

Town of Sussex

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Minutes of Meeting of Council held this
18th day of April, 2011

A.D.,

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 18th day of April, 2011, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Carr, Deputy Mayor Thorne, Councillors Campbell, Wilson, Black, Fulton and Bradley. Councillor Wright was absent. Also present at this meeting were the Chief Administrative Officer, Michael Cummings and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wilson, seconded by Councillor Black, that the agenda for this regular Town Council meeting be approved as amended. Motion carried. The agenda was amended by adding under Item # 6 - Delegations, Petitions and Correspondence: C) Literacy Council of N.B.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Black, seconded by Councillor Wilson, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on March 21, 2011, be approved as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that the minutes of the special meeting of the Town Council of the Town of Sussex held on March 17, 2011, be approved as circulated. Motion carried.

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The Deputy Mayor informed the Council that the Search Committee looking for the new Chief Administrative Officer for the Town of Sussex has been successful and an offer for employment was made to Mr. Scott Hatcher for the position of Chief Administrative Officer and that Mr. Hatcher has accepted the position. The Deputy Mayor has noted that Mr. Hatcher is a professional engineer and has worked both in the private and municipal sector and is presently employed with the Town of Rothesay.

It was moved by Deputy Mayor Thorne, seconded by Councillor Black, that the Town of Sussex engage Mr. Scott Hatcher as the Chief Administrative Officer for the Town of Sussex as of May 31, 2011, at a starting salary of \$100,000.00 per year. Motion carried.

The Deputy Mayor noted that as of May 31, 2011, Mr. Hatcher will be the Chief Administrative Officer for the Town of Sussex and that the present Chief Administrative Officer, Mr. Cummings, has agreed to extend his employment with the Town in an advisory position after May 31, 2011, in order to have a smooth transition for the new Chief Administrative Officer in his new position.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that Council approve that Michael Cummings employment with the Town of Sussex be extended until June 17, 2011. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that Council accept the resignation of Councillor Bradley from the Planning Advisory Committee effective April 18, 2011. Motion carried.

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It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that Council appoint Mr. Philip Sellars to the Planning Advisory Committee with a term expiring December 31, 2013, and Mr. Gale Jeffrey to the Planning Advisory Committee with a term expiring December 31, 2013. Motion carried.

A letter was received from the Co-Chair of the Premier's Council on the Status of Disabled Persons informing the Council that Disability Awareness Week is May 29 to June 4, 2011.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that the letter from the Co-Chair of the Premier's Council on the Status of Disabled Persons be filed. Motion carried.

Correspondence was received from Beth Powning informing the Town that Sussex has been chosen to host the Writers Federation of N.B. on May 13, 14 and 15, 2011, and the Mayor and Councillors are invited to attend Friday and Saturday's events.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that the letter from Beth Powning be filed. Motion carried.

A letter was received from the Literacy Coalition of New Brunswick informed the Council that N.B. Literacy Day will be celebrated on April 20, 2011.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that the letter from the Literacy Coalition of New Brunswick be filed. Motion carried.

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It was moved by Councillor Campbell, seconded by Councillor Black, that the Fire Report for the month of March, 2011, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 25 calls with 12 calls originating within the Town of Sussex and 13 out of Town calls.

It was moved by Councillor Wilson, seconded by Councillor Black, that the Building Inspector's Report for the month of March, 2011, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued six permits for renovations, repairs, alterations and additions for a value of \$92,200.00 and two permits for demolition for a value of \$7,500.00.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that the Development Officer's Report for the month of March, 2011, be received as circulated. Motion carried. The report indicated that during the month the Development Officer approved one Subdivision Plan.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that the minutes of the Planning Advisory Committee meeting of April 13, 2011, be received as circulated. Motion carried.

His Worship Mayor Carr noted that under Unfinished Business, Item # 11, (A) A By-Law to Regulate Water, Sanitary & Storm Sewer Systems, By-Law # 1203-10, that this item is still in the Administration Committee for review and the proposed by-law will be posted on the Town of Sussex website for citizens of the community to comment on the proposed by-law.

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A rezoning request was received from Gary and Shelia Nixon, of Bryant Drive, at the March, 2011, Council meeting and referred to the Administration Committee.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that the rezoning request from Gary and Shelia Nixon for a parcel of land on Bryant Drive, bearing P.I.D. # 301560112 and P.I.D. # 30156020 on GIC Map 10R 39 NW, from a Single Family Residential ("R1") zone to a Single and Two-Family Residential ("R2") zone be denied. Motion carried.

The Administration Committee Chairperson noted that the rezoning request from 626952 New Brunswick Limited for a parcel of land on Marble Street will be dealt with under the Administration Committee to set a date and time for a public presentation of the Municipal Plan By-Law Amendment.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that the report of the Human Services Committee Meeting dated April 11, 2011, be received as circulated. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council approve that the Community Services Director attend the Maritime Recreation Facilities Conference and Tradeshow in Halifax, N.S., from May 31 to June 3, 2011. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve the purchase of 86 flower baskets from Osbourn's Bloomin Baskets for an expenditure of \$10,944.05. Motion carried.

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It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council accept all the items from Swish Maintenance Ltd. for Quotation T-02-11, Cleaning Products, with the exception of green garbage bags and that the green garbage bags be purchased from Industrial Commercial Sanitation Supplies. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council accept the bid from Pickett's Portable Restrooms Ltd. for Quotation T-03-11, Portable Toilet Rental, for a bid of \$123.30 per unit per month for portable toilets. Motion carried.

Councillor Wilson declared a conflict of interest on the next item on the agenda and vacated the Council Chambers for any discussion or decision on the item.

It was moved by Councillor Bradley, seconded by Deputy Mayor Thorne, that Council approve the bid for paint from Moffett's Hardware Ltd. for Quotation T-04-11, Paint. Motion carried.

Councillor Wilson returned to the Council Chambers from his conflict of interest.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council accept the bid from Atlantic Gym & Sports Ltd. for the purchase of Ballfield Equipment as outlined in Quotation T-05-11. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve the purchase of pool chemicals from Water & Ice North America Inc. as outlined in Quotation T-06-11. Motion carried.

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It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council engage Go-Go Gymnastics to provide bouncer sand games for Canada Day festivities for an expenditure of \$4,605.29. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve that Boreal Fireworks be engaged to provide fireworks on Canada Day for an amount of 8,000.00 with a deposit of \$2,400.00 and the balance payable July 1, 2011. Motion carried.

It was moved by Councillor Bradley, seconded by Deputy Mayor Thorne, that Council approve that a 30' X 30' tent be erected in Princess Louise Park from July 11 to 15, 2011, to hold Young People's Hour. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve an expenditure of \$1,889.17 for replacement parts for the score clock at the Sports Centre from NEVCO. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that the report of the Works Committee meeting dated April 12, 2011, be received as circulated. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that Council award Quotation T-07-11, Sanitary Sewer Cleaning, to Bart Plaggenborg Ltd. for a total of \$14,780.82 and an hourly rate for cleaning Lift Stations of \$165.00 per unit cost, an hourly rate for root cutting of \$195.00 per unit cost and second pass optional for all sizes for \$1.65 per lineal metre. Motion carried.

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It was moved by Councillor Campbell, seconded by Councillor Fulton, that Council approve that the Administration engage EXP for engineering services for the Church Avenue Improvements Contract and for the Asphalt Paving Contract and that the Administration engage Genivar Limited for the projects in the General Public Works Contract. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that Council approve that the Superintendent of Works attend the CPWA Conference in Moncton between May 11 and 13, 2011. Motion carried.

It was moved by Councillor Campbell, seconded by Councillor Fulton, that Council approve that the Water and Sewer Foreman and the Superintendent of Works attend a seminar on chlorine feed pumps in Moncton on May 11, 2011. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Black, that the report of the Protective Services Committee Meeting dated April 11, 2011, be received as circulated. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Bradley, that Council approve that four (4) firefighters attend a Firefighter Conference in Wolfville, Nova Scotia, on June 3, 4, and 5, 2011. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that the report of the Administration Committee meeting dated April 13, 2011, be received as circulated. Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council appoint the firm of Turnbull and Kindred Professional Corporation as the 2011 External Auditor for the Town of Sussex. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council approve a 2011 Scholarship of \$500.00 from the Ranger's Trust Agreement to a 2011 graduate student of Sussex Regional High School that is entering a Community College Program. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that Council include in the 2011 General Fund Capital Improvement Program a surface asphalt coat for Winter Street and Summer Street. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council approve the quotation in the amount of \$27,778.60 from Playpower LT Canada Inc. for the supply and installation of a Playbuilder structure add-on and free-standing reach panels. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that Council set May 9, 2011, at 6:00pm in the Council Chambers of the Town of Sussex as the date, time and place for the public presentation of Municipal Plan By-Law Amendment, By-Law # 704-10-01. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that Council approve that the Town Clerk/Treasurer attend a CMA Controller and CFO Course in Moncton on June 24, 2011. Motion carried.

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It was moved by Councillor Wilson, seconded by Councillor Black, that Council approve for payment accounts for the month of March, 2011, totaling \$514,571.05. Motion carried.

Councillor Fulton noted the Communities In Bloom Committee have been working on Maple Avenue in the green belt area preparing this area for flowers and that the Communities In Bloom Committee urges the Downtown Business community to contact a member of the Committee in order for them to find out how they can participate in the Communities In Bloom project.

His Worship Mayor Carr wished the citizens of the community, members of Council and Town staff a Happy Easter holiday season.

His Worship Mayor Carr noted that the next scheduled regular meeting of Council is scheduled for May 16, 2011.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.


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MAYOR CARR


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TOWN CLERK