

Town of Sussex

Page 1 of 11

Minutes of Meeting of Council held this

19th day of December, 2011

A.D.,

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 19th day of December, 2011, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Carr, Deputy Mayor Thorne, Councillors Black, Bradley, Wilson, Wright and Fulton. Councillor Campbell was absent. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Black, seconded by Councillor Fulton, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Wilson, seconded by Councillor Black, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on November 21, 2011, be approved as circulated. Motion carried.

It was moved by Deputy Mayor Thorne, seconded Councillor Wilson, that a request be forwarded to the Department of Local Government requesting that the Department facilitate an amalgamation study to be undertaken for the Town of Sussex and the Village of Sussex Corner. Motion carried.

Minutes of Meeting of Council held this

19th day of December, 2011

A.D.,

It was moved by Deputy Mayor Thorne, seconded by Councillor Fulton, that Council approve the Fire Department Remuneration Policy F-1 effective January 1, 2012. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that Joel Wanamaker be engaged as a full-time employee of the Sussex Fire Department effective January 1, 2012. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Black, that John Allaby and Kevin Mitton be engaged to fill the temporary labourer positions in the Works Department. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Black, that Council approve the Non-Union salaries be increased 3.25% effective January 1, 2012. Motion carried.

Present at the Council was CN Police Chief, Stephen Covey, Mr. Jim Feeny, Director of Public Affairs for CN, and CN Police Constable Mike Melanson. Chief Covey addressed Council on individuals trespassing on CN property and his presentation included points on trespassing in general on CN property, trespassing on CN property in Sussex and possible options or solutions to the problem. He noted that the CN Police takes trespassing very serious and that in 2010 there was 55 fatalities in Canada regarding individuals being hit by trains. He noted that not only are they trying to protect the citizens but also protect the CN employees. Chief Covey noted that any fines resulting

Town of Sussex

Page 3 of 11

Minutes of Meeting of Council held this

19th day of December, 2011

A.D.,

from tickets issued and the revenue generated from these tickets does not go back to CN.

CN has a program that where when the individual Constables identify the highest areas of offences in their region and that Sussex was one of the locations that was identified in New Brunswick. Chief Covey noted that the CN Police has made 13 presentations to groups in Sussex mainly at the school level and have increased the signage and increased enforcement resulting in 80 warning tickets issued with 11 tickets issued and this seems to have had results and that the amount of incidents of people trespassing on CN property has decreased.

Chief Covey and members of the Council agreed that they would like to see the CN Police and the Town cooperate in dealing with the trespassing issue. Council members had an opportunity to ask questions of Chief Covey on his presentation and Chief Covey indicated that he would inquire about the possibility of a pedestrian crossing in the area. Chief Covey also indicated that in the future the CN Police would contact the Town to inform the Town of the processes that they are following in the community to enforce the trespassing act regarding CN property in Sussex. His Worship Mayor Carr thanked Chief Covey for his presentation and noted that the Town looks forward to working with CN Police in the future.

A letter was received from the Village of Sussex Corner informing the Town that at their Council meeting dated November 15, 2011, the Council resolved to work in cooperation with the Town of

Minutes of Meeting of Council held this

19th day of December, 2011

A.D.,

Sussex to undertake a study on amalgamation of the two municipalities under the guidance and direction of the Department of Local Government.

It was moved by Councillor Wright, seconded by Councillor Bradley, that the letter from the Village of Sussex Corner be filed. Motion carried.

A letter was received from the Honourable Jason Kenney, PC, MP, Minister of Citizenship, Immigration and Multiculturalism, informing the Council that his Department is looking for nominations for the Paul Yuzyk Award for Multiculturalism. The Council noted that they would put the information regarding the award on the Town's website.

It was moved by Councillor Wright, seconded by Councillor Wilson, that the letter from the Minister of Citizenship, Immigration and Multiculturalism be filed. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Black, that the Fire Report for the month of November, 2011, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 13 calls with seven calls originating within the Town of Sussex and six out of Town calls.

It was moved by Councillor Bradley, seconded by Councillor Wright, that the Building Inspector's Report for the month of November, 2011, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued one

Minutes of Meeting of Council held this

19th day of December, 2011

A.D.,

permit for new construction for a value of \$250,000.00, 16 permits for renovations, repairs, alterations and additions for a value of \$81,200.00 and 2 permits for demolition for a value of \$4,000.00.

It was moved by Councillor Bradley, seconded by Councillor Wright, that the Development Officer's Report for the month of November, 2011, be received as circulated. Motion carried. The report indicated that during the month the Development Officer approved two building location surveys, two tentative amending subdivision plans and two amending subdivision plans.

It was moved by Councillor Fulton, seconded by Councillor Wright, that the Council have third reading by title of By-Law #154-11, A By-Law in Amendment of a By-Law to Approve the Budget of Sussex Downtown Business Association and to Establish a Special Business Improvement Levy in the Town of Sussex. Motion carried. The Town Clerk then read the by-law for the third time by title and His Worship Mayor Carr declared the by-law duly enacted.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that the report of the Human Services Committee Meeting dated December 12, 2011, be received as circulated. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council authorize the Mayor and Town Clerk to sign arena advertising agreements with Sussex & District Minor Hockey, Sussex Skating Club, King of Signs Ltd. and Arena Marketing Group. Motion carried.

Minutes of Meeting of Council held this

19th day of *December, 2011*

A.D.,

It was moved by Councillor Wright, seconded by Councillor Wilson, that the report of the Works Committee Meeting dated December 13, 2011, be received as circulated. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Black, that Council approve that the Town approve an extension to the contract with Maritime Pavement Markings for three years beginning in 2012 for traffic line painting at the same rate as the existing contract. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council approve that Allan Schriver and Andrew Moss, Labourers, both be temporarily reclassified to the position of Equipment Operator effective December 1, 2011, until such time as the regular employees with these positions return from disability leave. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that the report of the Protective Services Committee Meeting dated December 12, 2011, be received as circulated. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that Council approve that the Town support the New Brunswick Association of Fire Chiefs annual fundraising campaign by purchasing a 1/8 page ad in the Annual Children's Fire Safety Booklet for a cost of \$168.14 plus HST. Motion carried.

Town of Sussex

Page 7 of 11

Minutes of Meeting of Council held this

19th day of December, 2011

A.D.,

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that Council accept the resignation of Volunteer Firefighter Brad Ingersoll as of November 15, 2011, with regret. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that the report of the Administration Committee Meeting dated December 15, 2011, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council authorize the Mayor and Town Clerk/Treasurer to execute the Sewerage Agreement between the Town of Sussex and the Village of Sussex Corner on behalf of the Town of Sussex. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that Council approve that Kenneth Baker and Robert Trafton be reappointed for three year terms commencing January 1, 2012, and ending December 31, 2014, and that Councillor Bradley be appointed for a term commencing January 1, 2012, and expiring July 1, 2012. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that Council set January 16, 2012, as the date for public presentation of Council's intent to adopt a revised Municipal Plan By-Law to be held at 6:30pm in the Municipal Office at 524 Main Street, Sussex, N.B. and that Council set February 20, 2012, at 6:30pm in the Municipal Office at 524 Main Street, Sussex, N.B., as the date,

Town of Sussex

Minutes of Meeting of Council held this

19th day of December, 2011

A.D.,

time and place for the public hearing of consideration of objections to the proposed by-laws. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council accept the amended Equipment Lease Agreement between NAMPAC Building Products Inc. and the Town of Sussex and that the Mayor and Town Clerk/Treasurer be authorized to sign this amended equipment lease agreement on behalf of the Town of Sussex. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council authorize the Town Clerk/Treasurer to transfer \$95,000.00 from the General Operating Fund to the General Capital Reserve Fund. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that Council approve, for payment, accounts for the month of November, 2011, totaling \$348,685.07. Motion carried.

The Deputy Mayor brought forward to Council the 2012 General Fund Budget. The budget included the following budget expenditures:

<i>ITEM</i>	<i>2012</i>
General Government Services	721,639
Protective Services	1,506,299
Transportation Services	1,413,636
Environmental Health Services	388,500
Environmental Development Services	294,050
Recreation & Cultural Services	1,175,550
Fiscal Services	520,600
Total Expenditures	6,020,274

Town of Sussex

Minutes of Meeting of Council held this

19th day of December, 2011

A.D.,

The budget also included the following 2012 General Fund revenue:

<i>ITEM</i>	<i>2012</i>
Non-Tax Revenue	717,767
Unconditional Grant	391,588
Warrant	4,910,919
Total Revenue	6,020,274

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that Council approve the 2012 General Fund Budget expenditures totaling \$6,020,274.00. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Black, that Council approve the 2012 warrant of \$4,910,919.00 for revenue for the 2012 General Fund Budget and set the 2012 tax rate at \$1.2422 per \$100.00 of assessment. Motion carried.

The Deputy Mayor brought forward to Council the 2012 Utility Fund Budget. The budget included the following budget expenditures:

<i>ITEM</i>	<i>2012</i>
Water Supply	503,800
Sewerage Collection & Disposal	603,900
Fiscal Services	213,046
Total Expenditures	1,320,746

The budget also included the following 2012 Utility Fund budget revenue:

Town of Sussex

Minutes of Meeting of Council held this

19th day of December, 2011

A.D.,

<i>ITEM</i>	<i>2012</i>
Sale of Services	1,231,100
Revenue From Own Sources	71,100
Other Transfers	18,546
Total Revenue	1,320,746

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that Council approve the 2012 Utility Fund Budget expenditures totaling \$1,320,746.00. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that Council approve the revenue source items for the 2012 Utility Fund Budget revenue totaling \$1,320,746.00. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that Council have first reading by title of A By-Law to Amend Schedule "A" of a By-Law to Regulate Water, Sanitary and Storm Sewer Systems, By-Law # 1203-10-01. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Fulton, seconded by Councillor Black, that Council have second reading by title of A By-Law to Amend Schedule "A" of a By-Law to Regulate Water, Sanitary and Storm Sewer Systems, By-Law # 1203-10-01. Motion carried. The Town Clerk then read the by-law for the second time by title.

Councillor Bradley reminded Council members that this time of year is a good time to reflect on the year that is past and the coming

Town of Sussex

Page 11 of 11

Minutes of Meeting of Council held this

19th day of December, 2011

A.D.,

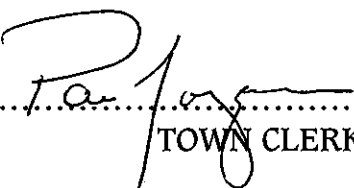
year. Councillor Bradley also noted that Council is coming to the end of their mandate and Councillor Bradley and other members of Council noted that the future look is very positive for the community and that the community is going through a time of change in local government structure.

His Worship and members of Council wished the Council, citizens of the Town and Town staff a Merry Christmas and prosperous 2012.

His Worship Mayor Carr noted that the next regularly scheduled meeting of Council will be January 16, 2012, at 7:00pm.

It was moved by Councillor Black, seconded by Councillor Bradley, that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.


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MAYOR CARR


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TOWN CLERK