planning Advisory Committee meeting, dated July 11, 2012, be received as circulated. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that the report of the Community Services Committee Meeting, dated July 9, 2012, be received as circulated. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council accept the bid of \$7,966.50 from All Cover Portable Systems for Quotation T-22-12, Fence Panels. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council accept the bid of \$16,437.79 from Maritime Fence Ltd. for Quotation T-23-12, Dog Park Fencing. Motion carried.

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It was moved by Councillor Wright, seconded by Councillor Wilson, that Council accept the bid of \$12,317.00 from McMackin's Masonry Ltd. for Quotation T-24-12, Visitor Information Centre Flashing and Grouting. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council accept the bid of \$9,592.57 from Chestnut Decorating Ltd. for Quotation T-25-12, Museum and Tea Room Painting. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Hutchings, that Rainbow Printing be engaged to design and print 6,000 leisure guides for a fee of up to \$10,122.00 with the provision of other communities participating. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Armitage, that the Community Services Director may attend the RNB Fall Conference from October 10-12, 2012, on behalf of the Town. Motion carried.

Councillor Wilson declared a conflict of interest on the next item on the agenda and vacated the Council Chambers for any discussion or decision on the item.

It was moved by Councillor Wright, seconded by Councillor Hutchings, that Council accept the bid of \$5,162.35 from Plasticraft Ltd. for the Highway # 1 Signage, upon approval of graphics by the Committee. Motion carried.

Councillor Wilson returned to the Council Chambers from his conflict of interest.

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It was moved by Councillor Wright, seconded by Councillor Boyle, that Council extend the agreement with Village Vending Ltd. to October 19, 2012. Motion carried.

It was moved by Councillor Wright, seconded by Deputy Mayor Carr, that Council approve the renewal of Library Board appointments for the term of Ray Watson, Beth Powning and Lucy Creighton expiring in 2015. Motion carried.

Councillor Wilson declared a conflict of interest on the next item on the agenda and vacated the Council Chambers for any discussion or decision on the item.

It was moved by Councillor Wright, seconded by Councillor Boyle, that Council accept the bid from Chandler for promotional items for the Town for an amount of \$5,128.29. Motion carried.

Councillor Wilson returned to the Council Chambers from his conflict of interest.

It was moved by Councillor Hutchings, seconded by Councillor Wilson, that the report of the Economic Development & Long Range Planning Committee Meeting dated July 10, 2012, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that the report of the Works Committee Meeting dated July 10, 2012, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council approve the purchase of a new submersible pump and appurtenances from Sansom Equipment Limited for an amount not

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to exceed \$21,116.31 under the 2012 Utility Fund Capital Budget.

Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Armitage, that Council approve the purchase of an AMR system and software from Scotia Tech Fluids in the amount of \$20,848.50 under the 2012 Utility Fund Capital Budget. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Ryan, that Council approve the exp.Services proposal for Phase I of the Town's SCADA system upgrade for an amount not to exceed \$40,000.00 under the 2012 Utility Fund Capital Budget. Motion carried.

Councillor Wright left the Council meeting at 9:00pm and did not return to the meeting.

The Chief Administrative Officer made a presentation to Council regarding traffic calming/control methods that could be used in the community. The C.A.O. informed the Council that the Town now has a device that can monitor traffic flow and speed on municipal streets in response to citizens concern regarding speeding in residential subdivisions. The C.A.O. addressed several methods that could be used to calm traffic on municipal streets and provided examples of traffic flows on St. George Street, Magnolia Avenue and Church Avenue. The C.A.O. indicated that he will be drafting a policy to be brought forward at the next Committee meeting addressing traffic calming in the community and how the Town could respond to citizens concerns.

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It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that the report of the Protective Services Committee Meeting dated July 9, 2012, be received as circulated. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council approve the purchase of a commercial washing machine from Harco Co. Ltd. for a cost of \$10,362.10, inclusive of HST, for Quotation T-26-12. Motion carried.

It was moved by Deputy Mayor Carr, seconded by Councillor Ryan, that Council approve the purchase of 32 dress uniform coats at a cost of \$6,347.38, inclusive of HST. Motion carried.

The Chief Administrative Officer reviewed with the Council the proposed Sussex Fire Department Standard Operating Guidelines for Off Road Rescue.

It was moved by Deputy Mayor Carr, seconded by Councillor Wilson, that Council accept the Sussex Fire Department Standard Operating Guidelines for Off Road Rescue. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that the report of the Administration Committee Meeting dated July 12, 2012, be received as circulated. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve that the Fire Building renovations be completed by Wood Knot Construction Ltd. for a total cost of \$23,447.50, inclusive of HST, and that the repairs to the flat roof at Town Hall be deferred to a future year. Motion carried.

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It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council adopt the Sussex Fire Department Constitution and By-Laws. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve By-Law Amendment # 704-10-04, The Municipal Plan of the Town of Sussex By-Law and By-Law Amendment # 1350-10-05, The Zoning By-Law for the Town of Sussex, for P.I.D # 00268268 and # 30185532, for 221 Main Street to permit Highway Commercial Development on these lands and that Council approve that the by-laws be referred to the Planning Advisory Committee for their review and that Public Notice be given, to fulfill requirements of the Community Planning Act with respect to the proposed by-laws, by setting a Council meeting for August 13, 2012, in the Municipal Office at 524 Main Street, Sussex, N.B., as the date, time and place for the public presentation of Council's intent to adopt the revised Municipal Plan By-Law and a Council meeting for September 17, 2012, at 6:30pm in the Municipal Office at 524 Main Street, Sussex, N.B., as the date, time and place for the public hearing of consideration of objections to the proposed by-laws. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve By-Law Amendment # 704-10-07, The Municipal Plan of the Town of Sussex By-Law and By-Law Amendment # 1350-10-08, The Zoning By-Law for the Town of Sussex, for a portion of P.I.D # 30159107, 3 Winter Street to permit Multiple Family Residential ("R4") Development on a portion of these lands and that

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Council approve that the by-laws be referred to the Planning Advisory Committee for their review and that Public Notice be given, to fulfill requirements of the Community Planning Act with respect to the proposed by-laws, by setting a Council meeting for August 13, 2012, in the Municipal Office at 524 Main Street, Sussex, N.B., as the date, time and place for the public presentation of Council's intent to adopt the revised Municipal Plan By-Law and a Council meeting for September 13, 2012, at 6:00pm in the Municipal Office at 524 Main Street, Sussex, N.B., as the date, time and place for the public hearing of consideration of objections to the proposed by-laws. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council approve the site servicing plan for the proposed Carriage Lane Subdivision. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Wilson, that Council refer the site servicing plan, proposed cost sharing and preliminary draft development of proposed Carriage Lane Subdivision to the Planning Advisory Committee for their comments. Motion carried.

It was moved by Councillor Ryan, seconded by Councillor Armitage, that Council approve for payment accounts for the month of June, 2012, totaling \$643,405.40. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Hutchings, that Council have first reading by title of A By-Law Respecting the Establishment of the Sussex Fire Department and the

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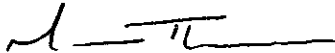
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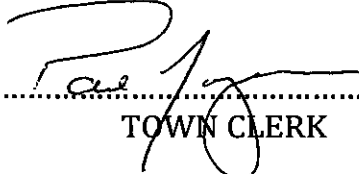
Prevention and Extinguishment of Fires, By-Law # 350-12. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Wilson, seconded by Deputy Mayor Carr, that Council have second reading by title of A By-Law Respecting the Establishment of the Sussex Fire Department and the Prevention and Extinguishment of Fires, By-Law # 350-12. Motion carried. The Town Clerk then read the by-law for the second time by title.

His Worship Mayor Thorne noted that the next regularly scheduled meeting of Council will be Monday, August 20, 2012, at 7:00pm.

It was moved by Councillor Hutchings, seconded by Councillor Wilson, that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.


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MAYOR THORNE


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TOWN CLERK