

18th July, 2011

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 18th day of July, 2011, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Carr, Deputy Mayor Thorne, Councillors Campbell, Black, Fulton, Wilson and Wright. Councillor Bradley was absent. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wright, seconded by Councillor Wilson, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Black, seconded by Councillor Wilson, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on June 20, 2011, be approved as circulated. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that Council engage Mr. Andrew Palmer as the Town solicitor in the matter of the Unsightly Premises for the property at 31 Arnold Avenue. Motion carried.

Present at the meeting were Samantha Armstrong and Jessica Carhart. The two students made a presentation to Council of their Heritage Day project which included a model of the Town Hall. The two students noted that they represented their school at the Heritage Days at

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the District Level. They also wished to donate their project and model of Town Hall to the Town. The members of Council congratulated the students on their academic success and the work that they had put into their project.

Present at the Council meeting were the committee members for the Sussex Communities in Bloom. Mrs. Joan Routledge made a presentation to the Council on the Communities in Bloom project and the endeavors of the Committee and the Community to date. Mrs. Routledge noted that besides the Committee, there have been other members of the Community, in particular, Bethany Bible College students, who have helped in the project. The Communities in Bloom national judges are scheduled to be in Sussex on August 7th, 2011 and the Committee invited members of Council to attend a meet and greet at Mrs. Routledge's garden in the evening of August 7, 2011. Mrs. Routledge noted that the long term goal of the Communities in Bloom Committee is to have the Communities in Bloom project become a community wide effort in future years. The Committee also presented the Town with a copy of the documentation which was developed by the Committee to be given to the Communities in Bloom project judges.

Mrs. Routledge introduced the other members of the Committee present at the Council meeting, Theresa Fulton, Bonnie Richards, Jeannie Reicker, Nancy Long and Jason Thorne representing the Town of Sussex. His Worship Mayor Carr and members of Council thanked the Committee for their work and commitment to the project and wished the Committee

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and the Community well in the judging of the Communities in Bloom project.

A letter was received from J.L. Warr; Inspector with the Royal Canadian Mounted Police informing the Town that Sgt. Bruce Reid has accepted an offer for employment and will be transferring from the Sussex operations NCO position effective June 30th, 2011. Inspector Warr noted that Sgt. Andy O'Connell will be taking over Sgt. Reid's responsibility in the Sussex region until a permanent replacement is found.

It was moved by Council Wilson, seconded by Councillor Black, that the letter from Inspector Warr be filed. Motion carried.

A letter was received from the Minister of Tourism and Parks informing the Council that the Bay of Fundy is the only remaining Canadian designation among the 28 finalists in the Global New7Wonders of Nature competition. Minister Holder encouraged members of the Community to vote for the Bay of Fundy in the competition.

It was moved by Councillor Wilson, seconded by Councillor Campbell that the letter from Minister Holder be filed. Motion carried.

A letter was received from Kathy Noble, a teacher at West Park Elementary School in Red Deer Alberta thanking the Town and His Worship Mayor Carr for the hat and Town of Sussex pins which were sent to the school so that they could learn more about Municipalities and Provinces in Canada.

It was moved by Councillor Campbell, seconded by Councillor Wilson that the letter from Kathy Noble be filed. Motion carried.

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A letter was received from Canada World Youth requesting that the Town help Canada World Youth celebrate its 40th Anniversary during Canada World Youth Week October 17-23, 2011.

It was moved by Councillor Wilson, seconded by Councillor Fulton that the Mayor sign the Canada World Youth Week Proclamation and that the letter be filed. Motion carried.

A letter was received from James Sackville, President of Horizon Holdings Ltd. requesting that his zoning application of June 2, 2011 for the property at 828 Main Street be withdrawn.

It was moved by Councillor Wilson, seconded by Councillor Black that Council accept the request from the president of Horizon Holdings to withdraw the application for rezoning for the property at 828 Main Street and that the applicant be returned his \$300 application fee that was included with the application since no action has been carried out on the application by the Town. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Wright, that the Fire Report for the month of June, 2011, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 29 calls with 20 calls originating within the Town of Sussex and 9 out of Town calls.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that the Building Inspector's Report for the month of June, 2011, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued 6 permits for new construction for a value of \$1,647,000.00 and 36 permits for renovations, repairs,

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alterations and additions for a value of \$319,000.00 and 1 demolition permit valued at \$1,500.00.

It was moved by Councillor Wright, seconded by Councillor Campbell, that the Development Officer's Report for the month of June, 2011, be received as circulated. Motion carried. The report indicated that during the month the Development Officer approved 1 tentative subdivision plan and 1 subdivision plan.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that the minutes of the Planning Advisory Committee meeting of June 21, 2011, be received as circulated. Motion carried.

It was moved by Councillor Campell, seconded by Deputy Mayor Thorne, that the report of the Human Services Committee Meeting dated July 11, 2011, be received as circulated. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that Council approve that MCW Maricor be engaged to prepare an elevation and plan view of the proposed signage and flag pole arrangements for the Sports Center for a total fee of \$2,090.50. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that Council approve the purchase of bonded wood carpet panels for the protective surfacing area surrounding the new accessible swing from Zeager Bros Inc. for a total cost of \$2,837.89 US dollars. Motion carried.

It was moved by Councillor Fulton, seconded by Councillor Wilson that the report of the Economic Development and Long Range Planning

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Committee meeting dated July 12, 2011 be received as circulated. Motion carried.

Councillor Wright declared a conflict of interest on the next item on the agenda and vacated the Council Chambers for any discussion or decision on the item.

It was moved by Councillor Fulton, seconded by Councillor Wilson that Council approve the purchase of Package #1 of the CJCW Shop at Home Promo at a cost of \$159.00. Motion carried.

Councillor Wright returned to the Council Chambers from his conflict of interest.

It was moved by Councillor Campbell, seconded by Councillor Wilson that the report of the Works Committee meeting dated July 12, 2011, be received as circulated. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson that Council approve the funding in the amount of \$3,836.00 + HST be paid to Gemtec for site monitoring of the Sussex Landfill. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson that Council approve the awarding of the Contract 50-002-11 General Public Works to Sussex Excavators for \$384,493.75 and that Council authorize the Mayor and Town Clerk to sign the contract documents on behalf of the Town. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson that Council accept the Building Control Retention and Disposal Policy – Policy C-27. Motion carried.

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It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that the report of the Protective Services Committee Meeting dated July 11, 2011, be received as circulated. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Campbell, that Council approve the appointment of Brad Diotte and Bradley Ingersoll as volunteer firefighters of the Sussex Fire Department. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Campbell, that Council approve that four members of the Sussex Fire Department attend the annual workshop in Miramichi on September 16th and 17th 2011. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that the report of the Administration Committee meeting dated July 14th, 2011, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that Council approve that Jessica Mitton be engaged as a temporary office employee of the Town of Sussex for a rate of pay of \$13.00 per hour Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that Council approve for payment accounts for the month of June, 2011, totaling \$278,833.63. Motion carried.

Councillor Fulton noted that the Communities in Bloom Committee have indicated to him that they would like to see improvement to Town signage to include "Come Back Again" signs at the exits of the Town. The Council agreed to forward this item to the Human Services Committee.

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His Worship Mayor Carr noted that the next regular Council meeting will be held on August 15, 2011.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.

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MAYOR CARR

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TOWN CLERK