

Town of Sussex

Page 1 of 13

Minutes of Meeting of Council held this

23rd day of April, 2012

A.D.,

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 23rd day of April, 2012, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Carr, Deputy Mayor Thorne, Councillors Black, Bradley, Wilson, Wright, Campbell and Fulton. There were no absentees. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wright, seconded by Councillor Black, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Wright, seconded by Councillor Wilson, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on March 19, 2012, be approved as circulated. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Black, that the minutes of the special meeting of the Town Council of the Town of Sussex held on April 12, 2012, be approved as circulated. Motion carried.

Town of Sussex

Page 2 of 13

Minutes of Meeting of Council held this

23rd day of April, 2012

A.D.,

It was moved by Councillor Wright, seconded by Councillor Wilson, that the minutes of the special meeting of the Town Council of the Town of Sussex held on April 18, 2012, be approved as circulated.

Motion carried.

A letter was received from the Co-Chairperson of the Disability Awareness Week informing the Town that Disability Awareness Week will be observed from May 27 to June 2, 2012.

It was moved by Councillor Wright, seconded by Councillor Black, that the letter from the Co-Chairperson of the Disability Awareness Week be filed. Motion carried.

A letter was received from the President of The Nature Trust of New Brunswick Inc. informing the Town that they are celebrating their 25th Anniversary and that they would be happy to update the Town on the Nature Trust's programs and plans and for them to learn more about the Town's interests and ideas for protecting New Brunswick's natural places.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that the letter from The Nature Trust of New Brunswick Inc. be referred to the Administration Committee and that the President of The Nature Trust of New Brunswick Inc. be invited to address the Committee at their next regularly scheduled meeting. Motion carried.

A letter was received from the Sussex Celebrates Nature outlining the schedule of events.

Town of Sussex

Page 3 of 13

Minutes of Meeting of Council held this

23rd day of April, 2012

A.D.,

It was moved by Councillor Wright, seconded by Councillor Black, that the letter from Sussex Celebrates Nature be filed. Motion carried.

A letter was received from CN Rail which included a public notice regarding Public-Rail Safety Week from April 30 to May 6, 2012.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that the letter from CN Rail be filed. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that the Fire Report for the month of March, 2012, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 13 calls with six calls originating within the Town of Sussex and seven out of Town calls.

It was moved by Councillor Black, seconded by Councillor Wright, that the Building Inspector's Report for the month of March, 2012, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued two permits for new construction for a value of \$265,000.00, 13 permits for renovations, repairs, alterations and additions for a value of \$292,800.00 and one permit for demolition for a value of \$20,000.00.

It was moved by Councillor Black, seconded by Councillor Wilson, that the Development Officer's Report for the month of March, 2012, be received as circulated. Motion carried. The report indicated that during the month the Development Officer received numerous enquiries relating to zoning and subdivision regulations, however, there were no instruments or plans submitted for approval.

Town of Sussex

Page 4 of 13

Minutes of Meeting of Council held this

23rd day of April, 2012

A.D.,

It was moved by Councillor Bradley, seconded by Councillor Campbell, that the minutes of the Planning Advisory Committee meeting, dated April 11, 2012, be received as circulated. Motion carried.

His Worship Mayor Carr and Councillors Wilson and Fulton did not vote on Items 11 A), B), C) and D) since they were not at the public presentation of the Municipal Plan By-Law Amendment, By-Law # 704-10-06.

It was moved by Councillor Bradley, seconded by Deputy Mayor Thorne, that Council have a reading in its entirety of the Municipal Plan By-Law Amendment, By-Law # 704-10-06. Motion carried. The Town Clerk then read the by-law in its entirety.

It was moved by Councillor Wright, seconded by Councillor Black, that Council have third reading by title of the Municipal Plan By-Law Amendment, By-Law # 704-10-06. Motion carried. The Town Clerk then read the by-law for the third time by title and His Worship Mayor Carr declared the by-law duly enacted.

It was moved by Councillor Wright, seconded by Deputy Mayor Thorne, that Council have a reading in its entirety of the Zoning By-Law Amendment, By-Law # 1350-10-07. Motion carried. The Town Clerk then read the by-law in its entirety.

It was moved by Councillor Campbell, seconded by Councillor Black, that Council have third reading by title of the Zoning By-Law Amendment, By-Law # 1350-10-07. Motion carried. The Town Clerk

Town of Sussex

Minutes of Meeting of Council held this

23rd day of April, 2012

A.D.,

then read the by-law for the third time by title and the His Worship Mayor Carr declared the by-law duly enacted.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that the report of the Human Services Committee Meeting dated April 16, 2012, be received as circulated. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council approve that Allan Schriver attend training at the Maritime Arena Operations Institute in Charlottetown, P.E.I., from June 11-14, 2012. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council approve that Glow Parties be engaged to provide bouncers and games for a total of \$4,600.23. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council approve that a donation be given to The Sussex Canada Day Committee from the interest on the J. D. O'Connell Trust Fund to support the children's activities on July 1st. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve the following parade route for the Sussex Canada Day Parade to be held on July 1, 2012, commencing at 3:00pm:

- commencing in the Wal-Mart parking lot;
- thence from the Wal-Mart parking lot to Main Street;
- thence along Main Street to Queen Street;
- thence along Queen Street to Broad Street;
- thence along Broad Street bearing right onto Main Street;
- thence along Main Street to Leonard Drive;

Town of Sussex

Minutes of Meeting of Council held this

23rd day of April, 2012

A.D.,

- thence along Leonard Drive and ending on Perry Street.

Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council approve that the Town issue a grant of \$3,600.00 to the Sussex Tennis Association in accordance with the agreement with the Town. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve that the Town issue a grant of \$7,000.00 to the Sussex & Area Senior's Centre in support of the room divider upgrades at Golden Jubilee Hall. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve the purchase of directional/welcome signage for the Visitor Information Centre for an amount not to exceed \$3,668.74. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Black, that Council accept the bid from Plaggenborg's Ltd. for Quotation T-06-12, Portable Toilet Rentals, as the lowest bidder meeting the specifications. Motion carried.

Councillor Wilson declared a conflict of interest on the next item on the agenda and vacated the Council Chambers for any discussion or decision on the item.

It was moved by Councillor Bradley, seconded by Councillor Black, that Council approve the purchase of items one through ten from Dulux Paints and 11 through 14 from Kent Building Supplies on

Town of Sussex

Page 7 of 13

Minutes of Meeting of Council held this

23rd day of April, 2012

A.D.,

Quotation T-10-12, Paint Supply, as the lowest bidders meeting the specifications on these items. Motion carried.

Councillor Wilson returned to the Council Chambers from his conflict of interest.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council approve the purchase of cleaning supplies from Industrial Commercial Sanitation Supplies for Quotation T-09-12, Cleaning Supplies, as the lowest bidder meeting the specifications on these items. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Black, that Council approve the purchase of ball field equipment from T. Litzen Sports Ltd. for Quotation T-08-12, Ball Field Equipment, as the lowest bidder meeting the specifications on these items. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Fulton, that Council approve the purchase of flower baskets from Osburn's Bloomin' Baskets for Quotation T-07-12, Flower Baskets, as the lowest bidder meeting the specifications on this item. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Black, that Council approve the purchase of fireworks from Boreal Fireworks for a bid amount of \$10,000.00 on Quotation T-16-12, Fireworks Display. Motion carried.

It was moved by Councillor Fulton, seconded by Councillor Wilson, that the report of the Economic Development & Long Range

Town of Sussex

Page 8 of 13

Minutes of Meeting of Council held this

23rd day of April, 2012

A.D.,

Planning Committee Meeting dated April 17, 2012, be received as circulated. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Campbell, that the report of the Works Committee Meeting dated April 17, 2012, be received as circulated. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Fulton, that Council approve an expenditure, not to exceed \$9,000.00 plus H.S.T., for additional sampling for one year at the Wastewater Treatment Plant. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Campbell, that Council award Quotation T-05-12, Sewer Cleaning, to Carter's Septic Tank Services Ltd. in its entirety as the lowest bidder meeting the specifications. Motion carried.

Deputy Mayor Thorne declared a conflict of interest on the next item on the agenda and vacated the Council Chambers for any discussion or decision on the item.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council award the supply of pit run gravel for \$5.25/MT and ¾" crushed gravel for \$8.53/MT to E. J. Cunningham Ltd. for Quotation T-03-12, Gravel, as the lowest bidder meeting the specifications. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Fulton, that Council award the supply of ¾ - ¼" screened gravel for \$16.80/MT and washed sand for \$18.23/MT to Cardwell Farms for

Town of Sussex

Page 9 of 13

Minutes of Meeting of Council held this

23rd day of April, 2012

A.D.,

Quotation T-03-12, Gravel, as the lowest bidder meeting the specifications. Motion carried.

Deputy Mayor Thorne returned to the Council Chambers from his conflict of interest.

It was moved by Councillor Wright, seconded by Deputy Mayor Thorne, that Council award Quotation T-04-12, Vehicle & Equipment Rental, to T. A. Raymond Landscaping Ltd. in its entirety as the lowest bidder meeting the specifications. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Bradley, that Council approve payment under the 2012 Capital Improvement Program of \$14,972.50 to Brown's Paving Ltd. for seal asphalt on Manola Street in 2011 for Contract 50-001-11, Asphalt Pavement, subject to approval of funding from the Municipal Capital Borrowing Board. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council approve that the Superintendent of Works attend the CPWA Spring Conference in Charlottetown, P.E.I., from May 9-11, 2012. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council approve that the term of employment for Kevin Mitton, Temporary Labourer, be extended to the earliest date of September 15, 2012, or the return date of the fulltime employee on disability. Motion carried.

Minutes of Meeting of Council held this

23rd day of April, 2012

A.D.,

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that the report of the Protective Services Committee Meeting dated April 16, 2012, be received as circulated. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Campbell, that the Agricultural Museum of New Brunswick may hold an Antique Tractor Parade on May 19, 2012, commencing at 10:00am, subject to the direction of policing services, along the following route:

- commencing in the parking lot of the 8th Hussars Sports Centre;
- thence along Leonard Drive from the entrance of the Sports Centre to Main Street;
- thence along Main Street from Leonard Drive to Queen Street;
- thence along Queen Street from Main Street to Broad Street;
- thence along Broad Street from Queen Street to Main Street;
- thence along Main Street from Broad Street to Leonard Drive;
- thence along Leonard Drive to the 8th Hussars Sports Centre entrance; and
- thence along the driveway from the entrance of the Sports Centre to the Sports Centre parking lot.

Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that Council approve that six members of the Fire Department participate in driver training for emergency vehicle operation to be instructed by Versatile Training Solutions. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Campbell, that Council approve that twelve members of the Fire

Minutes of Meeting of Council held this

23rd day of April, 2012

A.D.,

Department participate in a one day course on self contained breathing apparatus field maintenance. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that the report of the Administration Committee Meeting dated April 18, 2012, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Thorne, that Council approves that Councillor Fulton shall be appointed to the Fundy Trail Development Authority Committee for a term retroactive to January 1, 2012 until July 1, 2012. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Thorne, that Council approves that Tony Palmer shall be appointed to the Planning Advisory Committee for a term expiring on December 31, 2012. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve a 2012 Scholarship in the amount of \$500.00 from the Ranger's Trust Agreement to a 2012 graduate student of Sussex Regional High School that is entering a University Program. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that Council approve, for payment, accounts for the month of March, 2012, totaling \$543,871.61. Motion carried.

Deputy Mayor Thorne, on behalf of the Mayor and Council, expressed sympathy to the family of Mr. Bill Slater who passed away on April 22, 2012; Mr. Slater was the General Manager of the

Minutes of Meeting of Council held this

23rd day of April, 2012

A.D.,

Westmorland Albert Solid Waste Commission and worked closely with the Town of Sussex and the Kings County Waste Commission.

Deputy Mayor Thorne commented on a recent article in the Telegraph Journal regarding the Town of Hampton is wishing to be placed in Region 8 which includes Sussex under the proposed Regional Service Commission. Deputy Mayor Thorne was concerned that since the two mandated responsibilities of the Commission would be for planning and solid waste he is concerned that Hampton presently belongs to the Fundy Regional Solid Waste Commission which has a different collection method than the wet/dry system that is used by the Westmorland Albert Commission. His Worship Mayor Carr indicated that he would correspond with the Mayor of Hampton and explain to the Mayor that the proposed Local Service Districts and municipalities in Region 8 all belong to the Westmorland Albert Solid Waste Commission which has a wet/dry program which is different than the program of the Fundy Regional Solid Waste Commission.

Councillor Fulton addressed Council on the idea that crude oil from Western Canada be transported by rail or pipeline to be used in the Saint John Refinery.

It was moved by Councillor Fulton, seconded by Councillor Wilson, that the Council supports, in principle, the idea of Western crude oil being transported to the East Coast for processing at the Saint John Refinery and the possibility of developing a second

Town of Sussex

Page 13 of 13

Minutes of Meeting of Council held this

23rd day of April, 2012

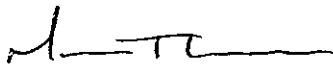
A.D.,

refinery in Saint John to handle the crude and also that the Town encourage the Province of New Brunswick to support and develop a policy regarding Western crude oil being transported East and that a letter supporting this be forwarded to the Premier of the Province.

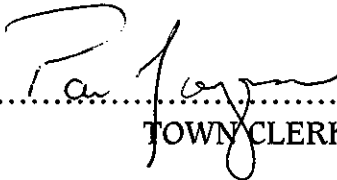
Motion carried.

His Worship Mayor Carr noted that the next regularly scheduled meeting of Council will be Tuesday, May 22, 2012, at 7:00pm.

It was moved by Councillor Campbell, seconded by Councillor Bradley, that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.



.....
DEPUTY MAYOR THORNE



.....
TOWN CLERK