

Town of Sussex

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Minutes of Meeting of Council held this
20th day of February, 2012

A.D.,

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 20th day of February, 2012, at 7:00 o'clock in the evening.

The following members of the Council were present: Deputy Mayor Thorne, Councillors Black, Bradley, Wilson, Wright, Fulton and Campbell. Mayor Carr was absent. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wright, seconded by Councillor Black, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Wilson, seconded by Councillor Black, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on January 16, 2012, be approved as circulated. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that the minutes of the special meeting of the Town Council of the Town of Sussex held on January 16, 2012, be approved as circulated. Motion carried.

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Present at the Council meeting was Matt Beers, the 2012 recipient of the Town of Sussex Youth Citizenship Award. The Chairperson of the Human Services Committee, Councillor Bradley, introduced the 2012 recipient and noted that Matt Beers has helped paved the way for teens of Sussex when it comes to selfless leadership qualities and he is always in pursuit of excellence when it comes to volunteer community service and in seeing Sussex grow and shine. The Council presented Mr. Beers with the 2012 Youth Citizenship Award along with a cheque in the amount of \$500.00. The members of Council congratulated Mr. Beers for his work in the community and in receiving the award.

Present at the Council meeting were Betty-Anne Waugh and Sue Arseneault, who are the Organ Donation Resource Nurses for this area, and were at the Council meeting to make a presentation to Council promoting the National Organ and Tissue Awareness Campaign. The representatives noted that there are 4,100 people in Canada waiting for a life saving organ and 200 in the Province of New Brunswick alone. Ms. Waugh and Arseneault noted that it is as easy as signing your Medicare Card to ensure that your organs and tissue could be used under the donation program. They are promoting a challenge between the Towns of Sussex, Hampton, Quispamsis and Rothesay challenging the municipalities to participate in the Green Light Porch Community Challenge which raises awareness to the organ donation program.

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The Deputy Mayor and Council noted that they certainly would be willing to promote the donation program in the community and encourage citizens to participate in the Green Light Porch Community Challenge and that the Town would work with the Resource Nurses to make their donation awareness campaign a success in the community.

A letter was received from the office of the Access to Information and Privacy Commissioner informing the Council that International Data Privacy Day was held on January 28, 2012, and noting that many municipalities and rural communities have already begun to prepare for their anticipated inclusion in the scope of the Right to Information and Protection of Privacy.

It was moved by Councillor Wright, seconded by Councillor Wilson, that the letter from the Access to Information and Privacy Commissioner be filed. Motion carried.

A letter was received from Mark Higgins regarding the replacement of the Sergeant for the Sussex Town RCMP Detachment and has requested that the Town Council write a letter to the Commanding Officer of "J" Division and a copy to the Minister of Public Safety demanding:

1. The replacement for Detachment Commander be sought immediately with monthly reports back to Town Council on the status of the replacement process.

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2. The Town receives an immediate reduction in the policing costs (billing) to the Town until the full complement of RCMP staff is working in the Town.
3. The Town has some input into the selection of the new RCMP Detachment Commander to satisfy concerns that there is not a repeat of the circumstances with the previous candidate.

The Deputy Mayor addressed the concerns raised in Mr. Higgins letter and noted that Mr. Higgins has brought forth some valid points for discussion and noted that the Town meets on a monthly basis with the RCMP to discuss and have an update on the replacement of the Sergeant for the Town's Detachment as well as other policing matters. The Deputy Mayor noted that the position of Commanding Officer is not one of the eight positions that the Town currently provides funding for and that Inspector Warr has noted that it may be possible in the future for the Town to have some input into the criteria for the selection process of a new RCMP Detachment Commander for the Sussex Detachment, however there is presently a review of Policing Services being carried out by the Province and has indicated that service will fall under the new Regional Services Committee.

It was moved by Councillor Wilson, seconded by Councillor Black, that the Deputy Mayor respond in writing to the correspondence from Mr. Mark Higgins and that the letter from Mr. Higgins be filed.
Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Fulton, that the Fire Report for the month of January, 2012, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 14 calls with three calls originating within the Town of Sussex and 11 out of Town calls.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that the Building Inspector's Report for the month of January, 2012, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued six permits for renovations, repairs, alterations and additions for a value of \$157,500.00.

It was moved by Councillor Wilson, seconded by Councillor Black, that the Development Officer's Report for the month of January, 2012, be received as circulated. Motion carried. The report indicated that during the month there were numerous enquiries relating to zoning and subdivision regulations, however there were no plans or instruments submitted for approval.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that the minutes of the Planning Advisory Committee meeting, dated February 8, 2012, be received as circulated. Motion carried.

Councillor Campbell noted that he will not be voting on Items # 11 A), B), C), D), E) and F) under Unfinished Business since Councillor Campbell did not attend the public presentation of the Municipal Plan By-Law Amendment, By-Law # 704-10-02.

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It was moved by Councillor Wright, seconded by Councillor Wilson, that Council have first reading by title of By-Law # 704-10-02, Municipal Plan By-Law Amendment. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Bradley, seconded by Councillor Black, that Council have second reading by title of By-Law # 704-10-02, Municipal Plan By-Law Amendment. Motion carried. The Town Clerk then read the by-law for the second time by title.

It was moved by Councillor Wright, seconded by Councillor Black, that Council refer to the Planning Advisory Committee, By-Law # 704-10-02, Municipal Plan By-Law Amendment. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Bradley, that Council have first reading by title of By-Law # 1350-10-03, Zoning By-Law Amendment. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Bradley, seconded by Councillor Wright, that Council have second reading by title of By-Law # 1350-10-03, Zoning By-Law Amendment. Motion carried. The Town Clerk then read the by-law for the second time by title.

It was moved by Councillor Wright, seconded by Councillor Black, that Council refer to the Planning Advisory Committee, By-Law # 1350-10-03, Zoning By-Law Amendment. Motion carried.

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It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council have first reading by title of By-Law # 704-10-05, Municipal Plan By-Law Amendment. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Bradley, seconded by Councillor Wright, that Council have second reading by title of By-Law # 704-10-05, Municipal Plan By-Law Amendment. Motion carried. The Town Clerk then read the by-law for the second time by title.

It was moved by Councillor Wright, seconded by Councillor Black, that Council refer to the Planning Advisory Committee, By-Law # 704-10-05, Municipal Plan By-Law Amendment. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council have first reading by title of By-Law # 1350-10-06, Zoning By-Law Amendment. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Black, seconded by Councillor Wilson, that Council have second reading by title of By-Law # 1350-10-06, Zoning By-Law Amendment. Motion carried. The Town Clerk then read the by-law for the second time by title.

It was moved by Councillor Black, seconded by Councillor Bradley, that Council refer to the Planning Advisory Committee, By-Law # 1350-10-06, Zoning By-Law Amendment. Motion carried.

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It was moved by Councillor Bradley, seconded by Councillor Wilson, that the report of the Human Services Committee Meeting dated February 13, 2012, be received as circulated. Motion carried.

It was moved by Councillor Fulton, seconded by Councillor Campbell, that the report of the Economic Development & Long Range Planning Committee Meeting dated February 14, 2012, be received as circulated. Motion carried.

It was moved by Councillor Fulton, seconded by Councillor Wilson, that Council approve the purchase of a ¼ page ad in the Royal Canadian Legion's Military Service Recognition Book for a fee of \$295.00. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that the report of the Works Committee Meeting dated February 14, 2012, be received as circulated. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Fulton, that Council approve that Quotation T-01-12, Business Centre Renovations for Town owned property at 597 Main Street, be awarded to Talon Property Management for a bid amount of \$19,074.40. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council approve that the Works Officer attend a Storm Water Management Seminar in Saint John on February 23, 2012. Motion carried.

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It was moved by Councillor Wright, seconded by Councillor Wilson, that the Works Officer attend a Storm Water Product Information Seminar in Fredericton on February 21, 2012. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council approve that the Water & Sewer Foreman attend a Water System Product Information Seminar in Moncton on February 16, 2012. Motion carried.

It was moved by Councillor Wright, seconded Black, that Council approve that Andrew Moss and Jason Adair attend an ACWWA Water & Wastewater Fundamentals Training Course in Dartmouth, N.S., on April 3 & 4, 2012. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council approve that the Water & Sewer Foreman attend an MPWWA Annual Training Seminar in Charlottetown, P.E.I., from April 22 to 25, 2012. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Black, that the report of the Protective Services Committee Meeting dated February 13, 2012, be received as circulated. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that Council approve the purchase of Jaws of Life equipment from Micmac Fire & Safety Source Ltd. for a total cost of \$21,266.00, H.S.T. included. Motion carried.

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It was moved by Councillor Campbell, seconded by Councillor Wilson, that Council approve the purchase of Firefighter Protective Clothing from Micmac Fire & Safety Source Ltd. for a total cost of \$8,107.75, H.S.T. included. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that Council approve that a Traffic Signaler Course be conducted at the Fire Hall for firefighters who require this training. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that Council approve that three members of the Sussex Fire Department attend a Rapid Intervention Training Course to be held at the Nova Scotia Firefighters School in Waverly, N.S., on March 31 and April 1, 2012. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that Council approve that Joel Wanamaker attend a Fire Safety Plan Seminar to be held at the Fredericton Fire Department on March 21, 2012. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that the report of the Administration Committee Meeting dated February 15, 2012, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council proceed with the rezoning request of the Goold property on Floral Avenue and that a public presentation be held on March 12, 2012. Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Fulton, that Paul Maguire, Town Clerk/Treasurer, attend the Knowledge Summit offered by DB Group Consulting on April 18, 2012, in Dieppe, N.B. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council approve that the municipality of Sussex submit to the Municipal Capital Borrowing Board an application or authorization to borrow for capital expenditures for the following terms and amounts:

GENERAL FUND

PURPOSE	AMOUNT	TERM
<u>Recreation & Cultural Services</u>		
Vehicles (Ice Resurfacers and Gator)	\$165,000.	10 Years
Park Improvements	\$45,000.	10 Years
Visitor Information Centre Improvements	\$65,000.	10 Years
<u>Protective Services</u>		
Quint Aerial Pumper	\$800,000.	10 Years
Equipment	\$60,000.	10 Years
<u>Transportation Services</u>		
Equipment	\$80,000.	10 Years
Asphalt Resurfacing	\$120,000.	10 Years
Curb & Gutter	\$80,000.	10 Years
Sidewalk Improvement	\$90,000.	10 Years
Storm Drainage	\$110,000.	10 Years

Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council approve that the municipality of Sussex submit, to the Municipal Capital Borrowing Board, an application for authorization to borrow for capital expenditure for the following terms and amounts:

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WATER AND SEWERAGE FUND

PURPOSE	AMOUNT	TERM
<u>Environmental Health Services</u>		
Water System Improvements	\$250,000.	10 Years
Sanitary Sewer System Improvements	\$200,000.	10 Years
Equipment	\$50,000.	10 Years

Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that Council approve that the Town Clerk/Treasurer and the Mayor be authorized to sign two service agreements between the Town and Service N.B. on behalf of the Town. Motion carried.

Councillor Black declared a conflict of interest on the next item on the agenda and vacated the Council Chambers for any discussion or decision on the item.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that Council approve the purchase of 200 arm patches from Black's Embroidery for a cost of \$1.99 per patch for the 2nd Trinity Boy Scouts. Motion carried.

Councillor Black returned to the Council Chambers from his conflict of interest.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council approve the revised Policy RD-21, Municipal Recreational Program Schedule of Fees Policy. Motion carried with Councillor Campbell voting nay.

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It was moved by Councillor Wilson, seconded by Councillor Black, that Council approve the revised Town of Sussex Organizational Chart. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council approve that the Chief Administrative Officer, Scott Hatcher, and the Mayor attend the annual FCM Conference and Trade Show in Saskatoon, Saskatchewan, from May 31 to June 4, 2012. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that Council approve, for payment, accounts for the month of January, 2012, totaling \$448,173.46. Motion carried.

Councillor Campbell addressed Council on the amount of garbage that is generated from takeout restaurants. Councillor Campbell encouraged the local takeout restaurants to try to reduce the amount of paper, plastic and cardboard that is generated by their establishments.

The Deputy Mayor Thorne noted that the Town is entering into a critical phase of the Trout Creek Park and pedestrian bridge project. The Deputy Mayor noted that the Consultants are preparing the Town's application to the Department of Fisheries and Oceans and the Department of Environment for work to be done in and around Trout Creek for this project.

The Deputy Mayor Carr noted that the next regularly scheduled meeting of Council will be March 19, 2012, at 7:00pm.

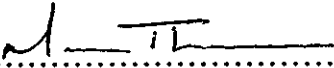
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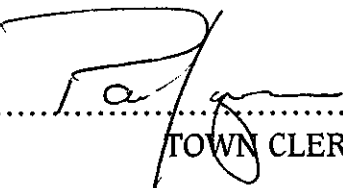
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It was moved by Councillor Bradley, seconded by Councillor Wilson, that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.


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DEPUTY MAYOR THORNE


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TOWN CLERK