

# Town of Sussex

Minutes of Meeting of Council held this  
21st day of February, 2011

A.D.,

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 21<sup>st</sup> day of February, 2011, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Carr, Deputy Mayor Thorne, Councillors Campbell, Bradley, Wright, Wilson, Black and Fulton. There were no absentees. Councillor Black left the meeting at 7:10pm and did not return to the meeting. Also present at this meeting were the Chief Administrative Officer, Michael Cummings and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wilson, seconded by Councillor Black, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Black, seconded by Councillor Fulton, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on January 24, 2011, be approved as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that the minutes of the special meeting of the Town Council of the Town of Sussex held on January 27, 2011, be approved as circulated. Motion carried.

# Town of Sussex

Minutes of Meeting of Council held this  
21st day of February, 2011

A.D.,

The Council presented the 2011 Town of Sussex Youth Citizenship Awards. The recipients for 2011 were Robert Dunfield, and Elaine McCullum. The Town presented the recipients with certificates in recognition of their outstanding contributions to the quality of life in the Sussex region. Both are students at Sussex Regional High School and are involved in many activities at the High School as well as organizations and groups in the community.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that the Fire Report for the month of January, 2011, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 23 calls with 10 calls originating within the Town of Sussex and 13 out of Town calls.

It was moved by Councillor Fulton, seconded by Councillor Campbell, that the Building Inspector's Report for the month of January, 2011, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued two permits for renovations, repairs, alterations and additions for a value of \$12,500.00.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that the Development Officer's Report for the month of January, 2011, be received as circulated. Motion carried. The report indicated that during the month there were some enquiries relating to zoning and subdivision regulations, however, there were no plans or instruments submitted for approval.

# Town of Sussex

Minutes of Meeting of Council held this  
21st day of February, 2011

A.D.,

It was moved by Councillor Fulton, seconded by Councillor Campbell, that the minutes of the Planning Advisory Committee meeting of February 9, 2011, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council have first reading by title of the Municipal Plan By-Law, By-Law # 704-10. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Fulton, seconded by Councillor Wilson, that Council have second reading by title of the Municipal Plan By-Law, By-Law # 704-10. Motion carried. The Town Clerk then read the by-law for the second time by title.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council refer to the Planning Advisory Committee for their review and comment on the Municipal Plan By-Law, By-Law # 704-10. Motion carried.

It was moved by Councillor Fulton, seconded by Councillor Bradley, that Council have first reading by title of the Zoning By-Law, By-Law # 1350-10. Motion carried. The Town Clerk then read the by-law for the first time by title.

It was moved by Councillor Fulton, seconded by Councillor Wilson, that Council have second reading by title of the Zoning By-Law, By-Law # 1350-10. Motion carried. The Town Clerk then read the by-law for the second time by title.

# Town of Sussex

Minutes of Meeting of Council held this  
21st day of February, 2011

A.D.,

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council refer to the Planning Advisory Committee for their review and comment on the Zoning By-Law, By-Law # 1350-10. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that the report of the Human Services Committee Meeting dated February 14, 2011, be received as circulated. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve the amended Policy RD-21, Municipal Recreational Program Schedule of Fees Policy, dated February 21, 2011. Motion carried.

Present at the Council meeting was the Community Services Director, Jason Thorne and the Community Services Officer, Roberta Craft. Mr. Thorne brought a presentation to Council on the Sussex Leisure Guide detailing the Microsoft TAG technology that will be incorporated in the upcoming Spring/Summer Leisure Guide. Miss Craft updated Council on the direction that the Summer Recreation Programs will be taking and in particular the objective of improving the Summer Day Camp Program. The new program will include theme activities for the children to participate in.

It was moved by Councillor Campbell, seconded by Councillor Wilson, that the report of the Works Committee meeting dated February 15, 2011, be received as circulated. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that the report of the Protective Services Committee Meeting dated February 14, 2011, be received as circulated. Motion carried.

# Town of Sussex

Minutes of Meeting of Council held this  
21st day of February, 2011

A.D.,

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that Council approve that ten (10) firefighters take Firefighter Level II course provided by the New Brunswick Community College.

Motion carried.

It was moved Deputy Thorne, seconded Councillor Fulton, that Council approve the cost of Liability Insurance for the Animal Control Officer in the amount of \$1,218.00 and that the cost be recovered from the Animal Control Officer's bi-weekly payment. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that the report of the Administration Committee meeting dated February 17, 2011, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council approves that David Cook is appointed to the Planning Advisory Committee for the term January 1, 2011, to December 31, 2013. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve the following 2011 Utility Fund Capital Improvement Program:

## **Part I - Expenditures**

<b>A. Water Network Improvements</b>	<b>\$ 84,900.</b>
Water Source Alternative	
Back Flow/Cross Connection Prevention Program	
Water Metering Program	
Church Avenue (Peter St. to Gordon St.)	
Church Avenue (Gordon St. to Brunswick Lab)	

# Town of Sussex

Minutes of Meeting of Council held this  
21st day of February, 2011

A.D.,

<b>B. Sanitary Sewer Improvement Program</b>	<b>\$ 304,900.</b>
Backflow Prevention Program	
Brookview Crescent (Magnolia Ave. to Malone St.)	
Church Avenue (Peter St. to Gordon St.)	
Church Avenue (Gordon St. to Brunswick Lab)	
<b>C. Structure Improvement</b>	<b>\$ 13,000.</b>
Jonah Court Well	
Magnolia Avenue Well	
Water Reservoir # 1	
Water Reservoir # 2	
Main Street Sewerage Lift Station	
<b>D. Equipment Improvement</b>	<b>\$ 7,000.</b>
Turner Court Lift Station # 3	
<b>Total Expenditures</b>	<b><u>\$ 409,800.</u></b>

## Part II - Funding

<b>Utility Operating Fund</b>	<b>\$ 59,641.</b>
<b>Utility Operating Fund Principal Payment Program</b>	<b>\$ 136,159.</b>
<b>Gas Tax Revenue Program</b>	<b>\$ 100,000.</b>
<b>Long Term Borrowing</b>	<b><u>\$ 114,000.</u></b>
<b>Total Funding</b>	<b><u>\$ 409,800.</u></b>

Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton,  
that Council approve the following 2011 General Fund Capital

Improvement Program:

## Part I - Expenditures

<b>A. Storm Drainage Improvements</b>	<b>\$ 454,600.</b>
(i) <u>Street Drainage</u>	
Church Avenue (Peter St. to Gordon St.)	
O'Connell Avenue (Manola St. to High St.)	
Bryant Drive (Leonard Dr. to Kennedy Dr.)	
Magnolia Avenue	
(ii) <u>River Bank Protection</u>	
Trout Creek (Maple Ave. to Wards Creek)	
Wards Creek	

# Town of Sussex

Minutes of Meeting of Council held this  
21st day of February, 2011

A.D.,

<b>B. Street Improvement Program</b>	
(i) <u>Asphalt Paving</u>	<b>\$ 371,800.</b>
Industrial Drive	
Manola Street	
Bryant Drive (Leonard Dr. to Kennedy Dr.)	
Rosedale Drive	
Perry Street	
(ii) <u>Concrete Curb &amp; Gutter</u>	<b>\$ 44,500.</b>
Bryant Drive (Leonard Dr. to Kennedy Dr.)	
(iii) <u>Residential Development</u>	<b>\$ 6,000.</b>
Jones Subdivision	
(iv) <u>Railway Crossing Improvement</u>	<b>\$ 10,000.</b>
Floral Avenue	
<b>C. Parks &amp; Playground Improvement Program</b>	<b>\$ 30,000.</b>
Tree Program	
Princess Louise Park	
O'Connell Park	
<b>D. Structure &amp; Signage Improvement Program</b>	
(i) <u>Structures</u>	<b>\$1,615,300.</b>
Sussex Tourism & Interpretive Centre	
Swimming Pool	
8 <sup>th</sup> Hussars Sports Centre	
Dominion Building/Town Hall	
Fire Building	
Public Works Garage	
Fundy Civic Centre	
(ii) <u>Signage</u>	<b>\$ 20,000.</b>
Town Signage	
<b>E. Equipment Improvement</b>	<b>\$ 65,000.</b>
Vehicle Replacement	
Accessible Park Equipment	
<b>Total Expenditures</b>	<b><u>\$2,617,200.</u></b>
<b><u>Part II - Funding</u></b>	
<b>General Operating Principal Paydown Program</b>	<b>\$ 367,800.</b>
<b>General Operating Fund</b>	<b>\$ 69,816.</b>
<b>Gas Tax Revenue Program</b>	<b>\$ 229,584.</b>
<b>Long Term Borrowing</b>	<b><u>\$1,950,000.</u></b>
<b>Total Funding</b>	<b><u>\$2,617,200.</u></b>

# Town of Sussex

Minutes of Meeting of Council held this  
21st day of February, 2011

A.D.,

Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that Council approve that the municipality of Sussex submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for the following term and amount:

<u>PURPOSE</u>	<u>AMOUNT</u>	<u>TERM</u>
<b><u>Recreational &amp; Cultural Services</u></b>		
Aquatic Centre	\$1,500,000.	10 Years

Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council grant \$5,000.00 to the upgrade of the Sussex Regional High School Theatre Capital Project. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Fulton, that Council approve a recreational provision agreement between the Town of Sussex and Fundy Civic Centre Inc. for a period of ten (10) years or until the expiry date of the Town of Sussex \$1,500,000.00 debenture towards the funding of the capital cost of the Fundy Civic Centre Inc. and that the Mayor and Town Clerk be authorized to sign the aforesaid agreement on behalf of the Town of Sussex. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve for payment accounts for the month of January, 2011, totaling \$347,622.63. Motion carried.



# Town of Sussex

Minutes of Meeting of Council held this  
21st day of February, 2011

A.D.,

His Worship Mayor Carr addressed Council on the final funding agreement for the Fundy Civic Centre. His Worship noted this will be a landmark project and that the project will help improve the wellness of the community and also be used for attracting new businesses and creating new jobs for the community. His Worship Mayor Carr noted that Thursday, February 24, 2011, the Federal Government Minister Rob Moore will be making an announcement on the Federal funding in the Council Chambers.

The Deputy Mayor reminded Council that there will be two Provincial Committees that will be making presentations around the Province on local governance and the other on wetlands legislation. The Deputy Mayor strongly urged the Council members to attend these regional meetings to better understand the concepts that are being proposed by the Province and that input can be given to the Province from the local perspective. Also the Deputy Mayor encouraged the Council to invite the Province to make a presentation to Council on the local governance and wetlands legislation and how these initiatives would directly effect the Town of Sussex and the surrounding areas.

Councillor Wright noted that he has received complaints from the citizens regarding snow removal and sidewalk clearing and reminded the citizens that the organization is doing the best that can be done given the amount of snow and level of manpower and equipment that the Town has. Also, Councillor Wright has a concern over the Christmas lights being on 24 hours a day and encouraged the Administration to look at lower the electrical energy use of these fixtures.

# Town of Sussex

Minutes of Meeting of Council held this  
21st day of February, 2011

A.D.,

Councillor Campbell expressed his thanks to all the donors and senior levels of government for the funding of the Fundy Civic Centre.

His Worship Mayor Carr noted that the next scheduled regular meeting of Council is scheduled for March 21, 2011.

It was moved by Councillor Wright, seconded by Councillor Bradley, that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.

  
.....  
MAYOR CARR

  
.....  
TOWN CLERK