

20th June, 2011

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 20<sup>th</sup> day of June, 2011, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Carr, Deputy Mayor Thorne, Councillors Campbell, Black, Fulton, Bradley and Wright. Councillor Wilson was absent. Also present at this meeting were the Chief Administrative Officer, Scott Hatcher and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Black, seconded by Councillor Fulton, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Wright, seconded by Councillor Black, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on May 16, 2011, be approved as circulated. Motion carried.

It was moved by Councillor Black, seconded by Councillor Fulton, that the minutes of the special meeting of the Town Council of the Town of Sussex held on May 24, 2011, be approved as circulated. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Campbell, that Council place the former Chief Administrative Officer, Michael Cummings, on retainer to the Town to advise the new Chief Administrative Officer from September 1, 2011, to May 31, 2012, at a retainer fee of \$8,000.00. Motion carried.

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Present at the Council meeting was Honourable Bruce Northrup, M.L.A. for Kings East. Minister Northrup made a presentation to Councillor Wright of a Boston Bruins Jersey and Hat which was the result of Mr. Northrup winning a wager between Councillor Wright and himself on the play-off series between the Montreal Canadians and Boston Bruins. Minister Northrup agreed that if the Montreal Canadians won the series he would wear, in the Provincial Legislature, a Montreal Canadians Jersey and if the Boston Bruins won then Councillor Wright would wear, at the Council meeting, a Boston Bruins sweater.

The Council received an application, from the President of Horizon Holdings Ltd., for the rezoning of the property at 828 Main Street. The property is currently zoned Highway Commercial and the company would like to redevelop the property into a mixed use building which includes office space and adding five apartments to the property.

It was moved by Deputy Mayor Thorne, seconded by Councillor Bradley, to accept the rezoning application from Horizon Holdings Ltd. for the property located at 828 Main Street and forward the application to the Administration Committee. Motion carried.

Present at the Council meeting was Wendy Osbourne, Lloyd Secord and Harold Tennant of the Fundy Civic Centre Inc. The members of the Committee thanked the Town for their contribution to the Fundy Civic Centre project and they gave a brief review of the project to date and an update on the tentative construction dates as well as a tentative date of March 31, 2012, for the Contractor to turn the building over to the Committee.

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The Fundy Civic Centre Committee also presented a report on the funding and expenditures of the project to date outlining the funds that have been expensed prior to the awarding of the contract and the funds that have been expensed regarding Engineering and Architect fees. The report indicated that the total expenditures for the project were \$9,479,538.00 with \$1,515,359.00 spent to date and projected expenditures of \$7,964,179.00. The funding campaign to date which includes funding from the Government of Canada, Province of New Brunswick, Town of Sussex, Village of Sussex Corner, Village of Norton and the fundraising efforts in the community include projected funding of \$9,598,469.00. The Committee reviewed with the Council the reasons the following items were left out due to cost: removing the topsoil, seeding and sodding as well as the asphalt paving (which includes aggregate sub-base) and the exterior concrete walkway and curbs and the resilient sheet flooring from the original contract. The Committee noted that hopefully these items would be completed in the future. The Committee also addressed the need for the Town to provide their funding by October, 2011, so that the contractor's can be paid and the cash flow requirements of the Committee so that they can make their claims to the Federal and Provincial governments. The Committee also briefly discussed how going forward they would start to move more into the operational phase of the project and that they are presently discussing how they will go forward in hiring staff for the facility.

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The members of the Council thanked the members of the Fundy Civic Centre Committee for their work towards the project and looked forward to the completion of the pool project in the Spring of 2012.

It was moved by Councillor Black, seconded by Councillor Bradley, that the Fire Report for the month of May, 2011, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 20 calls with 17 calls originating within the Town of Sussex and three out of Town calls.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that the Building Inspector's Report for the month of May, 2011, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued one permit for new construction for a value of \$6,653,000.00 and 28 permits for renovations, repairs, alterations and additions for a value of \$211,850.00.

It was moved by Councillor Black, seconded by Councillor Bradley, that the Development Officer's Report for the month of May, 2011, be received as circulated. Motion carried. The report indicated that during the month the Development Officer approved five building location surveys, one tentative amending subdivision plan and one plan of survey.

It was moved by Councillor Campbell, seconded by Councillor Black, that the minutes of the Planning Advisory Committee meeting of June 8, 2011, be received as circulated. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Black, that the minutes of the Planning Advisory Committee meeting of May 24, 2011, be received as circulated. Motion carried.

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It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council have third reading by title of By-Law # 1203-10, A By-Law to Regulate, Water, Sanitary & Storm Sewer Systems. Motion carried. The Town Clerk then read the by-law for the third time by title and His Worship Mayor Carr declared the by-law duly enacted.

It was moved by Councillor Bradley, seconded by Deputy Mayor Thorne, that Council have third reading by title of By-Law # 250-11, Animal Control By-Law. Motion carried. The Town Clerk then read the by-law for the third time by title and His Worship Mayor Carr declared the by-law duly enacted.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council have third reading by title of By-Law # 351-11, Fire Crackers, Spring Guns and Air Rifles By-Law. Motion carried. The Town Clerk then read the by-law for the third time by title and His Worship Mayor Carr declared the by-law duly enacted.

It was moved by Councillor Bradley, seconded by Councillor Fulton, that Council have third reading by title of By-Law # 858-11, A By-Law Relating to The Procedures of The Town of Sussex. Motion carried. The Town Clerk then read the by-law for the third time by title and His Worship Mayor Carr declared the by-law duly enacted.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council have third reading by title of By-Law # 1020-11, Sunday Shopping By-Law. Motion carried. The Town Clerk then read the by-law for the third time by title and His Worship Mayor Carr declared the by-law duly enacted.

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It was moved by Councillor Bradley, seconded by Councillor Campbell, that the report of the Human Services Committee Meeting dated June 13, 2011, be received as circulated. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council approve that Roberta Craft be retained for the remainder of her contract ending December 31, 2012. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council approve the following names for consideration to the Board of the Sussex Regional Library:

- Anne Kilfoil - three year term expiring in 2014;
- Ruby Gray - three year term expiring in 2014; and
- Patricia Stout - three year term expiring in 2014.

Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Bradley, that the report of the Works Committee meeting dated June 14, 2011, be received as circulated. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Bradley, that the report of the Protective Services Committee Meeting dated June 13, 2011, be received as circulated. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wright, that Council accept the resignation of Volunteer Firefighter, Michael Winchester, as of June 13, 2011, with regret. Motion carried.

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It was moved by Deputy Mayor Thorne, seconded by Councillor Campbell, that Council approve the wage adjustment for the Crosswalk Guard by \$0.50 per hour to an hourly rate of \$10.25 effective September, 2011. Motion carried.

It was moved by Councillor Bradley, seconded by Deputy Mayor Thorne, that the report of the Administration Committee meeting dated June 16, 2011, be received as circulated. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council approve the Chief Administrative Officer's recommendation to reimburse Jason and Erin Casey \$1,100.00 for the cost of land and legal fees. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council approve a change to Policy C-11 to amend the fee to \$300.00 to apply for an amendment to the Municipal Plan & Zoning By-Law. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Fulton, that Council approve that Brown's Paving Ltd. be awarded Contract 50-001-11, Asphalt Paving, for a tender bid amount of \$320,044.25 and that the Mayor and Town Clerk be authorized to sign the contract documents on behalf of the Town. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Fulton, that Council approve the internal interest rate of 1.25% effective July 1, 2011. Motion carried.

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It was moved by Councillor Bradley, seconded by Councillor Fulton, that Council approve that the banking agreement with the Bank of Montreal be extended for a one year term and that the Mayor and Town Clerk/Treasurer be authorized to sign the agreement on behalf of the Town. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Fulton, that Council approve that the Chief Administrative Officer, Scott Hatcher, be appointed as Assistant Town Clerk effective June 1, 2011. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Black, that Council approve that the Chief Administrative Officer, Scott Hatcher, be appointed as Assistant Town Treasurer effective June 1, 2011. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Black, that Council approve that the Chief Administrative Officer, Scott Hatcher, be appointed Assistant Building Inspector effective June 1, 2011. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Black, that Council approve for payment accounts for the month of May, 2011, totaling \$482,090.03. Motion carried.

Councillor Wright brought forward the request that the Town Administration look at the concerns of the citizens of Lansdowne Avenue North with regards to crossing Main Street.



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Councillor Campbell welcomed the new Chief Administrative Officer, Scott Hatcher to the Council Chambers for his first Council meeting.

Councillor Fulton addressed Council on the concerns of the users of the Town's Trail system with regards to the large amount of blow down of trees in the area. Councillor Fulton suggested that the Town engage a professional forester to look at the reforestation of the area. The Council agreed that this item would be brought forward in the budget deliberations for 2012.

His Worship noted that the next regular Council meeting will be held on July 18, 2011.

It was moved by Councillor Wright, seconded by Councillor Fulton, that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.

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MAYOR CARR

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TOWN CLERK