

Town of Sussex

Minutes of Meeting of Council held this
24th day of January, 2011

A.D.,

The Town Council of the Town of Sussex met in regular session, by appointment of the Mayor of the said Town, in the Council Chambers of the said Town on Monday the 24th day of January, 2011, at 7:00 o'clock in the evening.

The following members of the Council were present: His Worship Mayor Carr, Deputy Mayor Thorne, Councillors Campbell, Bradley, Wright, Wilson and Black. Councillor Fulton was absent. Also present at this meeting were the Chief Administrative Officer, Michael Cummings and the Town Clerk/Treasurer, Paul Maguire.

It was moved by Councillor Wright, seconded by Councillor Black, that the agenda for this regular Town Council meeting be approved. Motion carried.

No members present declared a conflict of interest on any items on the agenda at this time.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that the minutes of the regular meeting of the Town Council of the Town of Sussex held on December 20, 2010, be approved as circulated. Motion carried.

A letter was received from the Heart & Stroke Foundation of New Brunswick informing Council that February is Heart Month in New Brunswick.

It was moved by Councillor Black, seconded by Councillor Wilson, that the letter from the Heart & Stroke Foundation of New Brunswick be filed. Motion carried.

Town of Sussex

Minutes of Meeting of Council held this
24th day of January, 2011

A.D.,

A letter was received from the Director for the Eastern Region of Statistics Canada informing the Town that the National Household Survey for the 2011 census will take place in May, 2011.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that the letter from Statistics Canada be filed. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Black, that the Fire Report for the month of December, 2010, be received as circulated. Motion carried. During the month the Fire Department responded to a total of 24 calls with 12 calls originating within the Town of Sussex and 12 out of Town calls.

It was moved by Councillor Bradley, seconded by Councillor Black, that the Building Inspector's Report for the month of December, 2010, be received as circulated. Motion carried. The report indicated that during the month the Building Inspector issued 15 permits for renovations, repairs, alterations and additions for a value of \$592,600.00 and one demolition permit for a value of \$20,000.00.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that the 2010 Year End Building Inspector's Report be received as circulated. Motion carried. The report indicated that during 2010 the Building Inspector issued 24 permits for new construction for a value of \$6,114,400.00 with \$12,664.00 in fees collected and 211 permits for renovations, repairs, alterations, additions and demolitions for a value of \$4,113,870.00 with \$11,987.00 in fees collected.

Town of Sussex

Minutes of Meeting of Council held this
24th day of January, 2011

A.D.,

It was moved by Councillor Bradley, seconded by Councillor Black, that the Development Officer's Report for the month of December, 2010, be received as circulated. Motion carried. The report indicated that during the month the Development Officer approved one Building Location Survey and one Subdivision Plan.

His Worship Mayor Carr noted that during the month of January, 2011, the Planning Advisory Committee did not meet.

It was moved by Councillor Wilson, seconded by Councillor Black, that Council have a reading in its entirety of A By-Law to Amend Schedule "A" of A By-Law to Regulate Water, Sanitary and Storm Sewer Systems, By-Law # 1203-06-04. Motion carried. The by-law was then read in its entirety.

It was moved by Councillor Wright, seconded by Councillor Wilson, that Council have third reading by title of A By-Law to Amend Schedule "A" of A By-Law to Regulate Water, Sanitary and Storm Sewer Systems, By-Law # 1203-06-04. Motion carried. The Town Clerk then read the by-law for the third time by title and His Worship Mayor Carr declared the by-law duly enacted.

His Worship Mayor Carr noted that there will be a special Council meeting set for January 27, 2011, at 6:00pm in the Council Chambers to hear objections to the Municipal Plan By-Law # 704-10 and Zoning By-Law # 1350-10.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that the report of the Human Services Committee Meeting dated January 17, 2011, be received as circulated. Motion carried.

Town of Sussex

Minutes of Meeting of Council held this
24th day of January, 2011

A.D.,

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council engage Rainbow Printing to design and print 3,000 Spring/Summer Leisure Guides for a fee of \$6,678.30. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve that Christopher Carr attend the mid-season Ice Maintenance Seminar to be held in Sackville on Wednesday, January 19, 2011. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wright, that Council approve that JADAL Security Agency Ltd. to provide security services for an annual service fee of \$3,506.16 for 2011. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council engage Terra Consultants to supply and install a new computer in the Recreation Department offices to act as a server for the Sports Centre operation for a price of \$3,688.32. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve that the Community Services Director attend a two day strategic planning session in Fredericton on February 3 and 4, 2011. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wright, that Council authorize the Mayor and Town Clerk to sign an agreement on behalf of the Town between the Town of Sussex and Google to add aerial images of the Town to the Google Site. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve the reappointment of Harley Geldart to the Fundy Civic Centre Board. Motion carried.

Town of Sussex

Minutes of Meeting of Council held this
24th day of January, 2011

A.D.,

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve that the Community Services Director attend an initial planning meeting on Wednesday, January 19, 2011, in Saint John, New Brunswick, for the Rick Hansen 25th Anniversary Relay. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Campbell, that Council approve that Wood Knot Carpentry Ltd. be engaged for the supply and installation of an additional six inches of blown-in insulation and tru vents as well as rebuilding of the attic hatch at Golden Jubilee Hall for a total fee of \$2,257.66. Motion carried.

It was moved by Councillor Bradley, seconded by Councillor Wilson, that Council approve an amendment to the attached Municipal Recreation Program Schedule of Fees Policy, RD-21, to include the 2011 March Break Program. Motion carried.

It was moved by Councillor Wright, seconded by Councillor Campbell, that the report of the Works Committee meeting dated January 18, 2011, be received as circulated. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Wilson, that the report of the Protective Services Committee Meeting dated January 17, 2011, be received as circulated. Motion carried.

It was moved by Deputy Mayor Thorne, seconded by Councillor Campbell, that Council approve that fourteen (14) firefighters take a First Aid Training course provided by St. John Ambulance. Motion carried.

Town of Sussex

Minutes of Meeting of Council held this

24th day of January, 2011

A.D.,

It was moved by Councillor Wilson, seconded by Councillor Bradley, that the report of the Administration Committee meeting dated January 20, 2011, be received as circulated. Motion carried.

It was moved by Councillor Wilson, seconded by Deputy Mayor Thorne, that Council approve the Internet Use Policy, Policy # P-3. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that Council approve the Spending Limit Policy, Policy # C-5. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve the Purchase Order Procedure Policy, Policy # C-6. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that Council approve the Fire Department Remuneration Policy, Policy # F-1. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Campbell, that Council approve that the Building Inspector, Peter Blakeney, attend a Maintenance Course of the National Building Code that is sponsored by the New Brunswick Building Officials Association. Motion carried.

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve a three percent (3%) wage increase for the non-union personnel as of January 1, 2011. Motion carried.

Town of Sussex

Minutes of Meeting of Council held this
24th day of January, 2011

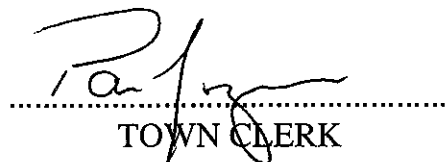
A.D.,

It was moved by Councillor Wilson, seconded by Councillor Bradley, that Council approve for payment accounts for the month of December, 2010, totaling \$794,296.54. Motion carried.

His Worship Mayor Carr noted that the next scheduled regular meeting of Council is scheduled for February 21, 2011.

It was moved by Councillor Wright, seconded by Councillor Bradley, that this regular meeting of the Town Council of the Town of Sussex adjourn. Motion carried.


.....
MAYOR CARR


.....
TOWN CLERK