

Town of Sussex

Minutes of Meeting of Council held this

16th day of May, 2011

A.D.,

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 16th day of May, 2011, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Carr, Deputy Mayor Thorne, Councillors Campbell, Wilson, Black, Fulton, Bradley and Wright. There were no absentees. Also present at this meeting were the Chief Administrative Officer, Michael Cummings and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wilson, seconded by Councillor Black, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Black, seconded by Councillor Wilson, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on April 18, 2011, be approved as circulated. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Wilson, that the minutes of the special meeting of the Town Council of the Town of Sussex held on May 9, 2011, be approved as circulated. Motion carried.

The Deputy Mayor informed the Council that the Town has received correspondence from the Minister of Transportation and Infrastructure informing the Town that the Department of Transportation under the Improvements to Designated Highways Program to assist the Town of Sussex in the estimated amount of \$240,000.00 for asphalt paving on

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Route 121 Main Street, from Sunnyside Drive to Peter Street, a distance of approximately one kilometer.

His Worship Mayor Carr and members of Council thanked the Minister of Transportation and Infrastructure for the continued improvements to Route 121 within the Town.

Present at the Council meeting were Connor Harrison and Breanna Lackie who both recently won the Atlantic Youth Bowling Provincials and the Atlantic Youth Bowling Nationals for their age group. The Council presented Connor Harrison and Breanna Lackie with Certificates of Achievement in recognition of winning the Atlantic Youth Bowling Provincials and the Atlantic Youth Bowling Nationals.

The Town received a request from company 626952 New Brunswick Limited who were acting as agents for the property owner of P.I. D. # 30207062 a parcel of land located on Marble Street requesting that the Municipal Plan be changed for this parcel of land from Light Industrial to Low Density Residential zone. Present at the meeting was Mr. Alan deWinter, President of 626952 New Brunswick Limited. Mr. deWinter addressed Council on this request submitting some diagrams of his proposal for the land with two options. One option being a series of townhouse type structures with up to eight units in one structure and the second option being a mix of townhouse structures with one structure at the back of the lot containing up to a 24 unit building and up to three stories in height. Mr. deWinter noted that he was looking for the maximum amount of flexibility for this property and tried to have the transition of the land on Marble Street to Low Density Residential to High

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Density Residential at the back of the lot. Mr. deWinter noted that he was looking for an "R4" zoning request for this parcel of land.

It was moved by Councillor Wilson, seconded by Councillor Black, that Council accept the application for the rezoning of a parcel of land bearing P.I. D. # 30207062, located on Marble Street, from Light Industrial to a High Density Residential zone and that the application be forwarded to the Administration Committee. Motion carried.

A letter was received from Peter French, of 448 Main Street, requesting that the property at 448 Main Street have the terms and conditions of the rezoning of the property altered to allow for the display and sale of All Terrain Vehicles only and that all service, repair and spare parts storage would be at a different location.

It was moved by Councillor Wright, seconded by Councillor Campbell, that the request of Mr. French to alter the terms and conditions for the property located at 448 Main Street to allow the display and sale of All Terrain Vehicles be denied. Motion carried.

Council received a letter from Krista McKnight, Chairperson for the PACK Committee, informing the Council that the PACK Committee, which is the Preventative Action for Community Kids, is in jeopardy of ending the numerous services it provides to children and families in the area due to its major financial partner, the Department of Social Development, ending its "Communities Raising Children" government assistance grants.

It was moved by Councillor Wright, seconded by Councillor Bradley, that the letter from the Preventative Action for Community Kids be filed. Motion carried.

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It was moved by Councillor Black, seconded by Councillor Fulton, that the Fire Report for the month of April, 2011, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 20 calls with 12 calls originating within the Town of Sussex and eight out of Town calls.

It was moved by Councillor Bradley, seconded by Councillor Black, that the Building Inspector's Report for the month of April, 2011, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued six permits for new construction for a value of \$549,000.00 and 22 permits for renovations, repairs, alterations and additions for a value of \$206,550.00.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that the Development Officer's Report for the month of April, 2011, be received as circulated. Motion carried. The report indicated that during the month the Development Officer received several enquiries relating to zoning and subdivision regulations, however there were no instruments or plans submitted for approval.

It was moved by Councillor Fulton, seconded by Councillor Bradley, that the minutes of the Planning Advisory Committee meeting of May 11, 2011, be received as circulated. Motion carried.

His Worship Mayor Carr noted that under Unfinished Business, the By-Law to Regulate Water, Sanitary & Storm Sewer Systems, By-Law # 1203-10, will be included in a special meeting of Council that will be set later on in the meeting.

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It was moved by Councillor Bradley, seconded by Councillor Campbell, that the report of the Human Services Committee Meeting dated May 9, 2011, be received as circulated. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that the following Canada Day parade route for July 1, 2011, commencing at 3:00pm subject to the direction of Policing Services:

- ❖ commencing in the Wal-Mart Parking lot;
- ❖ thence along Main Street from the Wal-Mart Parking lot to Queen Street;
- ❖ thence along Queen Street from Main Street to Broad Street;
- ❖ thence along Broad Street from Queen Street to Main Street;
- ❖ thence along Main Street from Broad Street to Leonard Drive;
- ❖ thence along Leonard Drive from Main Street to Perry Street;
- ❖ thence along Perry Street in Princess Louise Park.

Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Black, that Council approve the following parade route for the Agricultural Antique Tractor parade route to take place on May 21, 2011, commencing at 10:00am, subject to the direction of Policing Services:

- ❖ commencing in the parking lot of the 8th Hussars Sports Centre;
- ❖ thence from the parking lot of the 8th Hussars Sports Centre to Leonard Drive;
- ❖ thence along Leonard Drive from the entrance of the Sports Centre to Main Street;
- ❖ thence along Main Street from Leonard Drive to Queen Street;

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- ❖ thence along Queen Street from Main Street to Broad Street;
- ❖ thence along Broad Street from Queen Street to Main Street;
- ❖ thence along Main Street from Broad Street to Leonard Drive;
- ❖ thence along Leonard Drive from Main Street to the 8th Hussars Sports Centre entrance; and
- ❖ thence ending in the 8th Hussars Sports Centre parking lot.

Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Black, that Council approve a grant of \$3,600.00 to the Sussex Tennis Association for 2011 in accordance with the agreement with the Town. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council authorize the Mayor and Town Clerk to sign the 2012 New Brunswick Antique Automobile Club agreement on behalf of the Town of Sussex. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Black, that Council approve an expenditure of up to \$7,000.00 for improvements to Jubilee Hall. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that the report of the Works Committee meeting dated May 10, 2011, be received as circulated. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Bradley, that Council award Quotation T-09-11, ½ Ton Truck, to J. Clark & Son Ltd. for a total of \$20,099.31 less the trade-in of a 2001 Ford F-150 in the amount of \$3,500.00. Motion carried.

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It was moved by Councillor Campbell, seconded by Councillor Bradley, that Council award Quotation T-08-11, Surveillance Cameras, to Atlantic Data Supplies (N.B.) Ltd. in the amount of \$32,363.20 and also purchase sensors, routers and an extra camera for an additional expenditure of \$2,766.00. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that Council approve that the Building Inspector attend a Dangerous & Unsightly Premises Seminar in Grand Falls, N.B., on May 12th and 13th, 2011. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that the report of the Protective Services Committee Meeting dated May 9, 2011, be received as circulated. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that Council accept the resignation of Volunteer Firefighter, John Kincaid, as of April 18, 2011, with regret. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that Council approve that two (2) Firefighters attend a Thermal Imaging Camera Training Course provided by Maritime Firefighters School in Riverview, N.B. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that Council approve that twelve (12) personnel participate in an Emergency Site Management Course, through New Brunswick Emergency Measures Organization, in Sussex on September 16, 17 & 18, 2011. Motion carried.

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It was moved by Deputy Mayor Thorne, seconded by Councillor Fulton, that Council award Quotation T-10-11, Firefighters Clothing, to Safety Source Ltd. for five (5) sets of bunker suits for an amount of \$7,672.70. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that the report of the Administration Committee meeting dated May 12, 2011, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that Council approve that as of June 1, 2011, the Mayor and Town Treasurer, or in the absence or inability of the Town Treasurer, the Assistant Town Treasurer of the Town of Sussex be and is hereby authorized for and on behalf of the Corporation to negotiate with, deposit with or transfer to the Bank of Montreal all or any cheques or any other orders for payment of money and for the said purpose endorse the same or any of them on behalf of the Corporation either in writing or by rubber stamp. That all cheques of the Corporation be drawn in the name of the Corporation and signed on its behalf by Ralph A. Carr, Mayor, and P. I. Maguire, Town Treasurer, or in the absence or inability of the Town Treasurer, the Assistant Town Treasurer, Scott Hatcher. That P. I. Maguire, Town Treasurer, or in the absence or inability of the Town Treasurer, the Assistant Town Treasurer, Scott Hatcher, is hereby authorized for and on behalf of the Corporation from time to time to receive from its said bank, the statement of account of the Corporation together with all relative vouchers and unpaid bills lodged for collection by the Corporation and all items returned unpaid or charged to the

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account of the Corporation, and to sign and deliver to the said Chairperson of the Administration Committee, or in the absence or inability of the Administration Chairperson, Ralph A. Carr, Mayor, and P. I. Maguire, Town Treasurer, or in the absence or inability of the Town Treasurer, the Assistant Town Treasurer, Scott Hatcher, are hereby authorized for and on behalf of the Corporation, to obtain from the said bank all or any stock, bonds or any other securities held by the said bank in safekeeping or otherwise for account of the Corporation and give valid and binding receipts thereof and that this resolution be communicated to the said bank and remain in force until written notice to the contrary shall have been given to the Manager for the time being of the branch of the said bank at which time the account of the Corporation is kept. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council engage R. V. Anderson Associates Ltd. to provide PSAB Assistance in order that the Town may comply to the new financial reporting standards. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council provide a grant of \$2,297.00 to the Sussex Firefighters Association to be used towards payment of the premium for an accident and sickness insurance policy. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that Council approve the Works Department Standard Charges Policy, Policy # WD-1. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council approve that Paul Maguire, Town Clerk/Treasurer attend a

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Dangerous or Unsightly Premises Seminar at the Memramcook Institute from June 1-2, 2011. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve for payment accounts for the month of April, 2011, totaling \$448,681.87. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that Council approve expenditures up to \$6,500.00 for the purchase of Austrian Pine trees to be used for the construction of a tree screen at the end of Wallace Court. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that Council have first reading by title of By-Law # 250-11, Animal Control By-Law. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that Council have second reading by title of By-Law # 250-11, Animal Control By-Law. Motion carried. The Town Clerk then read the by-law for the second time by title.

It was moved by Deputy Mayor Thorne, seconded by Councillor Bradley, that Council have first reading by title of By-Law # 351-11, Fire Crackers, Spring Guns and Air Rifles By-Law. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Deputy Mayor Thorne, seconded by Councillor Bradley, that Council have second reading by title of By-Law # 351-11, Fire Crackers, Spring Guns and Air Rifles By-Law. Motion carried. The Town Clerk then read the by-law for the second time by title.

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It was moved by Councillor Bradley, seconded by Councillor Black, that Council have first reading by title of By-Law # 858-11, A By-Law Relating to the Procedures of the Town of Sussex. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council have second reading by title of By-Law # 858-11, A By-Law Relating to the Procedures of the Town of Sussex. Motion carried. The Town Clerk then read the by-law for the second time by title.

It was moved by Councillor Fulton, seconded by Deputy Mayor Thorne, that Council have first reading by title of By-Law # 1020-11, Sunday Shopping By-Law. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Campbell, seconded by Councillor Fulton, that Council have second reading by title of By-Law # 1020-11, Sunday Shopping By-Law. Motion carried. The Town Clerk then read the by-law for the second time by title.

His Worship Mayor Carr noted that there is going to be a special Council meeting on Tuesday, May 24, 2011, at 6:00pm to have a reading in its entirety of the following by-laws: By-Law to Regulate Water, Sanitary & Storm Sewer Systems, By-Law # 1203-10; Animal Control By-Law, By-Law # 250-11; Fire Crackers, Spring Guns and Air Rifles By-Law, By-Law # 351-11; A By-Law Relating to the Procedures of the Town of Sussex, By-Law # 858-11; and Sunday Shopping By-Law, By-Law # 1020-11.

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His Worship Mayor Carr noted that Sunday, May 15, 2011, he was invited to the opening of the 8th Hussars Museum at the Sussex Train Station. His Worship noted that the event was enjoyed by the members of the Museum and the members of the public who were present.

Deputy Mayor Thorne noted that the Maritime Premiers had recently met in Sussex and that it was a tremendous opportunity for the Town to have the Premiers and members of their staff in the community. His Worship Mayor Carr noted that in the future, hopefully the municipality will be notified of these meetings in advance so that the Town can ensure that the Premiers are welcomed to the Town.

Members of Council noted that this is the last regularly scheduled Council meeting that the Chief Administrative Officer will be attending before his retirement. The Mayor noted that the Chief Administrative Officer has thirty years of service to the community and that it has been estimated that he has attended up to 2300 Council and Committee meetings during his employment with the Town. Members of the Council wished the Chief Administrative Officer the best in his retirement and thanked him for his service to the Council and the community.

His Worship noted that the next regular Council meeting will be held on June 20, 2011.

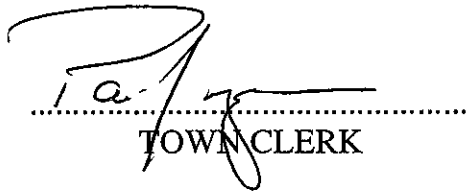
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It was moved by Councillor Wright, seconded by Councillor Fulton,
that this regular meeting of the Town Council of the Town of Sussex
adjourn. Motion carried.


MAYOR CARR


TOWN CLERK